

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REGULAR MEETING

February 1, 2022

Chairman Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, February 1, 2022, at 7:00 PM at Thomas W. Holtzman Elementary School, 1910 Linglestown Road, Harrisburg, PA.

AUTHORITY MEMBERS PRESENT

Anthony Salomone
Sean Sanderson
Steve Napper
Thomas Ward
Frank Lynch
Garry Brinton

AUTHORITY PERSONNEL PRESENT

Jill Lovett, Finance Director
Alycia Knoll, Finance/HR Manager
Stan Laskowski, Caldwell & Kearns
Joel Kostelac, GHD
Josiah Bair, GHD
Mark Zhou, GHD
Madison Smith, Stormwater Coordinator
Derrick Mease, Authority Operations Supervisor
Elizabeth Logan, Asst. Twp Mng./Dir of Com Dev

OTHERS IN ATTENDANCE

Robert Mitchell - 3218 Crest Road
Wyatt & Mandy Saint - 3816 Centerfield Road

APPROVAL OF MINUTES

Reorganization Meeting of January 4, 2022

Motion to approve the minutes from the Reorganization Meeting of January 4, 2022 by Mr. Ward; second by Mr. Sanderson. The Motion was approved unanimously.

Regular Meeting of January 4, 2022

Motion to approve the minutes from the Regular Meeting of January 4, 2022 by Mr. Ward; second by Mr. Sanderson. The Motion was approved unanimously.

CITIZENS COMMENTS

None

TREASURER'S REPORT

Motion by Mr. Brinton; Second by Mr. Ward to approve the Treasurer's Report for the month

of January 2022. The Report was approved unanimously.

UNFINISHED BUSINESS

Rohrer – 3504 Belair Road - Mr. Kostelac reported that the clay lateral dam for Mr. and Mrs. Rohrer was completed the last week of January. Mr. Kostelac stated he obtained a signed release of liability and consent for work from Mr. and Mrs. Rohrer. Mr. Kostelac stated that Rogele performed the work, and he did not yet have a total cost for the project.

REPORTS OF COMMITTEES

Planning & Construction

Mr. Kostelac recapped the Planning & Construction Committee meeting held on Tuesday, February 1, 2022. The discussion was the options of a hybrid approach for overflows at Fox Run Pump station in Mini Basin 32A, upgrade trunk line to Fargreen Rd, and proceed with Fox Run Pump station rehabilitation work.

Budget & Finance

No Report

Personnel & Insurance

No Report

Pension

No Report

Rates & Regulations

No Report

Liaison to Board of Commissioners

No Report

Liaison to Planning Commission

No Report

REPORTS OF AUTHORITY STAFF

Manager/Director of Finance

Written report submitted for the month of January 2022 attached. Ms. Lovett stated that staff was notified by the PA Department of Human Services that a resident in the Township has applied for assistance through the Low-Income Household Water Assistance Program (LIHWAP). Should the Authority choose to participate they would need to complete a vendor application so any resident could partake in the program. Mr. Laskowski stated he reviewed the agreement and the parameters around how the money is applied are acceptable. Ms. Lovett stated that staff has reviewed the materials and application and recommends approval by the Board to proceed. Mr. Ward motioned

to approve the Authority's participation in the LIHWAP and to execute the vendor agreement and all associated documents. Mr. Sanderson Seconded the Motion, and the Motion was approved unanimously.

Stormwater written report submitted for the month of January 2022 attached. Ms. Smith stated the Authority televised the laterals in Deer Path during the month of January in preparation for the upcoming Capital Improvement project. Ms. Smith stated staff will be reviewing the feeds throughout February to locate areas of concern. Ms. Smith stated staff has been working on training materials to be distributed to Township residents and staff.

Solicitor

Mr. Laskowski stated the Wedgewood Hills Swim Club parcels purchase will be closing in the next day or two. Mr. Laskowski stated that staff had done a walkthrough of the property, and everything was in order.

Mr. Laskowski stated Resolution No. 2021-05, changes to the by-laws of the Susquehanna Township Authority regarding the conduct of meetings through the use of internet, telecommunication and electronic devices and services, has been met the tabling period of 30 days. Mr. Laskowski asked the Chairman to call for the final vote. Mr. Salomone called for a vote on the approval of Resolution No. 2021-05. The vote was unanimous, with 6 members presen and having met the quorum, Resolution No. 2021-05 was passed.

Engineer

Written report submitted for the month of January 2022 copy attached.

Spring Creek Drainage Basin – South East Sanitary Sewer Extension Project – Mr. Kostelac stated that the final punch list for the project has been issued and the work is expected to be completed in the spring. As such, Mr. Kostelac requests that AFP No. 14 in the amount of \$352,695.11, which reflects the December paving work and a reduction in retainage to 1.5 times the value of the punch list, be approved for payment. Mr. Brinton motioned to approve payment of AFP No. 14 in the amount of \$352,695.11. Mr. Napper seconded and the Motion was approved unanimously.

Grease Trap Variance Request - Mr. Kostelac stated a variance request was received and reviewed for

Alvaro Bread and Pastry at 4715 North Front Street. Since most of the food is brought in and heated up, they are requesting a waiver from the 1,000-gallon grease trap requirement. Mr. Kostelac stated that he received the items he had needed from the owners and recommends the approval of the variance. Mr. Lynch made a Motion to approve the grease trap variance request of Alvaro Bread and Pastry. Mr. Napper seconded and the Motion was approved unanimously.

Meadows at Colonial Club (LPTA) - Mr. Kostelac reported that GHD has reviewed the planning module for the Meadows at Colonial Club development located in Lower Paxton Township. These connections will be from Lower Paxton Township's approved allotment from DEP, but will be conveyed through the Authority's Paxton Creek Interceptor. Mr. Kostelac recommended the Board approve the conveyance portion of the planning module. Mr. Brinton made a Motion to approve the Meadows at Colonial Club planning module. Mr. Ward seconded and the Motion was approved unanimously.

Authority Maintenance Contract – Mr. Kostelac presented for approval Rogele's invoice in the amount of \$11,077.73 for lateral repair work at 612 Sylvan Street. Mr. Ward motioned to approve payment of Rogele's invoice in the amount of \$11,077.73. Mr. Lynch seconded and the Motion was approved unanimously.

Public Works Director

Written report submitted for the month of January 2022, copies attached.

CORRESPONDENCE

None


NEW BUSINESS

None

ADJOURNMENT

Mr. Sanderson made a motion to adjourn the meeting at 7:47 P.M. Mr. Ward seconded the Motion. The motion was approved unanimously.

Signed: _____


Yves Pollart P.E., Secretary