

## MINUTES

### SUSQUEHANNA TOWNSHIP AUTHORITY

### REGULAR MEETING

December 6, 2022

Chairman Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, December 6, 2022, at 7:16 PM at the Susquehanna Township Municipal Building, 1900 Linglestown Road, Harrisburg, PA.

### AUTHORITY MEMBERS PRESENT

Anthony Salomone  
Sean Sanderson  
Yves Pollart  
Frank Lynch  
Tom Ward

### AUTHORITY PERSONNEL PRESENT

David Pribulka, Township Manager  
Jill Lovett, Finance Director  
Alycia Knoll, Finance/HR Manager  
Stan Laskowski, Caldwell & Kearns  
Joel Kostelac, GHD  
Elizabeth Logan, Assistant Township Manager  
Nathan Bragunier, Public Works Director

### OTHERS IN ATTENDANCE

John Koller, 50 N. 38<sup>th</sup> Street  
Kathleen Miller, 3502 Centerfield Road  
Deandre Samuels, 3652 N. 3<sup>rd</sup> Street

### EXECUTIVE SESSION

Mr. Salomone excused the board for an Executive Session at 7:18 PM for legal and litigation issues. Executive session ended at 7:31PM.

### APPROVAL OF MINUTES

Regular Meeting of November 1, 2022

Motion to approve the minutes from the Regular Meeting of November 1, 2022 by Mr. Sanderson; Second by Mr. Ward. The Motion was approved unanimously.

### CITIZENS COMMENTS

**Kathleen Miller - 3502 Centerfield Road**  
Ms. Miller resides in the 23B/C Mini Basin Project area. She requested the Board's consideration of a reimbursement for the sewer and building lateral she replaced in July

2022. She attended the community meeting and was informed the Authority will be commencing a project in her neighborhood to repair and replace sewer laterals. Mr. Salomone requested the matter be tabled until the January 3, 2023 meeting so that Mr. Laskowski could provide an opinion on her request and report back to the Board at that time.

**John Koller - 50 N. 38<sup>th</sup> Street** - Mr. Koller was unable to attend the community meeting for the 23B/C Mini Basin and had several questions for GHD. Mr. Koller asked if there was an update for timing of the project. Mr. Kostelac stated that the project was slated for design in January 2023 and bid in February 2023. Mr. Koller then asked if there would be a website for status updates on the project. Mr. Kostelac stated there would be updates posted to the Township website.

#### **TREASURER'S REPORT**

Motion by Mr. Sanderson; Seconded by Mr. Ward to approve the Treasurer's Report for the month of November 2022. The Report was approved unanimously.

#### **UNFINISHED BUSINESS**

**Mr. DeAndre Samuels - 3652 N 3<sup>rd</sup> Street** – Mr. Samuels had requested financial assistance from the Board at the November meeting for repairs to his sewer lateral. He was requested to provide information prior to the meeting; however, Mr. Pribulka had just received the information and did not have time to look through or analyze what was provided. Mr. Pribulka requested that Mr. Samuels' request be tabled until the January 2023 meeting to give staff and GHD time to review what was provided and prepare to present to the Board.

#### **PRESENTATION**

Ms. Ashley Shiwarski from NLC Service Line Program presented their warranty program opportunity to the Board. The program is no cost to the Authority. NLC does all the outreach to the community and administers the

whole program. They provide warranty on all utility lines for homeowners. NLC also offers a revenue stream to the Authority. The program pays annually to the Authority a per diem of \$.50 per paid contract per month. Mr. Sanderson motioned to adopt the program subject to legal review and administrative oversight, specifically to marketing agreement. Mr. Ward Seconded the Motion. The Motion was approved unanimously.

## **REPORTS OF COMMITTEES**

### **Planning & Construction**

There was a meeting on November 14, 2022. Staff is reviewing procedures and processes for next meeting

### **Budget & Finance**

The Budget & Finance Committee meeting will be scheduled at the end of December

### **Personnel & Insurance**

Kathleen Geigley was hired as a Stormwater Technician and will start December 1, 2022 upon Board of Commissioners approval at their next meeting.

### **Pension**

No Report

### **Rates & Regulations**

No Report

### **Liaison to Board of Commissioners**

No Report

### **Liaison to Planning Commission**

No Report

## **REPORTS OF AUTHORITY STAFF**

### **Manager/Director of Finance**

Written report submitted for the month of November 2022 attached.

Ms. Lovett stated CRW's letter was attached outlining their 7.7 increase in rates for the 2023 budget year.

### **Stormwater**

Stormwater written report submitted for the month of November 2022 attached.

Mr. Pribulka stated the emergency repairs on Mapleshade Drive were slated to begin the week of December 19, 2022 and projected to be finished by year end.

Solicitor

Mr. Laskowski stated that thirteen condemnations have been filed and served for the North Branch Project. There have been no objections so far. Of these, seven have been resolved with signed easements.

Mr. Laskowski stated that there has been a final decision in the Commonwealth Court for the Water Polo III L.P. litigation. The ruling was in the Authority's favor. It was stated that the flat rate and commercial rate do not violate anything.

Engineer

Written report submitted for the month of November 2022 copy attached.

**Paxton Creek – North Branch and Woodridge –**

Mr. Kostelac stated the project bids are \$6,000,000.00 to \$12,000,000.00 which does not fall within the grant parameters as originally anticipated. Condemnations are underway as described by Mr. Laskowski. Mr. Kostelac provided the Board with a draft cost share agreement for the Board to review. This was provided for information and comment purposes only and still needs comment from Mr. Laskowski.

**Paxton Creek – Mini Basin 32A/Fox Run Trunk –**

Mr. Kostelac stated this project is approximately \$3,000,000.00 for the forced main work. Mr. Kostelac stated there is a pre-application meeting with DEP and USACE scheduled for December 22, 2022, to discuss stream encroachment permitting requirements for this project.

**Asylum Run Drainage Basin – Mini Basin 23B/C –**

Mr. Kostelac stated this project was better qualified for the H2O Grant. Mr. Kostelac requested approval of the \$1,800,000.00 in H2O grant application. Mr. Sanderson made a motion to approve the \$1,800,000.00 grant application. Mr. Ward seconded the Motion, and the Motion was approved unanimously.

**Spring Creek Drainage Basin – SE Extension –**

Mr. Kostelac stated that the walk through conducted with DCCD on October 26, 2022 showed a lack of stabilization on the bank at the fill site located at 3607 Beaucrest Street. Mr. Kostelac stated RIII agreed to let

a local landscaping company complete the bank stabilization work. Davis Landscaping provided a proposal for the work at \$10,995.00.

**Developments-Annual Connections Request to DEP** - Mr. Kostelac stated GHD has prepared the annual connections request to DEP for the Paxton Creek and Asylum Run basins. Mr. Kostelac stated the request is for a total of 464 connections; 305 connections in Paxton Creek Basin for 2023, and 159 connections in Asylum Run Basin for 2023. Mr. Ward made a Motion to approve and submit the request to DEP for a total of 464 connections for 2023. Mr. Sanderson seconded the Motion. The Motion was approved unanimously.

**Public Works Director**

Written report submitted for the month of November 2022, copies attached.

Mr. Bragunier stated that the Crooked Hill emergency repairs were complete. The Earle Street repairs were on hold and the Marketplace repair work was started the week of November 1, 2022. Mr. Bragunier stated that the camera van is back in the shop again, this time in New Jersey for this shop to see if the system can be repaired.

**CORRESPONDENCE**

None

**NEW BUSINESS**

None

**ADJOURNMENT**

Mr. Sanderson made a motion to adjourn the meeting at 8:42 P.M. Mr. Ward seconded the Motion. The Motion was approved unanimously.

Signed:

  
Yves Pollart P.E., Secretary