

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REGULAR MEETING

December 7, 2021

Chairman Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, December 7, 2021, at 7:01 PM.

AUTHORITY MEMBERS PRESENT

Anthony Salomone
Sean Sanderson
Yves Pollart
Steve Napper
Thomas Ward
Frank Lynch
Garry Brinton

AUTHORITY PERSONNEL PRESENT

David Kratzer, Township Manager
Jill Lovett, Finance Director
Alycia Knoll, Finance/HR Manager
Stan Laskowski, Caldwell & Kearns
Joel Kostelac, GHD
Madison Smith, Stormwater Coordinator
Derrick Mease, Authority Operations Supervisor

APPROVAL OF MINUTES

Regular Meeting of November 9, 2021

Motion to approve the minutes from the Regular Meeting of November 9, 2021 by Mr. Napper; second by Mr. Sanderson. The motion was approved unanimously.

CITIZENS COMMENTS

None

TREASURER'S REPORT

Motion by Mr. Brinton; Second by Mr. Ward to approve the Treasurer's Report for the month of November 2021. The Report was approved unanimously.

UNFINISHED BUSINESS

Rohrer, 3504 Belair Road - Mr. Kostelac reported that he is still waiting to hear from Rogele on a price for a clay lateral dam for Mr. and Mrs. Rohrer of 3504 Belair Road. Mr. Kostelac will report back to the Board at the January meeting.

REPORTS OF COMMITTEES

Planning & Construction

Mr. Pollart reported that the Committee met November 30, 2021, to discuss televising the stormwater system at a first-year budget cost of \$150,000.00. After this initial year, the Committee would meet with staff and revisit the plan.

Budget & Finance

Mr. Brinton reported the Committee met December 6, 2021, to discuss 2022 Sanitary Sewer and Stormwater Budgets. Mr. Brinton recommended approval of both budgets and motioned for the approval of the 2022 Sanitary Sewer budget in the amount of \$7,041,000.00. Mr. Ward seconded and the motion was approved unanimously. Mr. Brinton then motioned for the approval of the 2022 Stormwater Budget in the amount of \$1,716,584.00. Mr. Sanderson seconded, and the motion was approved unanimously.

Personnel & Insurance

No Report

Pension

No Report

Rates & Regulations

Mr. Pollart reported the Committee reviewed rates based upon the proposed 2022 Budgets and discussed rates for 2022. Based on projected revenues and expenses and existing fund balance levels, the recommendation of the Committee is no rate increase in rates for 2022. The rates would remain at \$123 per quarter for residential users and \$130 per quarter for the first 16,000 gallons and \$8.13 per 1,000 gallons thereafter for commercial users effective February 1, 2022. Mr. Pollart motioned to keep Sanitary Sewer rates the same for 2022. Mr. Sanderson seconded, and the motion was approved unanimously. The current Stormwater fees are based on the tier system as shown below:

Tier	Tier Impervious Area (IA) Range (sq. ft)	Quarterly Charge
1	0-499	\$ 4.80
2	500-1,999	\$17.10
3	2,000-4,499	\$34.80
4	4,500-6,999	\$57.30
5	Over 7,000	\$9.60 per 1,000 sq. ft. IA, plus \$4.80

Mr. Pollart then motioned to keep Stormwater fees the same for 2022. Mr. Ward seconded and the motion was approved unanimously.

Liaison to Board of Commissioners

No Report

Liaison to Planning Commission

No Report

REPORTS OF AUTHORITY STAFF

Manager/Director of Finance

Written report submitted for the month of November 2021 attached. Ms. Lovett stated that 79 Connection Notices have been issued in the Southeast sewer extension project, 69 tapping fees have been collected, and 52 properties have been fully connected. Any property connected during this current quarter will have a pro-rated billing on January 31st. Mr. Kostelac stated that the last of the connection notices were being mailed December 6th and December 7th.

Ms. Lovett explained that staff signed a contract for energy pricing with AEP Energy at a fixed rate price of .06799 per kilowatt hour, for a duration of 36 months. Ms. Lovett is seeking ratification of the executed contract. Mr. Ward motioned to approve the contract with AEP Energy, Mr. Sanderson seconded, and the motion was approved unanimously.

Ms. Lovett stated the 2022 Regular Meeting dates are provided for Board review and approval. Mr. Brinton made a motion to approve the 2022 Regular Meeting dates. Mr. Sanderson seconded, and the motion was approved unanimously.

Ms. Lovett stated that the Capital Region Water 2020 true-up invoice was provided for Board approval. The 2020 true-up was communicated to the Authority as an expense of \$263,117.00. Mr. Sanderson motioned to approve the payment of \$263,117.00 to Capital Region Water. Mr. Ward seconded the motion, and the motion was approved unanimously.

Written report submitted for the month of November 2021 attached. Ms. Smith stated Cody Lyons has accepted the position of Stormwater Field Technician and started on December 1, 2021. Ms. Smith stated the Authority was alerted to an overflow at Dauphin Plaza on November 17, 2021. The overflow was due to a grease build up in the sewer manhole causing overflows to run into the stormwater. Ms. Smith stated

a letter would be provided to DEP informing them of the event.

Solicitor

Mr. Laskowski reviewed Resolution No. 2021-05, changes to the by-laws of the Susquehanna Township Authority regarding the conduct of meetings, through the use of internet, telecommunication and electronic devices and services, specifically Section 8 (2), motions, comments, engaging in deliberations and voting. Mr. Laskowski instructed the Board that this would need a 30-day table period before the Board could vote on the Resolution, but the Board could approve the Resolution tonight. Mr. Napper motioned to approve Resolution No. 2021-05 with a 30-day table period for voting. Mr. Brinton seconded the motion and Resolution No. 2021-05 was tabled for a final vote at the Board meeting in February 2022.

Mr. Laskowski stated Fulton Bank has agreed to the purchase of both parcels of the former facilities of the Wedgewood Hills Swim Club. The Authority will be purchasing the parcels as-is but will be able to do an inspection. The agreed purchase price is \$125,000.00. Mr. Sanderson motioned to approve Resolution No. 2021-06 for the purchase of the former Wedgewood Hills Swim Club parcels at a price of \$125,000.00. Mr. Ward seconded the motion, and the motion was approved unanimously.

Engineer

Written report submitted for the month of November 2021 copy attached.

Corrective Action Plan - Mr. Kostelac stated the seasonal flow meters were installed on November 11, 2021 for the 2021-2022 season for data analysis and annual reporting efforts.

Mr. Kostelac stated GHD prepared the 2022 sewer connections request for Department of Environmental Protection. A total of 582 connections are requested for the Paxton Creek basin, of which many are for the Union Green and Maplewood developments. A total of 80 connections are requested for the Asylum Run basin to accommodate the Enclave at Elmerton. Mr. Kostelac recommended the Board approve the connection request. Mr. Ward motioned to approve the connection request to Department of Environmental

Protection. Mr. Sanderson seconded the motion, and the motion was approved unanimously.

Spring Creek Drainage Basin – SE Sanitary Sewer Extension Project – Mr. Kostelac stated that GHD and RIII would be conducting a substantial completion inspection on December 7, 2021. Mr. Kostelac stated that some temporary restoration remains, with the final restoration to be completed in the spring of 2022. Mr. Kostelac recommended approval of payment of Application No. 13 to RIII in the amount of \$304,578.36 for the Southeast Sanitary Sewer Extension Project. Mr. Brinton motioned to approve Application No. 13 in the amount of \$304,578.36, Mr. Sanderson seconded, and the motion was approved unanimously.

Authority Maintenance Contract - Mr. Kostelac presented the invoice from Rogele for paving restoration and lateral repairs at 3940 N 6th Street (\$6,043.43), 3832 Durham Street (\$5,195.12), and 3902 N 6th Street (\$7,128.83). Mr. Kostelac recommended approval of the payment in the amount of \$18,367.38. Mr. Ward motioned for payment of the invoice in the amount of \$18,367.38. Mr. Sanderson seconded the motion, and the motion was approved unanimously.

Public Works Director

Written report submitted for the month of November 2021 copy attached.

CORRESPONDENCE

None

NEW BUSINESS

None

ADJOURNMENT

Mr. Sanderson made a motion to adjourn the meeting at 7:57 P.M. Mr. Napper seconded the motion. The motion was approved unanimously.

Signed:


Yves Pollart P.E., Secretary