



Susquehanna Township

Department of Parks & Recreation
1900 Linglestown Rd., Harrisburg, PA 17110
(717) 909-9228

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First MI

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: Home: () _____ Cell: () _____

Email _____

Position Applied For: Pickleball Instructor Summer Camp Location Manager
 Camp Counselor Other _____

Date Available: _____ Do you have working papers? Yes No

Do you possess up-to-date Child Abuse, State Police and/or FBI Clearances? Yes No

If yes, list clearances and valid dates _____

Are you authorized to work in the United States? Yes No

Are you over 18 years old? Yes No If no, are you at least 16? Yes No

Education

High School _____ Address: _____

From: _____ To: _____ Did you graduate? Yes No Degree: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes No Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes No Degree: _____

References

Please list three references (should not be relatives)

Full Name: _____ Relationship: _____

Address: _____ Phone: () _____

Full Name: _____ Relationship: _____

Address: _____ Phone: () _____

Full Name: _____ Relationship: _____

Address: _____ Phone: () _____

Previous Employment

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____

May we contact your supervisor for a reference? Yes No

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____

May we contact your supervisor for a reference? Yes No

Memberships & Participation in Clubs, Teams, Organizations

High School Participation & Memberships: _____

College: _____

Other: _____

Job Qualifications

List any qualifications and skills that would make you a good candidate for employment.

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge and authorize Susquehanna Township to verify their accuracy and to obtain reference information on my work performance. I hereby release Susquehanna Township from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

I understand that should an employment offer be extended to me and accepted that I must adhere to the policies, rules and regulations of the Township. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is an indefinite duration and at will and that either I or the Employer may terminate my employment at any time with or without notice or cause.

Signature: _____ Date: _____

Upon completion, please email your application to hsmith@susquehannatwp.com