

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REGULAR MEETING

October 5, 2021

Chairman Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, October 5, 2021, at 6:59 PM.

AUTHORITY MEMBERS PRESENT

Anthony Salomone
Sean Sanderson
Yves Pollart
Steve Napper
Thomas Ward
Frank Lynch
Garry Brinton

AUTHORITY PERSONNEL PRESENT

David Kratzer, Township Manager
Jill Lovett, Finance Director
Alycia Knoll, Finance/HR Manager
Stan Laskowski, Caldwell & Kearns
Joel Kostelac, GHD
Madison Smith, Stormwater Coordinator
Elizabeth Logan, Community Development Director

APPROVAL OF MINUTES

Regular Meeting of September 14, 2021

Motion to approve the minutes from the Regular Meeting of September 14, 2021 by Mr. Ward; second by Mr. Sanderson. The motion was approved unanimously.

CITIZENS COMMENTS

None

TREASURER'S REPORT

Motion by Mr. Brinton; Second by Mr. Lynch to approve the Treasurer's Report for the month of September 2021. The Report was approved unanimously.

UNFINISHED BUSINESS

None

REPORTS OF COMMITTEES

<u>Planning & Construction</u>	No Report
<u>Budget & Finance</u>	No Report
<u>Personnel & Insurance</u>	No Report
<u>Pension</u>	No Report
<u>Rates & Regulations</u>	No Report
<u>Liaison to Board of Commissioners</u>	No Report
<u>Liaison to Planning Commission</u>	No Report

REPORTS OF AUTHORITY STAFF

Manager/Director of Finance

Written report submitted for the month of September 2021. Ms. Lovett stated that 71 permits have been issued in the Southeast Sanitary Sewer Extension project, 56 permits have been paid, and 26 have been inspected. Ms. Lovett requested direction on when billing should occur. The Authority Board directed staff that billing should occur when service is available. The Board directed staff to use their own judgement in decisions on extension requests from customers. The Board also stated liens need to be placed on properties that have not paid the tapping fee.

Ms. Smith stated she has been working on status reports for the Department of Environmental Protection, as well as the updates and changes to the stormwater rules and regulations, presented in the attached packet. Ms. Smith requested the Board to consider approval of Resolution No. 2021-03 to adopt revised Rules & Regulations for the Authority's Stormwater Management Program & Credit Policy. Mr. Ward motioned to approve Resolution No. 2021-03. It was seconded by Mr. Lynch and the motion was approved unanimously.

Solicitor

Mr. Laskowski reported that Fulton Bank is willing to sell the Wedgewood property, parcel 62-028-005, in which the Authority has a reversionary interest. Discussion took place with regards to the possibility of purchasing the parcel that includes the swimming facilities as well. The Board instructed Mr. Laskowski

to request a selling price for both properties from Fulton Bank.

Mr. Laskowski reviewed Resolution No. 2021-04, which amends the by-laws of the Authority regarding the conduct of meetings. He instructed the Board that a motion could be made to approve the Resolution, but a motion would also need to be made to table the vote on the Resolution for 30 days. Mr. Brinton motioned to approve Resolution No. 2021-04 and table the vote for 30 days. Mr. Sanderson seconded the motion and the motion was approved unanimously.

EXECUTIVE SESSION

Mr. Salomone excused the board for an Executive Session at 7:20PM for legal and real estate issues. Executive session ended at 7:34PM.

Engineer

Written report submitted for the month of September 2021 copy attached.

Mr. Kostelac stated that he checked the sump pump installation at the Rohrer's home, 3504 Belair Road, per Board instruction last meeting. Mr. Kostelac stated it appears the pump is not getting all ground water and he is waiting on a plumber to look at the sump pump and report back to him. Mr. Kostelac believes a lateral dam may still need to be installed but is waiting to see what the plumber reports.

Mr. Kostelac reported that the North Branch project will be starting and GHD is getting ready to send out the project mailings. GHD will also be meeting with Lower Paxton to discuss cost sharing for this project.

Spring Creek Drainage Basin – SE Extension – Mr. Kostelac stated that there are approximately 50 connection notices to issue on the west side. Mr. Kostelac recommended approval of payment of Application No. 11 in the amount of \$158,317.97 for the Southeastern Sanitary Sewer Extension Project. Mr. Sanderson motioned to approve Application No. 11 in the amount of \$158,317.97, Mr. Brinton seconded, and the motion was approved unanimously.

Enclave at Elmerton – 2101 Elmerton Avenue - Mr. Kostelac stated GHD had reviewed the planning

module and recommends approval by the Board. Mr. Ward motioned to approve the Enclave at Elmerton planning module, Mr. Sanderson seconded the motion, and the motion was approved unanimously.

Authority Maintenance Contract – Mr. Kostelac stated Rogele's maintenance contract will expire in May 2022. He suggested the Authority could contract with another company that could fix and repair laterals on a lateral-by-lateral basis instead of adding to Rogele's workload. The Authority could allow property owners to fix their own issues and seek reimbursement from the Authority in some capacity. The Authority could put the maintenance work out for bid and state a cost with the clause a contractor needs to be dedicated to the lateral work. The Board instructed Joel to begin drafting a bid document with their direction.

Public Works Director

Written report submitted for the month of September 2021 copy attached.

CORRESPONDENCE

None

NEW BUSINESS

None

ADJOURNMENT

Mr. Lynch made a motion to adjourn the meeting at 8:04 P.M. Mr. Brinton seconded the motion. The motion was approved unanimously.

Signed: 
Yves Rollart P.E., Secretary