

## MINUTES

### SUSQUEHANNA TOWNSHIP AUTHORITY

### REGULAR MEETING

December 4, 2018

Chairman Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, December 4, 2018 at 7:02 PM at the Municipal Building, 1900 Linglestown Road, Harrisburg, Pennsylvania 17110.

#### AUTHORITY MEMBERS PRESENT

Anthony Salomone  
Frank Lynch  
Sean Sanderson  
Thomas Ward  
Steve Napper

#### AUTHORITY PERSONNEL PRESENT

David Kratzer, Township Manager  
Stan Laskowski, Caldwell & Kearns  
Joel Kostelac, GHD

#### OTHERS IN ATTENDANCE

None

#### APPROVAL OF MINUTES

Regular Meeting of November 13, 2018

Motion by Mr. Ward, Second by Mr. Napper to approve the minutes of the Regular Meeting of November 13, 2018. The Motion was approved unanimously.

#### CITIZENS COMMENTS

None

#### TREASURER'S REPORT

Motion to approve the report by Mr. Napper, Second by Mr. Ward to approve the Treasurer's Report for the month of November 2018. The Report was approved unanimously.

#### UNFINISHED BUSINESS

Solicitor Laskowski provided a brief update on the ongoing work relating to implementation of a model of developer reimbursement/contributions towards the costs associated with the Authority's ongoing I/I removal/reduction work. Additional

information will be forthcoming. No action was taken.

## **REPORTS OF COMMITTEES**

<u>Planning &amp; Construction</u>	No Report
<u>Budget &amp; Finance</u>	No Report
<u>Personnel &amp; Insurance</u>	No Report
<u>Pension</u>	No Report
<u>Rates &amp; Regulations</u>	No Report
<u>Liaison to Board of Commissioners</u>	No Report
<u>Liaison to Planning Commission</u>	No Report

## **REPORTS OF AUTHORITY STAFF**

### **Manager**

Written report submitted for the month of November 2018. Mr. Kratzer verbally reviewed the following items: Correspondence from CRW regarding the 2019 Wholesale Sanitary Sewer Service Rate (\$4.39 per 1,000 gallons; increase of 1.3% when compared to 2018 rate); results of the 2017 CRW expenditure true-up process (Authority will be receiving a check in the amount of \$1,068,234.00 from CRW in mid-December); and intention to schedule a Joint Rates and Regulations Committee and Budget and Finance Committee to review rate recommendations for 2019).

Additionally, Mr. Kratzer reviewed the proposed meeting schedule for 2019. In regards to the months of January, July, September, and November, discussion was had relative to meeting on the 2<sup>nd</sup> Tuesday of those months rather than the typical 1<sup>st</sup> Tuesday. It was the consensus of the Board to meet on the 2<sup>nd</sup> Tuesday of the months in January, July, September, and November and to meet on the 1<sup>st</sup> Tuesday of the month for all other months.

Solicitor

Mr. Laskowski updated the Board on Water Polo III, LP case. Mr. Laskowski requested executive session to discuss litigation matters in regard to this case. It was decided to hold executive session at the completion of the regular meeting.

Mr. Laskowski reviewed the terms of the Temporary Construction and Permanent Easement Agreement between Deer Path Woods Homeowners' Association, Inc., Midpenn Estates, and the Authority and is requesting a motion to authorize execution of the easement agreement. Mr. Sanderson made a motion to authorize execution of the easement agreement. Mr. Ward seconded the motion. The Motion was approved unanimously.

Engineer

Written report submitted for the month of November 2018; copy attached. Mr. Kostelac noted that GHD has reviewed Application for Payment No. 9 in the amount of \$433,430.85 for the Front Street Drainage Basin Project and is recommending approval. Mr. Napper made a motion to authorize payment. Mr. Lynch seconded the motion. The Motion was approved unanimously.

Public Works Director

Written report submitted for the month of November 2018; copy attached. For informational purposes, Mr. Spriggs informed the Authority that leaf collection continues throughout the Township and that the Township is in the process of reviewing the means and methods used for leaf collection.

**CORRESPONDENCE**

None

**NEW BUSINESS**

None

## ADJOURNMENT

The Board entered into Executive Session for personnel and litigation matters at 7:37 p.m. The Executive Session ended at 7:44 p.m. Mr. Ward made a motion to adjourn the meeting at 7:45 p.m. Mr. Sanderson seconded the motion. The Motion was approved unanimously.

Signed:

  
Yves Pollart, Secretary