

## MINUTES

### SUSQUEHANNA TOWNSHIP AUTHORITY

### REGULAR MEETING

March 7, 2023

Chairman Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, March 7, 2023, at 7:00 PM at the Susquehanna Township Municipal Building, 1900 Linglestown Road, Harrisburg, PA.

#### AUTHORITY MEMBERS PRESENT

Anthony Salomone  
Sean Sanderson  
Tom Ward  
Steve Napper  
Garry Brinton  
Yves Pollart

#### AUTHORITY PERSONNEL PRESENT

David Pribulka, Township Manager  
Jill Lovett, Finance Director  
Nathan Bragunier, Public Works Director  
Stan Laskowski, Caldwell & Kearns  
Joel Kostelac, GHD  
Josiah Bair, GHD  
Elizabeth Logan, Asst Township Manager  
Alycia Knoll, Finance/HR Manager  
Madison Smith, Stormwater Coordinator

#### OTHERS IN ATTENDANCE

Delonne Wilbourn - 820 S. Progress Avenue  
Calantha & Lisa Dam - 3741 Walnut Street  
Thomas Koller - 50 N. 38<sup>th</sup> Street

#### EXECUTIVE SESSION

Mr. Salomone excused the board for an Executive Session at 7:01 PM for potential legal and litigation issues. Executive Session ended at 7:19 PM. Regular Meeting resumed at 7:19 PM.

#### APPROVAL OF MINUTES

Regular Meeting of February 7, 2023

Motion to approve the minutes from the Regular Meeting of February 7, 2023 by Mr. Brinton; Second by Mr. Napper. The Motion was approved unanimously.

## **CITIZENS COMMENTS**

### **Delonne Wilbourn - 820 S. Progress Avenue**

Mr. Wilbourn addressed the Board about a large wood chip pile that was left on his property by the contractor during the South East Sanitary Sewer Extension Project. Mr. Wilbourn stated he was originally told the contractor would remove the wood chips when the project was over. He was later informed that the contractor would not be removing the pile and he would instead receive \$2,000 to handle the removal himself. Mr. Wilbourn stated when he called to pick up his check at the Township building he was informed that he would need to sign an agreement to connect to the sewer before he would receive the check. Mr. Wilbourn stated he has had several estimates to connect to the sewer and it would cost about \$31,170.00 because of the obstacles on his property and the length of the lateral needed to connect the house to the main. Mr. Wilbourn stated that cost is in addition to the \$3,000.00 tapping fee he would have to pay. Mr. Wilbourn requested the Board to consider giving him an exemption from connecting or allowing him additional time to accumulate the funds to pay for the connection. Mr. Wilbourn stated he feels the payment for the wood chips is a separate issue from the sewer connection. Mr. Salomone agreed the wood chip issue and the sewer connection are two separate issues and instructed staff to release the wood chip payment to Mr. Wilbourn. Mr. Salomone then stated that the Authority was ordered by the Commonwealth of Pennsylvania to construct public sanitary sewer in the South East Extension Project, therefore the Board could not exempt anyone from connecting, so Mr. Wilbourn's request for a connection exemption was denied by the Authority Board. Mr. Salomone suggested that Mr. Wilbourn solicit more quotes for his connection as \$31,170.00 is very high. Mr. Pribulka asked Mr. Salomone how staff should proceed with Mr. Wilbourn's connection to the sewer. Mr. Salomone

requested staff to write up the current situation for the Board so they could review where things stood.

**Lisa Dam - 3741 Walnut Street** – Ms. Dam stated they received a notice in November of the project that would be taking place in their neighborhood. Since that letter, they have had problems with their sewer line from the house to the main. Pronto checked their line and said the problem runs the entire house line down into the main. Ms. Dam requested consideration for financial assistance from the Board since the mini basin project work may overlap with what they need to repair their sewer line. Mr. Kostelac stated the mini basin project is not replacing laterals, just re-lining the main and approximately 5-feet inside the service lateral. Mr. Kostelac stated that his understanding is the problem seems to be under the slab of the house which is not part of any Authority project. Mr. Bair confirmed the Authority staff did camera the line from the main and failure is occurring at the house and are under the slab of the residence. The Authority Board denied the request for assistance since the failure is in the building lateral near the home.

### **TREASURER'S REPORT**

Motion by Mr. Brinton; Second by Mr. Sanderson to approve the Treasurer's Report for the month of February 2023. The Report was approved unanimously.

### **UNFINISHED BUSINESS**

None

### **REPORTS OF COMMITTEES**

#### **Planning & Construction**

No Report

#### **Budget & Finance**

No Report

#### **Personnel & Insurance**

No Report

Pension

No Report

Rates & Regulations

Mr. Pollart presented Resolution No. 2023-03, to amend the Rules, Rates, and Regulations for the Operation and Maintenance of the Wastewater Transmission System by Adopting a Sanitary Sewer Service Line and Building Sewer Repair and Replacement Policy. Staff presented the policy at the last meeting and made the changes suggested. Mr. Pollart made a motion to adopt Resolution No. 2023-03. Mr. Sanderson Seconded the motion. The Motion was approved unanimously.

Mr. Brinton asked Mr. Pribulka when the information on the warranty program would be mailed. Mr. Pribulka stated the information was to be mailed at the end of February in a separate mailing from the quarterly billings. Mr. Brinton stated he had not received anything. Other members stated they had not received anything either. Mr. Pribulka stated he would check the status of the mailing.

Liaison to Board of Commissioners

No Report

Liaison to Planning Commission

No Report

**REPORTS OF AUTHORITY STAFF**

Manager/Director of Finance

Written report submitted for the month of February 2023 attached.

Ms. Lovett presented the ladder positioning for \$6,000,000.00 in investments from the Revenue account to PLGIT and Mid Penn Bank. The remaining \$5,000,000.00 is earning 3.5% in the Revenue account at Mid Penn. Mr. Salomone questioned if the Authority would need to use the funds in the near future. Ms. Lovett stated the funds will be needed for projects within the next 12 months. Mr. Kostelac stated the projects planned will spend \$5,000,000.00 if not more within 12 months. Mr. Pribulka stated that he and Ms. Lovett will monitor the balances and if an opportunity to invest more they will move more funds into the 7-day PLGIT investment.

Mr. Pribulka stated that HRG opened bids for the Paxton Church Road Stabilization Project on March 2, 2023. JVI was the low bidder at \$1,145,307.00 which is within budget the \$1,100,000.00 pre-bid estimate. The Township took a \$1,500,000.00 Dauphin County Infrastructure Loan (DCIB). This will allow for the Township to contract HRG and have a full-time inspector on site, plus a little latitude for any change orders. Mr. Salomone questioned if there needed to be any action by the Board. Mr. Pribulka stated no action was necessary, this was just for informational purposes.

Stormwater

Stormwater written report submitted for the month of February 2023 attached.

Solicitor

Mr. Laskowski reported there is a pending Act 43 claim that he received information. Mr. Laskowski stated they are organizing, evaluating, and summarizing the data to present to the Rates and Regulation Committee. Mr. Laskowski stated there would probably be a need to have a Rates and Regulation Committee meeting to discuss the claim and information.

Engineer

Written report submitted for the month of February 2023 attached.

**Paxton Creek – North Branch and Woodridge –**

Mr. Kostelac stated the notice to proceed was issued to Anrich on March 1, 2023. This is a 12-month project slated for substantial completion on February 24, 2024 and final completion on April 24, 2024. Mr. Kostelac stated the pre-construction meeting is slated for March 13, 2023. Mr. Kostelac stated the Proposal for Professional Engineering Services for this project is attached with a cost of \$380,000.00 for which he is seeking Board approval. Mr. Brinton made a Motion to approve the Proposal for Professional Engineering Services with a cost of \$380,000.00. Mr. Sanderson Seconded the Motion, and the Motion was approved unanimously.

**Paxton Creek Drainage Basin – Mini Basin 32A/Fox Run Trunk –**

Mr. Kostelac stated the bids were

received on February 17, 2023. DOLI was the low bidder with a total of \$1,877,545.00. GHD has reviewed the bid documents and recommends the Board approve awarding the bid to DOLI for \$1,877,545.00. Mr. Sanderson made a Motion to award the bid to DOLI for \$1,877,545.00. Mr. Napper seconded the Motion, and the Motion was approved unanimously.

**Union Green – Kiddie Academy** - Mr. Kostelac stated a grease interceptor variance has been requested for the Kiddie Academy daycare center currently under construction within the Union Green development. Mr. Kostelac stated GHD has reviewed the request, which will include a signed Memorandum of Understanding as drafted by the solicitor, and recommends approval of the variance. Mr. Sanderson made a Motion to approve the grease interceptor variance for the Kiddie Academy at Union Green. Mr. Napper Seconded the Motion, and the Motion was approved unanimously.

**Authority Maintenance Contract** – Mr. Kostelac stated Rogele submitted an invoice for the emergency Stormwater work on Crooked Hill in the amount of \$24,345.40. Mr. Kostelac recommends approval of payment for this invoice. Mr. Sanderson made a Motion to approve payment to Rogele in the amount of \$24,345.40 for emergency Stormwater work on Crooked Hill. Mr. Ward Seconded the Motion, and the Motion was approved unanimously.

Mr. Kostelac stated Rogele submitted an invoice for the emergency Stormwater work at Interstate Drive and Market Place in the amount of \$92,657.17. Mr. Kostelac recommends approval of payment for this invoice. Mr. Ward made a Motion to approve payment to Rogele in the amount of \$92,657.17 for emergency Stormwater work at Interstate Drive and Market Place. Mr. Sanderson Seconded the Motion, and the Motion was approved unanimously.

**Public Works Director**

Written report submitted for the month of February 2023 copies attached. Mr. Bragunier stated they have been televising a lot of new and old pipes to test the camera.

### CORRESPONDENCE

Ms. Lovett reported PennDOT sent new communication in regard to the Stormwater fee. Ms. Lovett stated the communication is similar to past communications with the addition of PennDOT adding the West Chester case in its citations. Ms. Lovett stated she spoke with their counsel, and they basically stated they were looking to have the bills stopped. Ms. Lovett stated they understand the Authority will not do that and bills will continue to be mailed. Mr. Laskowski stated that until the issue is resolved in court, the Authority's position stays the same. Mr. Laskowski stated there is legislation currently in Congress that they are waiting to see how it progresses.

### NEW BUSINESS

None

### ADJOURNMENT

Mr. Sanderson made a Motion to adjourn the meeting at 8:22 P.M. Mr. Napper Seconded the Motion. The Motion was approved unanimously.

Signed:

  
Yves Pollart P.E., Secretary