

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REORGANIZATION MEETING January 5, 2021

Chairman Anthony Salomone called to order the Reorganization Meeting of the Susquehanna Township Authority on Tuesday, January 5, 2021 at 7:03 PM at the Municipal Building, 1900 Linglestown Road, Harrisburg, Pennsylvania 17110.

AUTHORITY MEMBERS PRESENT

Anthony Salomone
Garry Brinton
Yves Pollart
Frank Lynch
Sean Sanderson
Thomas Ward
Steven Napper

AUTHORITY PERSONNEL PRESENT

David Kratzer, Township Manager
Stan Laskowski, Caldwell & Kearns
Joel Kostelac, GHD
Jill Lovett, Director of Finance

OTHERS IN ATTENDANCE

Jake Sangree, 3902 N 6th Street
Pete Daubenspeck, 1127 Countryside Dr.

Chairman Salomone requested Solicitor Laskowski to act as temporary Chairman to conduct the election of Authority Chairman for the year 2021. Mr. Ward made the motion to appoint Mr. Laskowski as temporary Chairman; Mr. Sanderson seconded. The motion was approved unanimously.

Anthony W. Salomone was nominated Chairman by Mr. Brinton; Seconded by Mr. Sanderson. No further nominations being made, nominations were closed. Anthony W. Salomone was elected by a vote of 6-0, with Anthony W. Salomone abstaining.

The election of Chairman for the year 2021 having been completed, Solicitor Laskowski returned the Chair to Chairman Anthony W. Salomone to conduct the election of remaining officers to the Authority for the year 2021.

Sean Sanderson was nominated Vice Chairman by Mr. Pollart; Seconded by Mr. Napper. No further nominations being made, nominations were closed. Sean Sanderson was elected by a vote of 6-0, with Mr. Sanderson abstaining.

Yves Pollart was nominated Secretary by Mr. Brinton; Seconded by Mr. Ward. No further nominations being made, nominations were closed. Yves Pollart was elected by vote of 6-0, with Mr. Pollart abstaining.

Garry Brinton was nominated Treasurer by Mr. Sanderson; Seconded by Mr. Ward. No further nominations were made, nominations were closed. Garry Brinton was elected by a vote of 6-0, with Mr. Brinton abstaining.

Frank Lynch was nominated Assistant Secretary by Mr. Sanderson; Seconded by Mr. Ward. No further nominations were made, nominations were closed. Frank Lynch was elected by a vote of 6-0, with Frank Lynch abstaining.

Steve Napper was nominated Assistant Treasurer by Mr. Pollart; Seconded by Mr. Ward. No further nominations were made, nominations were closed. Steve Napper was elected by a vote of 6-0, with Steve Napper abstaining.

Motion by Mr. Sanderson; Seconded by Mr. Ward that the salary of the Authority Chairman be set as follows for the year 2021:

Compensation set by governing body	\$ 800.00
Compensation set by Authority	<u>\$1,300.00</u>
	\$2,100.00

Motion carried 6-0 with Mr. Salomone abstaining and did not participate in this vote.

Motion by Mr. Pollart; Seconded by Mr. Sanderson that the salary of the Authority Treasurer be set as follows for the year 2021:

Compensation set by governing body	\$ 800.00
Compensation set by Authority	<u>\$ 700.00</u>
	\$1,500.00

Motion carried 6-0 with Mr. Brinton abstaining and did not participate in this vote.

Motion by Mr. Sanderson; Seconded by Mr. Napper that the salary of the Authority Secretary be set as follows for the year 2021:

Compensation set by governing body	\$ 800.00
Compensation set by Authority	<u>\$ 700.00</u>
	\$1,500.00

Motion carried 6-0 with Mr. Pollart abstaining and did not participate in this vote.

Motion by Mr. Sanderson; Seconded by Mr. Napper that the salary of the Non-Commissioner Members be set as follows for the year 2021:

Compensation set by governing body	\$ 800.00
	\$ 800.00

Motion carried 6-0 with Mr. Ward abstaining and did not participate in this vote.

Mr. Salomone commented the 2021 Committee Assignments were reviewed and recommends no changes unless a request is brought to the Board prior to the next meeting.

Motion by Mr. Pollart; Seconded by Mr. Brinton that Mid-Penn Bank, Harrisburg, Pennsylvania be hereby, designated as depository of the organization. Voting in the affirmative was unanimous.

Motion by Mr. Pollart; Seconded by Mr. Ward that funds so deposited be withdrawn upon a check, draft, note or orders of the organization, and that all checks, drafts, notes or orders drawn against this account must be signed by any two (2) of the following officers:

Anthony W. Salomone, Chairman; Sean Sanderson, Vice Chairman; Garry Brinton, Treasurer; Steve Napper, Assistant Treasurer. Voting in the affirmative was unanimous.

Motion by Mr. Brinton; Seconded by Mr. Ward that The Patriot News be designated for publication of official notices of the Authority for calendar year 2021. Voting in the affirmative was unanimous.

Motion by Mr. Pollart; Seconded by Mr. Ward that GHD, Inc., 1240 North Mountain Road, Harrisburg, Pennsylvania 17112 be appointed as Consulting Engineers to the Authority for calendar year 2021 under the terms set forth in their Master Engineering Agreement executed January 7, 1992, with engineering fees to be set forth in the attached 2021 Engineering Fee Schedule which includes a slight increase of engineering staff pricing of less than 4%. Payment of the annual retainer of \$2,400.00 is to be made in two (2) equal payments of \$1,200.00 each, payable in January and July 2021.

Motion by Mr. Sanderson; Seconded by Mr. Brinton that the law firm of Caldwell and Kearns, 3631 N. Front Street, Harrisburg, Pennsylvania 17110 be appointed as Legal Counsel to the Authority for calendar year 2021 with compensation for legal services rendered to be set at \$180.00 per hour for non-collection services and \$160.00 for collection and bankruptcy services. Voting in the affirmative was unanimous.

Motion by Mr. Sanderson; Seconded by Mr. Brinton that Brown, Schultz, Sheridan & Fritz, 210 Grandview Avenue, Camp Hill, Pennsylvania 17011 be appointed as Auditors to the Authority for calendar year 2021 under the current terms and conditions until a formal proposal is received and reviewed by Authority. As noted in the formal proposal, the 2021 audit fee increased slightly from \$16,850.00 to \$17,200.00 but also includes a fee for the audit process for the Stormwater division of the Authority of the range of \$6,200.00 to \$7,600.00. Voting in the affirmative was unanimous.

ADJOURNMENT

Mr. Napper made a motion to adjourn the meeting at 7:35 p.m. Mr. Ward seconded the motion. The Motion was approved unanimously.

Signed: 
Yves Pollart, Secretary