

## MINUTES

### SUSQUEHANNA TOWNSHIP AUTHORITY

### REGULAR MEETING

April 4, 2023

Vice-Chairman Sean Sanderson called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, April 4, 2023, at 7:04 PM at the Susquehanna Township Municipal Building, 1900 Linglestown Road, Harrisburg, PA.

#### AUTHORITY MEMBERS PRESENT

Sean Sanderson  
Tom Ward  
Steve Napper  
Garry Brinton  
Yves Pollart

#### AUTHORITY PERSONNEL PRESENT

David Pribulka, Township Manager  
Jill Lovett, Finance Director  
Nathan Bragunier, Public Works Director  
Stan Laskowski, Caldwell & Kearns  
Josiah Bair, GHD  
Elizabeth Logan, Assistant Township Manager  
Alycia Knoll, Finance/HR Manager  
Madison Smith, Stormwater Coordinator

#### OTHERS IN ATTENDANCE

Thomas Koller - 50 N. 38<sup>th</sup> Street

#### APPROVAL OF MINUTES

Regular Meeting of March 7, 2023

Motion to approve the minutes from the Regular Meeting of March 7, 2023 by Mr. Napper; Seconded by Mr. Ward. The Motion was approved unanimously.

#### CITIZENS COMMENTS

None

#### TREASURER'S REPORT

Motion by Mr. Brinton; Seconded by Mr. Ward to approve the Treasurer's Report for the month of March 2023. The Report was approved unanimously.

#### UNFINISHED BUSINESS

None

## **REPORTS OF COMMITTEES**

### **Planning & Construction**

No Report

### **Budget & Finance**

No Report

### **Personnel & Insurance**

No Report

### **Pension**

Mr. Sanderson announced there will be the semi-annual Pension Committee meeting on April 26, 2023.

### **Rates & Regulations**

Mr. Pollart announced there will be a Rates & Regulation Committee meeting on April 18, 2023.

### **Liaison to Board of Commissioners**

No Report

### **Liaison to Planning Commission**

No Report

## **REPORTS OF AUTHORITY STAFF**

### **Manager/Director of Finance**

Written report submitted for the month of March 2023 attached.

### **Stormwater**

Stormwater written report submitted for the month of March 2023 attached. Ms. Smith stated she was updating the Township Stormwater Ordinance to meet the 2022 model ordinance. Ms. Smith stated that the updated ordinance needs to be completed and adopted by September 30, 2024.

Mr. John Koller of 50 N. 38<sup>th</sup> Street questioned when the Asylum Run Project would be underway. Mr. Bair stated that this project is currently on PennBid. There will be a mandatory pre-bid meeting held on April 27<sup>th</sup>. Bids will be due May 19<sup>th</sup>, with the award being sometime this summer. Construction is slated to start in the Fall.

### **Solicitor**

Mr. Laskowski stated the Authority is moving forward on the Southeast Sewer Extension Project connection issues. Currently, he and Mr. Pribulka are reviewing

potential condemnation easements for properties. Mr. Pribulka stated that the Authority would like to reach a fair agreement with property owners before resorting to the condemnation easements. Mr. Laskowski stated that he and Mr. Pribulka would have more information for the Board as they proceed.

Engineer

Written report submitted for the month of March 2023 copy attached.

**Paxton Creek – North Branch and Woodridge –**

Mr. Bair stated that GHD has begun reviewing the initial batch of materials submitted by Anrich.

**Paxton Creek Drainage Basin – Mini Basin 32A/Fox**

**Run Trunk** – Mr. Bair stated the executed Notice of Award documents were received from DOLI on March 21, 2023. Mr. Bair stated that DOLI does not intend to start the project until late summer or early fall. GHD is working on the planning and permitting for the Fox Run Trunk portion of the project.

**Authority Maintenance Contract** – Mr. Bair stated Rogele submitted an invoice for the emergency Stormwater work at Interstate Drive and Market Place in the amount of \$17,301.55. This invoice is for final concrete restoration and curb work. Mr. Bair recommends approval of payment for this invoice. Mr. Brinton made a motion to approve payment to Rogele in the amount of \$17,301.55 for restoration work at Interstate Drive and Market Place. Mr. Ward seconded the Motion, and the Motion was approved unanimously.

Mr. Bair stated Rogele submitted an invoice for the concrete restoration work at Earle Street and Progress Avenue in the amount of \$17,753.60. Mr. Bair recommends approval of payment for this invoice. Mr. Brinton made a motion to approve payment to Rogele in the amount of \$17,753.60 for concrete restoration work at Earle Drive and Progress Avenue. Mr. Ward seconded the Motion, and the Motion was approved unanimously.

Mr. Bair stated that GHD had been requested to assist the Authority with some stormwater projects. Mr. Bair

stated the proposal attached is for assisting with storm sewer televising in the amount of \$25,500.00. Mr. Pollart made a motion to approve the proposal for \$25,500.00. Mr. Ward seconded the Motion, and the Motion was approved unanimously.

Mr. Bair stated the second proposal attached was for the Wood Street Drainage and Culvert Improvements Study. Mr. Bair stated this proposal is for review of the existing participation study and to evaluate alternative improvement methods for the existing stormwater drainage system and culvert on Wood Street near the intersection of Sylvan Place. Mr. Bair stated the proposal amount is for \$65,000.00. Mr. Brinton made a motion to approve the proposal in the amount of \$65,000.00. Mr. Pollart seconded the Motion, and the Motion was approved unanimously.

#### Public Works Director

Written report submitted for the month of March 2023 copy attached. Mr. Bragunier stated the camera van has been working well. He is preparing to purchase wheels for the van. Mr. Bragunier presented 3 quotes for upfitting of the new crane truck which are all 3 are COSTAR vendors. Mr. Bragunier reviewed the advantages and disadvantages with each quote and comparatively explained his recommendation which included durability, sizing, and costs. Mr. Bragunier recommended the Stephenson Equipment quote for \$63,126.90 for approval. Mr. Ward made a motion to approve the Stephenson Equipment quote in the amount of \$63,126.90. Mr. Napper seconded the Motion, and the Motion was approved unanimously.

#### CORRESPONDENCE


Mr. Pribulka stated the State Police sent new communication regarding their Stormwater fee. Mr. Pribulka stated that the Authority does not plan to reply as this communication is similar to PennDOT's and previous communications with the addition of the West Chester case. Mr. Laskowski stated that this issue is in the State Supreme Court currently, just waiting to be slated for a decision.

#### NEW BUSINESS

None

**ADJOURNMENT**

Mr. Ward made a motion to adjourn the meeting at 7:29 P.M. Mr. Napper seconded the Motion. The Motion was approved unanimously.

Signed:   
Yves Pollart P.E., Secretary