

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REGULAR MEETING

June 6, 2023

Chairman Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, June 6, 2023, at 7:00 PM at the Susquehanna Township Municipal Building, 1900 Linglestown Road, Harrisburg, PA.

AUTHORITY MEMBERS PRESENT

Anthony Salomone
Sean Sanderson
Tom Ward
Garry Brinton
Yves Pollart

AUTHORITY PERSONNEL PRESENT

David Pribulka, Township Manager
Jill Lovett, Finance Director
Nathan Bragunier, Public Works Director
Alycia Knoll, Finance/HR Manager
Stan Laskowski, Caldwell & Kearns
Joel Kostelac, GHD
Josiah Bair, GHD
Elizabeth Logan, Assistant Township Manager

APPROVAL OF MINUTES

Regular Meeting of May 2, 2023

Motion to approve the minutes from the Regular Meeting of May 2, 2023 by Mr. Brinton; Second by Mr. Sanderson. The Motion was approved unanimously.

CITIZENS COMMENTS

None

TREASURER'S REPORT

Motion by Mr. Brinton; Second by Mr. Sanderson to approve the Treasurer's Report for the month of May 2023. The Report was approved unanimously.

UNFINISHED BUSINESS

None

REPORTS OF COMMITTEES

Planning & Construction

No Report

Budget & Finance

No Report

Personnel & Insurance

No Report

Pension

No Report

Rates & Regulations

No Report

Liaison to Board of Commissioners

No Report

Liaison to Planning Commission

No Report

REPORTS OF AUTHORITY STAFF

Manager/Director of Finance

Written report submitted for the month of May 2023 attached. Ms. Lovett stated she spoke with the auditors and she and Mr. Pribulka should receive a copy of the 2022 audit this week to review. Mr. Lovett stated she would be setting up a meeting with the Budget and Finance Committee to review the 2022 audit.

Mr. Pribulka presented the Township's Planned Road Projects Plan to the Authority. While bids have been opened for the projects, no awards have been made yet. Mr. Pribulka stated all the projects will include base repair, milling, and overlay. These include parts of Valley Road, Goose Valley Road, Crooked Hill Road, Rose Hill Road, Locust Lane and Maple Shade Drive. Mr. Salomone questioned how traffic will be handled during the Crooked Hill Road to Dogwood Drive project. Mr. Pribulka stated the plan is to keep the road open as much as possible or to see if there is a way to close it to one lane while doing the work. Mr. Pribulka stated the Locust Lane project is a candidate for cold in place recycling which is a little more expensive but potentially quicker and more efficient with long straight roads. Maple Shade Drive has been repaired where the storm drain replacement and emergency stormwater work were done, but the road has no base and needs to be repaired. As these projects are awarded and starting to commence, more information will be brought to the Authority.

Mr. Pribulka stated Doli Construction submitted their invoice for the retainage on the emergency stormwater repair work they did on Maple Shade Drive. The bill is in the amount of \$5,000.00 and Mr. Pribulka requested the Board to approve payment. Mr. Sanderson motioned to approve payment to Doli Construction in the amount of \$5,000.00. Mr. Ward seconded the motion, and the Motion was approved unanimously.

Stormwater

Stormwater written report submitted for the month of May 2023 attached. Ms. Logan stated the Township is still seeking candidates for the open Stormwater Coordinator position.

Solicitor

No Report.

Engineer

Written report submitted for the month of May 2023 copy attached.

Paxton Creek – North Branch and Woodridge –

Mr. Bair stated the contractors have started clearing for this project. Mr. Bair stated that staff has begun reviewing a draft of the final cost sharing agreement with Lower Paxton Township for this project. Mr. Laskowski noted that he has been working on clearing up easements for this project.

Paxton Creek – Mini Basin 32A/Fox Run Trunk –

Mr. Bair stated that GHD is reviewing the shop drawing submittals from Doli. Doli has requested to discuss a staging and materials storage area at the Fox Run Pump Station. Mr. Bair stated while GHD has been working on planning and permitting, additional permitting requirements were identified for this project. Mr. Pribulka stated that GHD is providing a proposal for the preparation of the Act 527 Plan Special Study, Chapter 105 Water Obstruction and Encroachment permit, Water Quality Management Part II permit, and temporary construction easement acquisitions in the amount of \$79,400.00. Mr. Pribulka requested Board approval for this proposal. Mr. Sanderson made a motion to authorize the execution of GHD's proposal in the amount of \$79,400.00. Mr.

Ward seconded the Motion, and the Motion was approved unanimously.

Asylum Run Drainage Basin – Mini Basin 23B/C –

Mr. Bair stated this project received five bids of which Joao and Bradley was low bidder with a total of \$6,593,216.20. Mr. Bair stated the Authority had worked with Joao and Bradley in the past and GHD has reviewed all bid documents, which are complete. Mr. Salomone questioned how much was budgeted for this project. Mr. Bair stated approximately \$5 million was budgeted. Mr. Kostelac stated this project was more difficult as there are ADA accesses, pipe lining, stormwater work, and other items that make for a more difficult project which makes it tough to estimate costs. Mr. Kostelac stated the bid does not appear out of line and with being under budget on the last two projects, the Authority is still doing well. Mr. Bair stated GHD recommends Board approval to award the contract to Joao and Bradley Construction Co., Inc. Mr. Sanderson made a motion to approve the award to Joao and Bradley in the amount of \$6,593,216.20. Mr. Ward seconded the Motion, and the Motion was approved unanimously.

Fort Hunter Pump Station Upgrades – Mr. Bair stated the pre-construction meeting for this project that was scheduled for June 5, 2023 has been moved to the end of June.

Developments – Herb Moore, 2400 Wayne Avenue,

Stray Winds Farm – Mr. Bair stated Sanitary Sewer acceptance testing is being completed on these developments. Televising of the sewer lines will take place prior to dedication.

Developments – T. W. Holtzman Elementary – Mr.

Bair stated Susquehanna Township School District has proposed installation of two temporary modular buildings at Thomas Holtzman Elementary School. These modular buildings are to provide additional classroom space to reduce student density and improve student to teacher ratios. Mr. Bair stated the modular buildings will have four single use restrooms. These sanitary facilities will be tied into the existing system; therefore, no additional wastewater flow will be

generated. Mr. Bair stated the School District is requesting waiver of the Subdivision and Land Development process, and subsequent sanitary sewer planning. Mr. Bair stated that GHD has reviewed the request and recommends Board approval of the sewage planning exemption. Mr. Sanderson motioned to approve the sewage planning exemption. Mr. Brinton seconded the Motion, and the Motion was approved unanimously.

GIS Updates – Mr. Bair gave a presentation on the GIS system updates. GHD continues to provide GIS assistance as needed. GHD is working to finalize a web-based GIS application to display upcoming sanitary sewer construction project information, locations, schedules, property photos, and other items. Mr. Bair stated the internal project portal gives progress information on projects. The external project portal will provide the public with information on the projects and can be posted on the Township's website. Ms. Logan stated that GIS information is being updated through a combination of Public Works employees, Todd Plank from GHD, and field technicians with GHD and the Township. Mr. Kostelac stated the purpose of this system is to keep information on projects as close to real time as possible.

Public Works Director

Written report submitted for the month of May 2023 copy attached. Mr. Bragunier stated the rain fall on April 30th opened some pipe and inlet issues that Public Works has been working to re-build. Mr. Bragunier stated that 2 employees are studying to take their DEP operator collection certifications. This will compete certification requirements for all Authority maintenance staff. Mr. Bragunier stated that the Wayne Avenue pump station had both pumps fail because of flushable wipes, which are not truly flushable, and cause these issues to occur. Mr. Bragunier stated that he would like to publish something in the newsletter and on the website to help educate the public to this fact.

CORRESPONDENCE

None

NEW BUSINESS

None

ADJOURNMENT

Mr. Sanderson made a motion to adjourn the meeting at 7:51 P.M. Mr. Ward seconded the Motion. The Motion was approved unanimously.

Signed: _____


Yves Pollart P.E., Secretary