

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REGULAR MEETING

July 6, 2021

Chairman Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, July 6, 2021, at 7:07 PM via video conference.

AUTHORITY MEMBERS PRESENT

Anthony Salomone
Sean Sanderson
Yves Pollart
Garry Brinton
Thomas Ward

AUTHORITY PERSONNEL PRESENT

David Kratzer, Township Manager
Jill Lovett, Finance Director
Alycia Knoll, Finance/HR Manager
Stan Laskowski, Caldwell & Kearns
Joel Kostelac, GHD
Madison Smith, Stormwater Coordinator
Elizabeth Logan, Community Development Director
Nathaniel Spriggs, Public Works Director

OTHERS IN ATTENDANCE

Brian Marchuck, Brown Schultz Sheridan & Fritz
Thomas Brenner, Caldwell & Kearns
Thomas Pyne – 910 Wilhelm Rd

APPROVAL OF MINUTES

Regular Meeting of June 1, 2021

Motion to approve the minutes from the Regular Meeting of June 1, 2021 by Mr. Ward; second by Mr. Brinton. The motion was approved unanimously.

CITIZENS COMMENTS

None

TREASURER'S REPORT

Motion by Mr. Brinton; Second by Mr. Pollart to approve the Treasurer's Report for the month of June 2021. The Report was approved unanimously.

UNFINISHED BUSINESS

None

REPORTS OF COMMITTEES

Planning & Construction

Review of the June 29, 2021 meeting to discuss asset management. It was recommended that the committee meet with Township staff to discuss options and decide what will work best given current needs and capacity.

Budget & Finance

Mr. Marchuck of Brown Schultz Sheridan & Fritz presented a summary of the 2020 audit. Audit opinion is clean, and the figures are in accordance with standard.

Motion by Mr. Ward to accept the 2020 audit. Second by Mr. Brinton. The audit was approved unanimously.

Personnel & Insurance

No Report

Pension

No Report

Rates & Regulations

No Report

Liaison to Board of Commissioners

No Report

Liaison to Planning Commission

No Report

REPORTS OF AUTHORITY STAFF

Manager/Director of Finance

Written report submitted for the month of June 2021. Ms. Lovett noted that Capital Region Water is now doing shut offs.

Stormwater report for the month of June 2021 attached. Ms. Smith noted that she sent the first draft of proposed changes to the Stormwater Rates and Regulations to other departments for review and comment. Ms. Smith also noted that Stormwater credit documentation from applicable property owners was due June 1, 2021. Reminder letters were mailed June 15, 2021. As of now, there are twelve residents that did not submit the required documentation, so they will not receive credits for next year.

Solicitor

Mr. Laskowski reviewed Fulton Bank's request of the Sewer Authority to release its reversionary interest on tax parcel 62-028-005, former Wedgewood Hills Swim Club. The reversionary interest states that when the parcel is no longer used for community recreational purposes, it be transferred back to the Authority as the grantor. Fulton Bank acquired the parcel through the foreclosure of the Wedgewood Hills Swim Club. Fulton Bank wishes to sell the property. Neither the sale nor the release of the reversionary interest will affect the two Sewer easements already in place. The Board agreed to move forward with the release and Mr. Laskowski will contact Attorney Hess to draw up the paperwork for future action by the Authority.

Mr. Laskowski stated that Act 43 was passed by the Legislature on June 30, 2021. This new bill allows for multiple unit dwellings with a single water meter to request a sewer rate reduction if it is proven that over the previous five years their billing is thirty percent (30%) or more higher than the actual usage. These requests can only be made one time in a five-year period. This may force a third billing category and possibly cause a revision to Authority's Rates and Regulations.

Mr. Laskowski stated there are Sunshine Law changes that will be taking affect in September. Most of the changes are already being practiced.

Mr. Laskowski requested an Executive Session for the Board to discuss litigation issues.

EXECUTIVE SESSION

Mr. Salomone excused the board for an Executive Session at 8:08PM for legal and litigation issues. Executive session ended at 8:26PM.

Engineer

Written report submitted for the month of June 2021 copy attached.

Corrective Action Plans – Mr. Kostelac summarized the pump station upgrade memo, stating preparations are underway for repairs or upgrades to all seven pump stations. Most items will be procured through COSTARS.

Spring Creek Drainage Basin – SE Extension – Mr. Kostelac stated that testing is nearly complete with several manholes remaining to be re-tested. Notices to Connect will go out as soon as testing is complete. RIII has submitted a change order in the amount of \$15,720 for an increase in pipe pricing due to both COVID-19 impacts and unforeseen weather impacts on petroleum-based products. Mr. Kostelac feels this is a legitimate change and recommends that the Board approve the change order. Mr. Kostelac will provide the change order and the letters from RIII's pipe suppliers at the next Board meeting. Mr. Kostelac recommended approval for payment of Application No. 8 in the amount of \$573,591.15 for the Southeastern Sanitary Sewer Extension Project. Mr. Pollart motioned to approve Application No. 8 in the amount of \$573,591.15, Mr. Sanderson seconded, and the motion was approved unanimously.

Public Works Director

Written report submitted for the month of June 2021 copy attached. Mr. Pollart questioned why the Authority was bearing the cost of televising Stray Winds Phase 7. Mr. Pollart believes that televising should be the cost of the developer as the lines have not yet been dedicated. This may need to be addressed through a change in the Rates and Regulations. Ms. Lovett recommended approval for payment of the Mr. Rehab invoice for \$33,910.00. Mr. Pollart motioned to approve payment for Mr. Rehab, Mr. Sanderson seconded, and the motion was approved unanimously.

CORRESPONDENCE

Mr. Knight emailed regarding the Notices to Connect for the Southeast Sanitary Sewer Extension Project. Notices will go out as soon as testing is complete.


NEW BUSINESS

None. Mr. Kratzer noted that the Municipal Building opened to the public on Tuesday July 6, 2021. In-person meetings will resume on Thursday July 22, 2021. With the end of the Governor's Disaster Declaration, Zoom only meetings must end. Staff is looking into possible hybrid meetings so the public could still attend virtually, but a quorum of the Board would need to be physically present at each meeting.

ADJOURNMENT

Mr. Sanderson made a motion to adjourn the meeting at 8:35 P.M. Mr. Ward seconded the motion. The motion was approved unanimously.

Signed: _____


Yves Pollart P.E., Secretary