

VOLUNTEER POSITION APPLICATION

Susquehanna Township has a variety of committees, boards, and commissions comprised of citizen volunteers. During the year, there is often a need to find interested citizens to fill vacancies on boards, or to find volunteers for one-time programs, special community events, or short-term assignments on special task forces and study groups. In order to better facilitate locating volunteer-minded citizens, the Township maintains a Volunteer Resources file on citizens interested and willing to serve the Township. If you are interested in getting involved, please complete the form and return it to the Township. The information that you provide on this form will assist Susquehanna Township in understanding your interest and your preferred avenue of service. Thank you for your interest in serving Susquehanna Township!

PERSONAL INFORMATION

Name: _____
Address: _____
Phone(s): _____
Email: _____ Ward: _____

SERVICE INTERESTS

Check the appropriate box(es) below for the areas you are interested in serving:

Appointed

- | | |
|--|--|
| <input type="checkbox"/> Authority Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Civil Service Commission | <input type="checkbox"/> Property Maintenance Board of Appeals |
| <input type="checkbox"/> Design Review Committee | <input type="checkbox"/> Recreation Advisory Committee |
| <input type="checkbox"/> Health Board | <input type="checkbox"/> Shade Tree Commission |
| <input type="checkbox"/> Human Relations Commission | <input type="checkbox"/> Vacancy Board |
| <input type="checkbox"/> Industrial & Commercial Development Authority | <input type="checkbox"/> Zoning Hearing Board |

Non-Appointed

- | | |
|---|--|
| <input type="checkbox"/> Community Event Assistance (as needed) | <input type="checkbox"/> Recreation Program Assistance (as needed) |
| <input type="checkbox"/> Other Volunteer Labor | <input type="checkbox"/> Special Task Force or Study Group (as needed) |

PREVIOUS EXPERIENCE

Have you previously served in an appointed capacity for Susquehanna Township?

☐ No ☐ Yes - In what role? _____

Have you served on a Board or Commission organized by the governing body of another community?

☐ No ☐ Yes - I served for _____ community as a _____

QUALIFICATIONS AND SKILLS

Please indicate any special work skills, experiences, etc. that you feel are relevant to the position.

What special experiences or qualifications/skills do you have that you feel are relevant to the position(s)?

EXPRESSION OF INTEREST

Please provide any additional information that you wish, including a brief statement of why you are interested in serving on a volunteer Board or Commission.

☐ I understand that if I am appointed to a Board, Commission or Committee organized by the Susquehanna Township Board of Commissioners, that I would be responsible for adhering to any policies, rules, laws or guidelines established for the appointed position by the Township of Susquehanna and the Commonwealth of Pennsylvania. I also understand that I may be subject to the provisions of the Pennsylvania State Ethics Act and may need to file annual financial statements.

Thank you very much for taking the time to complete this form and expressing your interest in serving your community. Return this form to the Township Manager. It will remain on file at the Township office for a period of two (2) years unless you request that it be removed from the Volunteer Resources file.

Note: For appointed positions above, it is recommended that the volunteer provide a resume' with this form. For non-appointed positions, experiences and skills information is welcomed.

Questions – please call the Township at 717-545-4751 or email Kathy Fry at kfry@susquehannatwp.com.

RETURN FORM TO:

Susquehanna Township
Attn: Kathy Fry
1900 Linglestown Road
Harrisburg PA 17110