

## MINUTES

### SUSQUEHANNA TOWNSHIP AUTHORITY

### REGULAR MEETING

February 5, 2019

Vice Chairman, Sean Sanderson called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, February 5, 2019 at 7:03 PM at the Municipal Building, 1900 Linglestown Road, Harrisburg, Pennsylvania 17110.

### AUTHORITY MEMBERS PRESENT

Sean Sanderson  
Yves Pollart  
Frank Lynch  
Garry Brinton  
Thomas Ward  
Steve Napper

### AUTHORITY PERSONNEL PRESENT

David Kratzer, Township Manager  
Stan Laskowski, Caldwell & Kearns  
Joel Kostelac, GHD

### OTHERS IN ATTENDANCE

Patricia Smith, resident

### APPROVAL OF MINUTES

Reorganization and Regular Meetings  
Of January 8, 2019

Motion by Mr. Napper, Second by Mr. Ward to approve the minutes of the Reorganization and Regular Meetings of January 8, 2019. The Motion was approved unanimously.

### CITIZENS COMMENTS

None

### TREASURER'S REPORT

Motion by Mr. Ward, Second by Mr. Napper to approve the Treasurer's Report for the month of January 2019. The Report was approved unanimously.

### UNFINISHED BUSINESS

Solicitor Laskowski noted that he has concluded his research on the legality of assessing a proportional fee on developers as form of reimbursement/contribution towards the costs of the Authority's ongoing I/I removal/reduction work. Based on his own research and consultation with the

Pennsylvania Municipal Authorities Association, such a practice does not appear to be legally permitted. Solicitor Laskowski indicated that he would summarize his findings in a memorandum.

## **REPORTS OF COMMITTEES**

<u>Planning &amp; Construction</u>	No Report
<u>Budget &amp; Finance</u>	No Report
<u>Personnel &amp; Insurance</u>	No Report
<u>Pension</u>	No Report
<u>Rates &amp; Regulations</u>	No Report
<u>Liaison to Board of Commissioners</u>	No Report
<u>Liaison to Planning Commission</u>	No Report

## **REPORTS OF AUTHORITY STAFF**

### **Manager**

Written report submitted for the month of January 2019. Mr. Kratzer noted staff is in the process of following up on the outstanding tapping fee balances owed by two customers served by Fort Hunter Sanitary Sewer Extension; however, he noted that liens had been filed previously to secure payment.

Mr. Pollart inquired about whether the amount of the dollars cancelled from collections includes the dollars subject to bankruptcy filings noted on the report. Mr. Kratzer indicated that he would confirm with the Director of Finance/MRS.

Motion by Mr. Brinton, Second by Mr. Ward to authorize execution of the Engagement Letter from Brown Schultz Sheridan & Fritz for accounting and auditing services for FY 2018/19. The Motion was approved unanimously.

Motion by Mr. Napper, Second by Mr. Ward to authorize the Township Manager and Director of Finance to execute form Sewer Agreements for Single Lot Development. The Motion was approved unanimously.

Solicitor

Mr. Laskowski presented Resolution #2019-02 amending those certain terms and conditions for the issuance of sewer connection permits for certain portions of the Asylum Run Basin and the entire Paxton Creek Basin in response to the revised connection allocations and limitations imposed by PADEP. Motion by Mr. Ward, Second by Mr. Napper to adopt Resolution #2019-02. The Motion was approved unanimously.

Mr. Laskowski communicated that he was recently contacted by the Manada Conservancy regarding their interest in gifting Parcel 62-019-057 to the Authority consistent with the terms and conditions under which two prior parcels were transferred to the Authority. Mr. Lynch inquired about the permissibility under the terms of the conservation easement of making public roadway improvements along the property frontage recognizing an existing need. Mr. Laskowski indicated that he would review the matter.

Engineer

Written report submitted for the month of January 2019; copy attached. Mr. Kostelac noted that GHD has completed preparation of the planning module package for the Paxton Creek Interceptor Replacement Project. He noted that prior to review and approval by the Authority that the planning module must be sent to Susquehanna Township Planning Commission and Dauphin County Planning Commission for external review and made available for public comment. Motion by Mr. Lynch, Second Mr. Napper, to authorize GHD to send the planning module package to the Susquehanna Township Planning Commission and Dauphin County Planning Commission for external review and to make such available for public comment. The Motion was approved unanimously.

Motion by Mr. Brinton, Second by Mr. Napper to conditionally approve the submitted planning module for Susquehanna Union Green consistent with GHD's recommendation and subject to the Authority's standard conditions; namely, the planning module is subject to PADEP approval and is offered only on the condition that the developer acknowledge that connections to the Paxton Creek Interceptor are not guaranteed and agrees to hold the Authority harmless

for any connection restrictions. The Motion was approved unanimously.

Mr. Kostelac noted that he would recommend that the Planning and Construction Committee schedule a meeting in April 2019. Staff will be in communication to schedule.

Public Works Director

Written report submitted for the month of January 2019; copy attached. Mr. Pollart inquired as to the practice regarding procuring repair services; specifically, relating to the maintenance work performed by Edwin L. Heim Company on 01/09/2019. Mr. Spriggs noted that this particular work was an emergency repair; however, that the practice is to solicit quotations and bids where appropriate consistent with Pennsylvania law.

CORRESPONDENCE

None

NEW BUSINESS

None

ADJOURNMENT

Mr. Ward made a motion to adjourn the meeting at 8:01p.m. Mr. Napper seconded the motion. The Motion was approved unanimously.

Signed:   
Yves Pollart, Secretary