



Susquehanna TOWNSHIP

1900 Linglestown Road | Harrisburg, PA 17110
Phone 717.545.4751 | Fax 717.540.5298
susquehannatwp.com

Susquehanna Township Board of Commissioners
Regular Meeting Agenda
September 8, 2022
Pincus Room
6:30 p.m.

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE
- D. PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS
- E. APPROVAL OF MINUTES
 - 1. August 25, 2022 – Board of Commissioners Workshop
- F. RECOGNITIONS AND PRESENTATIONS
 - 1. 2022 LIFE SAFETY AWARDS PRESENTATION

George Drees, Fire Marshal

Narrative

Fire Marshal Drees will present the award certificates to the recipients of the 2022 Life Safety. The awards are broken into different categories and are summarized as follows:

Unit Citation Life saving award (STEMS- 3 people; STPD 4, 32-2)

Susquehanna Township Units were dispatched for an unresponsive male on 509 N. 36th Street. Susquehanna Police arrived and confirmed this was a cardiac arrest. And proceeded with CPR and AED shock, Squad 32 arrived and assisted with basic life support and was quickly joined by STEMS to provide Advanced Life Support. Crews worked the patient through a series of defibrillations, enhanced CPR, intubation, and drug therapy and successfully revived the patient on scene. The patient was then taken to the hospital, admitted to ICU and heart cath lab. The Pt was later discharged to home days later with no neurological deficits.

Dispatcher Citation Life Giving Award
Fire Marshal Drees will introduce the award.

Life Saving Award - Structure Fire with entrapment (2 - STPD, 32-1)

Susquehanna Township Units were dispatched for a structure fire at 2929 Birch Street. FF Atland was at home and awakened by an explosion and looking out the window saw his neighbor's house on fire. He proceeded to the front door and gained access and awoke the 2 elderly residents on the first floor and assisted their removal. Susquehanna Police arrived entered the home, met with FF Atland who advised that there were 2 other occupants upstairs. As Atland removed the 2 women, Officers ascended the stairs, found the occupants and had to carry one out to safety. All this was done in a smoke-charged structure with heavy flames impinging from the exterior carport fire, and with no protective equipment.

Employee Civilian Award - Structure Fire

Susquehanna Township Units were dispatched for a structure fire at 2034 Daybreak Circle. While driving down Walker Mill Road, recipient noticed a column of black smoke emanating from Daybreak Circle and went to investigate. Arriving on the scene he witnessed a mulch fire that had spread to an evergreen tree and was impacting the residence. He instructed the stunned worker to call 911. He then grabbed a shovel from his truck and proceeded in beating the tree fire out and knocking down the soffit area that had begun to catch fire. As crews arrived on scene, the fire was out with the exception of some hot spots. The recipient, a former firefighter, saved this structure from additional damage.

Recommended motion: That the Board of Commissioners award the 2022 Life Safety Awards to the recommended recipients.

G. REPORTS OF COMMITTEES

1. Building & Grounds (Rothrock/Pyne)
2. Budget, Finance, Insurance & Pension (Fleming/Pyne/Rebarchak)
3. Public Works (Napper/Hisiro)
4. Health & Sanitation (Rebarchak/ Hisiro)
5. Administration & Personnel (Napper/Fleming/Engle)
6. Police (Engle/Faylona)
7. Fire, EMS, EMA (Hisiro/Fleming)
8. Recreation (Faylona/Hisiro)
9. Planning & Zoning (Rothrock/Pyne/Rebarchak)

H. BIDS AND AGREEMENTS

I. ACTION ON ORDINANCES, RESOLUTIONS, SUBDIVISION AND LAND DEVELOPMENT PLANS

1. **ORDINANCE 22-6 A PUBLIC HEARING ON AN ORDINANCE OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA**

AMENDING CHAPTER 1 (ADMINISTRATION AND GOVERNMENT), PART 7 (ESTABLISHING AND REDISTRICTING THE SYSTEM OF WARDS) ADOPTING AN AMENDED WARD MAP TO ADJUST BOUNDARIES IN ACCORDANCE WITH THE PENNSYLVANIA MUNICIPAL REAPPORTIONMENT ACT

David Pribulka, Township Manager

Narrative

Provided with the agenda is a copy of the ordinance advertised for public hearing adopting a revised Ward Map of Susquehanna Township. The ordinance has been duly advertised in accordance with the requirements of the Pennsylvania Municipal Reapportionment Act, and the redrawn lines are established so that populations are within the acceptable tolerance level of ten percent (10%) variation among wards. If adopted, the changes would take effect beginning January 1, 2023, and would not impact the current election year.

Recommended motion: That the Board of Commissioners adopt the ordinance adopting an amended Ward Map to adjust boundaries in accordance with the Pennsylvania Municipal Reapportionment Act.

J. REPORTS

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| 1. Township Manager | 8. Authority – (Napper/Pribulka) |
| 2. Public Safety/Police | 9. Shade Tree (Pyne/Rebarchak) |
| 3. Community and Economic Development | 10. Communications (Pyne/Rebarchak/Faylona) |
| 4. Public Works | 11. Human Relations (Hisiro/Faylona) |
| 5. Engineering | 12. Parks & Recreation |
| 6. Solicitor | |
| 7. School Board (Pyne/Fleming) | |

K. OLD BUSINESS

1. STORMWATER WAIVER – VETERAN’S PARK “FIT COURT”

Betsy Logan, Assistant Township Manager

Narrative

Provided with the agenda is a memorandum from Betsy Logan, Assistant Township Manager, describing the requested waiver from the Susquehanna Township Stormwater Ordinance for the 38’ X 38’ concrete pad poured as the foundation for the Fit Court at Veteran’s Park. Chapter 19, Stormwater Management; Section 302, Exemptions/Modifications requires that any regulated construction activity affecting a new impervious area between 1,000 and 5,000 square feet requires a stormwater site plan and volume controls. The concrete pad for the Fit Court exceeds this threshold at 1,444 square feet. The runoff generated from the installation will be conveyed into the wooded buffer immediately adjacent to the Fit Court. Staff is recommending approval of the waiver.

Recommended motion: That the Board of Commissioners grant the waiver from Chapter 19, Stormwater Management for the concrete pad installation at Veteran's Park.

L. NEW BUSINESS

1. CONSENT AGENDA

- a. Statement of Bills Paid
- b. Authorization to hire Grace Hogue as Customer Service Specialist
- c. Financial Security Reduction – Enclave at Elmerston (\$924,996)

2. AUTHORIZATION FOR PUBLIC HEARING ON A LIQUOR LICENSE TRANSFER APPLICATION FOR 59 NORTH PROGRESS AVENUE; PROPERTY DOING BUSINESS AS SHISHA LOUNGE AND CAFÉ, LLC.

David Pribulka, Township Manager

Narrative

Provided with the agenda is an application for an intermunicipal liquor license transfer submitted by Shisha Lounge and Café, LLC of 59 North Progress Avenue. The license requested for transfer is currently on a premises in the City of Harrisburg. Staff is recommending that the Board authorize advertisement of a public hearing on the liquor license transfer application for Thursday, October 13, 2022. It should be noted that another applicant has a scheduled hearing for a separate liquor license transfer advertised for the same evening.

Recommended motion: That the Board of Commissioners authorize a public hearing on a liquor license transfer application for property located at 59 North Progress Avenue for Thursday, October 13, 2022.

3. APPLICATION FOR A GREASE TRAP VARIANCE – THE POTATO COOP, LLC

Jill Lovett, Director of Finance

Narrative

The prospective tenants of a unit located in Susquehanna Union Green are seeking a variance from the Township to permit the installation of a grease trap smaller than the 1,000 gallon minimum at their proposed established, The Potato Coop, LLC. The establishment will be located in Unit 4A at 2615 Linglestown Road, and the applicant has agreed to install a smaller grease interceptor that will have the capacity to handle twice the flow on premises. The Authority has approved the variance request at their July 12th Regular Meeting and staff is recommending approval of the same this evening by the Board. Provided with the agenda is a copy of the Declaration of Understanding/Acceptance of Conditions prepared by the Authority Solicitor, Stan Laskowski, Esq. outlining the terms of the variance, if approved.

Recommended motion: That the Board of Commissioners grant the grease trap variance requested for The Potato Coop, LLC at Susquehanna Union Green, Unit 4A, 2615 Linglestown Road.

4. AWARD OF CONTRACT – SUSQUEHANNA TOWNSHIP HIGHWAY GARAGE WATER SERVICE CONNECTION PROJECT

Nate Bragunier, Director of Public Works

Narrative

The Township requested the assistance of HRG to develop a scope of work and obtain pricing from qualified vendors to install a water service line to the Public Works Maintenance Garage. Currently, potable water is provided to the garage from a well located on-site; however, projected demand and concern about water quality support connecting the facility to the public water system. Provided with the agenda is a summary of the scope of work and quotes received by HRG for the project. Staff is recommending that the Board award the contract to J.L.B. Construction, Inc. in an amount of \$16,278.00. If awarded, staff will coordinate with Capital Region Water to ensure the plumbing will be acceptable per their standards.

Recommended motion: That the Board of Commissioners award the contract for the Highway Garage Water Service Connection Project to J.L.B. Construction, Inc. in an amount of \$16,278.00.

M. COMMISSIONER COMMENTS

N. ADJOURNMENT

NOTE: TO ACCOMMODATE ALL CITIZENS, INDIVIDUAL SPEAKERS WILL BE PERMITTED THREE MINUTES TO ADDRESS THE BOARD.

NOTE: PLEASE PLACE ALL CELL PHONES, PAGERS, AND OTHER ELECTRONIC DEVICES ON SILENT MODE.

NOTE: THE TOWNSHIP MEETINGS ARE RECORDED.