

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REGULAR MEETING

May 2, 2023

Chairman Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, May 2, 2023, at 7:01 PM at the Susquehanna Township Municipal Building, 1900 Linglestown Road, Harrisburg, PA.

AUTHORITY MEMBERS PRESENT

Anthony Salomone
Sean Sanderson
Frank Lynch
Steve Napper
Garry Brinton
Yves Pollart

AUTHORITY PERSONNEL PRESENT

David Pribulka, Township Manager
Jill Lovett, Finance Director
Nathan Bragunier, Public Works Director
Stan Laskowski, Caldwell & Kearns
Joel Kostelac, GHD
Josiah Bair, GHD
Elizabeth Logan, Assistant Township Manager
Alycia Knoll, Finance/HR Manager

OTHERS IN ATTENDANCE

Tynisa Smith, 1736 Evergreen Road

APPROVAL OF MINUTES

Regular Meeting of April 4, 2023

Motion to approve the minutes from the Regular Meeting of April 4, 2023 by Mr. Brinton; Second by Mr. Napper. The Motion was approved unanimously.

AMENDMENT TO AGENDA

Chairman Salomone called for a Motion to amend the agenda to include actionable items on Water Polo. Mr. Sanderson made a Motion to amend the agenda to include actionable items regarding Water Polo Act 43 Rate Adjustment requests. Mr. Brinton Seconded the Motion, and the Motion was approved unanimously.

EXECUTIVE SESSION

Mr. Salomone excused the board for an Executive Session at 7:03 PM to discuss matter pertaining to litigation. Executive session ended at 7:45 PM.

CITIZENS COMMENTS

Ms. Lovett reported Tynisa Smith of 1736 Evergreen Road requested the Authority for financial assistance with her damaged service lateral. Ms. Smith provided the necessary information and the failure was confirmed by the Authority's engineers via video footage. This would qualify for financial assistance under the Authority's policy. The Board authorized moving forward with the service lateral repair work using the Authority's emergency contractor. Staff was instructed to send a letter to Ms. Smith notifying her of this decision and explaining she would be responsible for her building lateral, which is the section from curb to home.

TREASURER'S REPORT

Motion by Mr. Brinton; Second by Mr. Lynch to approve the Treasurer's Report for the month of April 2023. The Report was approved unanimously.

UNFINISHED BUSINESS

None

REPORTS OF COMMITTEES

Planning & Construction

No Report

Budget & Finance

No Report

Personnel & Insurance

No Report

Pension

No Report

Rates & Regulations

Mr. Pollart updated the Board of the meeting held April 18, 2023, the committee had discussed Water Polo's request for rate relief. The committee agreed there was not enough evidence provided to prove the amount billed to Water Polo exceeded actual usage by 30% or more as required by Act 43. Mr. Sanderson

made a Motion to deny Water Polo's request for rate relief under Act 43. Mr. Pollart Seconded the Motion, and the Motion was approved unanimously.

Liaison to Board of Commissioners

No Report

Liaison to Planning Commission

No Report

REPORTS OF AUTHORITY STAFF

Manager/Director of Finance

Written report submitted for the month of April 2023 attached.

Mr. Pribulka stated Doli Construction submitted their invoice for the emergency stormwater repair work they did on Maple Shade Drive. The invoice is in the amount of \$476,770.05 and Mr. Pribulka recommended the Board to approve payment. Mr. Sanderson motioned to approve payment to Doli Construction in the amount of \$476,770.05. Mr. Pollart Seconded the Motion, and the Motion was approved unanimously.

Stormwater

Stormwater written report submitted for the month of April 2023 attached.

Solicitor

No Report.

Engineer

Written report submitted for the month of April 2023 copy attached.

Paxton Creek – North Branch and Woodridge –

Mr. Kostelac explained there was a slight scheduling issue with Anrich's subcontractor, however surveying began the week of April 17th. Clearing, as well as erosion and sedimentation control installation, is scheduled to begin the week of May 1st.

Paxton Creek – Mini Basin 32A/Fox Run Trunk –

This project was awarded to Doli and they indicated they will be able to start the project late summer or early fall of 2023. Notices to proceed were issued and continued communication with proceeding will continue as well.

Asylum Run Drainage Basin – Mini Basin 23B/C –

Mr. Kostelac stated this project was placed on PennBid with bids set to be due May 19, 2023. Mr. Kostelac stated a mandatory pre-bid meeting was held on April 27, 2023 with several contractor attendees.

Spring Creek Drainage Basin – SE Extension –

The only remaining work on the project is to stabilize the fill site at 3607 Beaucrest Street which Davis Landscaping began the week of April 17, 2023. GHD staff has been assisting in addressing properties that are not yet connected.

Fort Hunter Pump Station Upgrades –

PP&L advised that the existing service is adequate for the new pumps. GHD advised that the pumps and equipment are available in-house with the new control panel slated to arrive mid-May. This is being completed through CoStars and should only take a few months for completion.

Developments – Union Green – Kiddie Academy –

Mr. Bair stated the original grease trap approved for this location was rejected by the tenant. The tenant presented a new grease trap that GHD reviewed. The grease trap would be mainly for staff kitchen use and is recommended for monthly cleaning and inspection every 90 days. Mr. Bair stated GHD was recommending board approval for the updated grease trap variance for Kiddie Academy. Mr. Sanderson motioned to approve the updated grease trap variance for Kiddie Academy. Mr. Lynch Seconded the Motion, and the Motion was approved unanimously.

Developments – Union Green – Playa Bowl –

Mr. Bair stated GHD had received a grease trap variance request from Playa Bowl which specializes in fruit bowls and smoothies. The grease generation from this location would be minimal. After review, the proposed grease trap is sufficient for the facility. GHD recommends monthly cleanings with an inspection every 90 days. Mr. Bair stated that GHD recommends Board approval for this grease trap variance. Mr. Sanderson motioned to approve the grease trap variance for Playa Bowl. Mr. Napper Seconded the Motion, and the Motion was approved unanimously.

Authority Maintenance Contract – Mr. Kostelac stated Rogele submitted an invoice for paving for the emergency Stormwater work at Interstate Drive and Market Place in the amount of \$26,380.60. Mr. Kostelac recommended approval of payment for this invoice. Mr. Pollart made a motion to approve payment to Rogele in the amount of \$26,380.60 for paving work at Interstate Drive and Market Place. Mr. Brinton Seconded the Motion, and the Motion was approved unanimously.

Mr. Kostelac stated Rogele has installed the pipe and inlets at Earle Street and Progress Avenue. Final restoration is remaining. Mr. Kostelac stated Rogele submitted an invoice for the ADA ramp installation work at Earle Street and Progress Avenue in the amount of \$16,093.03. Mr. Kostelac recommended approval of payment for this invoice. Mr. Sanderson made a motion to approve payment to Rogele in the amount of \$16,093.03 for ADA ramp installation work at Earle Drive and Progress Avenue. Mr. Pollart Seconded the Motion, and the Motion was approved unanimously.

Public Works Director

Written report submitted for the month of April 2023 copy attached. Mr. Bragunier stated that staff was entering GIS information whenever they televised anything within the Township. Mr. Bragunier stated the Authority had worked in conjunction with Penbrook on grading the road at the Asylum Run right of way. Mr. Bragunier stated Penbrook was covering the cost of the stone for that project and Authority was doing all the work.

CORRESPONDENCE

Ms. Lovett stated the Pennsylvania Department of Environmental Protection (DEP) sent communication regarding overflows listed in the Authority's 2022 Chapter 94 report that occurred on May 7, 2022. Mr. Kostelac stated that the Authority had not reported these overflows within 24 hours of discovering the occurrence, therefore the Authority was being fined \$10,000.00, \$2,000 per each of the 5 occurrences. Mr. Kostelac stated the clock starts ticking once the occurrence is discovered. Staff reports the discovery and GHD closes the loop with the report they submit by the 15th of the following month. Mr. Laskowski stated that per the Authority's Consent Order and

Agreement with DEP, all overflows must be reported within 24 hours of discovering the occurrence to only be fined \$750.00 per occurrence. If the occurrence is reported after the 24-hour period of discovery, then the fine goes up to \$2,000.00 per occurrence. Mr. Bragunier stated that he has distributed forms to employees to fill out and give to him for reporting as soon as they discover an overflow. Mr. Bragunier stated he has a direct contact with DEP to report the overflows in a timely manner. The Board agreed to have staff update language to include discovery and reporting to DEP.

NEW BUSINESS

None

ADJOURNMENT

Mr. Sanderson made a motion to adjourn the meeting at 8:27 P.M. Mr. Napper Seconded the Motion. The Motion was approved unanimously.

Signed: 
Yves Pollart P.E., Secretary