

## MINUTES

### SUSQUEHANNA TOWNSHIP AUTHORITY

### REGULAR MEETING

February 6, 2024

Vice Chairman Sean Sanderson called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, February 6, 2024, at 7:00 PM at the Susquehanna Township Municipal Building, 1900 Linglestown Road, Harrisburg, PA.

### AUTHORITY MEMBERS PRESENT

Anthony Salomone  
Sean Sanderson  
Steve Napper  
Thomas Ward  
Garry Brinton  
Yves Pollart  
Frank Lynch

### AUTHORITY PERSONNEL PRESENT

David Pribulka, Township Manager  
Jill Lovett, Finance Director  
Grace Hogue, Finance Clerk  
Stan Laskowski, Caldwell & Kearns  
Josiah Bair, GHD  
Joel Kostelac, GHD  
Elizabeth Logan, Assistant Township Manager  
Nathan Bragunier, Public Works Director  
Kathleen Geigley, Stormwater Coordinator

### APPROVAL OF MINUTES

Reorganization Meeting of January 9, 2024

Motion to approve the minutes from the Reorganization Meeting of January 9, 2024 by Mr. Ward; Second by Mr. Napper. The Motion was approved unanimously.

Regular Meeting of January 9, 2024

Motion to approve the minutes from the Regular Meeting of January 9, 2024 by Mr. Ward; Second by Mr. Napper. The Motion was approved unanimously.

### CITIZENS COMMENTS

None

### TREASURER'S REPORT

Motion by Mr. Brinton; Second by Mr. Ward to approve the Treasurer's Report for the month of January 2024. The Report was approved unanimously.

## **UNFINISHED BUSINESS**

None

## **REPORTS OF COMMITTEES**

### **Planning & Construction**

No Report.

### **Budget & Finance**

Mr. Sanderson stated that he would like to have discussions this year with the Authority about the possibility of borrowing funds for projects. Mr. Sanderson stated he would like to ensure the funds are there for the projects and the Authority gets the best borrowing rates possible.

### **Personnel & Insurance**

Mr. Pribulka noted that the Authority had just completed the first round of interviews for the Authority Operations Manager. The candidates were selected to move forward for second interviews which should be completed by early March.

### **Pension**

No Report.

### **Rates & Regulations**

No Report.

### **Liaison to Board of Commissioners**

No Report.

### **Liaison to Planning Commission**

Mr. Napper questioned when the joint meeting for Planning and Construction would be held. Mr. Pribulka stated possibly February 29<sup>th</sup> in conjunction with the Public Works Capital Projects meeting.

## **REPORTS OF AUTHORITY STAFF**

### **Manager/Director of Finance**

Written report submitted for the month of January 2024 attached.

Mr. Pribulka stated he was speaking with Mr. Stuart Killian of 3217 Andrea Avenue about damage to his water main curb shut off key/pit. Mr. Killian states the January 2015 sewer project in his neighborhood is the cause of the damage as there has been no other excavation on his property. Mr. Killian states the contractor was unable to locate his sewer lateral and dug up most of his front lawn and curb before locating the lateral on the side of his

home. Mr. Pribulka stated that Mr. Killian quoted the Township ordinance regarding service connections and what is the property and responsibility of the Township. Mr. Pribulka stated Joao and Bradley Construction quoted a repair cost of \$2,000 and asked the Board to approve the Authority to contract and cover the repairs. Mr. Pollart questioned why the Authority does not share the cost with Joao and Bradley. Mr. Pribulka stated he could speak with the contractor to see if they would split the repair costs. Mr. Kostelac stated that Capital Region Water was called out to do work at 3217 Andrea Avenue and discovered the shut off key/pit was damaged because they could not turn the water off. Mr. Kostelac stated he believes what may have happened is the contractor damaged the key/pit during the construction and did not notice because of the snow, or when the restoration team came back in the spring, they damaged the key/pit at that point. Mr. Kostelac stated that he feels \$2,000 is a fair price, but the Board could go back to Joao and Bradley to negotiate a cost share. Mr. Napper stated he felt that \$2,000 was a good price and thinks Joao and Bradley should cover the repair. Mr. Lynch stated any warranty of the work is long over so he feels the contractor would not cover the repairs, but he would like to see if the Authority could share costs with the contractor, and if that did not work, Mr. Lynch questioned the Board what the plan would be from there. Mr. Pribulka stated he would like to have the Commissioners review the old Service Connection Ordinance that Mr. Killian was referencing and potentially make adjustments since the Township/Authority does not own the water infrastructure. Mr. Sanderson stated the Board would like Mr. Pribulka to speak with the contractor about sharing the repair costs. If the contractor was unwilling to do so, the Authority would cover the cost. Mr. Lynch made a motion to attempt to share costs with Joao and Bradley and if the cost could not be shared, the Authority would move forward and cover the cost. Mr. Pollart seconded the Motion, and the Motion was approved unanimously.

#### Stormwater

Stormwater written report submitted for the month of January 2024 attached. Ms. Geigley

reported that there was one violation in January for unpermitted Earth work at 5217 N. Front Street. Ms. Geigley stated staff is working with DEP and Dauphin County to further investigate. Ms. Geigley stated staff continues to work with the property owner at 1600 Rome Terrace to repair the stormwater basin in which they planted a flower bed and garden. Ms. Geigley stated the Township has posted for the position of Stormwater Technician and has been receiving resumes.

Solicitor

Mr. Laskowski updated the Board on the Paxton Creek Act 43 planning and zoning progress. Mr. Brinton questioned if there was any progress on the West Chester Stormwater case. Mr. Laskowski stated there was none.

Engineer

Written report submitted for the month of January 2024 copy attached.

**Paxton Creek – North Branch and Woodridge –**

Mr. Kostelac presented the Board with Payment Application No. 8 from Anrich in the amount of \$624,981.50 which GHD is recommending for Board approval. Mr. Brinton motioned to approve payment to Anrich in the amount of \$624,981.50 for Payment Application No. 8. Mr. Ward seconded the Motion, and the Motion was approved unanimously.

Mr. Pollart questioned how the retainage reduction works since Anrich reduced their retainage to 5%. Mr. Kostelac explained that once a project has reached 50% or more of completion, contractors are allowed to reduce the retainage held from 10% of total expense to 5% of total expense.

**Paxton Creek – Mini Basin 32A/Fox Run Trunk -**

Mr. Kostelac stated Doli Construction has submitted their certificate of completion for signature as the only items left for the project are punch list items and restoration which will take place in the spring.

Mr. Kostelac stated GHD had not yet filed the Alleged Violation Report (AVR) for the unmarked electric line under the storm water pipe. Mr. Kostelac stated GHD was discussing the issue but will be filing the AVR. Mr. Kostelac informed the Board the filing will most

likely result in fines for the Authority, PPL, GHD, and the contractor. The fines will most likely be related to the cost of the project and should not be large but will be imposed because they were never marked before work began.

**Asylum Run Drainage Basin – Mini Basin 23B/C -**

Mr. Bair presented the Board with Payment Application No. 3 from Joao & Bradley Construction in the amount of \$1,093,940.33 which GHD is recommending for Board approval. Mr. Bair explained this payment application is for work completed on Locust Lane in December 2023. Mr. Brinton motioned to approve payment to Joao & Bradley in the amount of \$1,093,940.33 for Payment Application No. 3. Mr. Ward seconded the Motion, and the Motion was approved unanimously.

Mr. Bair presented the Board with Payment Application No. 4 from Joao & Bradley Construction in the amount of \$625,694.58 which GHD is recommending for Board approval. Mr. Bair explained this payment application is for work completed in January 2024. Mr. Napper questioned how far the contractor was at this point. Mr. Bair replied the contractor was almost 50% complete and was making very good progress since the project was estimated to be complete by August. Mr. Brinton motioned to approve payment to Joao & Bradley in the amount of \$625,694.58 for Payment Application No. 4. Mr. Ward seconded the Motion, and the Motion was approved unanimously.

Mr. Bair presented the Board with Change Order No. 3 in the amount of \$8,338.46 from Joao & Bradley for the removal and replacement of storm pipe that was found to be against existing manhole structures, and for additional stone backfill due to trench deterioration. Mr. Bair stated GHD is recommending the payment and approval of Change Order No. 3. Mr. Brinton motioned to approve payment in the amount of \$8,338.46 for Change Order No. 3 to Joao & Bradley. Mr. Napper seconded the Motion, and the Motion was approved unanimously. Mr. Pollart questioned if this would be paid from stormwater funds. Ms. Lovett stated she thought it should be since it is a change order

and not part of the project, it will be paid out of the Stormwater funds.

**Authority Maintenance Contract** – Mr. Bair presented the Board with an invoice from Rogele in the amount of \$4,113.30 for emergency repair work associated with the Fox Run Force Main break on December 20, 2023, which GHD is recommending for Board approval. Mr. Bair explained this emergency work was from the age of the pump station and not weather related. Mr. Bair stated this pump station is part of the Fox Run Trunk replacement project. Mr. Ward motioned to approve payment to Rogele in the amount of \$4,113.30 for emergency repair work. Mr. Napper seconded the Motion, and the Motion was approved unanimously.

Mr. Pollart questioned if GHD had researched having two contractors for emergency repairs. Mr. Kostelac stated he remembered the Board discussing this and was wondering when the Authority's contract expired with Rogele. Mr. Kostelac stated he believed it was in the Spring and that would go a good opportunity to look at having two contractors for emergency repairs.

Mr. Kostelac stated with all the projects ongoing within the Township, the complaints are being handled between Ms. Lovett, Mr. Bragunier and GHD staff. They are being handled very timely and the current process of transferring information of these issues are appreciated by GHD.

#### Public Works Director

Written report submitted for the month of January 2024 copy attached. Mr. Bragunier stated staff has been meeting with GHD to devise an autofill form for GIS mapping and updating. Mr. Bragunier stated staff has televised about 60% of the Township's storm pipes. Mr. Bragunier stated he has several storm pipe projects for this year. Currently staff will be working on 80 feet of storm pipe behind the Apple Street pump station that is deteriorating and causing issues. Mr. Bragunier also stated staff would be working on storm pipes on Deer Path Road as this road is slated for paving. Mr. Bragunier stated Edgemont sewer system has been televised because there was a flushable wipe issue causing problems at the pump station.

**CORRESPONDENCE**

None

**NEW BUSINESS**

None

**ADJOURNMENT**

Mr. Ward made a motion to adjourn the meeting at 7:49 P.M. Mr. Napper seconded the Motion. The Motion was approved unanimously.

Signed: \_\_\_\_\_

  
Yves Hollart P.E., Secretary