

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REGULAR MEETING

June 7, 2022

Chairman Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, June 7, 2022, at 7:06 PM at Thomas W. Holtzman Elementary School, 1910 Linglestown Road, Harrisburg, PA.

AUTHORITY MEMBERS PRESENT

Anthony Salomone
Sean Sanderson
Frank Lynch
Garry Brinton

AUTHORITY PERSONNEL PRESENT

David Pribulka, Township Manager
Jill Lovett, Finance Director
Alycia Knoll, Finance/HR Manager
Stan Laskowski, Caldwell & Kearns
Josiah Bair, GHD
Joel Kostelac, GHD
Madison Smith, Stormwater Coordinator
Nathan Bragunier, Public Works Director

OTHERS IN ATTENDANCE

Ryan Gonder - McNees, Wallace & Nurick LLC

APPROVAL OF MINUTES

Regular Meeting of May 3, 2022

Motion to approve the minutes from the Regular Meeting of May 3, 2022 by Mr. Lynch; Second by Mr. Sanderson. The Motion was approved unanimously.

CITIZENS COMMENTS

Mr. Kostelac stated he spoke with Mr. and Mrs. Rohrer of 3504 Belair Road. Their basement still flooded with the last storm, even after the Authority had installed the clay dams. The Rohrers received a quote for installing foundation drains at approximately \$5,529.00. Mr. Kostelac stated they asked him to present the Board with a request for assistance with this project.

The Board will continue discussion on this matter at the July meeting.

TREASURER'S REPORT

Motion by Mr. Brinton; Second by Mr. Sanderson to approve the Treasurer's Report for the month of May 2022. The Report was approved unanimously.

UNFINISHED BUSINESS

None

REPORTS OF COMMITTEES

Planning & Construction

No Report

Budget & Finance

Mr. Pribulka stated the Budget & Finance Committee met on May 20, 2022, to discuss and review the 8 responses received to the RFP for \$10,000,000.00 debt issuance. Citizens & Northern Bank was the most favorable response.

Mr. Laskowski presented Resolution No. 2022-05, Amendment to Subsidy Agreement to include the General Obligation Note, Series of 2022 of \$10,000,000.00 and Authorization of Certain Capital Projects, allows for the debt to be set up and for the Authority to guarantee the debt with rate payer funds. Mr. Sanderson motioned to approve Resolution No. 2022-05, Mr. Brinton Seconded, and the Motion was approved unanimously.

Personnel & Insurance

Mr. Bragunier stated that John Haste would be moving from his position with the Highway Department to take the open Maintenance Mechanic position in the Sewer Department. This job change would be effective June 16, 2022. Ms. Lovett stated that Shana Paige started as the Customer Service Specialist on June 6, 2022.

Pension

No Report

Rates & Regulations

No Report

Liaison to Board of Commissioners

No Report

Liaison to Planning Commission

No Report

REPORTS OF AUTHORITY STAFF

Manager/Director of Finance

Written report submitted for the month of May 2022 attached.

Stormwater written report submitted for the month of May 2022 attached.

Ms. Smith reported the Capital Area Greenbelt Association (CAGA) approached her about a grant they are applying for and would like the Authority to pledge a match toward this grant. Mr. Pribulka stated CAGA is approaching multiple partners to have matching funds in some amount to help them get to a complete matching amount to the whole grant. Mr. Lynch stated that it appears CAGA is not looking for an amount yet, just a letter of support from the Authority. Ms. Smith confirmed that was true.

Mr. Lynch motioned to authorize staff to draft a letter of support to CAGA with the understanding of financial backing of a future determination. Mr. Sanderson Seconded, and the Motion was approved unanimously.

Solicitor

Mr. Laskowski presented Resolution No. 2022-04; Adopting an Intergovernmental Cooperation Agreement for Preparation of an Intermunicipal Agreement with Capital Regional Water. Mr. Laskowski stated the changes with this resolution were the representation of the Authority within the Intermunicipal Agreement, that the agreement could be terminated with a 90-day notice, and lastly the cap of \$20,000.00 for a rate consultant, Stambaugh Utility Consulting, LLC. Mr. Salomone questioned if this agreement was connected to the rate analysis and discussions that was started over a decade ago. Mr. Laskowski stated this agreement was formalizes most of what had been worked on a decade ago and creates a cooperation to hire a rate consultant and do their own analysis of Capital Region Water and their rates. Mr. Laskowski stated the representation would be at staff level and did not need to be designated with this resolution. Mr. Sanderson motioned to approve Resolution No. 2022-04. Mr. Brinton Seconded, and the Motion was approved unanimously.

Engineer

Written report submitted for the month 2022 copy attached.

Paxton Creek Drainage Basin – Mini Basin 32A/Fox Run Trunk – Mr. Kostelac stated GHD received the 32A storm sewer televising records and were reviewing them for potential incorporation in the project. The Fox Run Interceptor may need upsized and the forcemain runs very close to the sewer main. There is a history of breaks in that basin, so the whole forcemain may need totally replaced.

Asylum Run Drainage Basin – Mini Basin 23B/C – Mr. Kostelac stated that GHD recommends sub-surface utility location occur with this project. Mr. Kostelac recommended that this work be completed by USG through COSTARS in the attached proposal amount of \$10,000.00. Mr. Brinton motioned to approve the proposal from USG in the amount of \$10,000.00. Mr. Sanderson Seconded, and the Motion was approved unanimously.

Authority Maintenance Contract - Mr. Kostelac stated the Authority received one bid from the Request for Proposal (RFP) for the Authority's maintenance contract for emergency services. The attached bid is from Rogele in the amount of \$116,545.00. This includes both Sewer and Stormwater utility, for a total estimate of time and materials. Mr. Kostelac recommended the Authority award the bid to Rogele. Mr. Brinton motioned to award Rogele the Maintenance Contract in the amount of \$116,545.00. Mr. Sanderson Seconded, and the Motion was approved unanimously.

Public Works Director

Written report submitted for the month of May 2022; copies attached. Mr. Bragunier stated they upgraded from 3 gas meters to 5 gas meters. Mr. Bragunier stated there was a forcemain break at Fort Hunter. Rogele was called and it was discovered that Rogele will not go in to vaults or wet wells, they do no confined spaces. Mr. Bragunier stated the Authority may need to look at a vendor that will do repairs in confined spaces in the future.

CORRESPONDENCE

None

NEW BUSINESS

None

ADJOURNMENT

Mr. Sanderson made a motion to adjourn the meeting at 8:52 P.M. Mr. Brinton seconded the Motion. The Motion was approved unanimously.

Signed:

A handwritten signature in black ink, appearing to read 'Yves Pollart', written over a horizontal line.

Yves Pollart P.E., Secretary