

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REGULAR MEETING

November 9, 2021

Chairman Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, November 9, 2021, at 7:03 PM.

AUTHORITY MEMBERS PRESENT

Anthony Salomone
Sean Sanderson
Yves Pollart
Steve Napper
Thomas Ward
Frank Lynch
Garry Brinton

AUTHORITY PERSONNEL PRESENT

David Kratzer, Township Manager
Jill Lovett, Finance Director
Alycia Knoll, Finance/HR Manager
Stan Laskowski, Caldwell & Kearns
Joel Kostelac, GHD
Madison Smith, Stormwater Coordinator
Derrick Mease, Authority Maintenance Staff

OTHERS IN ATTENDANCE

Doug Knauss, Director of Parks and Recreation
Richard Norford, Pedestrian & Bicycle Coordinator

APPROVAL OF MINUTES

Regular Meeting of November 9, 2021

Motion to approve the minutes from the Regular Meeting of November 9, 2021 by Mr. Ward; second by Mr. Napper. The Motion was approved unanimously.

CITIZENS COMMENTS

None

TREASURER'S REPORT

Motion by Mr. Brinton; Second by Mr. Napper to approve the Treasurer's Report for the month of October 2021. The Report was approved unanimously.

UNFINISHED BUSINESS

None

REPORTS OF COMMITTEES

<u>Planning & Construction</u>	No Report
<u>Budget & Finance</u>	No Report
<u>Personnel & Insurance</u>	No Report
<u>Pension</u>	No Report
<u>Rates & Regulations</u>	No Report
<u>Liaison to Board of Commissioners</u>	No Report
<u>Liaison to Planning Commission</u>	No Report

REPORTS OF AUTHORITY STAFF

Manager/Director of Finance

Written report submitted for the month of October 2021 attached. Ms. Lovett stated that seventy-three (73) Connection Notices have been issued in the Southeast Sanitary Sewer Extension Project. Mr. Kostelac stated that the last of the connection notices would be mailed by the end of the month.

Ms. Lovett explained that the contract for fixed pricing on energy will expire on December 16, 2021. Ms. Lovett requested the Board to allow staff to procure and lock-in new energy contract pricing, then bring the executed contract to the Board for ratification. Mr. Sanderson motioned to allow staff to procure and lock-in rates for energy for ratification at the next meeting. Mr. Brinton seconded, and the Motion was approved unanimously.

Ms. Lovett presented the proposal from Brown, Schultz, Sheridan & Fritz for the 2021 audit engagement letter. The proposal pricing is \$24,350.00 total, which is broken down as \$16,850.00 for Sanitary and \$7,500.00 for Stormwater. Mr. Brinton motioned to accept the Brown, Schultz, Sheridan & Fritz engagement letter for the 2021 Audit in the amount of \$ 24,350.00, Mr. Lynch seconded, and the Motion was approved unanimously.

Ms. Lovett presented an invoice from Capital Region Water for the Paxton Creek Municipal Partnership Agreement for watershed sediment reduction project in

the amount of \$54,182.25. This invoice is part of the Joint Pollution Reduction Plan and the Authority's portion is 27% of the project. Mr. Sanderson motioned to approve payment of \$54,182.25 to Capital Region Water, Mr. Pollart seconded, and the Motion was approved unanimously.

Written report submitted for the month of October 2021 attached. Ms. Smith stated she has been working on obtaining COSTAR proposals for televising stormwater lines. The Board asked that proposals be placed on hold until the situation can be discussed by the Planning & Construction Committee before going further.

Solicitor

Mr. Laskowski reviewed Resolution No. 2021-04, changes to the by-laws of the Susquehanna Township Authority regarding the conduct of meetings through the use of internet, telecommunication and electronic devices and services. Mr. Laskowski instructed the Board that the 30 day table period was met, and the Board could vote on the Resolution. Mr. Salomone called for a vote on Resolution No. 2021-04 as previously approved at the October 5, 2021 meeting. The Board voted unanimously to approve Resolution No. 2021-04.

Mr. Laskowski stated that the post-trial appeal motions for the Water Polo III, L.P. litigation will be held on January 4, 2022.

EXECUTIVE SESSION

Mr. Salomone excused the board for an Executive Session at 8:11PM for real estate and litigation issues. Executive session ended at 8:36PM.

Solicitor (continued)

After several discussions with Fulton Bank with regard to the parcel of Wedgewood Swim Club and the adjacent parcel of vacant land, the Board expressed interest in purchasing both of these parcels to be used for recreational purposes by the Township. Mr. Sanderson motioned to purchase both properties at Wedgewood in an amount not to exceed \$125,000.00. Mr. Brinton seconded the Motion and the Motion was approved unanimously.

Engineer

Written report submitted for the month of October 2021 copy attached.

3504 Belair Road - Rohrer – Mr. Kostelac stated that the plumber checked the sump pump at the Rohrer's home, 3504 Belair Road, and believes it is working. Mr. Kostelac stated the plumber feels there needs to be foundation drains installed which would cost between \$5,500 and \$5,700. Mr. Kostelac stated that clay lateral dams would be similar in cost. The Board instructed Mr. Kostelac to obtain pricing from Rogele for clay lateral dams and report back to the Board at the next meeting. The Board wanted this issue to be part of Unfinished Business at the next meeting.

Spring Creek Drainage Basin – SE Extension – Mr. Kostelac stated that 100% of mainline and lateral installation is complete. Mr. Kostelac recommended approval of payment of Application No. 12 in the amount of \$67,133.18 for the Southeastern Sanitary Sewer Extension Project. Mr. Pollart motioned to approve Application No. 12 in the amount of \$67,133.18. Mr. Sanderson seconded, and the Motion was approved unanimously.

Walnut Street Resurfacing – Utility Adjustments - Mr. Kostelac presented the invoice from PA Department of Transportation for manhole frame and cover replacements/adjustments associated with this resurfacing project. The Authority is responsible for 25% of the total cost of \$22,800.00 per the May 20, 2020 utility relocation reimbursement agreement. Mr. Kostelac recommended approval of the payment to PA Department of Transportation in the amount of \$5,700.00. Mr. Brinton motioned to payment of the invoice in the amount of \$5,700.00. Mr. Sanderson seconded the Motion, and the Motion was approved unanimously.

Heroes Grove, Brightbill Park (Lower Paxton Twp) – Mr. Kostelac stated Lower Paxton Township is adding bathrooms at Heroes Grove. Department of Environmental Protection is requiring a planning module which will need to be approved by Susquehanna Township Authority. Mr. Sanderson motioned to approve the planning module for Heroes Grove. Mr. Pollart seconded the Motion, and the Motion was approved unanimously.

Fort Hunter Pump Station – Mr. Kostelac stated that he has received preliminary pricing from COSTARs to replace the two-pump system at the Fort Hunter Pump Station. The cost will be approximately \$46,000.00, but a more formal report will be presented next meeting.

Public Works Director

Written report submitted for the month of October 2021 copy attached.

CORRESPONDENCE

None

NEW BUSINESS

None

ADJOURNMENT

Mr. Sanderson made a motion to adjourn the meeting at 8:49 P.M. Mr. Ward seconded the Motion. The Motion was approved unanimously.

Signed: _____


Yves Pollart P.E., Secretary