

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REGULAR MEETING

March 5, 2019

Chairman, Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, March 5, 2019 at 7:01 PM at the Municipal Building, 1900 Linglestown Road, Harrisburg, Pennsylvania 17110.

AUTHORITY MEMBERS PRESENT

Sean Sanderson
Yves Pollart
Frank Lynch
Garry Brinton
Thomas Ward

AUTHORITY PERSONNEL PRESENT

David Kratzer, Township Manager
Jill Lovett, Director of Finance
Stan Laskowski, Caldwell & Kearns
Josiah Bair, GHD
Mark Zhou, GHD

OTHERS IN ATTENDANCE

Mr. & Mrs. Joseph Peters, resident
Bill Seltzer, resident

APPROVAL OF MINUTES

Regular Meetings
Of February 5, 2019

Motion by Mr. Ward, Second by Mr. Sanderson to approve the minutes of the Regular Meetings of February 5, 2019. The Motion was approved unanimously.

CITIZENS COMMENTS

Bill Selter, 1001 Wilhelm –

Mr. Selter asked the Board to clarify when the Southeast Sanitary Sewer Extension Project is beginning as far as construction. Mr. Mark Zhou, GHD responded with permitting is still underway and could be mid-summer until that is complete. The bidding of the contract would occur after that timeframe and a neighborhood meeting would be scheduled. An estimated time frame for actual construction would be Spring of 2020. Mr.

Kratzer commented the tapping fee was established by the Authority at a maximum tapping fee of \$3,000 for this project. Mr. Zhou advised GHD provided a memorandum outlining planning level estimates for each connecting customers. The memorandum indicates an estimate of \$10,000 based upon the unit prices received from the Authority's Drainage Areas PC-32D & PC-32E Sanitary Sewer Replacement project. Mr. Seltzer wanted to confirm he could bring his own contractor in to install the lateral on his property to be able to connect to the main. Mr. Salomone confirmed Mr. Seltzer has the ability to do so.

Joseph Peters, 3601 Beaucrest Street –

Mr. Peters stated his understanding that the project is still in design stage. Mr. Zhou confirmed the project is 60% designed. Mr. Peters asked how many permits were applied for the Southeast Sanitary Sewer Extension Project. Mr. Zhou said there are 2 permits required from The Department of Environmental Protection. Mr. Peters inquired about the bidding process and length of time bids are accepted. Mr. Pollart stated the Board dictates when the project will go out to bid and the period of time is set to accept bids. Mr. Peters asked if the funding for the project secured and Mr. Salomone confirmed that it is.

Mr. Peters explained to the Board his situation of currently selling his home and he disclosed the cost of \$3,000. The realtor called the Township and was directed to Joel Kostelac, GHD, who in turn relayed to the realtor an estimate of \$7,000 to \$10,000. His potential buyers did not continue with the contractual agreement. Mr. Peters questioned the abandonment of a septic tank. He thought

direction from the Board was to pump the tank and fill the tank. Mr. Peters said the engineer stated in an email the tank must be collapsed. Mr. Kratzer said the requirements would mimic the requirements of The Department. Mr. Brinton said the Board can provide the owners with DEP regulations on abandonment of on lot systems. Mr. Peters feels he lost out on a sale of his residence because of the estimate that was given to the realtor from the engineer. Mr. Peters requested GHD to state how deep the lateral / building sewer needs to be so they can obtain an estimate from a plumber. Mr. Sanderson said that is not available as the design is not complete. Mr. Salomone stated the engineer gave his professional estimate based upon current projects in the area and the Board is not apologizing for the situation.

Kalynn Peters, 3601 Beaucrest Street –

Mrs. Peters asked if there were any payment options for the \$3,000 tapping fee. Mr. Salomone stated this has not been decided yet.

TREASURER'S REPORT

Motion by Mr. Brinton, Second by Mr. Sanderson to approve the Treasurer's Report for the month of February 2019. The Report was approved unanimously.

UNFINISHED BUSINESS

None

REPORTS OF COMMITTEES

Planning & Construction

No Report

Budget & Finance

No Report

Personnel & Insurance

No Report

Pension

No Report

Rates & Regulations

No Report

Liaison to Board of Commissioners

No Report

Liaison to Planning Commission

No Report

REPORTS OF AUTHORITY STAFF

Manager

Written report submitted for the month of February 2019. Mr. Sanderson questioned if the Open Collections amount is correct. Ms. Lovett will amend the collections report. Mr. Lynch requested to see the total amount past due (over 30 days) on all accounts. This information will be provided by the next meeting. Mr. Salomone requested to see the delinquency total in the report. Mr. Kratzer updated the Board on the follow up on the Dollars Cancelled from Collections is inclusive of the Bankruptcies Filed.

Solicitor

Mr. Laskowski updated the Board on the Proposed Manada Conservancy conveyance of 1.29 acres also known as part of the Logan Tract. He wanted to address the eminent domain as it relates to the declaration and if it was precluded. Mr. Laskowski stated eminent domain is not precluded and is allowed in this memorandum. Mr. Kratzer clarified the Board's concern as who would the compensatory damages be paid in the event of a conflict, would it be paid to the Conservancy for the easement due to the devaluing of the easement. Mr. Salomone asked if the agreement would be altered between the Authority and the Trust, without going into eminent domain, with a simple statement of agreement to transfer. Mr. Laskowski will review and reply when he has the appropriate response. Mr. Salomone recommended Mr. Laskowski to gain a general understanding of what the construction requirements from Mr. Kratzer and open the discussion with the Trust. The Board would like to specify what area of the property is for public use and to have that area be deeded to the

Township for \$1. This will be delayed until the next meeting.

Engineer

Written report submitted for the month of February 2019; copy attached.

Front Street Project - Mr. Bair recommended approval of Application for Payment No. 10 for \$197,730.63. Mr. Brinton motioned for approval; Mr. Ward seconded. Mr. Brinton asked if this application included the retention work on Montrose. Mr. Kratzer explained it did not. It was approved unanimously.

Mr. Bair also recommended for payment the Change Order 11 for \$22,883.22 of which part of this cost, (potentially \$13,000) is to be reimbursed by Suez for damages. Motion was made by Mr. Lynch to approve Change Order 11 for the Authority's portion of \$22,883.22; Seconded by Mr. Sanderson. Mr. Ward asked if there were missed markings of the sub-surface utilities. It was approved unanimously.

Paxton Creek Drainage Basin, Mini Basin 32D/E - Mr. Bair recommended approval of AFP No 1 from Doli for \$1,047,694.97. Mr. Sanderson motioned to approve the payment AFP No 1 for \$1,047,694.97; Mr. Pollart seconded. It was approved unanimously. Mr. Salomone had a traffic concern on this project as the traffic turning onto Crooked Hill Road is causing potential traffic hazards. Mr. Bair will discuss with the contractor.

Paxton Creek Drainage Basin - Mr. Bair recommended the approval of the PHMC clearance and presenting the draft North Branch Interceptor replacement project planning module. Motion was made to accept by Mr. Ward; seconded by Mr. Pollart. It was approved unanimously.

Mr. Bair also recommended the approval of payment of survey work conducted on the southern addition to the project. This is in the amount of \$8,970.00. Mr. Brinton motioned to accept; Mr. Sanderson seconded. It was approved unanimously.

Burger King – Dotson Court – Mr. Bair recommended the planning module which has been reviewed and consists of 4 EDUs and 2 DEP connections. Since this is pending dedication, Mr. Laskowski stated the beginning of Dotson Court has not been dedicated and there is a section of line further out that is not dedicated as well. Mr. Laskowski mentioned there was a grease trap issue with Arby's. These issues need to be addressed prior to dedication but does not affect the planning module approval. Mr. Pollart motioned to accept the planning module for Burger King; Mr. Sanderson seconded. It was approved unanimously.

Penbrook Interceptor -- Mr. Bair recommended the approval of Application No. 1 for \$45,186.48. Mr. Ward motioned to approve; Mr. Pollart seconded. It was approved unanimously.

Public Works Director

Written report submitted for the month of February 2019; copy attached.

EXECUTIVE SESSION

Mr. Salomone excused the Board for an executive session at 8:45 p.m. for a personnel item. Executive session ended at 9:01 p.m.

CORRESPONDENCE

None

NEW BUSINESS

None

ADJOURNMENT

Mr. Sanderson made a motion to adjourn the meeting at 9:02p.m. Mr. Pollart seconded the motion. The Motion was approved unanimously.

Signed: _____


Yves Pollart, Secretary