

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REGULAR MEETING

January 5, 2021

Chairman Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, January 5, 2021 at 7:03 PM via video conference.

AUTHORITY MEMBERS PRESENT

Anthony Salomone
Sean Sanderson
Yves Pollart
Garry Brinton
Frank Lynch
Steven Napper
Thomas Ward

AUTHORITY PERSONNEL PRESENT

David Kratzer, Township Manager
Jill Lovett, Director of Finance
Stan Laskowski, Caldwell & Kearns
Joel Kostelac, GHD

OTHERS IN ATTENDANCE

Jake Sangree, 3902 N 6th Street
Pete Daudenspenck, 1127 Countryside Dr.

APPROVAL OF MINUTES

Regular Meeting of December 1, 2020

Motion to approve the Regular Meeting of December 1, 2020 by Mr. Brinton; Second by Mr. Napper to approve the minutes of the Regular Meeting of December 1, 2020. The motion was approved unanimously.

CITIZENS COMMENTS

Mr. Sangree, 3902 N 6th Street, is requesting the Board to assist with the issues he has been having with the service lateral that runs from the sanitary sewer main to his property line. Mr. Sangree stated he replaced the Orangeburg pipe from his house to the curb in 2010 due to roots intrusion and pipe decay. While he noted his understanding that the Authority's existing Rules and Regulations assign responsibility for the property owner to maintain, repair, and/or replace the service

lateral, he expressed the physical and financial challenges and burden that such places on a property owner. Mr. Sangree requested consideration by the Authority to provide assistance. Mr. Salomone requested that the Rates & Regulations Committee review the current regulations in regard to service lateral maintenance, repair, and replacement. Mr. Kostelac will contact Rogele and RIII and request that they respectively contact Mr. Sangree about the issue. Mr. Pollart suggested a possible design option using a grinder pump that may lower the cost for the resident.

Mr. Pete Daubenspeck, 1127 Countryside Drive, wanted to discuss the Stormwater fee that was assessed to his property. He presented a presentation via Zoom on his property and how the roof of his home which is approximately 10,000 sq. feet should be removed from the calculation of the Impervious Area in the Stormwater Fee Assessment. There are drains on his roof that are tied into trunk lines that run through his house and exit the house underground that lead away from his property near a creek. Mr. Daubenspeck is asking for consideration for an exemption of some of the property's IA in his Stormwater Fee. Mr. Salomone asked the resident to submit a letter to the Township Manager with all the specifics for review and consideration.

TREASURER'S REPORT

Motion by Mr. Brinton; Second by Mr. Ward to approve the Treasurer's Report for the month of December 2020. The Report was approved unanimously.

UNFINISHED BUSINESS

None

REPORTS OF COMMITTEES

Planning & Construction

No Report

Budget & Finance

Mr. Brinton reported to the Board that the Budget and Finance Committee met on December 8, 2020 to review the 2021 Budget presented to them by staff. Mr. Brinton motioned to approve and accept the 2021 Sanitary Sewer Budget as presented to the Board. Mr. Pollart seconded and it was approved unanimously.

Mr. Brinton also stated the 2021 Stormwater Budget that was presented to the Committee was recommended for approval. Mr. Brinton motioned to approve and accept the 2021 Stormwater Budget. Mr. Ward seconded and it was approved unanimously.

Personnel & Insurance

No Report

Pension

No Report

Rates & Regulations

Mr. Pollart reported to the Board that the Rates & Regulations Committee met to review the 2021 Budgets. Based on projected revenues and expenses and existing fund balance levels, the recommendation of the Committee is no rate increase in rates for 2021. The rates would remain at \$123 per quarter for residential users and \$130 per quarter for the first 16,000 gallons and \$8.13 per 1,000 gallons thereafter for commercial users effective February 1, 2021. Mr. Ward made the motion to adopt Resolution 2021-01. Mr. Napper Seconded the motion. The motion was approved unanimously.

Liaison to Board of Commissioners

No Report

Liaison to Planning Commission

No Report

REPORTS OF AUTHORITY STAFF

Manager

Written report submitted for the month of December 2020. Ms. Lovett reviewed the increase in collection/aging report and related it to holiday as well as Stormwater Utility Fees.

Mr. Kratzer reported to the Board that the debt restructure for the Township along with the issuance

of new money for Stormwater capital projects is schedule to close om January 14, 2021.

Solicitor

Mr. Laskowski had no report at this time.

Engineer

Written report submitted for the month of December 2020; copy attached.

Spring Creek Drainage Basin – SE Extension – Mr. Kostelac recommended approval of Application for Payment #2 in the amount of \$287,044.20 for the Southeastern Sanitary Sewer Extension Project. Mr. Brinton motioned to approve Application for Payment #2 in the amount of \$287,044.20. Mr. Pollart seconded and the motion was approved unanimously.

Developments – Solid Rock Missionary Baptist Church – 2400 Locust Lane – Mr. Kostelac reported Solid Rock Missionary Baptist Church submitted a grease trap variance request. GHD reviewed and is recommending approval of the request. Motion by Mr. Napper; Second by Mr. Pollart to approve the Grease Trap Variance Request for Solid Rock Missionary Baptist Church subject to the Authority's standard conditions. It was approved unanimously. Mr. Laskowski will draft a memorandum of understanding for Solid Rock to sign and return to the Authority for filing.

Penbrook Interceptor Replacement – Mr. Kostelac updated the Board on the status of the project. Penbrook issued payment to Doli for the work associated with the replacement and repair. The Authority's share per agreement is 39%, which equals \$114,226.00 and is recommended for approval. Mr. Brinton Motioned to approve payment of \$114,226.00 for the repairs and Mr. Napper seconded. The motion was approved unanimously.

Public Works Director

Written report submitted for the month of December 2020; copy attached.

CORRESPONDENCE

None

NEW BUSINESS

None

ADJOURNMENT

Mr. Sanderson made a motion to adjourn the meeting at 9:00 P.M. Mr. Napper seconded the motion. The motion was approved unanimously.

Signed: _____


Yves Pollart P.E., Secretary