

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REORGANIZATION MEETING

January 3, 2023

Chairman Anthony Salomone called to order the Reorganization Meeting of the Susquehanna Township Authority on Tuesday, January 3, 2023, at 7:01 PM at the Municipal Building, 1900 Linglestown Road, Harrisburg, Pennsylvania 17110.

AUTHORITY MEMBERS PRESENT

Anthony Salomone
Garry Brinton
Frank Lynch
Sean Sanderson
Thomas Ward
Steven Napper

AUTHORITY PERSONNEL PRESENT

Stan Laskowski, Caldwell & Kearns
Joel Kostelac, GHD
Josiah Bair, GHD
Dave Pribulka, Township Manager
Jill Lovett, Director of Finance
Alycia Knoll, Finance Manager
Madison Smith, Stormwater Coordinator
Nate Bragunier, Public Works Director

OTHERS IN ATTENDANCE

Brian Marchuck, Brown, Schultz, Sheridan & Fritz
DeAndre Samuels, 3652 N. 3rd Street

Chairman Salomone requested Solicitor Laskowski to act as temporary Chairman to conduct the election of Authority Chairman for the year 2023. Mr. Ward made the motion to appoint Mr. Laskowski as temporary Chairman; Mr. Sanderson seconded. The motion was approved unanimously.

Anthony W. Salomone was nominated Chairman by Mr. Sanderson; Seconded by Mr. Napper. No further nominations being made, nominations were closed. Anthony W. Salomone was elected by a vote of 5-0, with Anthony W. Salomone abstaining.

The election of Chairman for the year 2023 having been completed, Solicitor Laskowski returned the Chair to Chairman Anthony W. Salomone to conduct the election of remaining officers to the Authority for the year 2023.

Sean Sanderson was nominated Vice Chairman by Mr. Brinton; Seconded by Mr. Napper. No further nominations being made, nominations were closed. Sean Sanderson was elected by a vote of 5-0, with Mr. Sanderson abstaining.

Yves Pollart was nominated Secretary by Mr. Brinton; Seconded by Mr. Sanderson. No further nominations being made, nominations were closed. Yves Pollart was elected by vote of 6-0, with Mr. Pollart as noted being absent.

Garry Brinton was nominated Treasurer by Mr. Sanderson; Seconded by Mr. Napper. No further nominations were made, nominations were closed. Garry Brinton was elected by a vote of 5-0, with Mr. Brinton abstaining.

Frank Lynch was nominated Assistant Secretary by Mr. Sanderson; Seconded by Mr. Napper. No further nominations were made, nominations were closed. Frank Lynch was elected by a vote of 5-0, with Frank Lynch abstaining.

Steve Napper was nominated Assistant Treasurer by Mr. Sanderson; Seconded by Mr. Lynch. No further nominations were made, nominations were closed. Steve Napper was elected by a vote of 5-0, with Steve Napper abstaining.

Motion by Mr. Sanderson; Seconded by Mr. Brinton that the salary of the Authority Chairman be set as follows for the year 2023:

Compensation set by governing body	\$ 800.00
Compensation set by Authority	<u>\$1,900.00</u>
	\$2,700.00

Motion carried 5-0 with Mr. Salomone abstaining and did not participate in this vote.

Motion by Mr. Sanderson; Seconded by Mr. Napper that the salary of the Authority Treasurer be set as follows for the year 2023:

Compensation set by governing body	\$ 800.00
Compensation set by Authority	<u>\$1,200.00</u>
	\$2,000.00

Motion carried 5-0 with Mr. Brinton abstaining and did not participate in this vote.

Motion by Mr. Sanderson; Seconded by Mr. Napper that the salary of the Authority Secretary be set as follows for the year 2023:

Compensation set by governing body	\$ 800.00
Compensation set by Authority	<u>\$1,200.00</u>
	\$2,000.00

Motion carried 6-0 with Mr. Pollart not present and therefore did not participate in this vote.

Motion by Mr. Brinton; Seconded by Mr. Napper that the salary of the Non-Commissioner Members be set as follows for the year 2023:

Compensation set by governing body	\$ 800.00
Compensation set by Authority	<u>\$ 400.00</u>
	\$1,200.00

Motion carried 4-0 with Mr. Ward and Mr. Sanderson abstaining and did not participate in this vote.

Mr. Salomone commented the 2023 Committee Assignments were reviewed and recommends no changes unless a request is brought to the Board prior to the next meeting.

Motion by Mr. Brinton; Seconded by Mr. Sanderson that Mid-Penn Bank, Harrisburg, Pennsylvania be hereby, designated as depository of the organization. Voting in the affirmative was unanimous.

Motion by Mr. Brinton; Seconded by Mr. Sanderson that funds so deposited be withdrawn upon a check, draft, note or orders of the organization, and that all checks, drafts, notes or orders drawn against this account must be signed by any two (2) of the following officers:

Anthony W. Salomone, Chairman; Sean Sanderson, Vice Chairman; Garry Brinton, Treasurer; Steve Napper, Assistant Treasurer. Voting in the affirmative was unanimous.

Motion by Mr. Napper; Seconded by Mr. Sanderson that The Patriot News be designated for publication of official notices of the Authority for calendar year 2023. Voting in the affirmative was unanimous.

Motion by Mr. Sanderson; Seconded by Mr. Napper that GHD, Inc., 1240 North Mountain Road, Harrisburg, Pennsylvania 17112 be appointed as Consulting Engineers to the Authority for calendar year 2023 under the terms set forth in their Master Engineering Agreement executed January 7, 1992, with engineering fees to be set forth in the attached 2023 Engineering Fee Schedule which includes a slight increase of engineering staff pricing of just less than 8%. Payment of the annual retainer of \$2,400.00 is to be made in two (2) equal payments of \$1,200.00 each, payable in January and July 2023. Voting in the affirmative was unanimous.


Motion by Mr. Sanderson; Seconded by Mr. Brinton that the law firm of Caldwell and Kearns, 3631 N. Front Street, Harrisburg, Pennsylvania 17110 be appointed as Legal Counsel to the Authority for calendar year 2023 with compensation for legal services rendered to be set at \$190.00 per hour for non-litigation services and \$170.00 for collection and bankruptcy services and \$125.00 per hours for paralegal services. These rates increased \$10 per hour. Voting in the affirmative was unanimous.

Mr. Salomone stated the appointment of the 2023 Auditor services is awarded to Brown, Schultz, Sheridan & Fritz, 210 Grandview Avenue, Camp Hill, Pennsylvania 17011 as Auditors to the Authority for calendar year 2023 under the terms and conditions submitted in their formal proposal. The 2023 audit fee for calendar year 2022 reflects an increase of just less than 8% with a rate of \$18,535.00 for the Sewer Fund and a rate of \$8,250.00 for the Stormwater Fund. Mr. Marchuck advised the increase was due to increase in wages for professional staff. Voting in the affirmative was unanimous.

ADJOURNMENT

Mr. Sanderson made a motion to adjourn the meeting at 7:28 p.m. Mr. Napper seconded the Motion. The Motion was approved unanimously.

Signed: _____


Yves Pollart, Secretary