

SUSQUEHANNA TOWNSHIP AUTHORITY
 1900 LINGLESTOWN RD
 HARRISBURG, PA 17110
 PHONE (717)545-0116 FAX (717)540-4295

SEWER SETTLEMENT SHEET

TODAY'S DATE _____ SETTLEMENT DATE _____ REASON _____

PROPERTY ADDRESS: _____

PARCEL #: _____

IF **COMMERCIAL PROPERTY**, FINAL WATER READ DATE AND CONSUMPTION IN GALLONS: _____
 (It is the responsibility of the seller to contact the water company for a final read appointment. Please note it can take up to 2 business days for the Authority to get info from the company. Please allow for this extra time prior to settlement as we are unable to provide final settlement figures to you without it.)

CURRENT OWNER: _____

NEW OWNERS: _____

COMPLETE BILLING ADDRESS: _____

SETTLEMENT AGENCY NAME, AGENT NAME: _____

SETTLEMENT AGENCY PHONE & FAX: _____

AUTHORITY USE ONLY

TODAY'S DATE	_____	ACCT#	_____
CURRENT BALANCE	_____	SERVICE PERIOD	_____
*FUTURE SEWER CHARGES	_____	SERVICE PERIOD	_____
*FUTURE STORMWATER CHARGES	_____	SERVICE PERIOD	_____
LIEN SATISFACTION FEES	_____	LIEN NUMBER	_____
LIEN INTEREST FEES	_____		
**PROCESSING FEE	_____		
TOTAL DUE	_____		

PLEASE SEND COPY OF THIS FORM WITH PAYMENT

Balances are only good for 30 days from the date sent to settlement agency.

* It is the responsibility of the Settlement Agent to pro-rate the future charges between the buyer and seller. The Authority will not pro-rate bills and is not responsible to provide refunds for incorrect pro-rations.

** The processing fee is the responsibility of the Settlement Agency, listed above, requesting this form and **must be paid to the Authority regardless of whether the property sells or not.** If the processing fee is not paid to the Authority, the delinquent Settlement Agency must prepay the processing fee to the Authority for all future requests before information is released, regardless of the settlement date of the property.