



# Susquehanna TOWNSHIP

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**Susquehanna Township Board of Commissioners**  
**Regular Meeting Agenda**  
**July 14, 2022**  
**Holtzman Elementary School Gymnasium**  
**6:30 p.m.**

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE
- D. PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS
- E. APPROVAL OF MINUTES
  - 1. June 23, 2022 – Board of Commissioners Workshop
- F. RECOGNITIONS AND PRESENTATIONS
  - 1. **2022 DAUPHIN COUNTY LOCAL SHARE GRANT PROGRAM - CO-SPONSORSHIP REQUEST PRESENTATIONS**

*David Pribulka*

### **Narrative**

Provided with the agenda are copies of material submitted by applicants seeking co-sponsorship from the Board of Commissioners for a Dauphin County Local Share Grant. Per the program guidelines, non-municipal applicants may seek sponsorship by an eligible non-contiguous municipality for certain qualifying projects. As in the prior cycles, the Board has requested narratives from applicants demonstrating the subject projects' compliance with the established program guidelines. Also provided with the agenda is a copy of a memorandum distributed to applicants seeking co-sponsorship summarizing the guidelines for consideration. These requests may be moved by the Board individually or as a slate.

*Staff recommendation: That the Board of Commissioners approve the requests for co-sponsor from non-municipal applicants for the 2022 Dauphin County Local Share Grant Program.*

## **G. REPORTS OF COMMITTEES**

1. Building & Grounds (Rothrock/Pyne)
2. Budget, Finance, Insurance & Pension (Fleming/Pyne/Rebarchak)
3. Public Works (Napper/Hisiro)
4. Health & Sanitation (Rebarchak/ Hisiro)
5. Administration & Personnel (Napper/Fleming/Engle)
6. Police (Engle/Faylona)
7. Fire, EMS, EMA (Hisiro/Fleming)
8. Recreation (Faylona/Hisiro)
9. Planning & Zoning (Rothrock/Pyne/Rebarchak)

## **H. BIDS AND AGREEMENTS**

## **I. ACTION ON ORDINANCES, RESOLUTIONS, SUBDIVISION AND LAND DEVELOPMENT PLANS**

1. **ORDINANCE 22-3 AN ORDINANCE OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA AMENDING CHAPTER 5, CODE ENFORCEMENT; PART 3, INTERNATIONAL PROPERTY MAINTENANCE CODE; SECTION 5-301, ADOPTION OF INTERNATIONAL PROPERTY MAINTENANCE CODE; AND SECTION 5-303, ADOPTION OF FUTURE EDITIONS**

*David Pribulka, Township Manager*

### **Narrative**

The Board of Commissioners conducted a public hearing on an ordinance amendment adopting the 2021 International Property Maintenance Code (IPMC) and replacing the provision automatically adopting the latest edition with authorization for the Board of Commissioners to adopt subsequent editions via resolution. The public hearing and discussion concluded with no amendments, and adoption of the ordinance is presented for consideration by the Board this evening. Provided with the agenda is the ordinance presented for adoption as advertised for public hearing during the June 9<sup>th</sup> Regular Meeting.

*Staff recommendation: That the Board of Commissioners adopt the ordinance amending Chapter 5, Code Enforcement; Part 3, International Property Maintenance Code; Section 5-301, Adoption of International Property Maintenance Code; and Section 5-303, Adoption of Future Editions.*

2. **RUSSEL DRIVE LOT 2 – PRELIMINARY/FINAL LAND DEVELOPMENT PLAN REQUEST FOR WAIVERS AND CONDITIONAL APPROVAL**

*Betsy Logan, Assistant Township Manager*

### **Narrative**

Russel Drive – Lot 2 is a vacant lot located at the northeast terminus of Russell Drive, north of Commerce Drive. The property is approximately 6.639 acres. The applicant is proposing to build two age-restricted apartment buildings, totaling 78 units. Access to the site is through one driveway located on Russell Drive. Parking is provided in various areas throughout the property. A total of 158 parking spaces are provided, and 156 spaces are required. Public water and sewer are proposed for the project.

The applicant is requesting waivers from the Preliminary Plan Submission, two forms of access to the site, and sidewalks. The Planning Commission discussed the waivers for access and sidewalk at length. After working with the Fire Marshal, a boulevard entrance was proposed to allow vehicular access if one of the lanes were to be blocked by emergency apparatus. In response to the sidewalk waiver discussion, the applicant is now providing a 20' trail easement for a future connective trail on the northern end of the property near the waterway. In addition, an internal walkway was added between the buildings to the rear of the northern building where amenities are planned for the community. The applicant's justification for the sidewalk waiver is provided in the packet material. While not a condition of the approval of the sidewalk waiver, the Planning Commission discussed the consideration of payment of a sidewalk fee-in-lieu from the applicant for the portion of sidewalk required along Russell Drive as the internal sidewalk connection is for the private residents' use.

The Planning Commission reviewed the plans at their meetings on April 25, 2022, and May 23, 2022. The Planning Commission recommends approval of the following waivers:

1. §22-404 – Preliminary Plan Submission.
2. §22-1107 Sidewalks as discussed in the narrative.
3. §22-502.5.D - Two forms of access to the parking lot with a modified boulevard entrance that would allow vehicular access if one of the lanes were to be blocked by emergency apparatus.

The Planning Commissioner recommends approval of the Preliminary/Final Land Development Plan for Russell Drive, Lot #2 with the following conditions:

1. Address all outstanding comments provided in the comments from Township Staff, the Township Engineer, and Dauphin County Planning Commission.
2. Provide copies of required agency approvals for the Erosion and Sedimentation Control Plan, the NPDES permit, and the Sewage Planning Module.
3. Provide ability to serve letters for utilities.
4. Provide a signed and executed Operations and Maintenance Agreement, Easement Agreement, and Developer's Agreement.
5. Provide financial security for the construction of all applicable improvements.
6. Provide a recreation fee prior to plan signatures and recording.

A site plan has been provided with the agenda and a copy of the full submission can be found online at the link below.

[Russel Drive Lot #2 Preliminary/Final Land Development Plan](#)

*Staff recommendation #1: That the Board of Commissioners grant the waivers requested subject to the conditions recommended by the Planning Commission.*

*Staff recommendation #2: That the Board of Commissioners approve the Preliminary/Final Land Development Plan for Russel Drive, Lot #2 subject to the conditions recommended by the Planning Commission.*

**J. REPORTS**

- |                                       |   |
|---------------------------------------|---|
| 1. Township Manager                   | 8. Authority – (Napper/Pribulka)            |
| 2. Public Safety/Police               | 9. Shade Tree (Pyne/Rebarchak)              |
| 3. Community and Economic Development | 10. Communications (Pyne/Rebarchak/Faylona) |
| 4. Public Works                       | 11. Human Relations (Hisiro/Faylona)        |
| 5. Engineering                        | 12. Parks & Recreation                      |
| 6. Solicitor                          |   |
| 7. School Board (Pyne/Fleming)        |   |

**K. OLD BUSINESS**

**1. REVIEW OF DRAFT ZONING ORDINANCE AMENDMENT DELETING AND AMENDING CERTAIN DEFINITIONS AND PERMITTED USES; AND TO EXEMPT THE USES, LAND, AND STRUCTURES OF THE TOWNSHIP AND ITS MUNICIPAL AUTHORITIES FROM THE ZONING ORDINANCE**

*Betsy Logan, Assistant Township Manager*

**Narrative**

At the Workshop Meeting on June 23<sup>rd</sup>, the Board of Commissioners authorized advertisement of a public hearing on a zoning ordinance amendment for Thursday, August 11<sup>th</sup>. The draft amendment is presented for review by the Board this evening and is provided with the agenda. The draft amends definitions of “Vehicle Salvage/Recycling Facility” and “Wholesale Trade,” as well as removes “Municipal, county, state and federal buildings and facilities” from the permitted use tables in various zoning districts. Additionally, the amendment would establish new regulations for Vehicle Salvage/Recycling Facilities in Part 20, Use Regulations and associated parking standards. Finally, the ordinance introduces an exemption for Township and Authority uses, lands, and structures from the Zoning Ordinance. This item is presented for discussion only and no action is required this evening.

*Staff recommendation: That the Board of Commissioners discuss the draft zoning ordinance amendment.*

## **2. 3500 BLOCK OF SCHOOLHOUSE LANE - TRAFFIC STUDY RESULTS**

*Rob Martin, Director of Public Safety*

### **Narrative**

Provided with the agenda is a memorandum from Public Safety Director Rob Martin summarizing the results and recommendations from a traffic study conducted in the 3500 block of Schoolhouse Lane. The recommendations are to install appropriate signage and a speed hump approximately 165 feet south of Nottingham Way. This is identified as Location #4 in the summary of a similar traffic study conducted in 2017. A copy of the 2017 traffic study report is also provided with the agenda for reference. If approved by the Board, staff can include these items in the work plan, but it is uncertain when the signage and speed hump will be installed due to current workload.

*Staff recommendation: That the Board of Commissioners authorize the installation of signage and an additional speed hump as recommended in the Director of Public Safety Memorandum dated June 14, 2022.*

## **3. SUSQUEHANNA TOWNSHIP ADMINISTRATIVE OFFICE RENOVATIONS – CHANGE ORDER #5, GENERATOR ACQUISITION/INSTALLATION**

*David Pribulka, Township Manager*

### **Narrative**

Provided with the agenda is a Change Order Request (COR) from eciConstruction, the general contractor for the administrative building renovation project. Earlier this year, the Board authorized the architect to complete the design and permitting for a 35 KW generator to provide backup power to the administrative space. The current generator is beyond its useful life and is currently bypassed due to a faulty relay. The total cost of the requested COR is \$100,795.00, and the pricing is good until July 20<sup>th</sup>. The contractor obtained several quotes for the generator and the recommendation is to install a pad-mounted, Kohler Model 36CCL 35 KW Generator. Alternatively, the Board could consider bidding the project separately, but the bids may be difficult to predict given the instability of pricing in this construction climate. Also, bidding the project separately would add to the time the Township administrative space would operate without an emergency backup generator. Also provided with the agenda is an updated budget-to-actual report for the building renovation project.

*Staff recommendation: That the Board of Commissioners approve the Change Order Request for the acquisition and installation of an emergency backup generator in an amount of \$97,552.00.*

## **L. NEW BUSINESS**

**1. CONSENT AGENDA**

- a. Statement of Bills Paid
- b. Building Renovation Project – Pay Application #6 (\$97,009.06)
- c. Appointment of Jace Hilton to the Susquehanna Township Highway Department
- d. Veteran’s Park – Tennis Court Repair & Resurface (\$43,085.00)
- e. Fit Court Concrete Pad Installation (\$17,400.00)
- f. Edgemont Park ADA Accessibility Improvements - Design (\$10,700.00)
- g. Susquehanna Marketplace Hotels/Restaurants – Updated Phasing Schedule

**2. WEDGEWOOD HILLS PARK MASTER PLAN – REQUEST FOR PROPOSALS**

*Doug Knauss, Director of Parks & Recreation*

**Narrative**

Provided with the agenda is a draft Request for Proposals (RFP) for consulting services to develop a Master Plan for Wedgewood Hills Park. The RFP has been reviewed by the Recreation Advisory Committee at their July 13<sup>th</sup> meeting, and any amendments offered by the Committee will be reviewed this evening with the Board. The RFP has a defined scope of work for the project including a public participation component; development of background data and a site analysis; assessment of existing structures and facilities; and a design element including recommendations and cost estimates. The purpose of the RFP is to solicit proposals from qualified consultants who can develop a Master Plan for the site that will enable the Township to be competitive in future rounds of Community Conservations Partnerships Program grant funding from the Department of Conservation and Natural Resources (DCNR). Staff is recommending the Board authorize the issuance of the RFP, and the results and a recommendation for award will be presented to the Board for consideration at a future meeting.

*Staff recommendation: That the Board of Commissioners authorize the issuance of a Request for Proposals for consulting services to develop a Master Plan for Wedgewood Hills Park.*

**3. 2022 DAUPHIN COUNTY LOCAL SHARE GRANT PROGRAM – MUNICIPAL SPONSORSHIP REQUESTS**

*David Pribulka, Township Manager*

**Narrative**

As discussed earlier in the agenda, Dauphin County has announced the 2022 application period for the Local Share Grant Program. The grant program is funded by proceeds from casino gaming revenue, and is typically earmarked for the county, host municipality, and contiguous municipalities. Dauphin County has developed their program to include non-contiguous municipalities to be eligible for a portion of the funds provided they are sponsored by an eligible applicant. Historically, the County, itself, has been the co-sponsor of projects for non-contiguous municipalities.

Staff has developed a list of requests for consideration to be considered by the Board for inclusion in the 2022 application cycle. They include a) \$75,000 for debt service on the 2015 Dauphin County Infrastructure Bank Loan; b) \$30,000 for Crown Point Playground equipment replacement; and c) \$45,000 for a metal pole building at the Public Works Maintenance Building. Provided with the agenda is a memorandum from David Pribulka, Township Manager, further summarizing these requests. These costs are preliminary estimates and would need to be refined prior to the application deadline. It is likely that some local match would be required to complete the requested projects. If authorized, the Manager will prepare a sponsorship request letter for Dauphin County in advance of the August 1<sup>st</sup> deadline.

*Staff recommendation: That the Board of Commissioners direct the Township Manager to submit a sponsorship request letter to Dauphin County for the projects outlined in the Township Manager's memorandum dated July 14, 2022.*

**M. COMMISSIONER COMMENTS**

**N. ADJOURNMENT**

**NOTE: TO ACCOMMODATE ALL CITIZENS, INDIVIDUAL SPEAKERS WILL BE PERMITTED THREE MINUTES TO ADDRESS THE BOARD.**

**NOTE: PLEASE PLACE ALL CELL PHONES, PAGERS, AND OTHER ELECTRONIC DEVICES ON SILENT MODE.**

**NOTE: THE TOWNSHIP MEETINGS ARE RECORDED.**

**MINUTES**

**SUSQUEHANNA TOWNSHIP**  
**BOARD OF COMMISSIONERS**

**WORKSHOP MEETING**  
**JUNE 23, 2022**

**WORKSHOP MEETING:**

President Lynch called to order the Workshop Meeting of the Susquehanna Township Board of Commissioners on Thursday, June 23, 2022, at 7:02 PM.

President Lynch stated that all members of the Board of Commissioners were present except for Commissioner Hisiro and Commissioner Engle, who were excused.

**ROLL CALL: COMMISSIONERS**

Jody Rebarchak – Present  
Gary Rothrock – Present  
Carl Hisiro – Excused  
Frank Lynch – Present  
Tom Pyne – Present  
Fred Faylona – Present  
Fred Engle – Excused  
Justin Fleming – Present  
Steven Napper – Present

**TOWNSHIP PERSONNEL:**

David Pribulka – Secretary-Manager  
Betsy Logan - Assistant Township Manager  
Michael Miller, Esq. – Township Solicitor  
Alex Greenly, P.E. – Township Engineer  
Robert Martin – Director of Public Safety  
Doug Knauss – Director of Parks and Recreation  
George Drees – Fire Marshall  
Jill Lovett – Director of Finance – Virtual  
Nathan Bragunier – Director of Public Works  
Mack Breech – Community Planner/Zoning Administrator  
Kathy Fry – Administrative Assistant

**OTHERS IN ATTENDANCE:** None

**EXECUTIVE SESSION:** President Lynch announced that an Executive Session was held to discuss matters of personnel & real estate.

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:**



President Lynch asked Commissioner Fleming to lead the Pledge of Allegiance followed by a Moment of Silence.

**PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS** – None

**APPROVAL OF MINUTES:**

Commissioner Fleming moved to approve the June 9, 2022, Regular Meeting Minutes as presented; seconded by Commissioner Faylona and unanimously approved.

**RECOGNITIONS AND PRESENTATIONS**

**1. PROCLAMATION – PARKS AND RECREATION MONTH AND PARKS AND RECREATION PROFESSIONAL’S DAY**

Doug Knauss, Director of Parks and Recreation informed the Board of Commissioners that July has been designated as Parks and Recreation Month. The theme this year is “We Rise Up for Parks and Recreation!” and designates July 15<sup>th</sup> as Parks and Recreation Professionals Day. Commissioner Faylona read the Proclamation to those in attendance.

Commissioner Pyne moved that the Board of Commissioners adopt the proclamation designating the month of July as Parks and Recreation Month, and July 15<sup>th</sup> as Parks and Recreation Professionals Day; seconded by Commissioner Faylona and unanimously approved.

**TRAFFIC STUDY REQUESTS**

**1. TRAFFIC STUDY RESULTS – 25<sup>TH</sup> AND GEORGE STREETS**

Robert Martin, Director of Public Safety, provided a memorandum to the Board of Commissioners regarding the traffic study results on 25<sup>th</sup> and George Streets. He concurred with the recommendation that 25 MPH speed limit signage be placed between Locust Lane and Clayton Avenue.

Commissioner Pyne requested that a traffic study be conducted on Canby Street due to drivers speeding and ignoring traffic signs.

**PUBLIC HEARING**

**ACTION ON ORDINANCES, RESOLUTIONS, CONTRACTS, SUBDIVISION AND LAND DEVELOPMENT PLANS**

**1. ORDINANCE 22-4 – A PUBLIC HEARING AND ACTION ON AN ORDINANCE OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA ESTABLISHING TRUCK TRAFFIC RESTRICTIONS ON MONTROSE STREET**

President Lynch called the Public Hearing for Ordinance 22-4 to order at 7:10 P.M. Manager Pribulka informed the Board of Commissioners that this Ordinance was duly advertised. Commissioner Rothrock stated his concerns with truck drivers in the Front and 6<sup>th</sup> Street area ignoring the local delivery only signs. Public Safety Director Martin confirmed that these issues have been addressed in the study that was completed by HRG, Inc. No Public Comment was heard, and the Public Hearing was closed by President Lynch at 7:13 P.M.

Commissioner Rebarchak moved that the Board of Commissioners adopt the ordinance establishing truck traffic restrictions on Montrose Street; seconded by Commissioner Faylona and unanimously approved.

**2. RESOLUTION 2022-R-16 – A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA AUTHORIZING THE PRESIDENT AND SECRETARY TO EXECUTE AN INTERGOVERNMENTAL COOPERATION AGREEMENT FOR THE PREPARATION OF AN INTERMUNICIPAL AGREEMENT WITH CAPITAL REGION WATER.**

Manager Pribulka informed the Board of Commissioners that this agreement will authorize a rate study with Capital Region Water and is in conjunction with the Townships and Authorities of Lower Paxton, Swatara, and Susquehanna; as well as the Boroughs of Paxtang, Steelton and Penbrook. The Authority approved this agreement at their June 7, 2022, meeting and the Township will have no cost obligation for the study as it solely pertains to the conveyance and treatment of sanitary sewer.

Commissioner Pyne moved that the Board of Commissioners adopt the resolution authorizing the President and Secretary to execute an intergovernmental cooperation agreement for the preparation of an intermunicipal agreement with Capital Region Water, the Township will bear no pro-rata share of the cost; seconded by Commissioner Fleming and unanimously approved.

**3. RESOLUTION 2022-R-17 – A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA AUTHORIZING THE TOWNSHIP MANAGER TO SUBMIT A TRAFFIC SIGNAL MAINTENANCE AGREEMENT TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION.**

Nathan Bragunier, Director of Public Works, stated that the Township is responsible for the maintenance of all traffic signals regardless of where the signals are located. PennDOT now requires municipalities to enter into a Traffic Signal Maintenance Agreement to establish proper maintenance and timing standards for signalized intersections.

Commissioner Faylona moved that The Board of Commissioners adopt the resolution authorizing the Township Manager to submit a Traffic Signal Maintenance Agreement to the Pennsylvania Department of Transportation; seconded by Vice President Napper.

Commissioner Fleming confirmed with Manager Pribulka that the Township has always been responsible for this maintenance.

The motion passed with a unanimous vote.

**4. RESOLUTION 2022-R-18 – A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA CLOSING THE “INDIAN WHEELS” PROGRAM AND EXPRESSING APPRECIATION TO THE NUMEROUS VOLUNTEERS AND DONORS WHO MADE THE PROGRAM A SUCCESS.**

Jill Lovett, Director of Finance, reported that the Indian Wheels Program began in 1987, and was put in place to assist with the transportation needs of citizens who were at least 60 years of age. This program was supported by volunteers and donors over its 35-year history. Staffing problems and a reduction in demand have made the program unsustainable and the decision has been made to close the program.

Commissioner Rothrock moved that the Board of Commissioners adopt the resolution closing the “Indian Wheels” Program and expressing appreciation to the numerous volunteers and donors who made the program a success; seconded by Vice President Napper.

Commissioner Pyne noted that the County has helped to fill the transportation gap for this group of the population.

The motion passed with a unanimous vote and with the Board of Commissioners expressing their regret.

**5. RESOLUTION 2022-R-19 – A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA AUTHORIZING THE PRESIDENT AND SECRETARY TO EXECUTE AN INTERMUNICIPAL COST SHARING AGREEMENT WITH DAUPHIN COUNTY FOR THE DAUPHIN COUNTY BRIDGE BUNDLING PROGRAM, MUNICIPAL ROUND 2 TO REPLACE THE SUPERSTRUCTURE OF THE KOHN ROAD BRIDGE (T-431).**

Manager Pribulka reported that at the Board of Commissioners Meeting on June 9, 2022, the Commissioners discussed the Dauphin County Bridge Bundling Program and the recent bridge inspections completed by HRG, Inc. It was found that the Kohn Road Bridge over Paxton Creek was in poor condition and is deteriorating at a higher rate than anticipated in the previous inspection.

Commissioner Pyne moved that the Board of Commissioners adopt the resolution authorizing the President and Secretary to execute an intermunicipal cost sharing agreement for the Dauphin County bridge Bundling Program, Municipal Round 2 to replace the superstructure of the Kohn Road Bridge; seconded by Vice President Napper.

Alex Greenly, P.E., Township Engineer reported that the weight restriction on this bridge were reviewed by PennDOT and they are going to implement weight restrictions on this bridge. These restrictions will not prohibit any emergency vehicles or trash trucks from utilizing the bridge.

The motion passed with a unanimous vote.

**6. RESOLUTION 2022-R-20 – A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA ESTABLISHING A COMMITTEE OF THE BOARD OF COMMISSIONERS TO CARRY OUT THE REAPPORTIONMENT OF THE MUNICIPAL WARDS IN ACCORDANCE WITH TITLE 53 PA.C.C CH. 9 OF THE CONSOLIDATED STATUTES OF THE COMMONWEALTH OF PENNSYLVANIA.**

President Lynch reported that reapportionment is required every ten years with the conclusion of the census to establish ward lines fairly and equally within all Townships of the First Class. Three Commissioners will sit on this Committee along with the Township Manager. This Ward Reapportionment Map will be available for public inspection and Board review. This resolution appoints President Lynch, Commissioners Fleming, and Pyne along with the Township Manager to carry out this assignment along with the Dauphin County GIS staff.

Commissioner Fleming moved that the Board of Commissioners adopt the resolution establishing a committee of three Commissioners and the Township Manager to develop a draft Ward Reapportionment Map of Susquehanna Township; seconded by Commissioner Pyne.

Commissioner Fleming noted that any changes to this Ward Map will be applicable in 2023. He advised residents pay attention to their mail for any polling place changes.

The vote was passed with a unanimous vote.

**7. AUTHORIZATION TO ADVERTISE AN ORDINANCE FOR PUBLIC HEARING TO**

**AMEND DEFINITIONS FOR MUNICIPAL, COUNTY, AND STATE USES AND WHOLESALE TRADE, TO ADD A NEW DEFINITION OF VEHICLE SALVAGE/RECYCLING FACILITY; TO AMEND PERMITTED USES IN ALL DISTRICTS IN ACCORDANCE WITH THE AMENDED DEFINITIONS; TO PERMIT A VEHICLE SALVAGE/RECYCLING FACILITY IN THE GENERAL INDUSTRIAL DISTRICT AS A SPECIAL EXCEPTION USE; AND TO PROVIDE SPECIFIC STANDARDS FOR A VEHICLE SALVAGE/RECYCLING FACILITY.**

Assistant Manager Logan stated that this draft Zoning Amendment is being reviewed by the Solicitor and that it will be forwarded to the County and Township Planning Commissions. A Public Hearing will be scheduled on August 11, 2022, with possible adoption that same evening. This amendment will modify definitions of governmental buildings and facilities, vehicle salvage/recycling facilities and wholesale trade.

Michael Miller, Solicitor, explained that this ordinance amendment will be a protection for the Township and its residents and will prevent governmental entities from receiving special exemptions from Township services.

Commissioner Rothrock expressed his concerns with the Township using any zone for any use and did not exempt them from things like setbacks and sidewalks. These types of standards are set for specific reasons and should be followed.

Commissioner Rothrock moved that the Board of Commissioners forward the draft amendment to the Susquehanna Township Planning Commission and the Dauphin County Planning Commission for review and comment; and schedule a public hearing on the proposed amendment for Thursday, August 11, 2022, and seconded by Commissioner Faylona.

Michael Miller, Solicitor stated that Manager Pribulka will have examples of the ordinance available for the Board of Commissioners to review that will exempt the Township on a case-by-case basis.

The vote was passed with a unanimous vote.

**PATROL OFFICERS FIRST CLASS CIVIL SERVICE LIST**

Robert Martin, Director of Public Safety, informed the Board of Commissioners that this list has been signed Civil Service Chairman.

Commissioner Rebarchak moved that the Board of Commissioners approve the Patrol Officer First Class Civil Service List; seconded by Commissioner Pyne and unanimously approved.

**APPOINTMENTS:**

**1. Appointment of Todd Zwigart to the Susquehanna Township Highway Department**

Commissioner Pyne moved that the Board of Commissioners approve the appointment of Todd Zwigart to the Susquehanna Township Highway Department with a starting date of July 1<sup>st</sup>; seconded by Commissioner Fleming and unanimously approved.

**COMMISSIONER COMMENTS**

Commissioner Fleming commended the Parks and Recreation Department for a great movie night at Christian McNaughton Park. There were fifty to sixty people in attendance, and he hopes to see more in attendance at the upcoming events.

**ADJOURNMENT:** Commissioner Pyne moved to adjourn the meeting at 7:49 P.M. and seconded by Commissioner Faylona.

Signed: \_\_\_\_\_

David Pribulka  
Secretary-Manager



## Ecumenical Retirement COMMUNITY

July 6, 2022

Mr. David Pribulka, Township Manager  
Susquehanna Township Board of Commissioners  
1900 Linglestown Road  
Harrisburg, PA. 17110

Re: Local Share Municipal Grant Co-Sponsor Request - The Ecumenical Community

Dear Mr. Pribulka – Thank you for your letter of June 2, 2022 outlining the requirements for Susquehanna Township’s (Township) Co-Sponsorship of The Ecumenical Community (EC) Dauphin County Local Share Municipal Grant. We are pleased to provide our narrative application for the 2022 Grant.

### **PURPOSE**

The Ecumenical Community, a non-profit retirement community, wishes to repair its walking trail and install a new section that merges with a planned Township trail. EC also wishes to install benches and exercise equipment along portions of the trail and construct a new path to our Butterfly Garden and Pond. This project would promote a healthier lifestyle for the residents of EC as well as Susquehanna Township community members by providing a safe, outdoor area for increased physical activity.

### **LOCATION**

The Ecumenical Community is located within the Township at 624 Wilhelm Road. Our project is to repair the existing walking path at EC and expand it to include areas with exercise stations along the trail. The project’s specific location will be on the walking trail grounds of the Ecumenical Community and eventually link it up with a planned Township Park trail.

### **APPLICANT RELATIONSHIP TO THE TOWNSHIP AND ITS RESIDENTS.**

The Ecumenical Community (EC), has a capacity of 300 residents and has been serving the senior residents of Susquehanna Township and Dauphin County since 1994. Over the years, EC has provided safe, affordable retirement living to thousands of Susquehanna Township residents as well as those from throughout Dauphin County.

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[www.ecumenicalretirement.org](http://www.ecumenicalretirement.org)

Over the past few years, *with Susquehanna Township co-sponsorship*, EC has received funds from the Dauphin County Local Share Municipal Grant to assist with a new roof for Building II, repairing the Portico of Building III and the installation of a door security system of all exterior doors campus wide.

## **DESCRIPTION**

Portions of the current walking trail are a safety hazard to EC and Township residents. Tree roots growing through the pavement created uneven sections, and disrupt the continuity of the trail. It would be unfortunate to have to close it off. Repaving will allow safe passage of this winding, beautiful wooded section of campus.

In addition to the repair/repaving, we wish to improve and expand the trail in four ways:

1. For safety, EC would like to reroute the existing path away from the parking/road area.
2. Currently there is a pond and butterfly garden in the middle of a grassy area, but no paved path to it. The majority of our residents utilize a cane or a walker, so walking across uneven terrain is not safe for them. EC wishes to create a spur to go around the pond/garden so that residents can see and hear the water falling over the rocks and see the butterflies up close.
3. EC wishes to add fitness stations and a Bocce court along the walking trail.
4. Finally, EC wishes to add additional benches along the trail for rest and relaxation in the outdoors.

Hershey Medical Center will provide the exercise equipment for the stations. This equipment will be safe, but provide a healthy physical challenge for the senior residents. We plan for a 50/50 mix of sitting and standing exercises. This equipment can be utilized for the fitness classes that are done on campus for the residents, on an individual basis or by the public when they are walking the trail. The Bocce court will provide a place for our senior residents to socialize while getting some healthy physical exercise.

## **EQUIPMENT STORAGE**

All equipment to be purchased will be placed on or around the trail; to include benches, exercise equipment, and paving materials. No other storage should be necessary.

## **PROJECT BUDGET**

We anticipate the total cost to be \$78,000. This would include the repair/repaving of the existing trail, expanding the trail, installing the exercise equipment and bocce court and adding several benches along the trail. We plan to apply for a grant in the amount of \$75,000. Costs to install the exercise equipment will be absorbed by Country Meadows and alternative funding for the Bocce court could be explored through a private donor.

## **BENEFIT TO SUSQUEHANNA TOWNSHIP RESIDENTS**

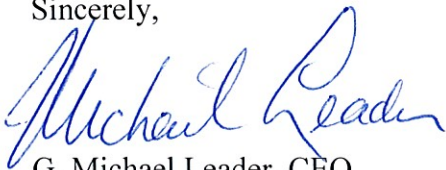
Improving this pathway and linking it with a planned Township trail will provide a safe, level path for residents and community members to enjoy nature. Adding a new paved path to the Pond and Butterfly Garden will only increase this enjoyment.

The improved trail would not only benefit the senior residents of EC, it would provide U-Gro Daycare Center a safe environment for walks with their children. The value of the intergenerational interactions which would occur is priceless. If the Township plans for a park in the wooded area adjacent to EC come to fruition, the Walking and Fitness Trail could be merged with the townships trails and would allow the public to enjoy the Fitness trail as well.

EC has had a positive impact on the seniors from Susquehanna Township and Dauphin County by providing a lower cost alternative for quality retirement living near their homes. Having a resource like EC has allowed many families to live with less uncertainty as to how their elderly loved ones are doing physically, emotionally and psychologically. Together, the Township and EC can promote a healthier lifestyle for the residents of EC and the community by providing an improved and enhanced Walking and Fitness Trail for all to utilize.

On behalf of the Board of Trustees of the Ecumenical Community, we respectfully request that Susquehanna Township sponsor us for the Dauphin County Local Share Municipal Grant for 2022.

Sincerely,



G. Michael Leader, CEO  
George M. Leader Family Corp.  
Manager





**Dauphin County Local Share Municipal Grant Program  
Request for Co-Applicant Status**

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**HANNA Packs  
HANNA Foundation  
July 9, 2022**

## **Grant Purpose**

Educational and medical research is clear about the effect's food insecurity has on students. Children who are hungry are less likely to be able to concentrate on learning. Therefore, these children are academically disadvantaged. Children who eat unhealthy snacks to satiate hunger are more likely to be the cause of behavioral issues in classrooms. And simply put, brains of children deprived of adequate dietary practices do not develop as much as they could and should.

HANNA Packs currently provides weekend food to approximately 70 Susquehanna Township students who are part of the Communities in Schools caseload. HANNA Packs provide nutritious, non-perishable, easy-to-prepare food to children to ensure they get enough food on weekends and holidays to avoid hunger when they cannot depend on school meals. Items are kid-friendly, individually packaged, or small and light enough to carry and easy to prepare, even without a stove or other equipment. Students take bags home in their backpacks on weekends for each week during the school year. Additional food or larger quantities are offered during longer holiday breaks.

HANNA Packs were designed to be received by all students involved with Community In Schools (CIS) Site Coordinator to create anonymity amongst peers. Students have been referred to CIS due to family life disruption including current or past trauma, homelessness, behavioral health, truancy, and food insecurities.

The idea of HANNA Packs being distributed to CIS students was centered around research that shows students who lack proper nutrition or do not know where their next meal is coming from, exhibit behaviors that impact their learning. Not only is a lack of proper nutrition a variable in behaviors such as hyper-activity, but it is related to students retaining information, staying focused, feeling alert, moodiness, and anxiety. HANNA Packs are a way of assisting students who regardless of what variable led them to Community In Schools, can provide a stepping-stone towards equity.

## **Location where the funds would be used**

The funding will not be used to acquire, repair, or improve physical infrastructure or a building.

## **Project description and how the funds will help meet that need**

A main objective of HANNA Packs is to ensure that all school aged children are food secure. Students can receive subsidized nutritious meals during the school day; however, this leaves a gap on the weekends, and over the holidays.

Research shows that when a child is hungry, they are unable to focus on academics and become at-risk of dropping out. One in 10 people, including one in six children, in central Pennsylvania struggle with hunger. More specifically, Susquehanna Township School District which encompasses 12 square miles, employs 423 staff, and educates 2,884 students in four buildings classifies 57 percent of the student population at or below the poverty level qualifying them for free or reduced lunches. That means approximately 1,600 children have food insecurities. The percentage and number have doubled in the last ten years. Since the pandemic, HANNA Packs

has played an important role in tackling increased food insecurity in Susquehanna Township by providing nutritious food to children.

The funding will allow the volunteers to purchase food items such as single serve protein items and tuna fish that the Central Pennsylvania Food Bank or Midwest Food Bank Pennsylvania may not have in stock. The funding will also allow the explanation to include students at the High School and assist additional students at Sara Lindemuth/Anna Carter Primary School, Thomas Holtzman Elementary School, and the Middle School.

**Budget**

HANNA Foundation is requesting \$24,000 in Local Share Municipal Grant funds to be used to purchase food items to be used in packs distributed to children in Susquehanna Township School district to expand the HANNA Packs program.

Weekend snacks are single servings like soup, macaroni and cheese, mug cakes/pancakes/muffins, chicken/tuna salad, Ramen noodles, cereal, crackers, fruit cups, shelf stable milk and applesauce. Items like pop tops, do not need additional ingredients other than water, perhaps need a microwave.

We can rarely get these items at no cost through the Food Bank. If we can, they come in large quantities, and we worry about shelf life. The individual sized, convenience items, especially with pop tops, cost much more than regularly sized items which become an issue of weight and our goal. We do use larger containers of product over holidays when bags need to last for two weeks.

# of students	Description of items	# of school weeks	Price per bag	Total
150	5-6 food items	36 weeks	\$5.00	\$27,000

HANNA Foundation & HANNA Packs has secured the following grants for 2022-2023 fiscal year:

PPL Foundation \$1,000.00

The Children’s Home Foundation Fund \$2,000.00

If additional funding is necessary, money will be raised through Grants from foundations and government entities, and HANNA Foundation fundraising events and activities.

**Impact on Susquehanna Township citizens**

Expanding HANNA Packs will allow the HANNA Foundation to provide weekend food and help serve more children in Susquehanna Township School District in need of food assistance when the school’s free lunch program is not available to them. Good nutrition is critical to maintaining good health and daily function. Our hope is by providing food for our students through the HANNA Pack program we will continue to bring positive outcomes for our students, including better overall health and improved performances academically.

## Relationship to Susquehanna Township

The HANNA Foundation is a non-profit charitable organization that was founded in 1997. Our mission is to assist Susquehanna Township School District in meeting the needs of students providing equitable access to an innovative educational experience.

In 1997, the late Dr. Thomas w. Holtzman Jr., the school superintendent, brought educators and community leaders together to create enrichment activities for all students through after school programs and summer camps.

More than 20 years later, his legacy continues. In addition to after school programs and summer camps, now Mini-Grants, scholarships and special events deliver opportunities with pride to students in Susquehanna Township School District.

### Some of our accomplishments include:

- **HANNA's Pantry** was built in the summer of 2019 with care by many volunteers including the HANNA Foundation Trustees, members of Tree of Life Lutheran and Faith Immanuel Presbyterian Churches, Susquehanna Township School District Students and Staff, and much needed support from Giant, Karns, Weis, and Penn Waste by donating physical supplies and assets. We are grateful and indebted to the Central Pennsylvania Food Bank for their guidance and ongoing support.  
With one in ten people in central Pennsylvania struggling with hunger, including **one in six children**, the Foundation recognizes that supporting this initiative is imperative for the success of our learners. Susquehanna Township School District is one of the **top five most diverse school districts in the state**, encompassing only fifteen square miles and four schools. We **celebrate our diversity** and are proud to say that HANNA's Pantry is striving to communicate in various languages.
- In addition, through the HANNA Foundation's Communities in Schools project at Susquehanna Township Middle School, HANNA's Pantry provides "**HANNA Packs**" to those students who are part of the CIS program on a weekly basis. HANNA's Pantry is proud to serve both students and families through this unique hybrid school pantry model.
- 1 in 6 children live in poverty, creating daily struggles with access and equity. To address these growing systemic issues in our students, the HANNA Foundation and Susquehanna Township School District, partnered to fund a pilot project with **Communities In Schools** of Pennsylvania. The pilot ran spring of 2019 at Susquehanna Township Middle School with a CIS Site Coordinator and was successful. Communities in Schools (CIS) is the nation's leading community-based organization that helps students succeed in school and prepare for life. CIS partners with schools to identify challenges students face in the classroom or at home. It then works with volunteers and community resources to provide those students the support they need to overcome those challenges.
- **Mini Grant Program** - Mini Grants fund and supplement innovation and technology in our schools. More than \$15,000 in the past two years have been awarded for drone technology for GIS mapping in forensic science classes, murals at the middle school, incentives to bolster positive behavior at every grade level, innovative classroom

learning tools, flexible seating for special education classrooms, and iPads in classroom centers.

- **The Zach Holtzman Art Academy** - Middle school students are given the opportunity to expand upon their love of art in this year long after school program. It is held at the High School in the School of the Arts, Visual Arts Classroom. We are proud to offer this program at no cost to students and their families.
- **Summer Camp at Home** – Camps bring FREE fun summer activities to the doorsteps of Susquehanna Township School District children in Pre-K-8th Grade. Each camp kit includes numerous age-appropriate self-paced activities for endless fun. Camp kits contain all the supplies needed to complete the activities at home with no supplemental materials required.
- **Additional Camp Options** – The following FREE camps were also offered to Susquehanna Township children this summer: Lego Camp, Theater Camp, and Cooking Camp.

## Memorandum

**To:** David Pribulka  
**From:** Bret Peters  
**Date:** July 6, 2022  
**Subject:** 2022 Dauphin County Local Share Gaming Grant Co-Sponsorship

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On behalf of Julia Knight, Joshua Millman, Regener8 and Paxton Crossing, below please find the responses to your questions regarding Regener8's application to the 2022 Dauphin County Local Share Municipal Grant:

### ***Purpose of the Dauphin County Local Share Municipal Grant***

Funding for Pre-Design, Programming & Preliminary Design of the 2009 Paxton Creek Multi-use Greenway as identified in the Dauphin County Parks, Recreation, Parks & Greenways Study (below).



The Application seeks \$75,000 from the County as part of a \$210,000 Phase 1 budget for professional fees to prepare programming & preliminary planning of the Paxton Creek Multi-use Greenway, including landscape architecture, community design, ecological planning and civil engineering. Outcomes will include:

#### Program for the Purpose & Uses of the Paxton Creek Multiuse Greenway (PCMuG)

- Establish Goals for the Greenway/linear park system
- Catalogue existing recreational uses & amenities
- Identify new recreational & community uses
- Prepare conceptual adjacency diagram of new & existing uses

Establish ecological objectives

Confirm watershed protection & performance goals

Identify environmental protection goals

Identify/Define wildlife corridor opportunities

Prepare Initial Mapping of PCMuG area, identify critical properties

Draft a Master Plan for PCMuG implementation

Prepare materials that communicate the size, location & features of the PCMuG

Prepare vignettes that express the visual character of key locations

Prepare preliminary Design Guidelines

Establish the aesthetic character of the PCMuG

Guide future system-wide detailed design

Identify potential 'Greenway Communities' as a unifying community designation

Develop Greenway Community Design Guidelines

Define qualifications & benefits of a 'Greenway Community'

Utilize Paxton Crossing as a demonstration Greenway Community

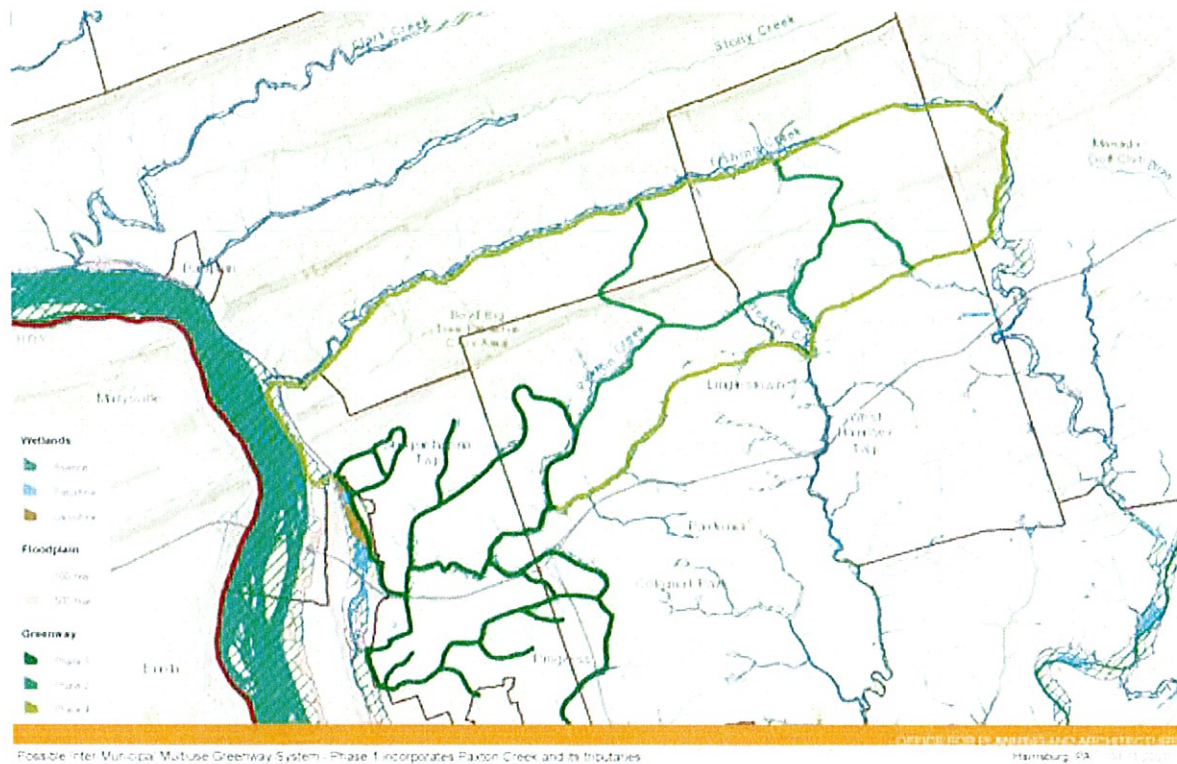
*Traditional community planning programs do not provide Pre-Design & Planning Funds at this level.*

The Paxton Creek Multiuse Greenway planning effort is a clear choice for Dauphin County Local Share Municipal Grant funds. Professional design fees required on such a large-scale project far exceed the funding levels of standard state and local government programs.

**Location where Funds Utilization to Acquire, Repair or Improve Physical Infrastructure**

A mapping of the Paxton Creek Multiuse Greenway overlays the entire watershed of the Paxton Creek and its tributaries. Grant funding supports initial planning of the Greenway, establishing its use program, area boundaries, phasing, and identifying property critical to its network of riparian corridors, trails, bikeways and recreational amenities.

When Phases I & II are complete, the entire Paxton Creek Watershed will be protected by a continuous riparian corridor. The corridor will contain a system of recreational and community amenities connected by pedestrian trails and bikeways. The bike/ped system will link residential communities with the Township’s retail and employment centers.



- Phase I Greenway design identifies improvement to the watershed areas east of Wildwood Lake in Susquehanna Township.
- Phase II Greenway extends the PCMuG system into neighboring Middle Paxton Township.
- Phase III Greenway continues the Greenway south of Wildwood Lake to the Paxton Creek’s outfall into the Susquehanna River.
- Phase IV Greenway links PCMuG to a Swatara Greenway to Fishing Creek Valley establishing a major regional bikeway/ recreational loop.



***If for Equipment, Where the Equipment Will Most Commonly Be Housed;***

No equipment is requested in this Grant Application.

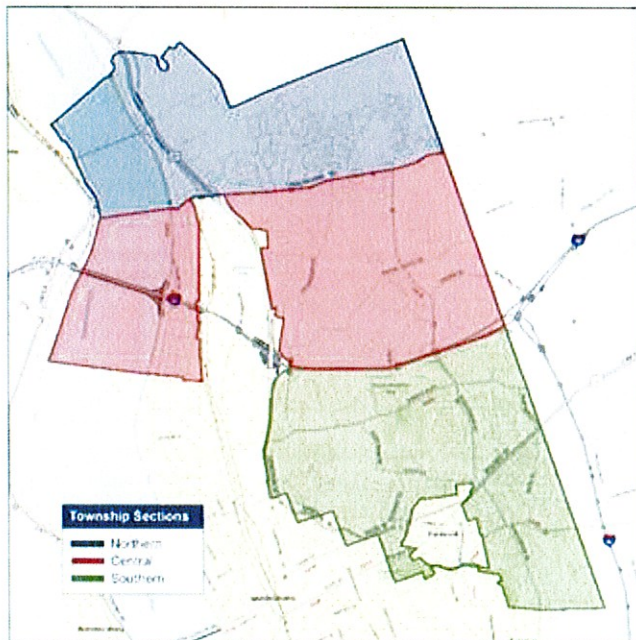
***Project Description - Need to be Met and How the Funds Will Help Meet that Need***

Paxton Creek Multiuse Greenway was first identified in the 2009 Dauphin County Parks, Recreation, Parks and Greenways Study. Properly designed and implemented, PCMuG will emerge as the defining asset of the Township. PCMuG overlays the entire riparian corridor network of the Paxton Creek and its tributaries. Sustainable Susquehanna 2030 Comprehensive Plan noted significant needs in the area of **Recreation** and **Transportation** enhancements. The EPA's 2015 Consent Decree calls for significant improvement to **water quality within the Paxton Creek watershed**. The Paxton Creek Multi-use Greenway addresses all three priorities:

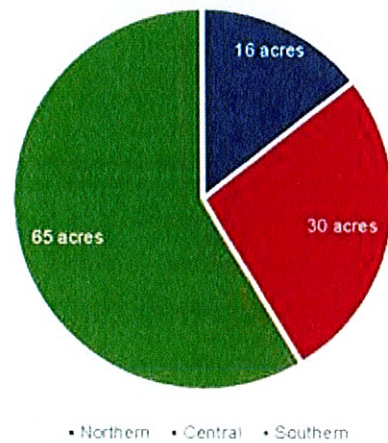
*Recreation*

Susquehanna Township's recently adopted Sustainable Susquehanna 2030 Comprehensive Plan states 2.1% of land area allotted to recreational use was inadequate. The Township *needs to add 87-137 acres of Park (p.40)\**. PCMuG offers opportunities to network existing recreational assets allowing them to be better utilized by the township's residents. Additionally, programming of the Multiuse Greenway could include any number of recreational assets, including additional athletic facilities, community gardens, greenhouses and a nursery to provide plant materials and trees for the township's use and distribution to residents. Many of these facilities can provide productive community-service part-time and summer jobs for Township youth.

*Parkland Standards Applied to Northern Susquehanna Township (Township Parks Only)*



Additional Acreage of Parkland **Needed** by Location



*Sustainable Susquehanna 2030, page 41*

### *Transportation*

**Public Input** to the Sustainable Susquehanna 2030 Comprehensive Plan prioritized local circulation: *“Improve mobility to job centers....eliminate conflicts between bike/pedestrian and traffic.”* Residents requested:

Non-vehicular connections to Parks (p.37)\*

Connectivity to Capital Greenbelt (p.45)\*

Priority bike/ped trails (p.37)\*

“Safe trails linking amenities and commercial areas would be excellent“ (p.47)\*

Page 51\* states STRATEGIES for BIKE/PED

The Township's road network serves commuter peaks generated by the 23,000-person employment base. The network is overbuilt for resident needs but is often congested with commuters arriving or departing from destination in the Township. Residents benefit from increase prioritization of bike/ped connections between residential areas, commercial, recreational and civic places.

### *Water & Environmental Quality*

Sustainable Susquehanna 2030 seeks to: *conserve or restore environmentally sensitive land, waters and natural areas for ecological health, biodiversity, and wildlife habitat.* The PCMuG preliminary design strategies will respond to the Floodplain Management Overlay District. PCMuG is a mechanism that can address MS4 management in its entirety, since the Paxton Creek is the sole watershed of the Township and the PCMuG manages the riparian corridors of the entire watershed. PCMuG planning will identify design strategies for Greenway Community households to decrease MS4 assessments.

### ***Grant Impact for the Citizens of Susquehanna Township***

Dauphin County Local Share Municipal Grant states as an objective: *Maintain and improve recreational, heritage, and natural assets, resources and infrastructure, including Parks athletic fields (with priority for those with public use access and/or a community use plan), greenways ...:promote greenfield and traditional neighborhood development that is compact, conserves land, and is consistent with local and regional planning goals and ordinances.*

The Paxton Creek Multiuse Greenway and related Greenway Communities will achieve the itemized goals of the Dauphin County Local Share Municipal Grant program. Realization of a progressive Multiuse Greenway has beneficial implication for the entire County. Implementation of the Greenway and its associated bike/ped paths is a noted priority of the Township's recently adopted Sustainable Susquehanna 2030 Comprehensive Plan. The PCMuG would address these stated public desires in a unified public infrastructure.

*Alternative Transportation* – provides alternative to congested roads for residents

Create the conditions to support a *car-optional suburban community.*

The Comprehensive Plan cites path system as residents' top request;

Connection to commercial and employment areas

Elmerton Avenue & development of former State Hospital lands

Giant Supermarket shopping area

Network exiting recreational facilities  
 Enhancing existing recreational facilities

Creation of Multi-Use Greenway for Upper Paxton Creek Watershed, including a system of bicycle, pedestrian paths providing alternative public circulation system throughout Susquehanna Township. The system will be designed to join with the bikeway, pathway and living street system of Harrisburg and extend the bike/ped pathway system throughout the region, bridging from Fort Indiantown Gap through Dauphin County and into Cumberland County.

#### MS4 Stormwater Management

The Paxton Creek Multi-use Greenway aligns watershed/flood management areas as linear parks incorporating, bike/ped trails that connect communities and recreational facilities that can be shared by more residents.

#### Heighten identity for Susquehanna Township

Create 'placemaking' value to the Township and adjacent 'Greenway Communities'  
 Heighten distinction between built areas and open land

#### Recreation space deficit

Repositions underutilized recreational land as 'defining' amenity of the Township

Aggregates individual subdivision 'common land' into well-managed Greenway

Redevelop, reinvest and better-utilize existing recreational amenities

#### Program Organized Youth Activity Programs in Greenway Parks

The community consistently calls for an increased and diversified recreational program, particularly for youth, providing more positive and constructive activities to be engaged in throughout all seasons. Many comments called for the parks to have better play areas for children and activities for multi-generational enjoyment.

#### Health & Recreation

Open space provides opportunities for activities and exercise in the outdoors. Park space conducive to physical activity should be accessible to every resident. Attractive parks are a major component in the public health. The need to program exercise and activity areas throughout the County underscores the need to program the parks and Greenway system to distribute exercise and activity environments for convenient access to all Township residents.

PCMuG will enhance the existing Capital Greenbelt enlarging the trail and bikeway network connecting regional neighborhoods to the recreational amenities found in the large parks. Greenways themselves offer tremendous recreational opportunities for walking, biking, skate boarding, cross-county skiing in winter. Recently the Susquehanna Area Mountain Biking Association built and maintains national-caliber mountain bike trails along the Paxtang Parkway section of the greenbelt—such trails could be expanded into the Paxton Creek Multi-use Greenway...and into the mountains.

Childhood obesity has been an increasing concern due to physical inactivity and poor eating habits. Susquehanna School District could

partner with the YMCA/YWCA and the County Parks Department to integrate programs for physical education courses and activities on park grounds (in addition to participation in activities involving the community gardens noted above).

Along with the schools, citizen groups and relevant organizations could work to build a culture that encourages more recreation and physical activity in the PCMuG's parks.

### Relationship of the Applicant to Susquehanna Township and Its Citizenry

The Paxton Crossing community is the applicant. Paxton Crossing represents 146 households in central Susquehanna Township. The Community has identified the value of measured transition from a 'subdivision' into a truly sustainable community within the Township. To guide the transition, the Paxton Crossing has been engaged in a Sustainable Suburbs Initiative, which focuses on energy efficiency and quality-of-life improvement to the community's building stock, in combination with creation of a sustainable landscape, incorporating stormwater management and reclamation of native planning and landscape features, particularly the restoration of the riparian corridors thought the site. The community wishes to facilitate the realization of the Paxton Creek Multiuse Greenway and create a designation of Greenway Community as part of the Sustainable Suburbs initiative, and to share these sustainability innovations with neighboring communities, which incorporate portions of the Paxton Creek, its tributaries and swales within the Township. Greenway Communities will share:

- Landscape stormwater management strategies, implementation & maintenance
- Native planning strategies with the larger Greenway
- Shared recreational amenities and resultant increased social interaction.
- Public Space Design Guidelines with the larger Greenway:
  - Curb, walkway, railing and permeable paving details
  - Common accessibility strategies and details
  - Dark-sky lighting design standards



***Project Budget including Cost of the Project****Explanation as To How the Cost Was Determined -*

The actual design fees from pre-design, programming & preliminary design through construction documentation will likely require significantly more funding beyond the Master plan. The Grant ask was established by looking at previous LSG awards and determining the maximum rational award for the project of this type and comparative study of master plans for large greenway projects. 0.5% to 1% of total construction cost is a rational estimate for early stage planning. Over time, construction funds can be phased in accordance with the Paxton Creek Multiuse Greenway Master Plan. Property control and construction will require significant infrastructure funding for a multi-municipal Greenway.

*Disclosure of the Amount of Grant Funding Being Requested - \$75,000**The Source and Amount of Any Matching or Other Funds;*

Susquehanna Township is currently applying for DCED Trails and Greenway Planning Grant.

Multiuse Greenway and Township Trail System Planning are complementary efforts, as a significant portion of the Township-wide trail system would lie within the Greenway, but many pedestrian trail and bikeway sections would be located outside the Greenway.

SRBC has committed to support the project;  
appropriate items for SRBC support will be identified in the programming and preliminary planning stage

DCED has committed to support the project;  
appropriate items for DCED support will be identified in the programming and preliminary planning stage

DCNR has committed to support the project  
appropriate items for DCNR support will be identified in the programming and preliminary planning stage

Capital Region Water will be engaged in the programming and preliminary planning phase and will likely provide later support

PennDOT MS4 funding could be applied if the adequate potential for significant silt diversion can be established in the preliminary planning phase.

PennDOT alternative transportation fund could be applied in later planning and construction

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<sup>(1)</sup> \* indicates page number of Sustainable Susquehanna 2030 Township Comprehensive Plan



MBE CERTIFIED # PT02944

Date: July 5, 2022

To: David Pribulka, Susquehanna Township Manager

From: Wendy Jackson-Dowe, President SkyPixGroup

Re: 2022 Dauphin County Local Share Gaming Grant Co-Sponsorship Request

The purpose of the grant

- To purchase equipment specifically LiDAR and an equipment trailer.

The location where the funds would be used if the funding is being sought to acquire, repair, or improve physical infrastructure or a building

- Central PA

If the funding being sought is for equipment, where the equipment will most commonly be stored

- The equipment will be stored at our office at 215 Montrose Street in Susquehanna Township

A description of the project including justification of the need to be met and how the funds will help meet that need

- SkyPixGroup has recently signed a new 3-year contract with a major utility that will require us to increase our fleet of drones. We are currently not able to take on the additional expense of office space. Therefore, the acquisition of an equipment trailer will help us to secure our equipment. The LiDAR will increase our capabilities of 3D scanning tanks for deformities, construction site planning and other critical infrastructure scanning. Just one of our sUAS systems is contained in 4 hard cases.

A project budget including the cost of the project, an explanation as to how the cost was determined, disclosure of the amount of grant funding being requested, and the source and amount of any matching or other funds.

- The equipment budget can be found on pages 2 and 3 of this document. The equipment trailer specifications and cost were sourced from Mr. Jim Barnes of Drone Academy, a vendor SPG has worked with for the past three years and is a highly respected vendor in the drone space.
- The LiDAR system was sourced from MODUS-AI <https://www.modus-ai.com>
- We are requesting 100% of the equipment cost with this grant - \$63,550.00



MBE CERTIFIED # PT02944

An explanation of how the grant would impact the citizens of Susquehanna Township

- We currently are working with a client on an infrastructure project in the township to improve critical infrastructure. To date we have worked on at least 3 projects (not including the current) that have positively impacted the residents of Susquehanna Township and Dauphin County. Over the course of the last three years, SPG has provided jobs to 3 Susquehanna Township residents. With the purchase of the equipment trailer and the LiDAR we will be responsive to our client needs which equates to more projects and more jobs.

A description of the applicant's relationship to Susquehanna Township and its citizenry.

- I'm a resident of the 1<sup>st</sup> Ward in Susquehanna Township

2022 Equipment Trailer Prototype Specifications

- 2022 Featherlite 7.5' x 14.0' HD Aluminum Enclosed Trailer 3,500lbs GVW - 1,000lbs Dry
- 12" OC Floor Supports 16" OC Wall Studs
- Insulated walls and ceiling
- White Aluminum Finished walls and ceiling
- 7.5' Wall and Base Cabinets
- Rubberized Non-Slip Floor
- 5.0' x 4.0' Side Concession Door 3.0' Wide Side Entry Door
- HD Ramp Door
- Torsion Bar Suspension
- 50amp Power Service 6-wall outlets
- 30amp Generator Included w/ Fuel Container and Rack Storage Unit
- 12v LED Lighting System Interior and Exterior
- Exterior Halogen Flood Light System
- Microwave / Coffee Maker 5.0'
- 5' Tool Chest with Maple Work Top
- Mobile Flight Viewing System w/ 50" LCD Screen w/ SS Stool
- 2ea 50" LCD Wall Monitors
- 3ea HD Stainless Steel Fold Down Workstations w/ SS Stools
- Video Downlink Installed (72MHz – 5.8GHz)
- 6ea uhf/vhf 2 Way Radios Included
- AM/FM/ Radio w/ PA System Included
- 2 Hard Hats / Safety Vests w/ Alum Hanging Rack Included
- E-Track Tie Down System Installed
- Aluminum Trash Can and Liner



MBE CERTIFIED # PT02944

- Aluminum Paper Towel Holder and Dual Cup Holder

### **Equipment Trailer Cost: \$36,750.00**

#### Green Valley LiAir V70 LiDAR

1	LiAir V70 Lidar +24MP Camera + LiGeo Software	\$19,500.00	\$19,500.00
1	Lidar 360 with Terrain (10% Discount)	\$4,050.00	\$4,050.00
1	LiGeo Lidar Data Processing Course	\$1,350.00	\$1,350.00

Subtotal: \$26,800.00

Shipping: \$0.00

Sales Tax: \$0.00

**Total: \$26,800.00**

This package comes with the LiVOX Avia Sensor (20mm precision sensor, 3 returns, 250,000 pts/sec), an integrated direct georeferenced 24MP camera system, and full lidar perpetual software. Software workflow seamlessness includes GPS correction, telemetry correction, Lidar processing, colorization, image position tagging for photogrammetry, boresight/calibration, strip matching, elevation adjustment, denoising, and more. We are confident this is the best value (both in price and functionality) on the market today.

## **What is LiDAR Technology?**

LiDAR (Light Distance and Range) technology is the application of the remote sensing method, also known as a laser scanner. It uses an array of lasers to measure the distance between surfaces and the scanner, and as the scanner moves, it is able to create an accurate 3D model of objects and environments. LiDAR is usually used to examine the surface of the earth, buildings, and structures. It is used to assess information about the ground surface, understand topography, create a digital twin of an object, or detail a range of geospatial information. LiDAR systems can be handheld, or mounted to vehicles / aircraft. In addition to the laser scanning system, there are other components including an integrated Inertial Measurement Unit (IMU) and GPS/GNSS receiver which allows each measurement, or points in the resulting point cloud, to be georeferenced. Each 'point' combines to create a 3D representation of the target object or area.





MBE CERTIFIED # PT02944

LiDAR maps can be used to give positional accuracy – both absolute and relative, to allow viewers of the data to know where in the world the data was collected and how each point relates to objects terms of distance.

LiDAR data, in the form of a point cloud, can be used to map entire cities, enabling decision makers to accurately pinpoint structures or areas of interest in millimeter perfect detail. Features and objects such as road networks, bridges, street furniture and vegetation can be classified and extracted.

LiDAR maps can also be used to highlight changes and abnormalities such as surface degradation, slope changes and vegetation growth.

## What can you use LiDAR systems and data for?

- **Mapping:** Surveying tasks often require LiDAR systems to collect three-dimensional measurements. They can create digital terrain (DTM) and digital elevation models (DEMs) of specific landscapes.
- **Architecture:** Laser scanning systems are popular for surveying the built environment too. This covers buildings, road networks, and railways.
- **Real Estate:** Laser scanners can be used indoors to measure space and create accurate floorplans.
- **Construction:** The construction industry is also using LiDAR surveys increasingly. LiDAR technology tracks building projects and produces digital twins for BIM applications. It can also help produce 3D models for the conditional monitoring of structures, and Computer Aided Drafting (CAD) models for architects and structural engineers.
- **The Environment:** Environmental applications for LiDAR are plentiful. Laser scanning is a popular method of mapping flood risk, carbon stocks in forestry, and monitoring coastal erosion.

**Grand Total - \$63,550**

Thank you for the opportunity to submit our request for co-sponsorship to the you and the Susquehanna Township Board of Commissioners!

Wendy M. Jackson-Dowe



*Solid Rock Missionary Baptist Church*  
*"Where the love of Christ is... Solid as a Rock!"*

RECEIVED  
JUL 05 2022

*Reverend Thomas A. Keys, Pastor*  
Kenneth L. Mickens, Deacon Chairman  
Albert Nelson, Trustee Chairman  
Diane Jones, Church Clerk  
2400 Locust Lane  
Harrisburg, PA 17109

July 5, 2022  
Mr. David Pribulka  
Susquehanna Township Manager  
1900 Linglestown Road  
Harrisburg, PA 17110

Mr. Pribulka:

The Solid Rock Missionary Baptist Church is in the process of building a new edifice in the Edgemont section of Susquehanna Township at 2400 Locust Lane. To complete the project, we are requesting grant money from the Dauphin County Local Share Municipal Grant. One of the requirements to obtain the grant is to secure an eligible co-sponsor. We are requesting your assistance in obtaining Susquehanna Township's approval to serve as a co-sponsor for this project. The grant money will be used to obtain and install an entrance sign for our new Church building.

To meet Susquehanna Township's application requirements for co-sponsorship, the necessary items to be addressed are located below:

- **The purpose of the grant:**  
The request for the grant is to obtain an entrance sign for the Church building on Locust Lane.
- **The location where the funds would be used if the funding is being sought to acquire, repair, or improve physical infrastructure or a building:**  
The sign will be placed on the front side of the property at the entrance facing Locust Lane.
- **If the funding being sought is for equipment, where the equipment will most commonly be stored:**  
The sign will be located outdoors. The entrance sign's remote controls will be stored within the Church's security office.

\*SRMBC is a nonprofit organization under the Internal Revenue Code Section 501© (3). Your donation may be tax deductible. For your benefit and as required by law, we state that SRMBC, did not provide any goods or services in consideration, in whole or part, for this contribution

*"Upon This Rock I Will Build My Church" Matthew 16:18*

- **A description of the project including justification of the need to be met and how the funds will help meet that need:**

Upon completion of the new Church building, the Dauphin County Bureau of Registration and Elections has asked Solid Rock Missionary Baptist Church to serve as polling place for the 3rd ward in the Edgemont area. (Appendix A). The new building will meet ADA compliance requirements. The entrance sign will assist residents in that ward in recognizing and accessing the new voting location. The entrance of the church is not at street level making it difficult to see the building from Locust Lane. The entrance sign with LED lighting will make it easier for church visitors to locate the facility as well as suppliers such as postal deliveries. The signage lighting will add much needed lighting to an area that is very dark at night.

- **A project budget including the cost of the project, an explanation as to how the cost was determined, disclosure of the amount of grant funding being requested, and the source and amount of and matching or other funds:**

The cost of building project is \$2.6 million dollars. Due to the massive changes in the economy, related to COVID 19 and multiple supply chain issues, the cost for the entrance sign was not included in the loan amount. The cost for the sign is **\$22,059.05**. This includes the sign, LED lighting, shipping, and installation (Appendix B). Estimated cost for Zoning and MDIA permits is **\$700.00**, and completion of the electrical work is **\$5,000.00**. The total amount of the grant request is \$27,759.

- **An explanation of how the grant would impact the citizens of Susquehanna Township; And a description of the applicant's relationship to Susquehanna Township and its citizenry**

As a new entity to Susquehanna Township, Solid Rock Missionary Baptist Church plans to provide services that will impact and meet the needs of the entire community in both a physical and spiritual way. Specifically, Solid Rock plans to help meet the basic needs of families by the distribution of free clothing and creating educational activities such as tutoring services to Susquehanna Township School District students. While the doors at 2400 Locust Lane have not yet opened, we have been active in the Edgemont community by offering fun activities including skating, bowling, Trunk or Treat (Halloween), movies, and recreational trips. Many of these activities have been held at Edgemont Park, which is located in close proximity to 2400 Locust Lane. As previously noted, Solid Rock will become a voting location for the 3<sup>rd</sup> Ward in the Edgemont section of Susquehanna Township, providing an ADA compliant polling place. It is our belief that these activities (and future Solid Rock activities) will benefit and serve the entire community. We are also concerned about the spiritual needs of the residents of Susquehanna Township and hope that the residents will participate in our religious services. In addition, a women's half-way house is located adjacent to 2400 Locust Lane. Solid Rock's Pastor, Rev. Thomas A. Keys, has already spoken to directors at the facility about how Solid Rock might assist their clients. In addition, we have members who reside in Susquehanna Township who we believe will be of great assistance in identifying any needs of the community. While the doors of Solid Rock Missionary Baptist Church are open to all in the greater Harrisburg area, it is our hope that Susquehanna Township residents will join us in our primary purpose of serving the community.

Sincerely, Elizabeth Summers, SRMBC Building Committee (Telephone: (717) 944-8311)

---

\*SRMBC is a nonprofit organization under the Internal Revenue Code Section 501© (3). Your donation may be tax deductible. For your benefit and as required by law, we state that SRMBC, did not provide any goods or services in consideration, in whole or part, for this contribution

*"Upon This Rock I Will Build My Church" Matthew 16:18*

# APPENDIX A

## Letter Of Support

Dauphin County Bureau Of Registration &  
Elections

APRIL 1974

THE JOURNAL OF

PARLIAMENTS AND LEGISLATION

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BUREAU OF REGISTRATION AND ELECTIONS

1251 SOUTH 28<sup>th</sup> STREET  
HARRISBURG, PA. 17111  
(717) 780-6360  
1-800-328-0058

*BOARD OF COMMISSIONERS*  
MIKE PRIES, CHAIRMAN  
CHAD SAYLOR, VICE CHAIRMAN  
GEORGE P. HARTWICK III, SECRETARY

*CHIEF CLERK/CHIEF OF STAFF*  
J. SCOTT BURFORD

*DIRECTOR*  
GERALD D. FEASER, JR

*DEPUTY DIRECTOR*  
CHRISTOPHER T. SPACKMAN

June 14, 2022

Virginia L. Mickens, SRMBC Secretary  
Solid Rock Missionary Baptist Church  
316 Yorkshire Drive  
Harrisburg, PA 17111

Dear Ms. Mickens:

I am writing to support the Solid Rock Missionary Baptist Church's Gaming Grant application for its proposal to place signage along Locust Lane at its new location in Susquehanna Township.

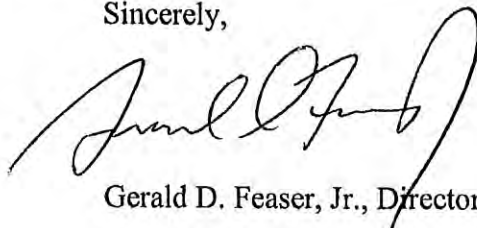
For more than 50 years, the Dauphin County Bureau of Registration and Elections has used another local church in the Edgemont community of Susquehanna Township's 3<sup>rd</sup> Ward as a polling place. However, due to a U.S. Department of Justice review of that site, Dauphin County's Bureau of Registration and Elections must find a new location that is ADA compliant since remediation of the present site is not feasible.

As the SRMBC's new building is located directly across the street from the existing polling place, the leadership of SRMBC has already agreed to accept the Bureau's request to serve as a polling place pending final completion of their construction.

By moving forward with the SRMBC's project, voters will have little difficulty in finding the new polling place, as the Bureau is prepared to transfer the polling place to SRMBC's facility once opened, and this move would greatly serve the taxpayers and voters of this election district. And, obviously, proper signage will be very helpful to ensure voters are able to find the entrance to this new polling place.

If you have any questions, please do not hesitate to contact our office at 717-780-6360.

Sincerely,



Gerald D. Feaser, Jr., Director

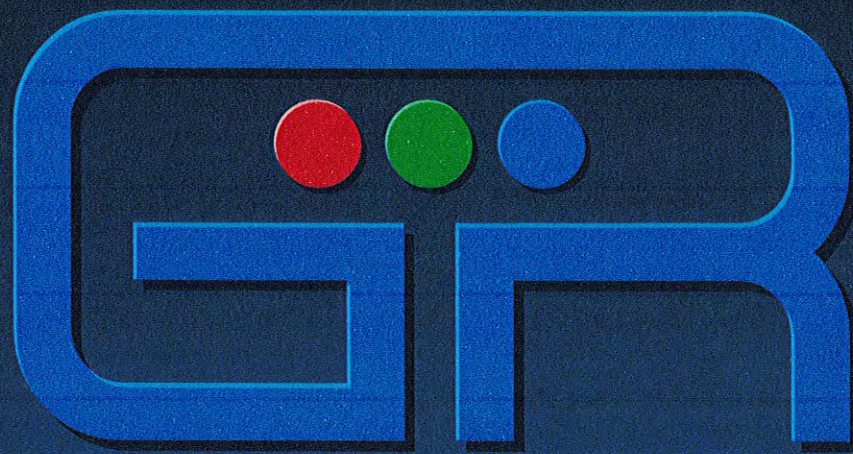


# APPENDIX B

Sign Quote:  
Golden Rule Signs







**Golden Rule**  

---

**S I G N S**

**Solid Rock Missionary Baptist Church**  
**15mm 40x100 - Full Color**

**Gen3 Display**

**GREAT SIGNS. GREAT SERVICE. GREAT PRICES.**

**SIGN SPECIFICATIONS**

**COLOR:**

Full Color / RGB text, pictures & video.

Pitch: 15mm

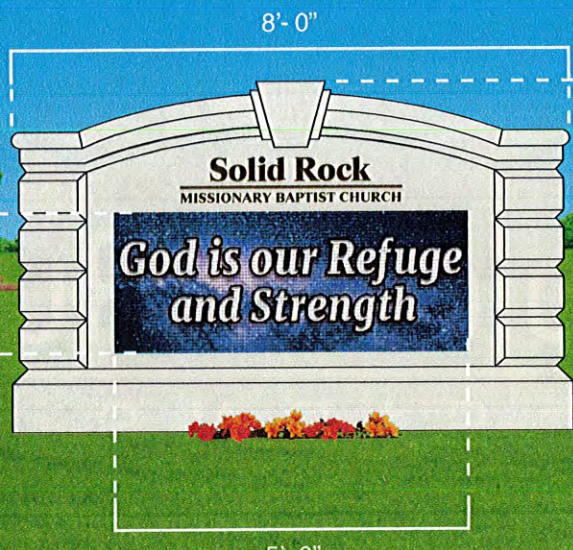
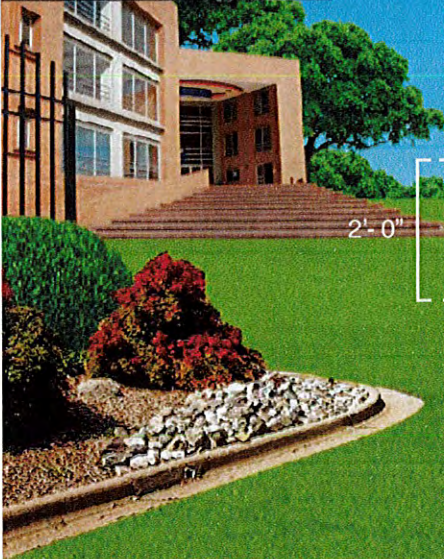
Matrix: 40x100

Dimensions: 2'-0" x 5'-0" (Tall x Wide)

Max # of Lines: 6

Max Letter Per Line: 17

Monument Size: 5'-0" x 8'-0" (Tall x Wide)



6' tall Man



\* Overall sign depth may vary due to support size required by engineering.

\_\_\_\_\_

**SIGNATURE**

\_\_\_\_\_

**DATE**

VERSION #: LR06272201

2420 Holloway Road  
Louisville, KY 40299

TF 1-800-732-9886  
Fax 1-502-416-0544



Client is responsible for ensuring that the proof is correct in all areas. Double-check spelling, grammar, layout, and design before approving artwork. If a proof containing errors is approved by the client, the client is responsible for payment of original cost as well as corrections, revisions, and re-makes. This custom artwork is not intended to provide an exact match between ink, vinyl, paint or EMC color. Accuracy of sign face colors may vary from perception due to computer monitor settings and eyesight. Actual sign face colors may vary from rendering due to lighting. Signed and produced artwork is final without exception. Brickwork, masonry and landscaping are not included in the proposal unless otherwise specifically stated. EMC images shown are simulated. This is a custom-made product, built by hand for people by people. Small blemishes/imperfections may occur and can be expected with hand-made products. Industry standard is to view this product from a minimum distance of 10 feet to determine quality acceptability.





2420 Holloway Road  
Louisville, KY 40299

Consultant Kody Sutton  
1-800-732-9886  
kody@goldenrulesigns.com

Quote #26600  
Date 06-23-2022  
Client Elizabeth Summers  
Solid Rock Missionary Baptist Church  
8000 Derry St.  
Harrisburg PA 17111

**Great Signs. Great Service. Great Prices.**

**L.E.D. Message Unit (Impact G3 Series)**

Color	RGB -2 Billion Colors	Communication Capabilities	Wireless Bridge
Pitch	15mm	Power Requirements	Text, Pictures, Graphics, Video Animations, Time & Temperature
Matrix	40 x 100	Typical Amps	120v 240v
Dimensions	2' -0" x 5' -0" (Height x Length)	Max Amps	1.4 0.88
Max # of Lines	6	Certifications	4 2.5
Max letter per line	17		FC MET UL 48
Configuration	Double Face		

**Identification/Logo Cabinet & Support Structure (Full Depth Cabinet)**

Cabinet Size	Not required	Your sign cabinet will be internally lit and controlled by a day/night sensor. It contains translucent faces which display digitally printed lettering/art (name of organization/mascot etc.) which will be approved prior to manufacturing.
Pedestal Size	Not required	
Structure	4" steel structural support #1	

Electrical Requirements	This sign system is typically built as a 110v unit, however, any sign can be built for 220v power. Please contact your Project Consultant for detailed electrical information.
-------------------------	--

Alternate Resolution Options	Additional Items	Price
Pitch: 10mm Matrix: 60 x 150 Total: \$ 19,769.58  If choosing an alternate resolution option, Please circle your selection & Initial _____		

**Installation, Delivery & Warranty**

Installation	Professional Installation New Footer - V2	Total	\$ 22,059.05
Site Survey	Not Required	50% Deposit:	\$ 11,029.53
Existing Sign	Not Applicable	25% Prior to Shipping:	\$ 5,514.76
Delivery	Included - LTL4	25% Balance:	\$ 5,514.76
Warranty	Limited Lifetime Warranty		

To begin the purchase process please sign and fax to 502-416-0544 or scan and e-mail to your Project Consultant.  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicable sales tax will be added to your invoice - exempt organizations must provide certificate. Manufacturing lead time is 4-10 weeks depending on scope of work - confirm with your Project Manager. Engineering, permit acquisition, permit fee and running electric are not included unless specifically stated in this quote. This quote is valid for 90 days.

# Golden Rule Signs, Terms and Conditions of Sale v5117

## 1.0 Basis of Sale:

No variation to these Conditions shall be binding unless agreed in writing between authorized representatives of the Buyer & Seller. Additional, different or inconsistent terms or conditions proposed or received from Buyer, including without limitation, any additional, different or inconsistent terms or conditions in Buyer's request for proposals or order, are hereby rejected and shall not be a part of the parties' contract. Seller's commencement of any work or delivery of any goods does not constitute acceptance of or consent to any additional, different, or inconsistent terms. Changes in orders must be requested by Buyer in writing. No changes in orders or these terms and conditions shall be binding on Seller unless specifically agreed in a writing signed by Seller. Seller is not liable or responsible for any delays caused by Buyer's changes in orders. Sales literature, price lists, and other documents issued by Seller in relation to the Goods are subject to alteration by Seller without notice, do not constitute offers to sell the Goods which are capable of acceptance and do not constitute a part of this Contract unless the parties otherwise expressly agree in writing. Typographical, clerical, or other accidental errors or omissions in any sales literature, quotation, price list, acceptance of offer, invoice, or other document or information issued by the Seller shall be subject to correction without any liability on the part of the Seller.

## 2.0 Orders, Specifications & Permits:

All specifications of the order, products, and services provided by the Seller shall be listed on the Buyer signed quote form including items such as shipping, installation, permitting, training, custom artwork, and design. Items not listed on the quote are not included in the specifications of the Goods. Seller does not provide/run electricity – this is a client responsibility unless otherwise specifically stated on the signed quote form. No order which has been accepted by the Seller may be canceled by the Buyer except with agreement in writing by the Seller and with the understanding that the Buyer shall indemnify the Seller in full against all loss (including loss of profit), costs (including the cost of all labor and materials used), damages, charges and expenses incurred by the Seller because of cancellation. Permits for erecting the sign are the sole responsibility of the Buyer unless included as a line item in the order. The Seller may, at its option assist in providing drawings, sketches/renderings, or technical information. Permits are paid for at face value by the Buyer unless a sale price has already been assigned to them. Any required core samples, engineered drawings, or additional certifications requested by the Buyer or the Buyer's local government are the responsibility of the Buyer. Unless Seller is procuring permits as listed in the order agreement: If for any reason the local governing authorities (be it city or county zoning, permit, building inspections etc.) deny the permit application, Buyer is conclusively responsible for all purchased equipment, services, and products. If Seller is procuring permits and local governing authorities deny application; Buyer is only responsible for costs incurred. If Seller is to utilize an existing support structure when installing a sign, it is hereby known that Seller has no knowledge of the depth, size, or integrity of the footer below grade or materials/methods used to construct the existing support structure. As such, Buyer agrees to hold Seller harmless and void of all liability as it relates to the existing support structure, including the footer.

## 3.0 Terms of Payment Payment to Seller

Terms of Payment to Seller is specified on the Quote. In the event that Buyer is paying through installments, "due on or before" dates will be set forth on the Quote. Any payments that are past due by 7 or more calendar days shall be assessed a \$50 late fee. In addition, any payments that are past due by more than 30 calendar days shall bear interest at a rate equal to the lesser of (a) one and one-half percent (1.5%) per month or (b) the maximum permitted by law. Noncompliance with payment terms or any other failure by Buyer to observe, perform, and be in compliance with the terms and conditions of this Contract, will be a breach of contract by the Buyer. In that event, (a) Seller may exercise all rights and remedies available to it at law or in equity, and title to the Goods shall revert to the Seller, and (b) the Buyer waives all rights to the Goods and services that were to be provided as well as monetary damages. In the event that GRS hires an attorney to represent it in any dispute in any way related to this Contract, Buyer expressly agrees to pay all legal fees and costs incurred by such attorney in such a matter.

## 4.0 Delivery:

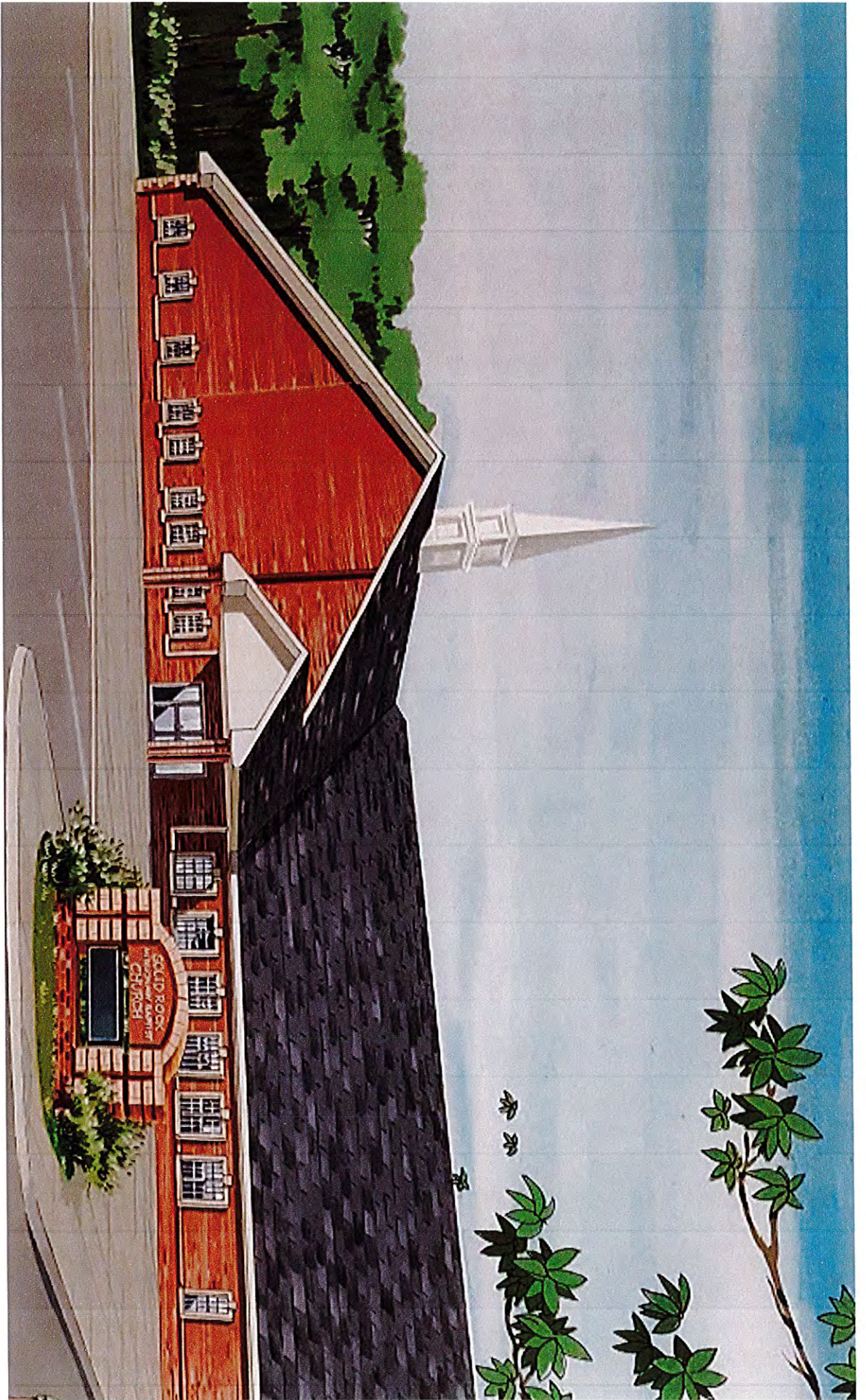
The date of delivery of the Goods may vary due to the nature of manufacturing custom signage. Estimated delivery/installation dates are estimations. Seller shall be held harmless if the estimated delivery/installation date is exceeded. Buyer is responsible for any increased installation costs due to delays caused by Buyer (lack of access to site or personnel during the planned visit, delivery or installation, undisclosed underground lines or unprepared site provisions). Shipping terms are FOB Plant. If Goods are shipped directly to Buyer, Buyer is solely responsible for any damage during shipping. Buyer is advised to examine the crate and Goods before accepting and reject any damaged shipment. This does not apply to projects where a GRS contracted installer is receiving Goods.

## 5.0 Assignment of Manufacturer's Warranties:

Seller hereby assigns to Buyer, to the extent assignable, all manufacturer's warranties and service agreements with respect to the Goods, if any, for the purpose of making appropriate claims against the manufacturer, provided that the Seller shall retain at all times the right to be protected by these warranties, agreements, and indemnities.

## 6.0 Legal:

Buyer represents and warrants that it is duly authorized to enter into this Contract and that this Contract constitutes its legal, valid, and binding obligation, enforceable in accordance with its terms. It is the responsibility of the Buyer to ensure that this purchase and signing of this contract is compliant with the Buyers protocol and procedures. This contract shall be governed by the laws of the Commonwealth of Kentucky, without regard to its conflict of laws principles. The parties hereby irrevocably submit to the exclusive jurisdiction of the Federal and State courts located in Jefferson County, Kentucky regarding the interpretation and enforcement of this Contract and the transactions contemplated hereby and hereby waive and agree not to assert as a defense that it is not subject thereto or that any such action may not be brought or maintained in such courts or that such venue may not be appropriate or convenient. This Contract constitutes the entire agreement of the parties with respect to the subject matter hereof and supersedes all other agreements, previous contracts for this signage, understandings, representations, and warranties both oral and written with respect to such subject matter.



8.11



## Dauphin County Local Share Municipal Grant program

To Whom it may concern:

**Saint Paul Missionary Baptist Church** is a **Baptist church in Harrisburg, Pennsylvania**. We are submitting this request to solicit co-sponsorship from Susquehanna Township in our pursuit of a Dauphin County Local Share (Gaming) Grant.

### **ABOUT:**

We are a fellowship of believers, made in God's image and called as disciples of Christ to share the Good News with everyone through learning, listening, praying, and working together actively to reach out to our communities. We are a place to believe, belong, and become!

We have a rich history in Harrisburg, PA, and also in the State of Pennsylvania. We have been active in the community since 1891. We are a loving, caring and comforting church; we will pray, feed, clothe, and help our community members spiritually. We have been at our current location at 1201 N 17<sup>th</sup> St in Harrisburg since the spring of 1960.

St Paul has always been a community church that has done outreach, community service, and community cleanup. We also have a food pantry that feeds many families in the area, and we also do a weekly feeding of the homeless population in downtown Harrisburg.

Although the church is not physically located in Susquehanna Township, the church does provide service to several residents of the township. Many of the past and current members of the congregation reside in Susquehanna Township, including Pastor Joseph Green who is a long-time resident of the township/

We the leaders of St Paul Missionary Baptist Church are requesting \$75,000 from the Dauphin County Local Share (Gaming) Grant program. The purpose for the requested funds is as follows:

Updating the churches restrooms (10 total) - \$12,682

Replace 5-ton HVAC Unit - between \$10k and \$12K

Air flow unit - \$3,000

Roof and gutter repairs - \$7,200

Parking lot (paved and resealed) - \$12,000

Electric sign for the front of church - \$7,500

Multi-media for sound and web streaming-

Audio mixer and replacement of microphones - \$699

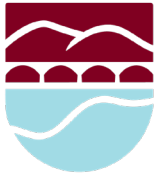
Linux processing platform for sound, video, and web streaming - \$14,795



Van for transportation to and from church services and events (2017 Ford transport van) - \$31,400

**Total estimated project cost - \$101,276**

We currently have \$12,800 in our building fund.



# Susquehanna TOWNSHIP

1900 Linglestown Road | Harrisburg, PA 17110

Phone 717.545.4751 | Fax 717.540.4298

[susquehannatwp.com](http://susquehannatwp.com)

**Memo:** 2022 Dauphin County Local Share Gaming Grant Co-Sponsorship Guidelines

**Date:** June 22, 2022

**To:** All Known Potential Applicants

**CC:** Susquehanna Township Board of Commissioners  
Betsy Logan, Assistant Township Manager

**From:** David Pribulka, Township Manager

This memorandum is being provided to you because you have inquired about co-sponsorship of Susquehanna Township for the Dauphin County Local Share (Gaming) Grant. For consideration, the Board of Commissioners requires all applicants to attend its July 14<sup>th</sup> Regular Meeting scheduled to begin at 6:30 p.m. in the gymnasium of Holtzman Elementary School. While the Township does not currently have an application form, we require a written narrative be provided to my attention *no later* than 5:00 p.m. on Wednesday, July 6<sup>th</sup>, addressing the following items:

- The purpose of the grant;
- The location where the funds would be used if the funding is being sought to acquire, repair or improve physical infrastructure or a building;
- If the funding being sought is for equipment, where the equipment will most commonly be stored;
- A description of the project including justification of the need to be met and how the funds will help meet that need;
- A project budget including the cost of the project, an explanation as to how the cost was determined, disclosure of the amount of grant funding being requested, and the source and amount of any matching or other funds;
- An explanation of how the grant would impact the citizens of Susquehanna Township; and
- A description of the applicant's relationship to Susquehanna Township and its citizenry.

While it is not required that the candidate project be located in Susquehanna Township, the reason for requesting Susquehanna Township co-sponsor a project outside the municipal boundaries, rather than the request being addressed to the host municipality, should be developed in the narrative and presentation.

Presently, the Township's meeting space is under renovation. Consequently, we are unable to provide audio/visual equipment to utilize to aid your presentation. If you have digital slides to display, please plan to bring your own equipment or provide a minimum of 10 copies of your slides to distribute to the Township Manager and Board of Commissioners prior to the meeting.

Thank you for your interest in requesting the Susquehanna Township Board of Commissioners co-sponsor your project. Please do not hesitate to contact me by email at [dpribulka@susquehannatwp.com](mailto:dpribulka@susquehannatwp.com) or by phone at (717) 545-4751 if you have any questions regarding this memorandum or the grant process. More information on the grant may also be found on the Dauphin County Gaming Advisory Board website at [https://www.dauphincounty.org/government/departments/community\\_and\\_economic\\_development/industrial\\_development\\_authority/gaming\\_advisory\\_board.php](https://www.dauphincounty.org/government/departments/community_and_economic_development/industrial_development_authority/gaming_advisory_board.php). I reiterate that it is imperative that you submit your application material to me *no later than* 5:00 p.m. on Wednesday, July 6<sup>th</sup>. Applications received after the deadline will not be accepted.

Sincerely,  
**Susquehanna Township**

A handwritten signature in blue ink, appearing to read "D. Pribulka", is written over a horizontal line.

David Pribulka  
Township Manager

## Environmental Health Inspection Summary for June, 2022

### **In-Compliance Routine Food Establishment Inspections – 5**

Five retail food facilities passed their inspections in the month of June. The following food establishments were found to be “in-compliance” with Susquehanna Township Ordinances and the PA Food Code: Nittany Scoops, Rita’s Italian Ice, Subway- Paxton Church Rd., Subway- Union Deposit Rd., and Walnut Sunoco

### **Out of Compliance Inspections- 1**

**Dairy Queen, Walnut Street-** insanitary conditions were found during a routine inspection. Bacteriological reports indicated soft serve machines # 1 and 2 was not being adequately cleaned. Facility was advised to clean up or risk forfeiture of food license pending a 30 day re-inspection.

### **Follow-up Inspections- 1**

**Dairy Queen, Walnut Street** is under new ownership. New owner has several franchises in the Maryland area and is familiar with Dairy Queen’s quality standards. Follow-up inspection was modified to a new store opening since the new owner overhauled the store by discarding old equipment, cleaned inside and outside areas and renovated the dining in area. The new owner passed the re-opening inspection. Facility is greatly improved.

### **New Opening Inspections- 2**

**Namaste Family Pharmacy, Progress Avenue** is primarily a pharmacy but the facility will also offer perishable food, beverages and infant formula to the public.

**Quality Food Mart, 6<sup>th</sup> Street-** previous owner closed this cite due to low sale but a new owner moved his grocery store from Uptown Shopping Center to this location. New owner completely cleaned up the inside and outside areas of the abandon store and it is now acceptable.

### **Consumer Complaints- 1**

**Wendy’s, Front Street-** a consumer filed a complaint about the restaurant’s Sunday evening shift not wearing hair restraints. I reported the complaint to the District Manager who claimed he would meet with the site’s manager and address Wendy’s hygiene requirements. I did not observe any food handler not wearing a hair restraint while I was at the facility.

Submitted by Anthony “Tony” Russo, Health Officer, July 5, 2022



**ORDINANCE 22-3**

**AN ORDINANCE OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA AMENDING CHAPTER 5, CODE ENFORCEMENT; PART 3, INTERNATIONAL PROPERTY MAINTENANCE CODE; SECTION 5-301, ADOPTION OF INTERNATIONAL PROPERTY MAINTENANCE CODE; AND SECTION 5-303, ADOPTION OF FUTURE EDITIONS.**

**WHEREAS**, in the interest of providing for the public health, safety, and welfare of the residents of Susquehanna Township, the Board of Commissioners is desirous of adopting the 2021 edition of the International Property Maintenance Code; and

**WHEREAS**, in order to ensure the most current editions of the International Property Maintenance Code apply at any given time, the Board of Commissioners intends to adopt all updates to future editions by resolution of the same.

**BE IT ENACTED AND ORDAINED** by the Board of Commissioners of Susquehanna Township, Dauphin County, Pennsylvania, and it is hereby enacted and ordained by authority of the same:

1. § 5-301 Adoption of International Property Maintenance Code is hereby amended as follows:  
The Township of Susquehanna hereby adopts and enacts the 2021 International Property Maintenance Code regulating and governing the condition and maintenance of all property, buildings and structures existing in the Township of Susquehanna by providing standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupation and use, and the demolition of such existing structures as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all regulations, provisions, penalties, conditions and terms of said Property Maintenance Code.
2. § 5-303 Adoption of Future Editions is hereby repealed and replaced with the following:  
The Township of Susquehanna may, by resolution of the Board of Commissioners, adopt the most recently published edition of the Property Maintenance Code, as amended and republished from time to time. As new editions of the International Property Maintenance Code are adopted and published, the same shall become effective at Susquehanna Township 30 days after the Township shall advertise and publish in a newspaper of general circulation the adoption of the same.

**ENACTED AND ORDAINED** as an Ordinance this 23<sup>rd</sup> day of June, 2022.

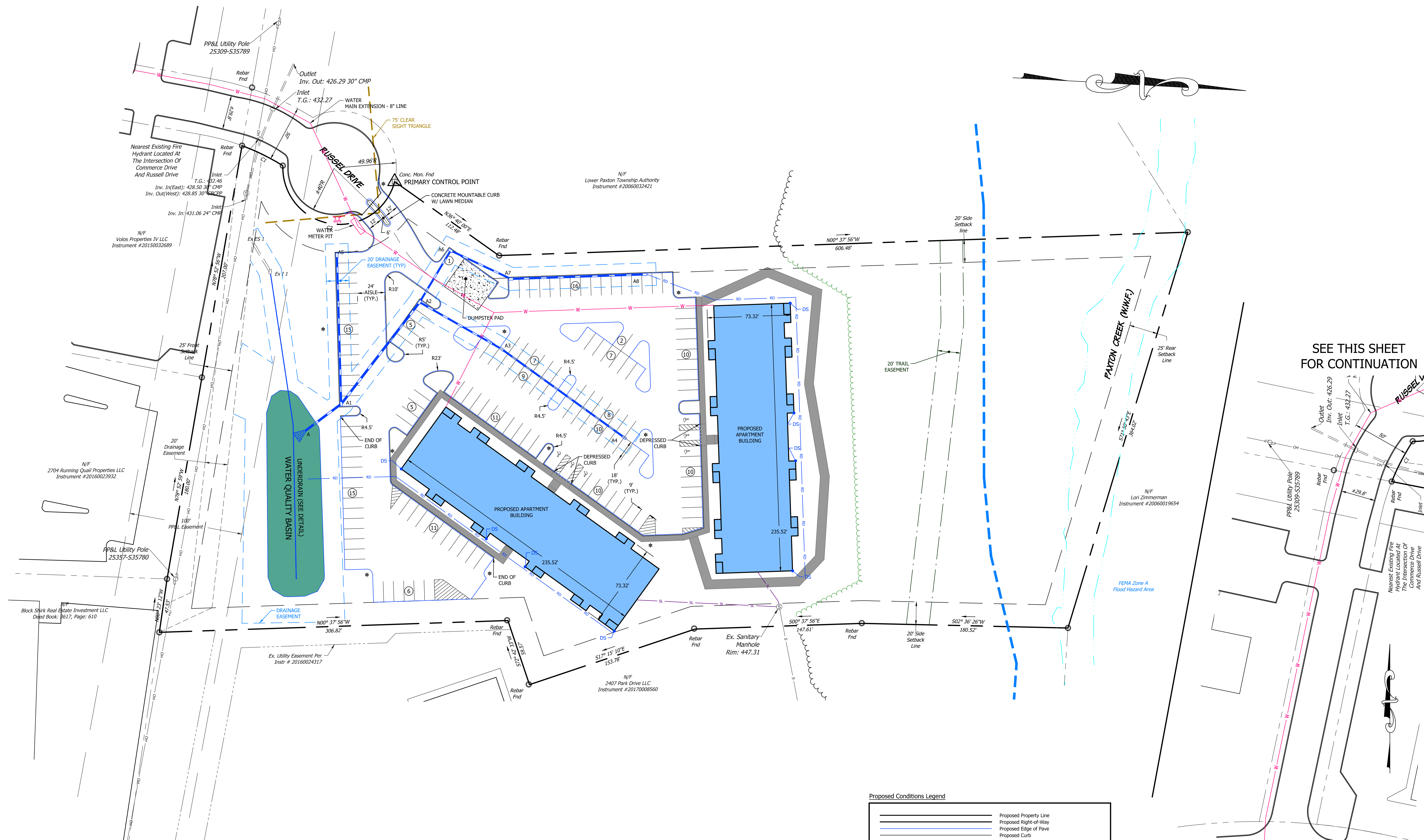
[SEAL]

**ATTEST:**

**SUSQUEHANNA TOWNSHIP  
BOARD OF COMMISSIONERS**

\_\_\_\_\_  
David Pribulka, Secretary

\_\_\_\_\_  
Frank Lynch, President

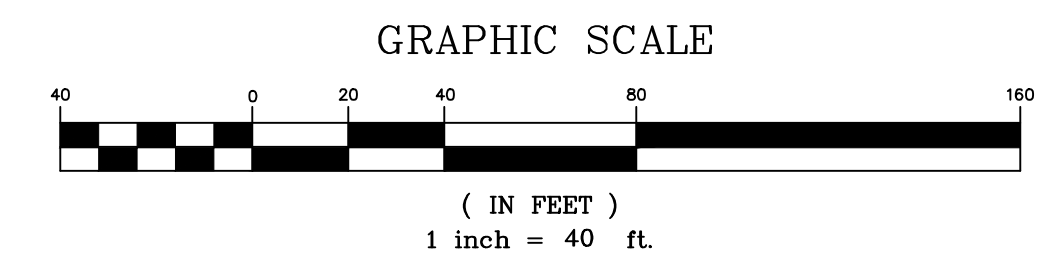
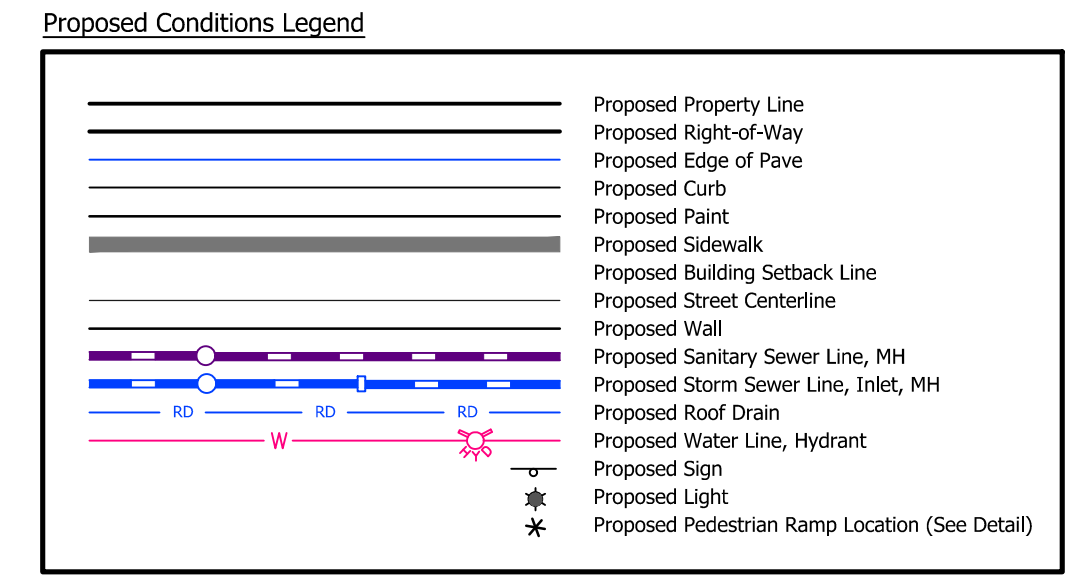


SEE THIS SHEET FOR CONTINUATION

SEE THIS SHEET FOR CONTINUATION

**CURVE TABLE**

Existing Boundary Curve Table			
Curve #	Radius	Length	Chord Bearing
C1	200.00	40.07	N22° 29' 04"E
C2	49.96	146.27	N09° 25' 17"E



NO.	REVISION	DATE
1	TOWNSHIP COMMENTS	05/06/22
2	TOWNSHIP COMMENTS	06/24/22
3		
4		
5		

**R. J. FISHER & ASSOCIATES, INC.**  
 SITE PLANNING & CIVIL ENGINEERING & LAND SURVEYS  
 1546 BRIDGE STREET, NEW CUMBERLAND, PA. 17070  
 PHONE: (717) 774-7534 & FAX: (717) 774-7190  
 RJFISHERENGINEERING.COM



**LAND DEVELOPMENT PLAN**  
 FOR  
**RUSSEL DRIVE LOT 2**  
 LOCATED IN  
 SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PA

DRAWING ID: 222012-LDP  
 PROJECT: 222012  
 DATE: 4/8/2022  
 SHEET: 4 OF 15

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## Township Manager's Report July 14, 2022

1. Provided with my report is the Dauphin County Recycling Report for Susquehanna Township from Penn Waste for April through June. Single stream recycling collection totaled 550.89 tons; yard waste accounted for 115.54 tons; and residential and commercial refuse collection were 2,087.03 and 1,942.67 tons, respectively.
2. Also provided with my report is a letter from the Pennsylvania Liquor Control Board informing the Board of Commissioners that the Beijing Chinese Restaurant located at 47 North Progress Avenue has applied for a liquor license transfer. The Board of Commissioners approved the request of the applicant for the license transfer at the February 24<sup>th</sup> Workshop Meeting.
3. The Building Renovation Project is nearing completion and it is anticipated that the July 28<sup>th</sup> Workshop will be able to be held in the Pincus Room of the Municipal Building. While an exact date for expected occupancy has not officially been set, the intention is to begin moving staff to the new space toward the end of next week. This remains tentative at this point and is contingent on the completion of the remaining critical path items and the issuance of a Certificate of Occupancy. Additional updates will be forthcoming as they are available.
4. An application has been developed for the Shade Tree Removal Assistance Program that was authorized by the Board of Commissioners at the June 9<sup>th</sup> Regular Meeting. The application will be reviewed by the Shade Tree Commission at their next meeting prior to opening the program to applicants.
5. Staff met with the Susquehanna Township Authority team at GHD on Wednesday, July 6<sup>th</sup> for introductions and to review upcoming projects. The meeting also included an overview of GIS technology available to the Authority and Township through its partnership with GHD.
6. A meeting of the Capital Region Water (CRW) partners was held on Thursday, July 7<sup>th</sup> to review the "true up" calculations for 2021. This is the money the partners owe to CRW to account for the difference in actual costs of capital and operating expenses compared to what was invoiced in the fiscal year. In 2021, the unadjusted amount due from all the partners equaled \$572,531, \$180,065 of which is the obligation of the Susquehanna Township Authority for the treatment of sanitary sewer.
7. Staff is currently drafting the 2023 – 2027 Capital Improvement Program Budget (CIP) for distribution to the Board of Commissioners and public inspection. Department requests are due to the Manager by July 15<sup>th</sup>, and meetings between the Manager, Finance Director, and Department Heads will occur the week of July 18<sup>th</sup>. The Board can expect to receive the draft CIP on or around July 27<sup>th</sup>.

**Dauphin County Recycling Report**

**Report Monthly: Apr-Jun 2022**

**Municipality: Susquehanna Twp**

**Report Date: 07/6/2022**



**Account Number:**

**65604**

**3446**

<b>Recyclable Material</b>	<b>Residential Tons</b>	<b>Commercial Tons</b>
Aluminum Cans		
Aluminum Scrap		
Steel/Bimetallic Cans		
Brass		
Copper		
Lead		
Non Ferrous Metal		
Mixed Metals		
White Goods		
Clear Glass		
Green Glass		
Brown Glass		
Mixed Glass		
#1 PET Plastic		
#2 HDPE Plastic		
#3 PVC Plastic		
#4 LDPE Plastic		
#5 PP Plastic		
#6 PS Plastic		
Plastic Film		
Mixed Plastic		
Cardboard		
Magazines		
Newsprint		
Office Paper		
Mixed Paper		
Commingled Materials		
Single Stream Materials	550.89	
Tires		
Batteries		
Clothing		
Yard Waste	115.54	
Refuse	2087.03	1942.67
Other (                    )		
Penn Waste Inc		
PO Box 3066		
York, PA 17402		
717-767-4456		
717-801-4684 (fax)		
Prepared By: Joel Washok, Market Development Rep		
Signature: <i>Joel A. Washok</i>		





June 28, 2022

dkratzer@susquehannatwp.com

RE: LID No. 112458  
License No. E785  
NO 1 BEIJING INC  
47 N PROGRESS AVE  
HARRISBURG PA 17109  
File/Job No. 954876  
Stephen Dzurainin 717-234-4182

Dear Sir/Madam:

Section 403(l) of the Liquor Code provides, that effective July 1, 1987, the Board inform your municipality of all applications filed for a new license, or transfer of license for premises not currently licensed, situated in your municipality. As such, this is to inform you of the receipt on June 28, 2022 of a transfer application for the above listed licensee, from 4 HERMANOS REGS LLC.

Please visit our website at <http://www.lcb.pa.gov/> for further information. The license information can be searched for by clicking on PLCB+ under Licensing – Resources for Licensees and going to the link under the Search for Licenses title.

If you need assistance with PLCB+ please contact our help desk by email at [ra-lblicensingmod@pa.gov](mailto:ra-lblicensingmod@pa.gov) or call our toll free number at 844-707-5475.

Sincerely,

*Tisha Albert*

Tisha Albert, Director  
Office of Regulatory Affairs

Refer to: Licensing Information Center  
717.783.8250

**Include LID number on all correspondence to the Bureau of Licensing.**

TA: DB

June 22nd, 2022

TO: President Frank Lynch, Police Committee, and Members of the Board of Commissioners

FROM: Director of Public Safety Robert A. Martin

SUBJECT: Monthly Report of Activities within the Police Department for the Month of May 2022

During the month of May 2022, the Police Department investigated 2169 complaints, and traveled 20,917 miles patrolling the township highways and residential areas. There were 184 traffic citations issued, 35 non-traffic citations issued, 440 written warnings issued.

Also, during this month there was 4 Burglaries, 12 thefts, 21 Assaults, 16 Drug arrests, 7 Criminal Mischief, 6 Disorderly Conduct. 47 traffic accidents reported.

Also, there were 51 criminal arrests accomplished by the Patrol Division.



## PLANNING

### DEVELOPMENT PLANS

Project Name	Location	Use	Status
1 Houses at Oakhurst	Oakhurst Blvd & Blue Ridge Cir	Residential - 2 lots	PC 7/25
2 3465 N. Front St.	3465 N. Front St.	Lot Consolidation	Tabled PC
3 3801 Walnut St.	3801 Walnut St.	Comm. - restaurant add.	PC 7/25
4 Russell Dr. - Lot 2	Russell Dr. cul-de-sac (Commerce Pa	Res. (age rest.) - 78 units	BOC 7/14
5 Chick-Fil-A	3951 Union Deposit Rd.	Comm. - restaurant	PC 7/25
6 Stray Winds Farms Phase 8	Paxton Church Rd & Crums Mill Rd	Residential - 40 lots	Approved
7 Townes at Margarets Grove	Hamlin Ln & Bartlett Rd	Residential - 28 units	BOC 8/12
8 SUG Phase IIIC	SEC Garrison & N Progress Ave	Commercial - day care	PC 7/25
9 Estates at Margarets Grove Ph 2	North end of Continental Dr	Residential - 11 lots	PC 7/25
10 5213-5215 N Front St.	5213-5215 N Front St.	Residential - lot consolida	BOC TBD
11 4216 N Progress	4216 N Progress	Res. Minor Sub - 2 lots	PC 7/25
12 2703 George St	2703 George St	Lot Consolidation	PC 7/25
13			

### ZONING HEARING BOARD

Applicant	Location	Request	Date	Status
1 B&P Real Estate	4030 N 2nd St	Multiple variance to allow	1/5/2022	Tabled
2 Allegra/Image 360	3535 Walnut St	Variance for signs	2/5/2022	Withdrawn
3 Sughair Inc	3465 N 6th St	SE & Variance for junkyard	2/5/2022	Denied
4 Sughair Inc	3465 N 6th St	Appeal to Stop Work Notice	3/2/2021	Withdrawn
5 Chick-fil-A	3951 Union Deposit Rd.	Multiple variances	4/6/2022	Approved
6 3801 Walnut Enterprises LP	3801 Walnut St.	Appeal /Sign Variance	5/4/2022	Appeal to Common
7				
8				
9				

### TEXT AMENDMENTS

Applicant	Request	Date	Status
1 Township	Zoning Ordinance Rewrite	TBD	Rewrites
2 Township	Subdivision Rewrites	TBD	Rewrites
3 Township	Quality of Life Ordinance	TBD	Draft
4 Township	Updates to Building Code per UCC Changes	TBD	Draft
5 Township	Rental Inspection Program	TBD	Draft
6			

# PERMITS & LICENSES

## BUILDING PERMITS

	JUN	YTD
Cell Tower Antennas	0	3
Commercial Improvements	3	21
Commercial New Buildings	2	4
Demolition	0	3
Industrial Housing	0	2
Porch/Patio/Deck	2	7
Residential Addition	0	6
Residential Improvements	9	47
Retaining Wall	0	3
School Improvement	0	3
Single Family Dwelling	5	43
Signs	0	9
Solar Panels	4	29
Swimming Pools	2	6
Townhouse	23	125
Electrical	39	265
Plumbing	35	253
<b>Total</b>	<b>124</b>	<b>829</b>

## CERTIFICATES OF OCCUPANCY

	JUN	YTD
Commercial Improvement	0	1
Residential Renovation	0	2
Fire Restoration	0	0
New Commercial	0	4
Residential Additions	0	5
Single Family Attached	0	7
Single Family Detached	1	28
Singe Family Semi-Detached	0	0
Tenant Fit-out	0	7
Townhouse	0	1
<b>Total</b>	<b>1</b>	<b>55</b>

## VIOLATIONS

	JUN		YTD	
	Open	Corr	Open	Corr
Building	0	0	4	0
Property	81	30	226	75
Zoning	2	0	6	0
Other	2	0	6	2
<b>Total</b>	<b>85</b>	<b>30</b>	<b>242</b>	<b>77</b>

## ZONING PERMITS

	JUN	YTD
Accessory (Misc)	0	2
Deck/Patio	1	2
Detached Garage	0	0
Driveway	0	4
Fence	14	32
Shed	5	19
Use	2	4
<b>Total</b>	<b>22</b>	<b>63</b>

## MISC

	JUN	YTD
Grading/Fill (no building)	2	11
Shade Tree Permits	2	8
Street Cut Permits	13	81
Solicitation Permits	0	2

## BUILDING INSPECTIONS

	JUN	YTD
Residential Inspections	69	481
Commercial Inspections	29	229
Plumbing	28	207
<b>Total</b>	<b>126</b>	<b>917</b>

## OTHER PERMITS/LICENSES

	JUN	YTD
Plumbers - Master	3	101
Plumbers - Journeyman	5	116
<b>Total</b>	<b>8</b>	<b>217</b>

## CITATIONS FILED

	JUN		YTD	
	Open	Heard	Open	Heard
Building	0	0	0	0
Property	14	0	6	18
Zoning	0	1	1	1
Other/Health	0	0	13	0
<b>Total</b>	<b>14</b>	<b>1</b>	<b>20</b>	<b>19</b>

## OTHER DCED ACTIVITIES

### ON LOT DISPOSAL SYSTEMS (OLDS)

	JUN	YTD
Pumping Reports	1	5
Out of Compliance	188	192
Total # In Compliance/Total	78	269
SEO Inspections	0	0
SEO Permits Issued	2	2

**Note:** Approximately 89 systems have been moved to sewer with Southeast Ext. Project.

### HEALTH INSPECTOR ACTIVITY

	JUN	YTD
Routine Inspections	5	56
New Facility Inspections	2	5
Complaint Inspections	1	4
Licenses Issued	4	138
Massage Facility Inspection	0	1

Note: No report provided for June 2022.

## STORMWATER

### STORMWATER AUTHORITY ACTIVITY

	JUN	YTD
Inspections	5	38
Pre-application Meetings	0	0
Credits	28	31
IA Reviews/General Appeals	14	92
IA Corrections*	2	2
Board Appeals	0	0

**Note:**

### MS4 PROGRAM

MCMs	JUN	YTD
1. Public Education	0	6
2. Participation	36	40
3. IDDE	2	25
4. Construction	2	16
5. PCSM	2	11
6. Housekeeping	6	21
<b>Total</b>	<b>48</b>	<b>119</b>

**Note:** See Stormwater Report for more information.

### STORMWATER ORDINANCE

	JUN	YTD
Plans Reviewed	5	252
Complaints	3	28

**Note:**



Issued Date	Permit #	Parcel ID	Location	Permit Type	Sub Type
6/1/2022	8822	62-030-083	431 N 28TH ST	Electrical Permit	Res Improvements
6/1/2022	27580	62-030-083	431 N 28TH ST	Building Permit	Solar panels
6/2/2022	2022-041	62-059-146	1513 MEADOWLARK WY	Zoning Permit	FENCE
6/2/2022	2022-044	62-012-028	4009 FARGREEN RD	Zoning Permit	FENCE
6/2/2022	2022-043	62-060-187	2209 HIGHLAND CT	Zoning Permit	FENCE
6/2/2022	2022-046	62-033-002	307 N 30TH ST	Zoning Permit	FENCE
6/2/2022	2022-047	62-032-127	3820 CENTERFIELD RD	Zoning Permit	FENCE
6/2/2022	IA2022-10	62-009-177	CROOKED HILL RD	Stormwater Permit	Reassessment
6/2/2022	2022-042	62-010-026	1200 LAUREL WOOD DR	Zoning Permit	Home Occupaton
6/2/2022	2022-045	62-011-056	4216 KIRKWOOD RD	Zoning Permit	PATIO
6/3/2022	2022-049	62-019-252	3331 JONAGOLD DR L113	Zoning Permit	Shed/Patio
6/7/2022	27582	62-013-189	2615 Linglestown	Building Permit	New Commercial
6/7/2022	2022-051	62-071-059	2328 ASPEN WY	Zoning Permit	FENCE
6/7/2022	27583	62-019-247	3341 JONAGOLD DR	Building Permit	Swimming Pool
6/8/2022	2022-053	62-043-123	3148 PARK RD	Zoning Permit	FENCE
6/8/2022	27590	62-059-155	1536 RIDGEVIEW LN	Building Permit	PATIO/DECK/SHED
6/8/2022	8834	62-021-449	3016 Bianca Way	Electrical Permit	SFDD
6/8/2022	9577	62-021-449	3016 Bianca Way	Plumbing Permit	SFDD
6/8/2022	27584	62-070-017	2863 OAKWOOD DR	Building Permit	Res Improvements
6/8/2022	8835	62-021-469	3011 Bianca Wy	Electrical Permit	SFDD
6/8/2022	9578	62-021-469	3011 Bianca Wy	Plumbing Permit	SFDD
6/8/2022	27581	62-017-090	3494 N 3RD ST	Building Permit	Res Improvements
6/8/2022	8833	62-021-452	3010 Bianca Wy	Electrical Permit	SFDD
6/8/2022	9576	62-021-452	3010 Bianca Wy	Plumbing Permit	SFDD
6/8/2022	27585	62-029-229	2914 GEORGE ST	Building Permit	Res Improvements
6/8/2022	9568	62-023-096	600 Travis Wy ( Building 14)	Plumbing Permit	Townhouse
6/8/2022	8825	62-023-096	600 Travis Wy ( Building 14)	Electrical Permit	Townhouse
6/8/2022	27586	62-027-196	2325 LOCUST LN	Building Permit	Res Improvements
6/8/2022	9569	62-023-096	602 Travis Wy (Building 14)	Plumbing Permit	Townhouse
6/8/2022	8826	62-023-096	602 Travis Wy (Building 14)	Electrical Permit	Townhouse
6/8/2022	9570	62-023-096	604 Travis Wy (Building 14)	Plumbing Permit	Townhouse
6/8/2022	8827	62-023-096	604 Travis Wy (Building 14)	Electrical Permit	Townhouse
6/8/2022	9571	62-023-096	606 Travis Wy (Building 14)	Plumbing Permit	Townhouse
6/8/2022	8828	62-023-096	606 Travis Wy (Building 14)	Electrical Permit	Townhouse
6/8/2022	9572	62-023-096	608 Travis Wy (Building 14)	Plumbing Permit	Townhouse
6/8/2022	8829	62-023-096	608 Travis Wy (Building 14)	Electrical Permit	Townhouse
6/8/2022	9573	62-023-096	610 Travis Wy (Building 14)	Plumbing Permit	Townhouse
6/8/2022	8830	62-023-096	610 Travis Wy (Building 14)	Electrical Permit	Townhouse
6/8/2022	9574	62-023-096	612 Travis Wy (Building 14)	Plumbing Permit	Townhouse
6/8/2022	8831	62-023-096	612 Travis Wy (Building 14)	Electrical Permit	Townhouse
6/8/2022	27612	62-021-449	3016 Bianca Way	Building Permit	SFDD

Issued Date	Permit #	Parcel ID	Location	Permit Type	Sub Type
6/8/2022	9575	62-023-096	614 Travis Wy (Building 14)	Plumbing Permit	Townhouse
6/8/2022	8832	62-023-096	614 Travis Wy (Building 14)	Electrical Permit	Townhouse
6/8/2022	27613	62-021-469	3011 Bianca Wy	Building Permit	SFDD
6/8/2022	8836	62-019-247	3341 JONAGOLD DR	Electrical Permit	Swimming Pool
6/8/2022	27611	62-021-452	3010 Bianca Wy	Building Permit	SFDD
6/8/2022	8823	62-017-090	3494 N 3RD ST	Electrical Permit	Res Improvements
6/8/2022	8824	62-024-152	426 N 36TH ST	Electrical Permit	Res Improvements
6/8/2022	9566	62-047-017	3402 CLOVERFIELD RD	Plumbing Permit	SEWER LAT
6/8/2022	9567	62-060-014	2024 MILL PLAIN CT	Plumbing Permit	SEWER LAT
6/8/2022	IA2022-12		1216 Blue Ridge Rd	Stormwater Permit	Reassessment
6/8/2022	IA2022-13	62-019-278	1702 BRADLEY DRIVE	Stormwater Permit	Reassessment
6/8/2022	2022-078	62-025-129	304 HICKORY HILL TER	Street Cut Permit	ROAD OPNG
6/8/2022	27603	62-023-096	600 Travis Wy ( Building 14)	Building Permit	Townhouse
6/8/2022	27604	62-023-096	602 Travis Wy (Building 14)	Building Permit	Townhouse
6/8/2022	27605	62-023-096	604 Travis Wy (Building 14)	Building Permit	Townhouse
6/8/2022	27606	62-023-096	606 Travis Wy (Building 14)	Building Permit	Townhouse
6/8/2022	27607	62-023-096	608 Travis Wy (Building 14)	Building Permit	Townhouse
6/8/2022	27608	62-023-096	610 Travis Wy (Building 14)	Building Permit	Townhouse
6/8/2022	27609	62-023-096	612 Travis Wy (Building 14)	Building Permit	Townhouse
6/8/2022	27610	62-023-096	614 Travis Wy (Building 14)	Building Permit	Townhouse
6/8/2022	2022-052		1216 Blue Ridge Rd	Zoning Permit	Shed
6/9/2022	2022-056	62-015-186	3921 KINGSLEY DR	Zoning Permit	FENCE
6/9/2022	IA2022-14	62-021-429	3210 CITATION DRIVE	Stormwater Permit	Reassessment
6/10/2022	2022-057	62-017-024	3424 N 4TH ST	Zoning Permit	FENCE
6/13/2022	2022-75	62-035-171	101 FOX ST	Street Cut Permit	ROAD OPNG
6/13/2022	2022-074	62-043-005	808 WILHELM RD	Street Cut Permit	ROAD OPNG
6/13/2022	2022-073	62-034-199	211 WOOD ST	Street Cut Permit	ROAD OPNG
6/13/2022	2022-070	62-015-010	603 BROOK ST	Street Cut Permit	ROAD OPNG
6/13/2022	2022-071	62-044-093	3517 BEAUFORT ST	Street Cut Permit	ROAD OPNG
6/13/2022	2022-069	62-015-053	3889 N 6TH ST	Street Cut Permit	ROAD OPNG
6/13/2022	2022-072	62-036-057	496 WOOD ST	Street Cut Permit	ROAD OPNG
6/14/2022	IA2022-15	62-024-140	3501 RIDGEWAY RD	Stormwater Permit	Reassessment
6/14/2022	2022-058	62-024-140	3501 RIDGEWAY RD	Zoning Permit	Shed
6/15/2022	2022-060	62-029-051	2420 CLAYTON AV	Zoning Permit	DECK/SHED
6/15/2022	27486	62-040-008	3523 UNION DEPOSIT RD	Building Permit	New Commercial
6/15/2022	27614	62-019-278	1702 BRADLEY DRIVE	Building Permit	PATIO/DECK/SHED
6/15/2022	27619	62-002-083	4723 TUSCARORA ST	Building Permit	Res Improvements
6/15/2022	27618	62-002-082	4725 TUSCARORA ST	Building Permit	Res Improvements
6/15/2022	27617	62-002-081	4727 TUSCARORA ST	Building Permit	Res Improvements
6/15/2022	27616	62-002-080	4729 TUSCARORA ST	Building Permit	Res Improvements
6/15/2022	9590	62-043-035	908 S PROGRESS AV	Plumbing Permit	SEWER LAT
6/15/2022	27620	62-071-007	2308 ASPEN WY	Building Permit	Solar panels
6/15/2022	8847	62-036-051	4100 GREENWOOD BLVD	Electrical Permit	Res Improvements
6/15/2022	27615	62-012-001	1612 MITCHELL RD	Building Permit	Swimming Pool
6/15/2022	8846	62-012-001	1612 MITCHELL RD	Electrical Permit	Swimming Pool
6/15/2022	8856	62-071-007	2308 ASPEN WY	Electrical Permit	Res Improvements

Issued Date	Permit #	Parcel ID	Location	Permit Type	Sub Type
6/15/2022	9589	62-043-043	1012 S PROGRESS AV	Plumbing Permit	SEWER LAT
6/15/2022	9587	62-002-083	4723 TUSCARORA ST	Plumbing Permit	Res Improvements
6/15/2022	8855	62-040-050	3523 UNION DEPOSIT RD	Electrical Permit	Com Improvement
6/15/2022	9591	62-023-096	560 Travis Wy	Plumbing Permit	Townhouse
6/15/2022	8848	62-023-096	560 Travis Wy	Electrical Permit	Townhouse
6/15/2022	9592	62-023-096	562 Travis Wy	Plumbing Permit	Townhouse
6/15/2022	8849	62-023-096	562 Travis Wy	Electrical Permit	Townhouse
6/15/2022	9593	62-023-096	564 Travis Wy (Building #10	Plumbing Permit	Townhouse
6/15/2022	8850	62-023-096	564 Travis Wy (Building #10	Electrical Permit	Townhouse
6/15/2022	9594	62-023-096	566 Travis Wy (Building #10	Plumbing Permit	Townhouse
6/15/2022	8851	62-023-096	566 Travis Wy (Building #10	Electrical Permit	Townhouse
6/15/2022	9595	62-023-096	568 Travis Wy (Building #10	Plumbing Permit	Townhouse
6/15/2022	8852	62-023-096	568 Travis Wy (Building #10	Electrical Permit	Townhouse
6/15/2022	27596	62-023-096	560 Travis Wy	Building Permit	Townhouse
6/15/2022	9596	62-023-096	570 Travis Wy (Building #10	Plumbing Permit	Townhouse
6/15/2022	8853	62-023-096	570 Travis Wy (Building #10	Electrical Permit	Townhouse
6/15/2022	27597	62-023-096	562 Travis Wy	Building Permit	Townhouse
6/15/2022	9597	62-023-096	572 Travis Wy (Building #10	Plumbing Permit	Townhouse
6/15/2022	8854	62-023-096	572 Travis Wy (Building #10	Electrical Permit	Townhouse
6/15/2022	9598	62-040-050	3523 UNION DEPOSIT RD	Plumbing Permit	New Commercial
6/15/2022	27598	62-023-096	564 Travis Wy (Building #10	Building Permit	Townhouse
6/15/2022	9579	62-023-096	580 Travis Wy (Building #10	Plumbing Permit	Townhouse
6/15/2022	8838	62-023-096	580 Travis Wy (Building #10	Electrical Permit	Townhouse
6/15/2022	27599	62-023-096	566 Travis Wy (Building #10	Building Permit	Townhouse
6/15/2022	9580	62-023-096	582 Travis Wy (Building #10	Plumbing Permit	Townhouse
6/15/2022	8839	62-023-096	582 Travis Wy (Building #10	Electrical Permit	Townhouse
6/15/2022	27600	62-023-096	568 Travis Wy (Building #10	Building Permit	Townhouse
6/15/2022	9581	62-023-096	584 Travis Wy (Building #10	Plumbing Permit	Townhouse
6/15/2022	8840	62-023-096	584 Travis Wy (Building #10	Electrical Permit	Townhouse
6/15/2022	27601	62-023-096	570 Travis Wy (Building #10	Building Permit	Townhouse
6/15/2022	9582	62-023-096	586 Travis Wy (Building #10	Plumbing Permit	Townhouse
6/15/2022	8841	62-023-096	586 Travis Wy (Building #10	Electrical Permit	Townhouse
6/15/2022	27602	62-023-096	572 Travis Wy (Building #10	Building Permit	Townhouse
6/15/2022	9583	62-023-096	588 Travis Wy (Building #10	Plumbing Permit	Townhouse
6/15/2022	8842	62-023-096	588 Travis Wy (Building #10	Electrical Permit	Townhouse
6/15/2022	27587	62-023-096	580 Travis Wy (Building #10	Building Permit	Townhouse
6/15/2022	9584	62-023-096	590 Travis Wy (Building #10	Plumbing Permit	Townhouse
6/15/2022	8843	62-023-096	590 Travis Wy (Building #10	Electrical Permit	Townhouse
6/15/2022	27588	62-023-096	582 Travis Wy (Building #10	Building Permit	Townhouse
6/15/2022	9585	62-023-096	592 Travis Wy (Building #10	Plumbing Permit	Townhouse
6/15/2022	8844	62-023-096	592 Travis Wy (Building #10	Electrical Permit	Townhouse
6/15/2022	27589	62-023-096	584 Travis Wy (Building #10	Building Permit	Townhouse
6/15/2022	9586	62-023-096	594 Travis Wy (Building #10	Plumbing Permit	Townhouse
6/15/2022	8845	62-023-096	594 Travis Wy (Building #10	Electrical Permit	Townhouse
6/15/2022	27591	62-023-096	586 Travis Wy (Building #10	Building Permit	Townhouse
6/15/2022	27592	62-023-096	588 Travis Wy (Building #10	Building Permit	Townhouse



Issued Date	Permit #	Parcel ID	Location	Permit Type	Sub Type
6/15/2022	27593	62-023-096	590 Travis Wy (Building #1	Building Permit	Townhouse
6/15/2022	27594	62-023-096	592 Travis Wy (Building #1	Building Permit	Townhouse
6/15/2022	27595	62-023-096	594 Travis Wy (Building #1	Building Permit	Townhouse
6/16/2022	2022-061	62-032-010	3621 COLONIAL RD	Zoning Permit	FENCE
6/16/2022	220009	62-017-144	3400 GREEN ST	Shade Tree Permit	Tree Removal
6/16/2022	220010	62-037-046	3112 PENBROOK AV	Shade Tree Permit	Tree Trimming
6/17/2022	27625	62-033-123	3130 WALNUT ST	Building Permit	Res Improvements
6/17/2022	27622	62-019-272	1708 DRIFTSTONE DR	Building Permit	SFDD
6/17/2022	27621	62-019-263	1744 Driftstone Dr.	Building Permit	SFDD
6/17/2022	27624	62-061-021	1905 BRADLEY DR	Building Permit	Solar panels
6/17/2022	27623	62-019-152	3240 JONAGOLD DR	Building Permit	Solar panels
6/17/2022	IA2022-017	62-050-011	1000 BRITTANY BLVD	Stormwater Permit	Reassessment
6/17/2022	8858	62-019-272	1708 DRIFTSTONE DR	Electrical Permit	SFDD
6/17/2022	9600	62-019-272	1708 DRIFTSTONE DR	Plumbing Permit	SFDD
6/17/2022	9601	62-013-201	2501 Union Green Way Bld	Plumbing Permit	SEWER LAT
6/17/2022	8860	62-061-021	1905 BRADLEY DR	Electrical Permit	Res Improvements
6/17/2022	8859	62-019-152	3240 JONAGOLD DR	Electrical Permit	Res Improvements
6/17/2022	8861	62-033-123	3130 WALNUT ST	Electrical Permit	Res Improvements
6/17/2022	8857	62-019-263	1744 Driftstone Dr.	Electrical Permit	SFDD
6/17/2022	9599	62-019-263	1744 Driftstone Dr.	Plumbing Permit	SFDD
6/20/2022	2022-063	62-022-070	2209 GORSE DR	Zoning Permit	FENCE
6/20/2022	2022-062	62-050-011	1000 BRITTANY BLVD	Zoning Permit	Shed
6/21/2022	2022-064	62-049-071	4204 N PROGRESS AV	Zoning Permit	PATIO
6/21/2022	IA2022-018	62-049-071	4204 N PROGRESS AV	Stormwater Permit	Reassessment
6/21/2022	EP2022-10	62-030-092	2906 SPRUCE ST	Grading / Excavati	Fill
6/23/2022	2022-077	62-015-033	3955 N 6TH ST	Street Cut Permit	ROAD OPNG
6/23/2022	2022-076	62-030-112	506 N 30TH ST	Street Cut Permit	ROAD OPNG
6/23/2022	EP2022-08	62-012-001	1612 MITCHELL RD	Grading / Excavati	Excavation
6/23/2022	2022-041	62-015-034	3949 N 6TH ST	Street Cut Permit	ROAD OPNG
6/24/2022	2022-081	62-038-122	611 WOOD ST	Street Cut Permit	ROAD OPNG
6/24/2022	2022-083	62-029-223	2927 LOCUST LN	Street Cut Permit	ROAD OPNG
6/28/2022		62-013-224	2438 Hawthorne Drive	Certificate of Use	Single Family Detached
6/28/2022	IA2022-019	62-043-011	912 WILHELM RD	Stormwater Permit	Reassessment
6/28/2022	2022-066	62-043-011	912 WILHELM RD	Zoning Permit	Shed
6/29/2022	2022-068	62-050-077	3720 TUDOR DR	Zoning Permit	FENCE
6/29/2022	2022-069	62-045-021	3812 GRIFFIN LN	Zoning Permit	FENCE
6/29/2022	2022-067	62-025-127	301 N 39TH ST	Zoning Permit	use
6/30/2022	2022-070	62-021-430	3208 CITATION DRIVE	Zoning Permit	FENCE



Type	Location	Description	Opened	Closed
Property	HILLSIDE CT	Weeds and Other Noxious Veg/prop ma	6/1/2021	6/7/2022
Property	1809 PAXTON CHURCH RD	Sanitation Letter	1/18/2022	6/1/2022
Property	512 LAWRENCE DR	Trash in wooded lot behind house	3/1/2022	6/24/2022
Property	3328 GREEN ST	HIGH GRASS VIOLATION	5/16/2022	6/15/2022
Property	4345 N 2ND ST L1B	HIGH GRASS	5/16/2022	6/1/2022
Property	2211 BOAS ST	HIGH GRASS	5/18/2022	6/1/2022
Property	3501 ATHENA AV	HIGH GRASS ISSUES	5/18/2022	6/1/2022
Property	3432 SCHOOLHOUSE LN	POOL VIOLATION	5/24/2022	6/6/2022
Property	3827 HILLCREST RD	High Grass	5/24/2022	6/7/2022
Property	324 S PROGRESS AV	Grass Issue	5/27/2022	6/1/2022
Property	1628 PEBBLEBROOK LN	CAR PARKED ON LAWN	5/27/2022	6/1/2022
Property	2427 CLAYTON AV	HIGH GRASS	6/1/2022	6/10/2022
Property	3416 N 6TH ST	HIGH GRASS	6/1/2022	6/3/2022
Zoning	3112 BUTLER ST	WORK WITHOUT PERMIT	6/1/2022	
Property	HILLSIDE CT	HIGH GRASS VIOLATION	6/2/2022	
Property	4035 N FRONT ST	WEEDS AND HIGH GRASS	6/3/2022	
Property	4105 N FRONT ST	High Grass AND WEEDS	6/3/2022	
Property	2201 WALNUT ST	HIGH GRASS AND WEEDS	6/3/2022	6/13/2022
Property	2203 WALNUT ST	HIGH GRASS AND WEEDS	6/3/2022	
Property	2205 WALNUT ST	HIGH GRASS	6/3/2022	
Property	2207 WALNUT ST	HIGH GRASS AND WEEDS	6/3/2022	
Property	2205 WALNUT ST	HIGH GRASS AND WEEDS	6/3/2022	
Property	113 OAK ST	HIGH GRASS	6/3/2022	
Property	101 OAK ST	HIGH GRASS VIOLATION -FINAL N	6/3/2022	6/9/2022
Property	MAPLE LN	HIGH GRASS	6/3/2022	6/14/2022
Property	99 SHELL ST	Exterior Maintenance	6/3/2022	
Zoning	4204 N PROGRESS AV	WORK WITHOUT PERMIT	6/6/2022	
Property	2802 GEORGE ST	Police report follow up	6/7/2022	
Property	3608 N 4TH ST	HIGH GRASS AND WEEDS	6/7/2022	
Property	4335 N FRONT ST	ROOSTER VIOLATION	6/8/2022	6/17/2022
Property	2427 CLAYTON AV	HIGH GRASS	6/8/2022	6/16/2022
Property	300 MONTROSE ST	SANITATION/MATTRESS	6/8/2022	6/14/2022
Property	2432 BEECH ST	HIGH GRASS	6/8/2022	6/20/2022
Property	3229 ELMWOOD DR	HIGH GRASS VIOLATION -YELLOW	6/9/2022	6/9/2022
Property	3635 N 2ND ST	HIGH GRASS	6/9/2022	6/13/2022
Property	4429 N 2ND ST	Overgrown veg. and high grass	6/9/2022	
Property	2011 CLAYTON AV	WEEDS GRASS AND EXTERIOR VIC	6/9/2022	
Property	2421 COLUMBIA AV	HIGH GRASS /EXTERIOR	6/9/2022	
Property	1101 EDMONT RD	GRASS AND WEEDS/EXTERIOR	6/9/2022	6/23/2022
Property	2610 BIRCH ST	GRASS, WEEDS, EXTERIOR MAINT	6/9/2022	

Type	Location	Description	Opened	Closed
Property	1098 EDGEMONT RD	Overgrown veg. and high grass	6/9/2022	
Property	2004 CLAYTON AV	HIGH GRASS AND EXTERIOR MAINTENANCE NOTICE	6/9/2022	
Property	1212 N 21ST ST	HIGH GRASS AND EXTERIOR MAINTENANCE NOTICE	6/9/2022	
Property	CLAYTON AV	NOTICE OF MAINTENANCE AND GRASS ISSUES	6/9/2022	
Property	2005 CLAYTON AV	GRASS AND EXTERIOR MAINTENANCE	6/9/2022	
Property	1931 CLAYTON AV	REMINDER HIGH GRASS EXTERIOR MAINTENANCE	6/9/2022	
Property	OXFORD AV	REMINDER HIGH GRASS AND MAINTENANCE	6/9/2022	
Property	OXFORD AV	REMINDER HIGH GRASS AND MAINTENANCE	6/9/2022	
Property	2400 BROWN ST	NOTICE HIGH GRASS/MAINTENANCE	6/9/2022	
Property	2525 26 TH ST	EXTRIOR MAINTENANCE/GRASS	6/9/2022	
Health	137 HIDDENWOOD DR L19	Wellness Check	6/10/2022	
Property	1312 EDGEMONT RD	HIGH GRASS	6/10/2022	
Property	3507 ELMERTON AV	high grass violation	6/11/2022	6/29/2022
Property	4009 GREEN ST	Accumulation of trash	6/13/2022	6/16/2022
Property	3333 N 2ND ST	high grass, weeds, tree maintenance	6/14/2022	
Property	316 S PROGRESS AV	Sanitation Issue	6/14/2022	
Property	2110 WALNUT ST	HIGH GRASS	6/14/2022	
Property	3616 CANTERBURY RD	Overgrown veg. and high grass	6/14/2022	
Property	407 SHIELD ST	ROOSTER VIOLATION/GRASS/SAN	6/16/2022	
Property	408 ALDEN ST	Animals running at large	6/20/2022	7/1/2022
Property	3967 N 6TH ST	EXTERIOR MAINTENANCE	6/20/2022	
Property	2712 LINGLESTOWN RD	HIG GRASS AND BUSHES NEED TR	6/20/2022	6/22/2022
Property	2211 BOAS ST	Status of Occ missing for tenant	6/21/2022	
Property	2219 BOAS ST	HIGH GRASS	6/21/2022	6/28/2022
Property	2012 CONTINENTAL DR	low hanging branches	6/21/2022	
Property	1909 BRADLEY DR	Fence falling down	6/22/2022	
Property	1909 BRADLEY DR	Fence falling down	6/22/2022	
Property	3702 N 3RD ST	Sanitation	6/22/2022	
Property	3704 REICHERT RD	PROPERTY OVERGROWN WITH VE	6/22/2022	
Property	2217 BOAS ST	HIGH GRASS	6/22/2022	
Other	1738 EVERGREEN RD	Status of Occ. Report	6/23/2022	
Property	1717 EVERGREEN RD	MISSING STATUS OF OCC REPORT	6/23/2022	
Property	1717 EVERGREEN RD	OVERGROW VEG.	6/23/2022	
Property	404 ELIZABETH ST	illegal dumping	6/23/2022	
Property	3009 WALNUT ST	HIGH GRASS	6/23/2022	
Property	1738 EVERGREEN RD	EXTERIOR MAINTENANCE	6/23/2022	
Property	3000 LOCUST LN	EXTERIOR MAINTENANCE	6/24/2022	





<b>Date Filed</b>	<b>Location</b>	<b>Owner</b>	<b>Type</b>	<b>Complaint</b>	<b>Hearing Date</b>	<b>Status</b>
1/10/2022	3920 Rauch St	Mixell	PROPERTY	Sanitation- Trash	TBD	OPEN
1/10/2022	3920 Rauch St	Mixell	PROPERTY	Sanitation - Dog Litter	TBD	OPEN
3/2/2022	3538 N.6TH ST	BASKIN	OTHER	STAT. OF OCC MISSING	7/25/2022	OPEN
3/2/2022	415 LATSHMERE DR	BASKIN	OTHER	STAT OF OCC. MISSING	7/25/2022	OPEN
3/2/2022	3708 TUDOR DRIVE	FARHAN	PROPERTY	SAFETY ISSUE -STEPSQ	6/6/2022	CLOSED
3/2/2022	3334 N. 3RD ST	FEINBERG	PROPERTY	HOUSING - VIOLATION	CORRECTED	CLOSED
3/2/2022	405 ALDEN ST	VU	PROPERTY	SANITATION	6/6/2022	CLOSED
3/6/2022	415 LATSHMERE DR	BASKIN	OTHER	STATUS OCC	7/25/2022	OPEN
3/6/2022	415 LATSHMERE DR	BASKIN	OTHER	STATUS OCC	7/25/2022	OPEN
3/10/2022	99 SHELL ST	LESTER	PROPERTY	TREE BRANCHES	TBD	OPEN
3/10/2022	2515 CLAYTON AVE	LAMANETTE	PROPERTY	RENTAL ISSUE	TBD	OPEN
3/10/2022	1731 GLENSIDE	LESTER	PROPERTY	MOTOR VEHICLE	7/19/2022	OPEN
3/10/2022	2207 COLUMBIA AVE	AHALED	PROPERTY	UNFIT STRUCTURE	6/6/2022	CLOSED
3/17/2022	97 SHELL	DUNLAP	ZONING	ZONING VIOLATION	6/27/2022	CLOSED
3/18/2022	3514 UD ROAD	DOYAL TRUST	PROPERTY	SANITATION	TBD	OPEN
3/21/2022	508 DEWITT AVE	KHADKA	OTHER	STATUS OCC	CORRECTED	CLOSED
3/21/2022	606 CHERRINGTON	GAMMA ONE, LL	OTHER	STATUS OCC	TBD	OPEN
3/21/2022	404 ALDEN	MASROOR KAIF	OTHER	STATUS OCC	TBD	OPEN
3/21/2022	3804 BOLLINGER RD	SALTZER	OTHER	STATUS OCC	TBD	OPEN
3/21/2022	408 BELVEDER RD	TABASSUM	OTHER	STATUS OCC	CORRECTED	CLOSED
3/21/2022	613 ALTAVISTA	ALI	OTHER	STATUS OCC	TBD	OPEN
3/27/2022	3538 N. 6TH	BASKIN	PROPERTY	EXTERIOR MAINTENANCE	7/25/2022	OPNE
5/6/2022	415 LATSHMERE	BASKIN	OTHER	STATUS OF OCC REPORT	7/25/2022	OPEN
5/6/2022	3538 N 6TH	BASKIN	OTHER	STATUS OF OCC REPORT	7/25/2022	OPEN
5/16/2022	3538 N. 6TH	BASKIN	OTHER	STATUS OF OCC REPORT	7/25/2022	OPEN
5/25/2022	46 N. 34TH ST	EPPLER LLC	PROPERTY	SANITATION ISSUE	TBD	OPEN
6/1/2022	405 LARRY DRIVE	TU	OTHER	ANIMAL ISSUE	7/11/2022	OPEN
6/1/2022	Multiple properties	KHAN	OTHER	STATUS OF OCC REPORT	7/11/2022	OPEN
6/1/2022	3506 BELAIR ROAD	ENDERS	OTHER	STATUS OF OCC REPORT	7/11/2022	OPEN
6/1/2022	3523 N. 4TH	WILLIAMS	PROPERTY	GRASS	7/11/2022	OPEN
6/3/2022	99 SHELL ST	LESTER	PROPERTY	GRASS	TBD	OPEN
6/3/2022	99 SHELL ST	LESTER	PROPERTY	EXTERIOR MAINTENCE	TBD	OPEN
6/3/2022	2417 HIGHLAND AVE	HICKS	PROPERTY	EXTERIOR MAINTENANCE	TBD	OPEN
6/3/2022	205 WOOD ST	MING	PROPERTY	EXTERIOR MAINTENANCE	TBD	OPEN
6/3/2022	205 WOOD ST	MING	PROPERTY	SANITATION	TBD	OPEN
6/3/2022	99 SHELL ST	LESTER	PROPERTY	EXTERIOR STRUCTURE	7/5/2022	OPEN
6/21/2022	3702 3RD ST	GLASSER	PROPERTY	EXTERIOR SANITATION	TBD	OPEN
6/27/2022	2408 BROWN STREET	ROBINSON	PROPERTY	EXTERIOR SANIITATION	TBD	OPEN
6/27/2022	2408 BROWN STREET	ROBINSON	PROPERTY	INOPERABLE VEHICLE	TBD	OPEN
6/29/2022	2427 CLAYTON AVE	CTP FUNDING	PROPERTY	GRASS/SANITATION	TBD	OPEN

## WEBSITE

### JUN STATISTICS

**Total Users: 6,484**
**Sessions: 9,411**
**New Users: 5,777**

Device Usage	
Desktop	3094
Mobile	3210
Tablet	121

Default Channel	
Organic Search	4,586
Direct	1,780
Referral	130
Social	94

Behaviors	
Average Session Duration	0:02:06
Bounce Rate	41.8%
Page Views	22,659
Pages/Session	2.41
Number of Sessions/User	1.45

### TOP 10 PAGES

#	PAGE	HITS
1	recreation catalog	1,128
2	sewer payment	740
3	Susquehanna Connect	672
4	staff email	647
5	newsletter	255

#	PAGE	HITS
6	ecodes	207
7	civicplus	204
8	pennwaste	192
9	yard waste	119
10	maps	111

## E-CODE (Ordinance)

### TOTALS (Last 12 Months)

**Total Views:**
**37,166**
**Total Unique IPs:**
**4,295**

### VIEWES BY MONTH 2022

Jan	1957	Apr	4049	Jul	0	Oct	0
Feb	2712	May	4099	Aug	0	Nov	0
Mar	3372	Jun	3828	Sept	0	Dec	0

### TOP 10 SEARCHES

30 days		
1	distance from property li	15
2	building	12
3	building permits	12
4	property lines	12
5	redistrict	10
6	shed	10
7	bees	7
8	Chapter 27	7
9	drug	7
10	fence	7

Last 12 Months		
1	relevance	717
2	construction hours	410
3	impervious	256
4	shed	179
5	clear sight triangle	154
6	building permit	128
7	porch	128
8	r2	128
9	cambria	102
10	highway zoning us	102

## SOCIAL MEDIA

### FACEBOOK

<b>Total Page Followers</b>	<b>1,629</b>
New Page Followers	11
Reactions	43
Shares	57

Photo Views	52
Post Reach	153
Post Engagement	326
Link Clicks	0

### NEXTDOOR

<b>Members</b>	<b>5,514</b>
New Members	68
Housholds	4200
Agency Posts	1

Note:

## SUSQUEHANNA CONNECTS

	JUN	YTD
New Reports Created	52	171
Reports Closed	14	64
Days to Closed	5.5	18

### TOP 10 PAGES

#	REPORT	JUN
1	Property Maintenance	16
2	Other	8
3	Pothole	6
4	Vegetation	6
5	Trees	5
6	Stormwater	3
7	Animal Issue	2
8	Traffic Signal	2
9	Earth Moving	1
10	Illegal Dumping	1

#	REPORT	YTD
1	Pothole	36
2	Property Maintenance	36
3	Other	24
4	Stormwater	11
5	Vegetation	11
6	Trees	10
7	Trash & Recycling	8
8	Animal Issue	7
9	Vehicle Concern	6
10	Street Sign	4

# Overview Report 01.06.2022-30.06.2022

## Volume of Conversations

# 121% ▲

Compared to the monthly average

7,069 Interactions analyzed

## Sentiment Analysis



## Trending Topics Compared to the monthly average

Interactions

Public Safety ▲ 197% 4,715

Human Relations and Services ▲ 89% 707

Education ▲ 29% 569

Parks and Recreation ▲ 126% 308

Public Works ▲ 39% 169

## Leading Projects

Undo removal



### ▲ x 4.9

3,838 Interactions analyzed



### ▲ 8.55%

1,565 Interactions analyzed



### ▲ x 2.0

332 Interactions analyzed



July 8, 2022

To: Susquehanna Township Authority  
 From: Madison Smith  
 RE: Stormwater Report for June 2022

In the month of June 2022 stormwater staff hosted our 2<sup>nd</sup> Annual Rain Barrel Workshop, attended various project meetings, and reviewed project scopes. Please see below for YTD totals on Stormwater Program Fee and MS4 Program Activities.

Susquehanna Township partnered with the Dauphin County Conservation District once again, on a Rain Barrel Workshop offered to Susquehanna Township residents. Our sign-ups were completed through our Parks and Recreation Department’s CivicRec site, which stream-lined the registration process. We had a total of 34 people register for the event, and 27 people attend the workshop. All rain barrels were picked up and one lucky attendee received a painted rain barrel from our partnership with the school district’s art students.

Stormwater staff worked on a utility service adjustment letter to provide to residents when a Stormwater Fee Adjustment occurs while reviewing impervious area assessments. This was created to provide an update to those properties which received a change upwards or downwards of their Stormwater Fee. Stormwater staff also provided reminder letters to Stormwater Management Program Fee Credit Holders regarding their Annual Documentation. We received very few Annual Documentations this year. As the program continues to develop, we plan to initiate a guidance program to engage credit holders this upcoming year to educate them on completing their Annual Documentation and oversight on maintenance procedures.

At the end of the month (June), we received correspondence from PennDOT regarding the IFB for our latest Joint Pollution Reduction Plan projects. Currently, the bids are under review as we coordinate with all parties on awarding an applicant the contract.

Please see Nathan Bragunier’s Department Report for a memo regarding upcoming emergency repairs on stormwater infrastructure. Please let me know if anyone has any questions.

	<i>Inspections</i>	<i>Pre-Application Mtgs</i>	<i>Credits</i>	<i>Appeals</i>	<i>Plans Reviewed</i>	<i>Complaints</i>	<i>Minimum Control Measures</i>	<i>PEOP</i>	<i>PIPP</i>	<i>IDDE</i>	<i>Construction</i>	<i>PCSM</i>	<i>Housekeeping</i>
<i>January</i>	1				13	1		1	1	1	1		
<i>February</i>	5		2	69	78	6			17	3			1
<i>March</i>	6		1	2	50	3	3	1	3	3	2		
<i>April</i>	9				40	2	1		1	3	3		4
<i>May</i>	10			6	36	13	1	2	1	4	4		1
<i>June</i>	5		28	14	5	3		36	2	2	2		6
<i>July</i>													
<i>August</i>													
<i>September</i>													
<i>October</i>													
<i>November</i>													
<i>December</i>													
<b>YTD</b>	<b>38</b>	<b>0</b>	<b>31</b>	<b>92</b>	<b>252</b>	<b>28</b>	<b>6</b>	<b>40</b>	<b>25</b>	<b>16</b>	<b>11</b>	<b>21</b>	

Respectively,

Madison Smith  
 Stormwater Management Program Coordinator

Stormwater Field Technician  
MS4 Monthly Report



In the month of June 2022, stormwater field technician completed inspections on BMPs, responded to residential and other complaints, and worked on outfall reconnaissance. Please see below for YTD totals on stormwater tasks and MS4 Program Activities.

Stormwater staff continued working on Asylum Run outfalls. We completed inspections on 29 outfalls and map changes for Asylum Run stormwater inventory. We also completed, 13 Post Construction Stormwater Management facility inspections. With each inspection and field reconnaissance, we are working to update our stormwater GIS information to accurately represent our infrastructure.

Another successful Rain Barrel Workshop was held on June 15 taught by DCCD. Residents were educated on stormwater runoff and how it affects our environment, as well as what they can do around their homes. DCCD also provided excellent guidance on the installation and maintenance of the rain barrels to the homeowners. Each person that signed up for workshop received a rain barrel. Stormwater staff continued to work on an electronic all staff training on stormwater in preparation of MS4 Permit requirements, as well as PADEP MS4 Program Inspection.

Stormwater staff completed an Erosion and Sediment Control inspection in Mountindale at an active construction site. Stormwater staff continues to investigate residential concerns in order to provide effective and efficient responses.

Sincerely,

Cody Lyons  
Stormwater Field Technician

	Construction Inspections	Inspections	Complaints	Minimum Control Measures	PEOP	PIPP	IDDE	Construction	PCSM	Housekeeping
January										
February										
March	2	4	3		1	2	6	4		1
April			4				13		7	1
May		48	5		2		34		13	1
June	2	45	1		1		29	1	13	
July										
August										
September										
October										
November										
December										
<b>YTD</b>	<b>4</b>	<b>97</b>	<b>13</b>		<b>4</b>	<b>2</b>	<b>82</b>	<b>5</b>	<b>33</b>	<b>3</b>

## SUSQUEHANNA TOWNSHIP HIGHWAY DEPARTMENT

NINETEEN HUNDRED FIFTY FIVE ELMERTON AVENUE,  
HARRISBURG, PENNSYLVANIA 17109 PHONE (717) 233-7143



### JUNE GENERAL WORK REPORT

**06/30/2022**

1. SIGN WORK ---- INSTALLED NEW SIGNS AND REPAIRED DAMAGED SIGNS.
2. PUMPED STAGNANT WATER OUT OF WEDGEWOOD POOL.
3. SEALED PATCHES & INLETS.
4. SWEPT STREETS AROUND TOWNSHIP.
5. MILLED & PATCHED  
PAXTONCHURCH RD., DEER PATH RD., & 36<sup>TH</sup> ST.
6. REPAIRED INLETS.  
2302 FARGREEN RD., 4423 PAXTONCHURCH RD.,  
& 4521 SCOOHOUSE LN..
7. CLEANED INLETS AROUND TOWNSHIP.
8. ROADSIDE MOWING.
9. TRIMMED OVER GROWTH PELHAM SWALE.
10. REMOVED SHED FROM McNAUGHTON PARK.
11. FLAGGED FOR CHEMUNG SUPPLY FOR GUIDE RAIL REPLACEMENT.

12. K. McCANN, T. MEASE, D. WESTHAFFER, A. WOLENSKY ATTENDED BMP (BEST MANAGEMENT PRACTICE) MAINTENANCE TRAINING
13. WALKED SEWER RIGHT OF WAYS.
14. REPLACED EXHAUST FAN APPLE TREE PUMP STATION
15. AUTHORITY EMPLOYEES ATTENDED SAFETY DAY @ YORK FAIRGROUNDS.
16. OMNI BOX CALLED WAYNE AVE. PUMP STATION BOTH PUMPS FAILED & HIGH WET WELLS. AUTHORITY STAFF FOUND A TOY CAR IN THE CATCH BASKET & BOTH PUMPS CLOGGED WITH DEBRIS, THEY REMOVED THE CAR & UNCLOGGED THE PUMPS.
17. CHECKED PUMPS & GEN-SETS.
18. RESPONDED TO 192 PA ONE CALLS.
19. TELEVISED 1,919FT SEWER. 463FT STORM.
20. FLUSHED & ROOT CUT 5,850FT OF SEWER LINES.
21. INVESTIGATED 1 SEWER COMPLAINT 1 BLOCKAGE

**SUSQUEHANNA TOWNSHIP HIGHWAY DEPARTMENT  
MONTHLY REPORT**

<b>JUNE</b>	
<b>JOB DESCRIPTION</b>	<b>HOURS</b>
Mechanic	248
Crew Leader	128
Operator	56
Tradesman	0
Lt Equipment Operator	392
Sign Maint. Technician	40
Truck Driver	140
Laborer	152
Foreman	120
Mechanic 1	460
Mechanic 2	0
<b>TOTAL PEOPLE HOURS</b>	<b>1736</b>
<b>JOB PERFORMED</b>	<b>HOURS</b>
Mechanic Maintenance	248
Equipment Maintenance	0
Garage Maintenance	0
Inlet Cleaning	0
Inlet Repair	24
New Inlets	0
Pipe Jobs	0
Training	64
Roadside Mowing	40
Clean Ditch Lines	0
Trimming Trees	0
Park Maintenance	0
Paving	0
Blacktop Milling	104
Hauling Stones/Waste	0
Snow & Ice Removal	0
Street Sweeping	304
Patching Pot Holes	196
Sign Work	80
General Work	152
Grind Woody Waste	0
Check Pumps	272
Flush	8
TV	48
Pa1 Calls	196
Clean Wet Wells	0
<b>TOTAL JOB HOURS</b>	<b>1736</b>
<b>Submitted By: Travis Mease</b>	
<b>DATE SUBMITTED</b>	
July 8, 2022	



369 East Park Drive  
Harrisburg, PA 17111  
717.564.1121  
www.hrg-inc.com

## MONTHLY ENGINEER'S REPORT

### Susquehanna Township

Attn: Dave Pribulka  
Report Period: 06/01/2022 - 06/30/2022  
HRG Project Number: R000242.0001  
JULY 7, 2022

\*Note: Italicized text identifies items unchanged since previous report(s)

#### Meetings Attended (R000242.0001):

1. Board of Commissioners Meeting June 9, 2022
2. Board of Commissioners Workshop Meeting June 23, 2022
3. Planning Commission Meeting June 27, 2022

#### Subdivision and/or Land Development Plan(s) Reviewed (R000242.0002):

1. Houses at Oakhurst - Subdivision Plan {HRG #1238}
2. Townes at Margaret's Grove Phase 3B - Land Development Plan {HRG #1264}
3. Susquehanna Township Union Greene Ph. 3C - Land Development Plan {HRG #1265}
4. 5213 & 5215 N. Front Street - Land Development Plan {HRG #1266}
5. Estates at Margaret's Grove Ph. 2 - Land Development Plan {HRG #1267}

#### Stormwater Management Plan(s) Reviewed/Inspected (R000242.0475):

1. 2400 Wayne Avenue {HRG #047}

#### Improvement Guarantee Estimates/Reductions & Maintenance Guarantee Recommendations (R000242.0002):

1. Townes at Margaret's Grove Phase 3A - IG Recommendation #1 {HRG #1249}

#### Construction Observation Services Performed (R000242.0002):

1. Margaret's Grove LDP {HRG #1096}
2. Laurel Hills LDP {HRG #1166}
3. Stray Wind Farms Phase 7 {HRG #1244}
4. Enclave at Elmerton LDP {HRG #1247}
5. Terraces at Maplewood {HRG #1248}

### Road Cut Permit Improvement Guarantee Estimates (R000242.0187):

1. 3485 N. 3<sup>rd</sup> Street – Sanitary Sewer Repair
2. 4439 Saybrook Lane – Comcast Installation

### Drainage/Engineering Project(s) Status:

1. General Drainage/Engineering {HRG #R000242.0007}
  - > *Phase 037 – 2608 Catherine Street – Met with Property Owners and Township Staff. Reviewed site history and previous completed Township projects. Provided Township with previously completed Concept Plans for drainage issue. Township televised storm drainage on Catherine Street. Township has determined that they can perform the work.*

HRG met again with Township staff on June 2nd to discuss issues being brought forth by residents and several possible solutions (storm sewer system/macadam curbing/paved swale). Township to further evaluate and reach out to HRG as needed.
2. MS4 {HRG #R000242.0451}
  - > Provided MS4 related assistance to Township staff as requested.
3. North Galen Road at Fox Hunt Lane Drainage Project {HRG #R000242.0502}
  - > HRG has received a quote from the Crawshaws relative to the landscaping and hardscaping items and has sent the quote to the Township for their review and consideration on whether they would like to include the quote into the easement agreement. HRG will coordinate with the Township Solicitor to finalize all easement agreement documentation. HRG is also currently working with Township staff and the property owners to finalize the plan and terms of the easements.
  - > HRG will then provide the Township a proposal to undertake services related to project bidding, construction contract administration, and construction observation.
4. Stormwater Capital Improvements Projects {HRG #R000242.0518}
  - > *HRG developed scopes of work and budget figures for nine stormwater capital improvement projects located at various locations around the Township. The projects under consideration aim to mitigate known stormwater infrastructure, flooding, and streambank erosion issues currently impacting the Township.*

### Transportation Project(s) Status:

1. Traffic Studies {HRG #R000242.0005}
  - > *Linglestown & Crooked Hill*
    - o *Township received a complaint regarding side street green time and delays, specifically during off-peak times. ATS confirmed the intersection is properly programmed and equipment is working; signal is operating per permit. Susquehanna Township requested that HRG evaluate AM and PM peak timing to determine if changes are appropriate. HRG observed the intersection during both peak periods and recommends a programming modification. ATS indicated this is now working properly.*
    - o *Township received concern about pedestrian safety crossing this intersection. HRG will finalize memo and recommendations and send to the Township.*

- > *Schoolhouse Lane – HRG evaluating application of additional speed humps. HRG will finalize memo and recommendations and send to the Township.*
- > *Linglestown & Fargreen*
  - o *Township received complaints regarding signal timing. HRG conducted field view. It does not appear that the intersection timing is programmed properly. HRG is coordinating with ATS for verification.*
  - o *Traffic counts received on 2/14 to evaluate the need for a left turn arrow from Route 39 onto Fargreen. Left turn phase is not warranted, HRG finalizing memo for Township.*
- > *Linglestown and Sturbridge*
  - o *Township received complaints on signal timing. HRG conducted field view. It does not appear that the intersection timing is programmed properly. HRG is coordinating with ATS for verification.*
- > *Montrose Street Truck Restriction*
  - o *Chief Martin requested HRG prepare a truck restriction study to support the existing truck restriction posted along Montrose St from Front St to 6th Street.*
  - o *Study finalized 6/3 and sent to Township.*
- > *Union Deposit and Progress Avenue*
  - o *Township requested that HRG evaluate the need for a flashing left turn arrow along Progress Avenue (turning onto Union Deposit Road) so that the movement may be protected-permitted at certain off-peak times of the day.*
  - o *HRG is evaluating feasibility and required traffic signal pole/controller modifications.*
  - o *Count data has been obtained and analysis will be developed once determination of a flashing yellow arrow is complete.*
- > *License Plate Recognition Equipment – Rekor is updating traffic signal permits to reflect this installation of license-plate reader equipment. HRG reviewed updated plans; all comments addressed as of 6/6/22. Susquehanna Township passed TSMAs for the signal application. Signal plans have been submitted to PennDOT for review.*
  - o *PennDOT requires documentation that "the existing structures can adequately support the LPRC, that it will not interfere with the existing equipment and that it will not be a distraction to drivers". Rekor/design team will address this requirement.*

## 2. Paxton Church Road Rehabilitation {HRG #R000242.0503}

- > *HRG is progressing the final design and permitting.*
  - o *Permit is in review.*
  - o *ROW exhibits are complete and valuation forms have been provided for the Township for review and offers placed on letterhead. HRG will be contacting property owners once offer letters are ready.*
  - o *Final design and bid documents prepared and sent to Township for review.*
  - o *Bidding following receipt of permit and resolution of utility relocations.*



## Recreation Project(s) Status:

1. Boyd Park Phase 2 (# R000242.0520)
  - > *The NPDES, General Permit GP-02, and General Permit GP-07 have all been approved, and authorization notices have been provided to the Township.*
  - > *HRG and Township staff determined construction of a permanent restroom at the Park would not be economically feasible due to the absence of utilities in Continental Drive. Portable toilet facilities will be provided.*
  - > *DCNR has approved the Final Bid Documents.*
  - > *Three (3) bids were received on June 30, 2022 and are summarized below:*
    - o *Matthews Construction: \$473,166.17*
    - o *KLA, LLC: \$810,533.66*
    - o *Construction Masters Services, LLC: \$1,085,546.60*
  - > *HRG is reviewing the bid documents and researching the apparent low bidder.*
  - > *A Letter of Recommendation will be provided to the Township based upon HRG's findings and the Solicitor's review of the bid documents. The Letter will be provided for consideration at the July 28, 2022 Workshop Meeting.*
2. Conceptual Planning for Recreational Field (# R000242.0513)
  - > *The Conceptual Planning has been completed and is currently being reviewed by the Township.*
3. Conceptual Planning for Union Deposit Tract (# R000242.0515)
  - > *HRG is coordinating with Township staff regarding the development of conceptual-level sketch design drawings for potential passive recreational use of the parcel.*
  - > *HRG is coordinating with a Frisbee Golf course designer on feasibility and potential course configuration.*

## Municipal Project(s) Status:

1. Susquehanna Union Green HOP Permitting and Construction
  - > *The initial HOP phase of the project to open the driveway on Linglestown Road is complete.*
  - > *The second phase of work for the roadway improvements on Progress Avenue including the signals and pedestrian crossings at Linglestown Road and Garrison Avenue has started construction and anticipated to be complete in fall 2022.*
  - > *The final phase of the project includes improvements at Progress and Paxton Church Road. HRG is working on the permit approval for the project with construction expected to occur in summer 2022.*
2. Roadway Pavement Management Plan (RPMP) Update
  - > *Scope of Work for the Roadway Pavement Management Plan update approved by the Township on 4/28/22.*
  - > *Road scan to be completed by the end of August 2022.*
  - > *Updated RPMP to be delivered in September 2022.*
3. Edgemont Community Park ADA Accessibility Improvements
  - > *HRG submitted a proposal to the Township to design ADA accessibility improvements for the playground facilities at Edgemont Community Park.*

HERBERT, ROWLAND & GRUBIC, INC.

A handwritten signature in black ink, appearing to read 'A. Greenly', written in a cursive style.

Alex Greenly, P.E.

## **Parks and Recreation Departmental Report:**

### **Park/Playground:**

**Boyd Park:** Phase 2 bids were opened on June 30<sup>th</sup> and a recommendation to reject the bids by HRG due to the high bids and rebid with some changes to the plan.

**Logan Park:** Storm water continues cause damage to the trail and the department is currently working with HRG to remedy the situation. Should be receiving a correction design for the trail runoff.

**Veterans Park:** Fit Court is in and we are waiting for the installation of the concrete pad.

**Veterans Park Trail:** Trail has been paved and working with HRG to identify a few issues.

**Christian McNaughton Memorial Park:** New storage shed complete and now working with Mr. McNaughton on a new park sign.

**Crown Point Park:** Developing a timeline for possible grant application for the replacement of the playground.

**Edgemont Park:** Working with Susquehanna Township Police Department to help curtail vandalism issues.

### **Apple Creek Farms:**

**Donald B Stabler Memorial Park.**

### **Plum Alley Park:**

### **Beaufort Hunt Playground:**

**Shutt Mill Park:** Stream bank restoration has been completed waiting for 70% stabilization for the site to be opened

### **Margaret's Grove Park:**

### **Olympus Heights Park:**

**Program Report:**
**Spring Programming:**

Spring Program Registration is going well as of July 11, 2022, we have currently 1345 registrations.

Here are some notable registrations for the summer:

**Summer Day Camp Registrations:**

Summer Day Camp	Week of August 1-4	41
Summer Day Camp	Week of July 11-14	53
Summer Day Camp	Week of July 18-21	51
Summer Day Camp	Week of July 25-28	47
Summer Day Camp	Week of July 5-7	54
Summer Day Camp	Week of June 20-23	54
Summer Day Camp	Week of June 27-30	63

Summer Playground	Crown Point Playground June 20-24	14
Summer Playground	Crown Point Playground August 1-5	14
Summer Playground	Crown Point Playground July 11-15	14
Summer Playground	Crown Point Playground July 18-22	10
Summer Playground	Crown Point Playground July 25-29	11
Summer Playground	Crown Point Playground July 5 - July 8	13
Summer Playground	Crown Point Playground June 27- July 1	16
Summer Playground	Stabler Playground August 1-5	4
Summer Playground	Stabler Playground July 11-15	8
Summer Playground	Stabler Playground July 18-22	6
Summer Playground	Stabler Playground July 25-29	8
Summer Playground	Stabler Playground July 5 - July 8	4
Summer Playground	Stabler Playground June 20 - 24	9
Summer Playground	Stabler Playground June 27- July 1	13
Summer Playground	Veterans Park Summer June 20-24	19
Summer Playground	Veterans Park Playground August 1-5	20
Summer Playground	Veterans Park Playground July 11-15	20
Summer Playground	Veterans Park Playground July 18-22	19

Summer Playground	Veterans Park Playground July 25-29	20
Summer Playground	Veterans Park Playground July 5 - July 8	20
Summer Playground	Veterans Park Playground June 27- July 1	19

**Summer Playground Registrations:**

We have a full compliment of staff for the Day Camp and Playground Sites. The staff have been doing an excellent job and Heavenly has developed a very strong program and is running very well overall. We continue to fill space week to week as is available.

**Administration:**

**Goal Setting:** Working through the 2021/2022 Goals

**Pavilion Rentals:** We continue to book rentals at the various pavilions as available.

**Newsletter:** Strong response to the newsletter and I will have a deadline for the fall newsletter shortly.

**Program Survey:** The department is currently conducting a survey to better guide what type of recreational programming we plan for the future. Currently we have 240 started surveys and 156 completed surveys. I will be working on developing a report and sharing it with the RAC and the Board of Commissioners in August.

**CAGA:** Will be interviewing a possible peer to peer consultant for the Peer to Peer Grant that was awarded by DCNR for CAGA that the township applied for.

**ORDINANCE NO. 22- \_\_\_\_\_**

**AN ORDINANCE OF THE TOWNSHIP OF SUSQUEHANNA, COUNTY OF DAUPHIN, PENNSYLVANIA AMENDING THE SUSQUEHANNA TOWNSHIP ZONING ORDINANCE TO DELETE THE DEFINITION “MUNICIPAL, COUNTY, STATE AND FEDERAL BUILDINGS AND FACILITIES,” TO AMEND THE DEFINITION “WHOLESALE TRADE,” AND TO ADD A NEW DEFINITION OF “VEHICLE SALVAGE/RECYCLING FACILITY”; TO AMEND PERMITTED USES IN ALL DISTRICTS IN ACCORDANCE WITH THE DELETED, AMENDED AND ADDED DEFINITIONS; TO PERMIT A VEHICLE SALVAGE/RECYCLING FACILITY IN THE GENERAL INDUSTRIAL DISTRICT AS A SPECIAL EXPECTATION USE, AND TO PROVIDE SPECIFIC STANDARDS FOR A VEHICLE SALVAGE/RECYCLING FACILITY; AND TO EXEMPT THE USES, LAND, AND STRUCTURES OF THE TOWNSHIP AND ITS MUNICIPAL AUTHORITIES FROM THE ORDINANCE.**

***WHEREAS,*** The Board of Commissioners of Susquehanna Township, Dauphin County, Pennsylvania, under the powers vested in it by the “First Class Township Code” of Pennsylvania and the authority and procedures of the “Pennsylvania Municipalities Planning Code,” *as amended*, as well as other laws of the Commonwealth of Pennsylvania, does hereby enact and ordain the following amendment to the text of the Susquehanna Township Zoning Ordinance; and

***WHEREAS,*** the Board of Commissioners of Susquehanna Township desires to amend its Zoning Ordinance by deleting the definition “Municipal, County, State and Federal Buildings and Facilities” and deleting such use from permitted uses in all Zoning Districts of the Township of Susquehanna; and

***WHEREAS,*** the Board of Commissioners wishes to exempt the structures, land and uses of the Township and its Municipal Authorities from the application of the Zoning Ordinance; and

***WHEREAS,*** the Board of Commissioners of Susquehanna Township desire to create specific requirements for vehicle salvage/recycling facilities in the Industrial-General Zoning District.

***NOW, THEREFORE,*** be it enacted and ordained by the Board of Commissioners of Susquehanna Township, Dauphin County, Pennsylvania, and the same is hereby ordained and enacted as follows, to wit:

SECTION 1: Chapter 27 (Zoning), Part 2 (Definitions), Section 27-204 (List of Definitions) of the Code of Ordinances of Susquehanna Township, is hereby amended as follows:

- A. To delete in its entirety the definition of “Municipal, County, State and Federal Buildings and Facilities.”
- B. To add a new definition, alphabetically, of “Vehicle Salvage/Recycling Facility” to read as follows:

**VEHICLE SALVAGE/RECYCLING FACILITY** - Any lot or structure used for dismantling motor vehicles for the purpose of selling for scrap or reselling used motor vehicle parts. The deposit or storage on a lot of two or more unlicensed, wrecked, or disabled vehicles, or the major part thereof, shall also be deemed to constitute a vehicle salvage/recycling facility. (A disabled vehicle is a vehicle intended to be self-propelled that shall not be operable under its own power for any reason or a vehicle that does not have a valid current registration plate or that has a certificate of inspection which is more than 60 days beyond the expiration date.)

- C. To amend the definition of “Wholesale Trade” to read as follows:

**WHOLESALE TRADE** - Establishments or places of business primarily engaged in selling new durable or nondurable goods to retailers; industrial, commercial, institutional, or professional business users; to other wholesalers; or acting as agents or brokers and buying merchandise for, or selling merchandise to, such individuals or companies.

**DURABLE GOODS WHOLESALERS —**

Wholesalers of motor vehicles and motor vehicle parts and supplies; furniture and home furnishing; lumber and other construction materials; professional and commercial equipment and supplies; metal and mineral; electrical goods; hardware, plumbing and heating equipment and supplies; machinery, equipment, and supplies; and miscellaneous durable goods.

**NONDURABLE GOODS WHOLESALERS —**

Wholesaler of paper and paper products; drugs and druggists sundries; apparel, piece goods, and notions; groceries and related products; farm product raw

materials; chemical and allied products; petroleum and petroleum products; beer, wine, and distilled alcoholic beverages; and miscellaneous nondurable goods.

SECTION 2: Chapter 27 (Zoning), Part 4 (C – Conservation Districts), Section 27-402 (Permitted Uses), Subparagraph 5 of the Code of Ordinances of Susquehanna Township is hereby amended to delete the use “Municipal, county, state, and federal buildings and facilities in accordance with §27-2038” and replace it with “[RESERVED].”

SECTION 3: Chapter 27 (Zoning), Part 5 (RC – Residential Country Districts), Section 27-502 (Permitted Uses), Subparagraph 7 of the Code of Ordinances of Susquehanna Township is hereby amended to delete the use “Municipal, county, state, and federal buildings and facilities in accordance with §27-2038” and replace it with “[RESERVED].”

SECTION 4: Chapter 27 (Zoning), Part 6 (R-1 – Low Density Residential District), Section 27-602 (Permitted Uses), Subsection 7 of the Code of Ordinances of Susquehanna Township is hereby amended to delete the use “Municipal, county, state, and federal buildings and facilities in accordance with §27-2038” and replace it with “[RESERVED].”

SECTION 5: Chapter 27 (Zoning), Part 7 (R-2 – Medium Density Residential Districts), Section 27-702 (Permitted Uses), Subsection 5 of the Code of Ordinances of Susquehanna Township is hereby amended to delete the use “Municipal, county, state, and federal buildings and facilities in accordance with §27-2038” and replace it with “[RESERVED].”

SECTION 6: Chapter 27 (Zoning), Part 8 (R-3 – High Density Single-Family Residential Districts), Section 27-802 (Permitted Uses), Subsection 4 of the Code of Ordinances of Susquehanna Township is hereby amended to delete the use “Municipal, county, state, and federal buildings and facilities in accordance with §27-2038” and replace it with “[RESERVED].”

SECTION 7: Chapter 27 (Zoning), Part 9 (R-4 – Residential Urban Districts), Section 27-902 (Permitted Uses), Subsection 10 of the Code of Ordinances of Susquehanna Township is hereby amended to delete the use “Municipal, county, state, and federal buildings and facilities in accordance with §27-2038” and replace it with “[RESERVED].”



SECTION 8: Chapter 27 (Zoning), Part 10 (BOR – Business-Office-Residential District); Section 27-1002 (Permitted Uses), Subparagraph 22 of the Code of Ordinances of Susquehanna Township is hereby amended to delete “Municipal Services” and replace it with “[RESERVED].”

SECTION 9: Chapter 27 (Zoning), Part 11 (CN – Commercial Neighborhood District), Section 27-1102 (Permitted Uses), Subparagraph 28 of the Code of Ordinances of Susquehanna Township is hereby amended to delete the use “Municipal, county, state, and federal buildings and facilities in accordance with §27-2038” and replace it with “[RESERVED].”

SECTION 10: Chapter 27 (Zoning), Part 12 (CH – Commercial Highway District), Section 27-1202 (Permitted Uses), Subparagraph 39 of the Code of Ordinances of Susquehanna Township is hereby amended to delete the use “Municipal, county, state, and federal buildings and facilities in accordance with §27-2038” and replace it with “[RESERVED].”

SECTION 11: Chapter 27 (Zoning), Part 13 (IG - Industrial General Districts), Section 27-1302 (Permitted Uses), Subparagraph 22 of the Code of Ordinances of Susquehanna Township is hereby amended to delete the use “Municipal, county, state, and federal buildings and facilities in accordance with §27-2038” and replace it with “[RESERVED].”

SECTION 12: Chapter 27 (Zoning), Part 13 (IG - Industrial General Districts), Section 27-1303 (Special Exception Uses) of the Code of Ordinances of Susquehanna Township is hereby amended to add the following new Subparagraph 6, to read as follows:

6. Vehicle Salvage Recycling Facility in accordance with §27-2050.

SECTION 13: Chapter 27 (Zoning), Part 14 (MU-1 Mixed Use Corridor – High Density District), Section 27-1402 (Permitted Uses), Subparagraph 39 of the Code of Ordinances of Susquehanna Township is hereby amended to delete the use “Municipal, county, state, and federal buildings and facilities in accordance with §27-2038” and replace it with “[RESERVED].”

SECTION 14: Chapter 27 (Zoning), Part 15 (MU-2 - Mixed Use Corridor – Special Purpose District), Section 27-1502 (Permitted Uses), Subparagraph 18 of the Code of Ordinances of Susquehanna Township is hereby amended to delete the use

“Municipal, county, state, and federal buildings and facilities in accordance with §27-2038” and replace it with “[RESERVED].”

SECTION 15: Chapter 27 (Zoning), Part 16 (COL – Commercial Office Limited District), Section 27-1602 (Permitted Uses), Subparagraph 16 of the Code of Ordinances of Susquehanna Township is hereby amended to delete the use “Municipal, county, state, and federal buildings and facilities in accordance with §27-2038” and replace it with “[RESERVED].”

SECTION 16: Chapter 27 (Zoning), Part 17 (TND-1: Traditional Neighborhood Development-1), Section 27-1903 (Permitted Uses), Subparagraph 31 of the Code of Ordinances of Susquehanna Township is hereby amended to delete “Municipal Services” and replace it with “[RESERVED].”

SECTION 17: Chapter 27 (Zoning), Part 20 (Use Regulations), Section §27-2038 (Public and Semi-Public Buildings Including Churches and Similar Places of Worship, Libraries, Community Activity Buildings, Educational Institutions [Other Than Elementary and Secondary Schools] and Municipal Buildings) of the Code of Ordinances of Susquehanna Township is hereby amended in its title to remove the words “Municipal Buildings,” to add the word “and” before “Educational Institutions,” and to have such title read as follows:

**§27-2038. Public and Semi-Public Buildings, Including Churches and Similar Places of Worship, Libraries, Community Activity Buildings, and Educational Institutions (Other Than Elementary and Secondary Schools).**

\*\*\*

SECTION 18: Chapter 27 (Zoning), Part 20 (Use Regulations) of the Code of Ordinances of Susquehanna Township is hereby amended to include a new Section 27-2050 to read as follows:

**§27-2050 Vehicle Salvage/Recycling Facilities.**

1. Minimum lot area shall be 10 acres.
2. The outdoor area devoted to the storage of vehicles, parts, and equipment shall be completely enclosed by an eight-foot-high, opaque fence which shall be set back at least 50 feet from all property lines and 100 feet

from residentially zoned properties and from all properties on which a residence exists.

3. The setback area between the fence and the lot lines shall be kept free of weeds and all scrub growth.
4. All completely enclosed buildings used to store vehicles, equipment, or parts shall be set back at least 50 feet from all property lines.
5. No vehicles, equipment, parts, or material may be stored or stacked so that it is visible from adjoining properties or roads.
6. All federal and commonwealth laws and ordinances shall be satisfied.
7. All vehicles shall be stored or arranged so as to permit access by fire-fighting equipment and to prevent the accumulation of water.
8. No material, oil, grease, tires, gasoline or similar products shall be burned at any time.
9. Any vehicle salvage/recycling facility shall be maintained in such a manner as to cause no public or private nuisance, nor to cause any offensive or noxious sounds or odors, nor to encourage the breeding or harboring of rats, flies, mosquitoes, or other vectors; and
10. No vehicle salvage/recycling facility shall be located on land with a slope in excess of 5%.
11. A stormwater management plan per Chapter 23 of the Susquehanna Township Ordinance is required to be approved and implemented on the site in the following areas to prevent or minimize the presence of pollutants in stormwater discharges:
  - A. Vehicle dismantling and maintenance areas
  - B. Vehicle parts, equipment, and material storage areas.
  - C. Vehicle, parts, and equipment cleaning areas.
12. A landscape plan for the entire tract shall be required. A landscape architect licensed by the Commonwealth of Pennsylvania shall be retained to complete such a plan to ensure the proper species, use and arrangement of plant materials. All areas of the development not

covered by impervious surfaces shall be landscaped and maintained with suitable ground cover and plants.

- A. An evergreen screen planting shall be planted and maintained at a height of not less than eight feet along the opaque fence.
- B. Buffers and screens shall be in accordance with § 27-2106(5) herein.

- 13. A license to operate issued by the Township shall be required as outlined in Chapter 13, Part 2 of the Susquehanna Township Municipal Code.

SECTION 19: Chapter 27 (Zoning), Part 23 (Off-Street Parking), Section 27-2302 (Off-Street Parking Requirements) of the Code of Ordinances of Susquehanna Township, is hereby amended to add the following new Subparagraph 4.D. to the Off-Street Parking Schedule to read as follows:

Category of Uses	Uses	Minimum Required Parking
4. Industrial Uses	D. Vehicle Salvage/Recycling Facilities	1 space for every employee on the largest shift plus 1 space for every 10,000 square feet of lot area, or 2 spaces for every 100 square feet of floor area, whichever is the greater.

SECTION 20: Chapter 27 (Zoning), Part 1 of the Code of Ordinances of Susquehanna Township, is hereby amended to change the title to such Part 1 to read as follows:

**SHORT TITLE, PURPOSE, COMMUNITY DEVELOPMENT OBJECTIVES, APPLICABILITY.**

SECTION 21: Chapter 27 (Zoning), Part 1 of the Code of Ordinances of Susquehanna Township is hereby amended to add new Section 27-105, which shall be

entitled “Inapplicability of Ordinance to Township and Municipal Authorities of Township,” and which shall read as follows:

**§27-105. Inapplicability of Ordinance to Township and Municipal Authorities of Township.**

1. This Chapter shall not apply to the uses, lands, and structures of the Township of Susquehanna.
2. This Chapter shall not apply to the uses, lands, and structures of any municipal authority created solely by the Township of Susquehanna.

SECTION 22: SEVERABILITY. If a Court of competent jurisdiction declares any provisions of this Amendment to be invalid in whole or in part, the effect of such decision shall be limited to those provisions expressly stated in the decision to be invalid, and all other provisions of this Zoning Amendment shall continue to be separately and fully effective.

SECTION 23: REPEALER. All provisions of Township ordinances and resolutions or parts thereof that are in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 24: ENACTMENT. This Amendment shall be effective five (5) days after the date of passage.

THIS ZONING ORDINANCE IS HEREBY ORDAINED AND ENACTED this \_\_\_\_ day of \_\_\_\_\_, 2022, by the Susquehanna Township Board of Commissioners.

ATTEST:

SUSQUEHANNA TOWNSHIP  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
David Pribulka  
Secretary

\_\_\_\_\_  
Frank Lynch  
President



## **SUSQUEHANNA TOWNSHIP POLICE DEPARTMENT**

1900 Linglestown Road, Harrisburg, PA 17110  
(717) 652-8265 Fax (717) 652-5628

**FROM: Robert A. Martin, Director of Public Safety**

**TO: Mr. David Pribulka, Township Manager**

**SUBJECT: Traffic Review 3500 Block of Schoolhouse Lane**

**DATE: 14 June 2022**

Attached is a review of a portion of Schoolhouse Lane that has incurred several severe accidents over the past several years. We engaged the assistance of "LTAP" to help provide an objective assessment of this location.


My recommendation is as follows:

- 1- Post the signage in the "suggested" portion of the study.
- 2- The second recommendation is to install speed hump number 4 from the 2017 traffic study.



## SUSQUEHANNA TOWNSHIP POLICE DEPARTMENT

1900 Linglestown Road, Harrisburg, PA 17110  
(717) 652-8265 FAX (717) 652-5628

**FROM:** Robert A. Martin, Director of Public Safety 

**TO:** Mr. David Kratzer, Township Manager

**SUBJECT:** Traffic Study for Speed Humps on Schoolhouse Lane

**DATE:** March 29, 2017

Attached is a traffic study performed by HRG relating to speed humps on Schoolhouse Lane. In this study there are four speed humps recommended between the intersection of Wood Street and Shell Street.

My recommendation is to only install two speed humps at this time. In looking at the overhead picture, my recommendation is for Location 2 and Location 3 on the map. I believe this may achieve the calming that is desired, and we can assess for a year with just these two.

# ***MEMORANDUM***

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**TO:** Dave Kratzer, Jr., ICMA-CM, Manager  
Rob Martin, Director of Public Safety  
Susquehanna Township

**FROM:** Eric J. Stump, P.E., PTOE  
Herbert, Rowland & Grubic, Inc.

**DATE:** March 17, 2017

**SUBJECT:** Schoolhouse Road Speed Humps

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## **Background**

The Susquehanna Township Police Department has noted safety concerns along Schoolhouse Road and recommends the installation of speed humps between Sheil Street and Wood Street. Susquehanna Township has requested that Herbert, Rowland, & Grubic Inc. (HRG) evaluate the roadway and identify suitable locations for the speed humps.

## **Field View**

HRG met with Township staff on January 11, 2017 and conducted a field view in order to review the existing conditions. The roadway is adequately posted for a 25 mph speed limit. Parking is restricted along the southern/western side of Schoolhouse Road. Curbing is generally provided along both sides of the road. Residential properties and driveways are located along both sides of the road.

## **Design considerations**

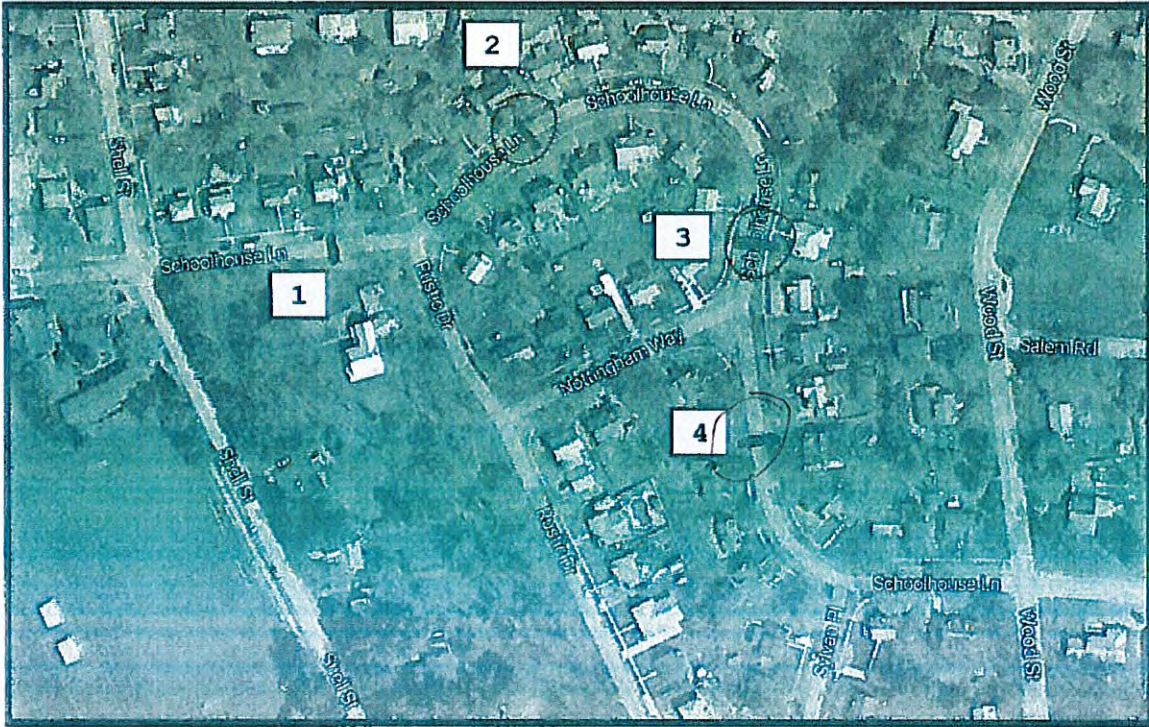
HRG consulted the recommendations of *Pennsylvania's Traffic Calming Handbook* (PennDOT Publication 383). The following considerations are relevant to this evaluation:

- Watts speed humps are appropriate for this type of roadway
- Speed humps should be provided at spacing between 250' and 600'
- Speed humps should not be placed on curves with a radius less than 300'
- Speed humps should be tapered near the curb edge to facilitate drainage
- Speed humps should not be placed immediately adjacent to a residential driveway

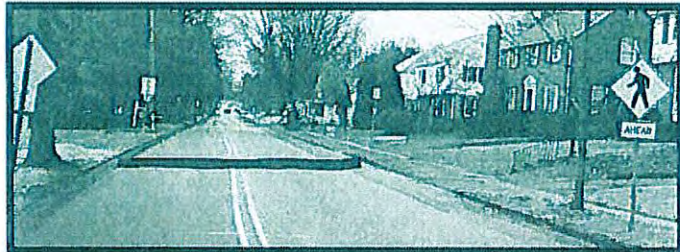
## **Recommendations**

Based on our review, HRG recommends the installation of four "Watts" speed humps along the roadway, located as shown on the aerial image below and further detailed in the photographs. A detail of a "Watts" speed hump is attached. The speed humps should be tapered near the roadway edge to facilitate drainage.





*Location #1 – Approximately 110 feet west of Rustic Drive, in front of 3508 Schoolhouse Road*



*Location #2 – Approximately 180 feet east of Rustic Drive, in front of 3516 Schoolhouse Road*



*Location #3 – Approximately 85 feet north of Nottingham Way, in front of 3532 Schoolhouse Road*



*Location #4 – Approximately 165 feet south of Nottingham Way, in front of 3540 Schoolhouse Road*



### *Signing and Pavement Markings*

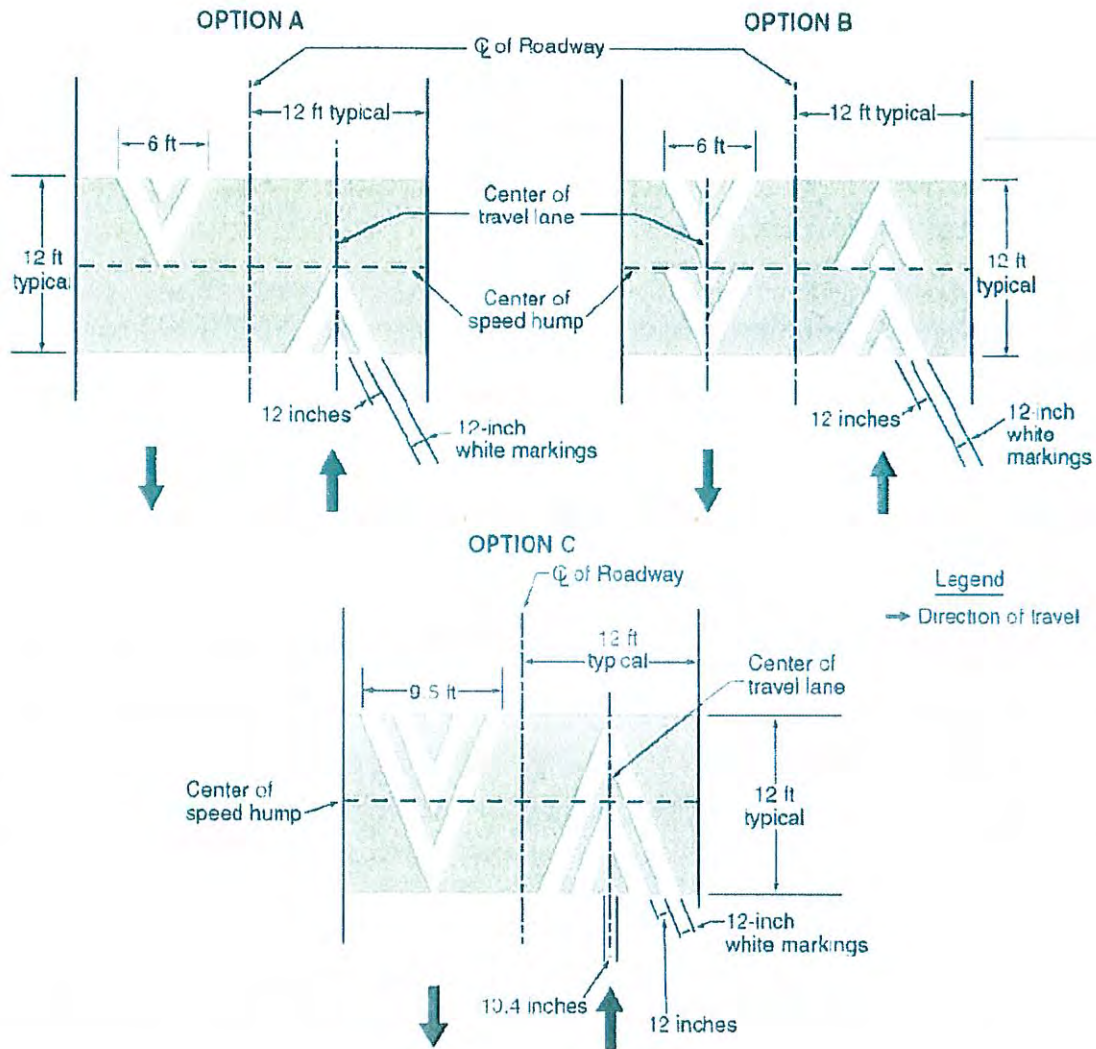
Signing should be provided for both directions of travel at each speed hump and 100' in advance. The signing should include "Speed Hump" (W17-1, 30"x30") and an Advisory Speed Plaque (15 MPH, W13-1P, 18"x18"). The advance signs should also include an "Ahead" (W16-9P, 24"x12") plaque. The existing Pedestrian Crossing Ahead sign (near 3510 Schoolhouse Road, shown in the picture for Location 1) should be removed or relocated in conjunction with the proposed signing and speed humps.

Striping should be provided on each speed hump and in advance of the speed hump, per the attached detail.

### **Public Outreach**

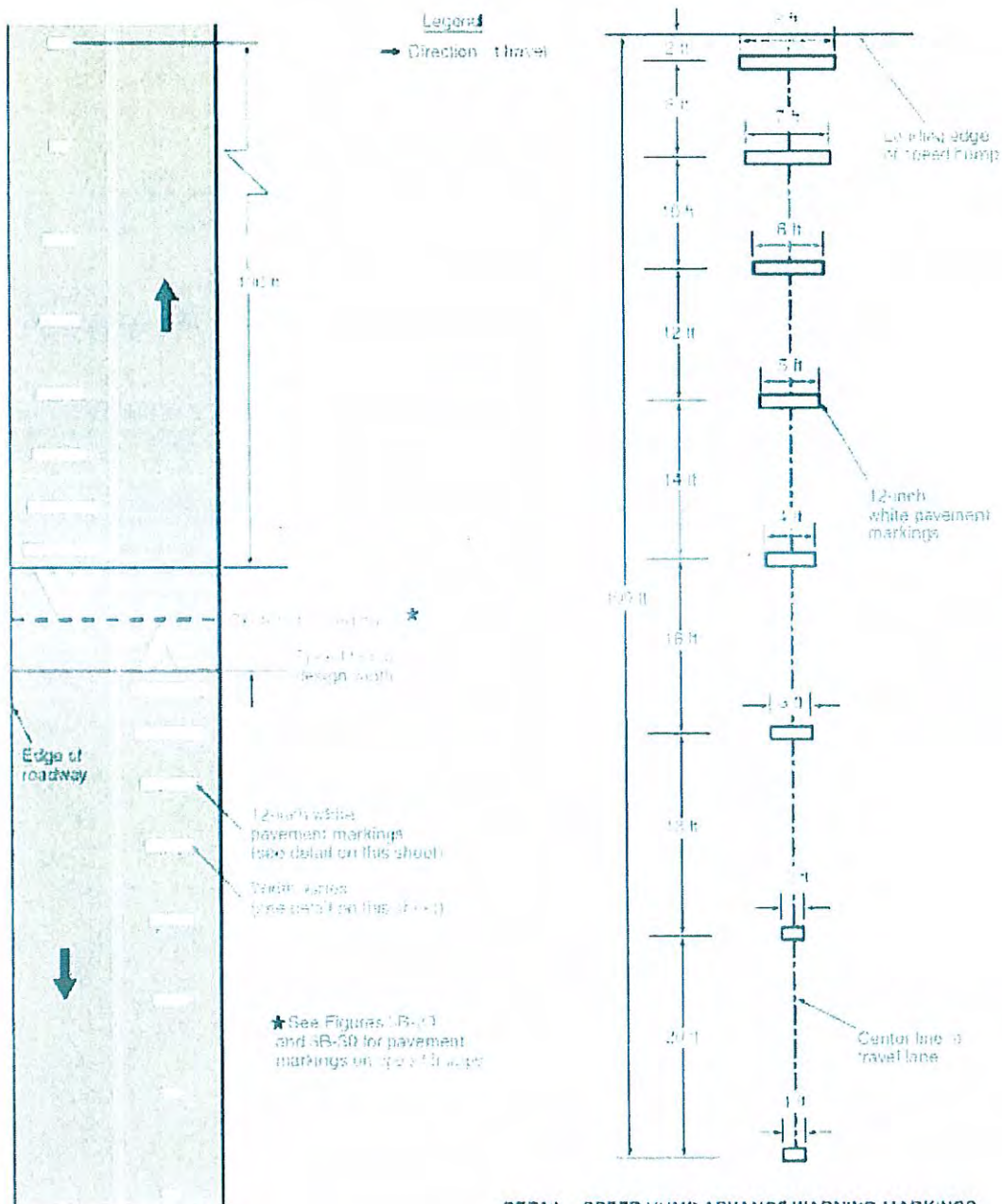
The recommendations have been presented to property owners along the Schoolhouse Road corridor. Of the 30 residents that responded, 29 of the 30 (97%) approved of the recommended speed humps. As this is well in excess of the 70% approval suggested by PennDOT's *Traffic Calming Handbook*, it is recommended that the speed humps be installed.

### Pavement Markings for Speed Humps without Crosswalks



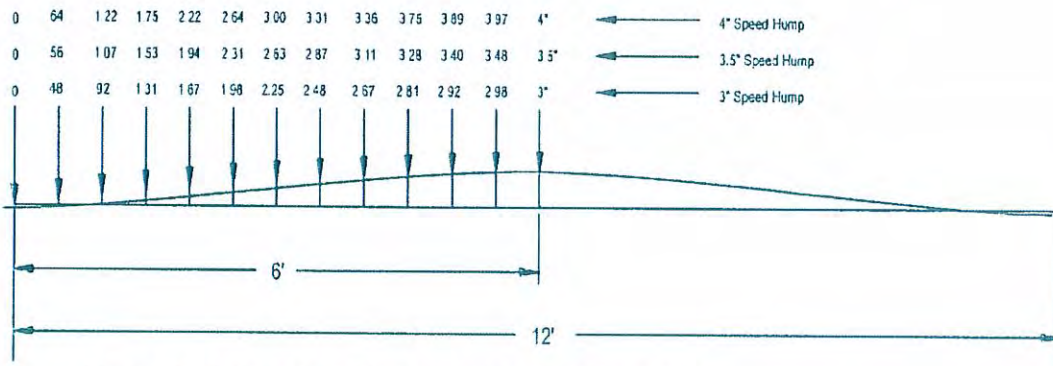
Note: All signing and pavement markings should utilize the latest applicable standards and manuals.

Detail – Advance Warning Markings for Speed Humps



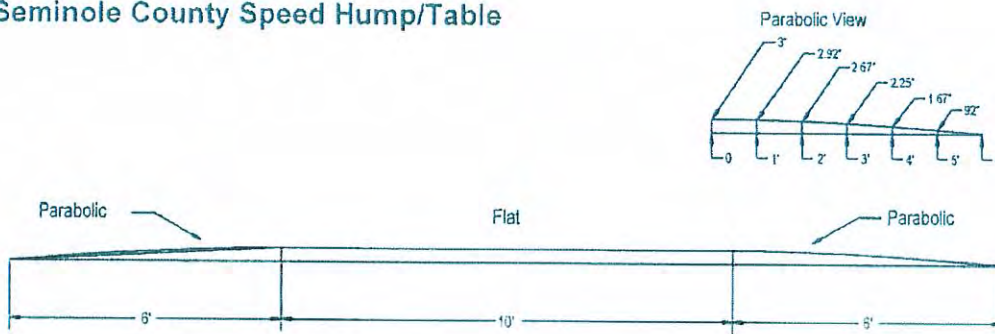
Note: All signing and pavement markings should utilize the latest applicable standards and manuals.

### Watts (TRRL Profile) Speed Hump



Source: ITE, Guidelines for the Design and Application of Speed Humps

### Seminole County Speed Hump/Table



Source: Seminole County, Florida

Note: All signing and pavement markings should utilize the latest applicable standards and manuals.

# Memorandum

To: Ben Lauver, Susquehanna Township, Dauphin County

From: Marvin Ta, LTAP

Date: June 8, 2022

Subject: Schoolhouse Lane Curve, Susquehanna Township, Dauphin County

## Safety Concern and Background Data

In response to a technical assistance request from Susquehanna Township, LTAP met with Ben Lauver, Susquehanna Township Police Department, on May 31, 2022 to examine a curve on Schoolhouse Lane at the intersection with Sylvan Place. The Township is concerned with safety at the curve and wants to ensure proper signage is installed.

Figure 1 shows an aerial view of the study area. We assessed the study area through driving and reviewing site conditions. Additional information on curve safety can be found in the Appendix.

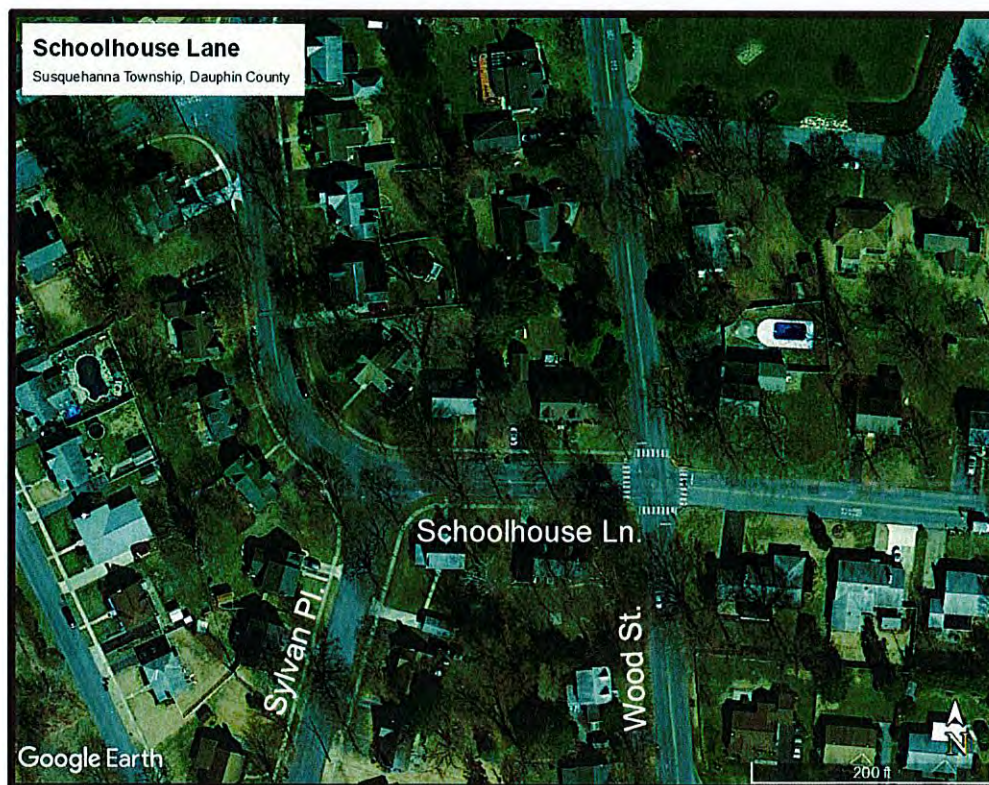


Figure 1: Aerial View of the Study Area

## References

Field observations, discussions with municipal personnel, application of state/federal traffic control device guidelines, highway safety research, and traffic engineering experience are largely responsible for the content and findings of this memo. In addition, specific references that were consulted include:

- 2009 Current Edition of the *Manual on Uniform Traffic Control Devices* (MUTCD)
- PennDOT Publications 46, 111, 212, and 236
- Texas Transportation Institute *Horizontal Curve Signing Handbook*, FHWA/TX-07-0-5439-P1
- FHWA *Low-Cost Treatments for Horizontal Curve Safety 2016*, FHWA-SA-15-084
- Iowa State University *Toolbox of Countermeasures for Rural Two-Lane Curves*, IHRB Project TR-579

Pennsylvania LTAP is willing to clarify and provide additional information relating to any of the potential solutions listed.

## Field Observations

Schoolhouse Lane is a two-lane, two-way, 29-foot wide Township collector road with center line pavement markings and no edge line pavement markings. Sidewalks are present on both sides of the road west of Wood Street. Schoolhouse Lane is posted at 25 MPH, and speed data collected by the Township indicated that the 85<sup>th</sup> percentile speed is 27 MPH in both directions. The average daily traffic (ADT) for both directions is 1,716 vehicles per day (vpd). At the time of the field visit, traffic observed included pedestrians (including a pedestrian using a wheelchair) on the sidewalks and in the roadway where the sidewalks end east of Wood Street as seen in Figure 2. Land use around the study area is residential. The middle school is also nearby located south of the study area.



Figure 2: EB Schoolhouse Lane Sidewalk Gap

### Crash Data

LTAP obtained crash data for a five-year period starting from January 1, 2016 through December 31, 2020 from PennDOT's Pennsylvania Crash Information Tool (PCIT). According to PCIT, there were three hit fixed object crashes from drivers negotiating the curve. Two of the crashes occurred in the eastbound direction (negotiating the curve left), and one crash occurred in the westbound direction (negotiating the curve right). Two of the crashes were caused by the driver being affected by a physical condition (alcohol), and the other crash was caused by the driver traveling too fast for conditions.

## Schoolhouse Lane Curve Assessment

### Existing Curve Traffic Control Devices

In advance of the curve in both directions, there are Slippery When Wet Signs (W8-5) supplemented with 15 MPH Advisory Speed Plaques (W13-1P) as seen in Figure 3.

In addition to the signs, center line pavement markings are dashed through the curve due to the intersection with Sylvan Place. The property owner at the curve also installed three red reflectors after their home was damaged from the westbound crash as seen in Figure 4.



Figure 3: Approach Signs WB

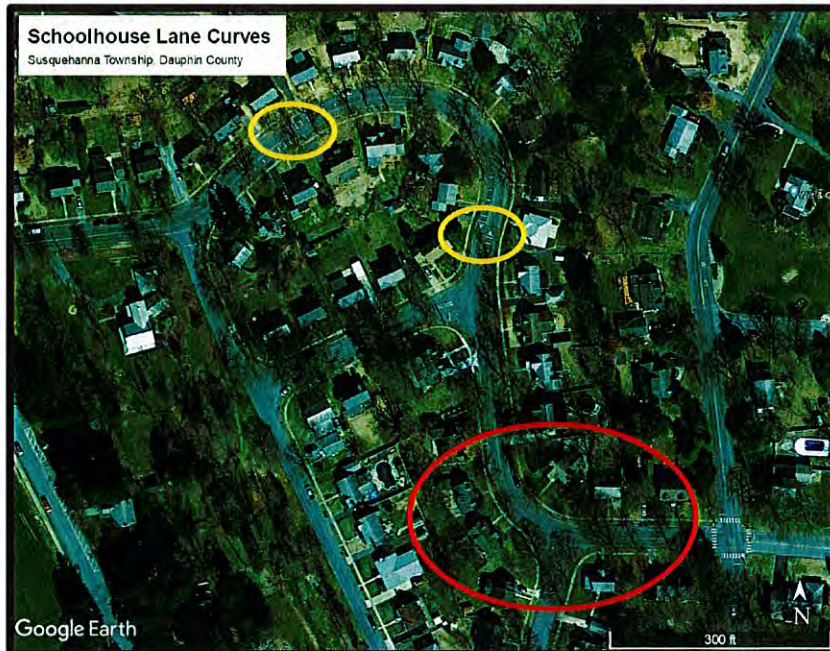


Figure 4: Red Reflectors at Curve



**Curve Speed Study**

LTAP conducted a curve speed study with the Township for the curve at the Sylvan Place intersection (red circle). There is another curve to the west of the study curve at the Nottingham Way intersection as seen in Figure 5. However, a curve speed study was not conducted on the second curve due to a pair of speed humps located along the curve (yellow circle).



**Figure 5: Schoolhouse Lane Curves**

The study, as outlined in PennDOT’s *Traffic Engineering Manual*,

Publication 46 (Pub. 46) and the MUTCD, is conducted by making several trial runs through the curve in a vehicle equipped with a ball-bank indicator. We began by driving the curve in each direction at the posted speed limit of 25 MPH and noted the ball-bank readings. After noting that the readings exceeded the recommended ball-bank value at 25 MPH, the speeds were then lowered in 5 MPH increments until the ball-bank reading did not exceed the recommended value in each direction to determine the appropriate advisory speed for the curve. The results of the curve speed study can be seen in Table 1. The numbers in RED indicate where the advisory speed threshold was exceeded. Details on how the curve speed study was conducted are in the Appendix.

**Table 1: Schoolhouse Lane Curve Speed Study Results**

Speed (MPH)	Ball-Bank Reading EB	Ball-Bank Reading WB	Ball-Bank Cutoff (degrees)
15	14	10	16
20	19	17	16
25	20	20	14

**Suggestions**

Per the MUTCD, Section 2C.06, “In advance of horizontal curves on freeways, on expressways, and on roadways with more than 1,000 AADT that are functionally classified as arterials or collectors, horizontal alignment warning signs **shall** be used...” From traffic data collected by the Township, Schoolhouse Lane has an ADT of 1,716 vpd in both directions in the study area. PennDOT’s Traffic Information Repository (TIRe) shows an ADT of 3,456 vpd in both directions east of Wood Street. From the study results and per the guidance in the MUTCD and PennDOT,

the Township should remove the Slippery When Wet Signs and install appropriate signs in advance of and along the curve on Schoolhouse Lane as follows:

Eastbound Direction:

- Left Turn With Side Road Straight Ahead Sign (W1-1LS)
- Advisory Speed Plaque of 15 MPH (W13-1P)
- Large Single Arrow Sign (W1-6)

Westbound Direction:

- Right Turn With Side Road Left Sign (W1-1RL)
- Advisory Speed Plaque of 15 MPH (W13-1P)
- Large Single Arrow Sign (W1-6)

The Turn Sign (W1-1) was selected over the Curve Sign (W1-2) per the MUTCD, Section 2C.07 which states, "A Turn Sign shall be used instead of a Curve Sign in advance of curves that have advisory speeds of 30 MPH or less." Due to the Sylvan Place intersection, the Left Turn With Side Road Straight Ahead Sign should be used in the eastbound direction per PennDOT's *Handbook of Approved Signs*, Publication 236 (Pub. 236). The side road may be positioned along the shaft of the turn arrow to properly depict the location of the intersection. In the westbound direction, the Right Turn With Side Road Left Sign should be used per Pub. 236. The side road may be positioned along the shaft of the turn arrow to properly depict the location of the intersection.

The length of the curve is approximately 259 feet. The Large Single Arrow Sign was chosen over the Chevron Alignment Signs (W1-8) per guidance in PennDOT's Pub. 46, which states that the Large Single Arrow Sign should be used for curves less than 350 feet long. The Large Single Arrow Signs should be placed perpendicular to Schoolhouse Lane and in line with approaching vehicles in both directions.

The Turn Signs supplemented with the Advisory Speed Plaques of 15 MPH should be placed anywhere from the point of curvature up to 100 feet in advance of the curve per the MUTCD, Section 2C.05, Table 2C-4. All signs should be installed at a minimum height of 7 feet from the ground to the bottom of the last sign per PennDOT's *Traffic Control-Pavement Markings and Signing Standards*, Publication 111 (Pub. 111). A sample sign layout can be seen in Figure 6.

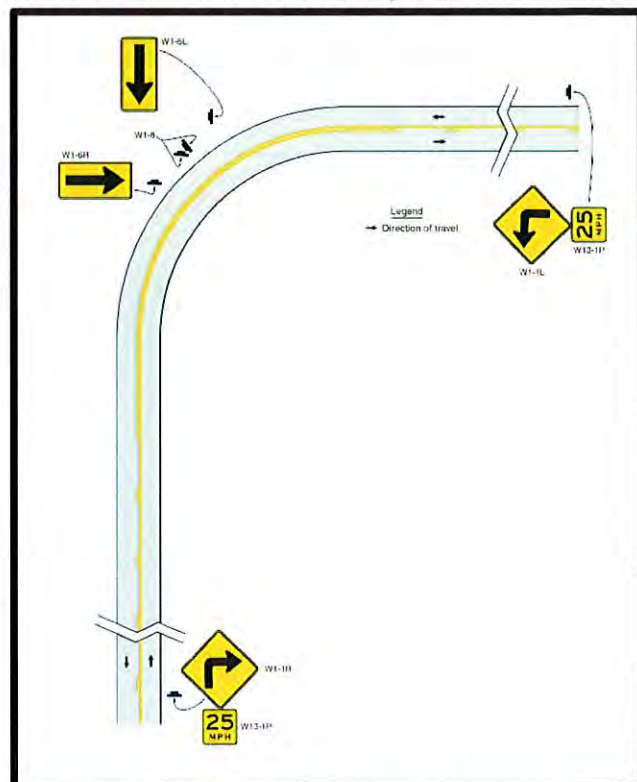


Figure 6: Sample Sign Layout

## Summary and Next Steps

Based on a field view of the study area, a review of the crash data, and a review of the applicable standards/guidelines, the Township should implement horizontal alignment warning signs as described above. In addition to the required signs, there are other countermeasures for the curve that the Township can consider although not required. The warning signs can be considered as the minimum requirements to address roadway departures and hit fixed object crashes to keep vehicles on the roadway. If there are still safety issues at the curve after implementing the warning signs, then the Township can consider other treatments including pavement markings (edge lines, on-pavement curve warning), pavement treatments (skid resistance, rumble strips), and others (overhead lighting, flashing beacons).

# Appendix

## Information on Curve Safety


FHWA and PennDOT highway safety research have identified a variety of countermeasures that can improve curve safety:

- Some of these countermeasures are considered basic improvements that should be implemented for curves that meet minimum requirements (warning signs, chevron signs, large arrow signs, center lines, etc.).
- Another set of the countermeasures provide additional visibility to the signs and the curve to enhance motorists' recognition of the curve (reflective channel post strips, doubling up signs, oversizing signs, etc.).
- A final set of the countermeasures include more visible, audible, and tactile enhancements (flashing warning lights, rumble strips, rumble stripes, etc.).

Also important are geometric alterations to the roadway, such as adding shoulders, providing superelevation, fixing slippery pavement, and removing fixed object hazards. Although some of the geometric improvements may take longer to implement, they can be crucial to improving curve safety.

The list of these countermeasures is shown below:

- Warning Signs
  - Advance Curve Warning Signs
  - Chevron Signs
  - Large Arrow Signs
  - Reflective Channel Post Strips
  - Doubling Up Signs
  - Oversizing Signs
- Pavement Markings
  - Edge Lines
  - Center Lines
  - On-pavement Curve Warning
  - Optical Bars/Speed Reduction Markings
  - Delineators
- Drive Widening/Pavement Treatments
  - Adding/Widening Shoulders
  - Providing Superelevation
  - Improving Pavement Skid Resistance
  - High Friction Surface Treatments
  - Flattening Slopes
  - Repairing Pavement Edge Drop-offs
  - Rumble Stripes



The infographic features a circular icon at the top depicting a road curving to the right with various signs and markings. Below the icon, the text is organized into sections, each with a title and a corresponding percentage reduction in crashes. The background is white with blue accents at the top and bottom.

**Safety Benefits:**

- Chevron Signs**  
25% reduction in night-time crashes<sup>1</sup>  
16% reduction in non-intersection fatal and injury crashes<sup>2</sup>
- Oversized Chevron Signs**  
15% reduction in fatal and injury crashes<sup>3</sup>
- Sequential Dynamic Chevrons**  
60% reduction in fatal and injury crashes<sup>3</sup>
- In-Lane Curve Warning Pavement Markings**  
35-38% reduction in all crashes.<sup>4,5</sup>
- New Fluorescent Curve Signs or Upgrade Existing Curve Signs to Fluorescent Sheeting**  
18% reduction in non-intersection, head-on, run-off-road, and sideswipe in rural areas.<sup>1</sup>

- Rumble Strips
- Other Treatments
  - Overhead Lighting
  - Flashing Beacons
  - Maintaining Safe Sight Lines
  - Removing Roadside Hazards
  - Guide Rail

Depending on the site conditions, traffic characteristics, crash history, and other factors, one or a combination of the above treatments may be appropriate for a curve. Research shows that “driver errors on horizontal curves are often due to inappropriate selection of speed and inability to maintain lane position” (*Toolbox of Countermeasures for Rural Two-Lane Curves*, 2012). The selection of speed can be compounded by driver perception and distractions. Additional signs, markings, and a safer roadside can mitigate some of these factors.

In addition to the basic treatments of center lines, edge lines, and curve signs, other traffic control devices and treatments can be identified. Pub. 46 lists some criteria to consider for the placement of additional countermeasures as seen in Figure 7.

#### **Additional Signing and Delineation at Curves and Turns**

In addition to the advance Curve or Turn sign discussed in the Section [Curve and Turn Signs](#) on page 2-17 and the section [Advisory Speed Signs](#) on page 2-17, additional signing and/or delineation of curves and turns should be considered if one or more of the following exists:

- a) Crash lists indicate that there are “run-off-the road,” “hit-fixed-object,” or other curve-related crashes.
- b) There is physical evidence of errant vehicles leaving the road in the form of shoulder rutting, guide rail damage, scars on adjacent trees, or other markings on the shoulder that appear to be made by vehicles.
- c) The curve or turn is “hidden” from drivers and the roadway alignment is not evident such as a combination horizontal and an over-vertical curve, an overhead utility line that diverges from the highway, or other features that could mislead drivers.
- d) Day or night test drives of the highway indicate that additional signing and/or delineation is required to adequately indicate the travel path for drivers.

**Figure 7: Pub. 46 Additional Countermeasures**

### ***Conducting Curve Speed Study***

The curve speed study followed the requirements in Pub. 46 and the MUTCD, Section 2C.08. According to both publications, the study is conducted by making several trial runs through the curve in a vehicle equipped with a ball-bank indicator in accordance with the following guidelines:

- Mount the ball-bank indicator transversely in the car at an orientation to give a "zero reading" when the car is level.
- For the first trial run, drive the car in the center of the lane at a speed that is a multiple of 5 MPH that provides a maximum ball-bank indicator reading less than the appropriate value in Table 2 from Pub. 46.

**Table 2: Maximum Ball-Bank Indicator Readings**

<i>Posted Speed Limit (MPH)</i>	<i>Ball-bank indicator (degrees)</i>
20 or less	16
25 and 30	14
35 or more	12

- If necessary, make succeeding observations at higher 5 MPH increments until the reading on the ball-bank indicator equals or exceeds the appropriate value in Table 2. The safe speed on the curve is the highest speed that does not exceed the appropriate value in Table 2 while consistently driving in the center of the travel lane.
- On two-way roadways, conduct test runs in each direction of travel since the safe speed may be different for the different directions of travel.

Once the advisory speed has been determined, the signs and other features for each curve can be selected by using Table 3 below from the MUTCD, Section 2C.07, Table 2C-5, which recommends the appropriate signs based on the posted speed limit and the advisory speed. The sign selection is based on the difference between the posted speed limit and the advisory speed.

**Table 3: Horizontal Alignment Sign Selection from MUTCD Table 2C-5**

Type of Horizontal Alignment Sign	Difference Between Speed Limit and Advisory Speed				
	5 mph	10 mph	15 mph	20 mph	25 mph or more
Turn (W1-1), Curve (W1-2), Reverse Turn (W1-3), Reverse Curve (W1-4), Winding Road (W1-5), and Combination Horizontal Alignment/Intersection (W10-1) (see Section 2C.07 to determine which sign to use)	Recommended	Required	Required	Required	Required
Advisory Speed Plaque (W13-1P)	Recommended	Required	Required	Required	Required
Chevrons (W1-8) and/or One Direction Large Arrow (W1-6)	Optional	Recommended	Required	Required	Required
Exit Speed (W13-2) and Ramp Speed (W13-3) on exit ramp	Optional	Optional	Recommended	Required	Required

Note: Required means that the sign and/or plaque shall be used, recommended means that the sign and/or plaque should be used, and optional means that the sign and/or plaque may be used.

<b>Tono Fees</b>	<b>Actual</b>	<b>Amount Approved</b>	<b>Date</b>
Architectural	\$ 38,210.00	\$ 38,210.00	4/8/2021
MEP	\$ 30,250.00	\$ 30,250.00	4/8/2021
Supplement	\$ 4,000.00	\$ 4,000.00	7/1/2022
<b>Subtotal Tono</b>	<b>\$ 72,460.00</b>	<b>\$ 72,460.00</b>	4/8/2021

<b>ECI Bid</b>			
Base bid	\$ 928,900.00	\$ 928,900.00	9/23/2021
Generator (Alt #1)	Done as COR		
Door Operators (Alt #2)	Done as COR		
<b>Subtotal ECI</b>	<b>\$ 928,900.00</b>	<b>\$ 928,900.00</b>	

Illuminated Integration	\$ 94,672.76	\$ 94,672.76	9/23/2021
Furniture (Tanner)	\$ 73,396.60	\$ 73,396.60	9/23/2021
Design Services (Deco)	\$ 9,296.90	\$ 9,296.90	9/23/2021
Window Treatment Proposal	\$ 24,961.30	\$ 24,961.30	4/14/2022
Generator Design (Tono)	\$ 8,625.00		4/14/2022
Ballistic Panels	\$ 16,666.00		
Additional Desks	\$ 14,617.23	\$ 14,617.23	2/10/2022
Soffit Panels (COR 1)	\$ 3,151.00	\$ 3,151.00	5/12/2022
Door Manufacturer Change (COR 2)	\$ 4,341.00	\$ 4,341.00	5/12/2022
ADA Restroom (COR 3)	\$ 10,545.00	\$ 10,545.00	5/12/2022
Additional Window Blinds (COR 4)	\$ 4,711.10	\$ 4,711.10	5/12/2022
Building Monument Signage	\$ 34,214.00		
PoE Switch (2)	\$ 7,924.05		
KISI hardware	\$ 6,433.94		
Door Labor/Install	\$ 13,960.00		
AV Controls/Rack/Power	\$ 4,441.98		
Additional ACT	\$ 798.00		
New Toilet Accessories	\$ 764.00		
Misc. Electrical	\$ 12,511.00		
Transaction Window (deduct)	\$ (16,934.00)		
Generator Acquisition/Install	\$ 100,795.00		
<b>Subtotal</b>	<b>\$ 429,891.86</b>		

**Total** \$ 1,431,251.86

**Sources of Funds**

2021 GO Obligation Debt Proceeds (Balance as of August	\$513,240.60
Comcast Cable Franchise Agreement Capital Grant	\$29,862.00
General Fund	\$115,005.35
American Rescue Plan Funds (HVAC Expenses)	\$122,800.00
American Rescue Plan Funds (Revenue Loss Calculation)	\$404,611.88
<b>Total Sources of Funds</b>	<b>\$1,185,519.83</b>

**9/23/21 BOC**

\$513,240.60
\$29,862.00
\$115,005.35
\$122,800.00
\$404,611.88
<b>\$1,185,519.83</b>

<b>BUDGET V. ACTUAL DELTA</b>	\$ 245,732.03
<b>Percentage over Original Budget</b>	20.73%

**Generator Replacement**

Submission Date: 7/8/2022

**Owner :** Susquehanna Township  
1900 Linglestown Rd  
Harrisburg, PA 17110

**Project:** 21081. / Susquehanna Twp Admin Office Renovations  
1900 Linglestown Road  
Harrisburg, PA 17110

**Scope of Work:** Supply all labor, materials, & equipment to remove and replace Genset and associated equipment per TONO generator permit documents dated 5/31/22.

Description	Est Units	UM	Unit Cost	Est Hrs	Hrs Cost	Estimated Cost
<b>Generator Replacement</b>						
Project Management	0.00	LS	0.00	1.00	85.00	85.00
Foreman/Layout	0.00	HRS	0.00	1.00	74.00	74.00
Concrete SOG Infills	0.00	HRS	0.00	16.00	69.00	1,104.00
Misc. Masonry	0.00	HRS	0.00	8.00	69.00	552.00
Sheathing	0.00	HRS	0.00	3.00	69.00	207.00
Batt Insulation	0.00	HRS	0.00	1.00	69.00	69.00
Fiber Cement Siding	0.00	HRS	0.00	6.00	69.00	414.00
Caulking	0.00	HRS	0.00	1.00	69.00	69.00
Metal Wall Framing	0.00	HRS	0.00	5.00	69.00	345.00
Drywall	0.00	HRS	0.00	10.00	69.00	690.00
Painting	0.00	HRS	0.00	16.00	69.00	1,104.00
Slab on Grade Materials	0.00	LS	0.00	0.00	0.00	413.00
Misc. Masonry Materials	0.00	LS	0.00	0.00	0.00	50.00
Sheathing Materials	0.00	LS	0.00	0.00	0.00	131.00
Insulation Materials	0.00	LS	0.00	0.00	0.00	67.00
Siding Materials	0.00	LS	0.00	0.00	0.00	165.00
Caulking Materials	0.00	LS	0.00	0.00	0.00	21.00
Metal Framing Materials	0.00	LS	0.00	0.00	0.00	66.00
Drywall Materials	0.00	LS	0.00	0.00	0.00	16.00
Painting Materials	0.00	LS	0.00	0.00	0.00	150.00
Silvertip Inc.	0.00	LS	0.00	0.00	0.00	2,701.00
Stover's Electrical	0.00	LS	0.00	0.00	0.00	86,000.00
<b>Subtotal Item 1</b>						<b>94,493.00</b>

Cost Type Recap:	Amount
1 Labor	4,713.00
3 Material	1,079.00
4 Subcontract	88,701.00
<b>Subtotal Item</b>	<b>94,493.00</b>
<b>OH&amp;P - Labor</b>	15.00% <b>707.00</b>
<b>OH&amp;P - Material</b>	15.00% <b>162.00</b>
<b>OH&amp;P - Subcontractor</b>	5.00% <b>4,435.00</b>
<b>Bond</b>	1.00% <b>998.00</b>
<b>Requested Total For Item 1</b>	<b>100,795.00</b>
<b>Total For Change Order</b>	<b>100,795.00</b>



**Owner :** Susquehanna Township  
1900 Linglestown Rd  
Harrisburg, PA 17110

**Project:** 21081. / Susquehanna Twp Admin Office Renovations  
1900 Linglestown Road  
Harrisburg, PA 17110

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At this time eciConstruction is not requesting a time extension as a result of this change proposal. If at a later date, it is determined this change to the work has extended the contract duration eciConstruction reserves the right to seek compensation for extension of time.

If you have questions please call me at 717-638-3000.

**Approved By:** Susquehanna Township

**Signed:** \_\_\_\_\_

**By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Submitted By:** eciConstruction, LLC

**Signed:** \_\_\_\_\_  


**By:** Jordan Kirby

**Date:** 7/8/2022

# Stover's Electric Inc Bid

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## Owner Information

Name susquehanna township generator

Address .

City, State ZIP linglestown pa

Phone .

Email .

Project name susquehanna township generator

## Contractor Information

Company Stover's Electric

Name Jathan Stover

Address 374 West Fox Road

City, State ZIP Sunbury PA, 17801

Phone (724)875-7717

Email jathanstover94@gmail.com

Completion date N/A tbd

## Scope of Work

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the following scope will be completed, complete demolition of existing generator ats, generator and existing wiring, this will include a new exterior concrete pad, this will include all necessary conduits for new ATS and generator, this will include new wire as needed, this will include wiring and hook up of remote test switch, this will include light landscaping ( removal of bushes)

## Not Included

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items not included are as follows, permits and fees, anything not included on the drawing for controll wiring, any excessive landscaping, patch or repair is not included

## Company Proposal

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We at Stovers Electric Inc purpose the cost of \$86,000 for the new generator at Susquehanna Township

Jathan Stover  
**Submitted by (Company Representative)**

6/2/2022  
**Date**

## Owner Acceptance

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Submitted by (home owner or authorized representative)

Date



Silvertip Inc.

7th ST. MARY STREET  
P.O. BOX 50  
LEWISBURG, PA 17837  
570-523-1206  
FAX 570-523-1484  
www.silvertip-inc.com

June 16, 2022

ECI Construction  
124 W. Church Street  
Dillsburg, PA 17019

COR 001

Attn: Mr. Jordan Kirby

Re: Susquehanna Township  
Administration Office - Renovations  
Mechanical Construction

Our Job Number 7874

We are hereby confirming our request for a change order to cover the costs per the Generator Permit Drawings on the above referenced project.

Change Order Request Summary

Total Material		\$1,464.10
Total Labor		\$1,237.03
Total Subcontractors		\$0.00
Bond	0.0%	\$0.00

Total Change Order Request **ADD** \$2,701.14

Therefore, the total change order request is:

**ADD TWO THOUSAND SEVEN HUNDRED ONE AND 14/100 DOLLARS**

**\$2,701.14**

Sincerely,  
SILVERTIP INC.

Lee A Zimmerman  
Project Manager

LAZ/mtf

CC CAD  
ABE

NOTE: This change order request may be withdrawn by us if not accepted within 30 days.

Acceptance of Change Order ---The above prices are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made per the project specifications.

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_



**Silvertip Inc.**

7th ST. MARY STREET  
 P.O. BOX 50  
 LEWISBURG, PA 17837  
 570-523-1206  
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 www.silvertip-inc.com

<b>Material</b>				
Quantity	Unit	Material Description	Unit Cost	Total Cost
1	lot	Demolition	\$0.00	\$0.00
1	lot	Penetrations, Sleeves and Sealants	\$32.00	\$32.00
1	ea	Natural Gas Regulator	\$157.00	\$157.00
1	lot	Paint	\$25.00	\$25.00
40	l/ft	Carbon Steel Natural Gas Piping	\$23.87	\$954.80
			Small Tools 3% of Raw Labor	\$32.27
			Sub Total	\$1,201.07
			Tax 6%	\$72.06
			OH&P 15%	\$190.97
			<b>Total Material</b>	<b>\$1,464.10</b>

<b>Labor</b>					
Hours	Class	Hour Rate	Fringe	Rate Total Cost	Total Cost
16	Mechanic	\$67.23			\$1,075.68
				Sub Total	\$1,075.68
				Social Security	\$0.00
				Unemployment Tax	\$0.00
				Workmen's Comp. Ins.	\$0.00
				Public Liability	\$0.00
				Total Mandated Burden	\$0.00
				Sub Total	\$1,075.68
				OH&P 15%	\$161.35
				<b>Total Labor</b>	<b>\$1,237.03</b>

<b>Subcontractors</b>			
Company	Scope	Total Cost	
		Sub Total	\$0.00
		OH&P 10%	\$0.00
		<b>Total Subcontractors</b>	<b>\$0.00</b>

Schedule Impact  
 ADD: **To be Determined** additional calendar days added to our contract.



**SUSQUEHANNA TOWNSHIP  
BOARD OF COMMISSIONERS  
REPORT OF BILLS PAID**

Date: July 14, 2022

Prepared By: Jill Lovett

<b>Fund:</b>	<b>Checks Issued:</b>	<b>Amount:</b>
<b>General Fund</b>	Check #335425 through #335561 ACH Withdrawals (9) Payroll Disbursements	<b>\$1,252,602.90</b>
<b>Highway Fund</b>	Check #102346 through #102347	<b>\$17,380.74</b>
<b>Street Light Fund</b>	Check # 1273	<b>\$52,636.63</b>
<b>Fire Protection Fund</b>	Check #709592 through #709621	<b>\$31,081.89</b>
Unallocated, Overhead Expenses:	Checks Issued in the Amount of:	\$20,401.96
Edgemont Fire:	Checks Issued in the Amount of:	\$1,139.69
Progress Fire:	Checks Issued in the Amount of:	\$5,407.55
Rescue Fire:	Checks Issued in the Amount of:	\$4,132.69
<b>Developers' Rec</b>	Check #1166	<b>\$125,850.00</b>
<b>Boyd Foundation Funds</b>	Check #119	<b>\$15,865.00</b>
<b>Capital Improvement Fund</b>	None	<b>\$0.00</b>
<b>ARPA Fund</b>	Check #1012 through #1016	<b>\$89,055.51</b>
<b>Grand Total:</b>		<b>\$1,584,472.67</b>

I Certify That The Expenses Named Herein Are Actually Incurred As Prescribed By Law.

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Date

**Attest:**

\_\_\_\_\_  
Secretary of the Board

\_\_\_\_\_  
Date

Susquehanna Township  
Check Detail

June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	335425	06/08/2022	Cardmember Service	1000800 · General Fund Checking	
Bill	4798510055137208	05/13/2022		2381350 · Canine	-416.57
				410241 · General Expenses	-14.62
				2381350 · Canine	-136.59
				2381350 · Canine	-136.59
				410241 · General Expenses	-9.75
				410241 · General Expenses	-42.92
				410241 · General Expenses	-20.47
				2381400 · Fire Fund Expense	-58.49
				451300 · Discount Ticket Expense	-448.78
				451247 · Materials & Supplies (Program)	-101.44
				451320 · Communications	-86.83
				451317 · Day Camp	-965.72
				414460 · Education and Training	-48.77
				401460 · Education and Training	-145.16
				401320 · Communications	-510.74
				414460 · Education and Training	-29.27
				401330 · Vehicle Expenses	-68.30
				414320 · Communications	-196.95
TOTAL					-3,437.96
Bill Pmt -Check	335426	06/14/2022	Darryl Brown	1000800 · General Fund Checking	
Bill	06142022	06/14/2022		410186 · Uniform/Equipment Allowance	-500.00
TOTAL					-500.00
Bill Pmt -Check	335427	06/14/2022	Kevin Scott	1000800 · General Fund Checking	
Bill	06142022	06/14/2022		410186 · Uniform/Equipment Allowance	-500.00
TOTAL					-500.00
Bill Pmt -Check	335428	06/14/2022	Lee Tarasi	1000800 · General Fund Checking	
Bill	06142022	06/14/2022		410186 · Uniform/Equipment Allowance	-500.00
TOTAL					-500.00
Bill Pmt -Check	335429	06/14/2022	Richard Wilson	1000800 · General Fund Checking	
Bill	06142022	06/14/2022		410186 · Uniform/Equipment Allowance	-500.00
TOTAL					-500.00
Bill Pmt -Check	335430	06/14/2022	Scott Meier	1000800 · General Fund Checking	
Bill	06142022	06/14/2022		410186 · Uniform/Equipment Allowance	-500.00
TOTAL					-500.00
Bill Pmt -Check	335431	06/14/2022	Shawki Lacey	1000800 · General Fund Checking	
Bill	06142022	06/14/2022		410186 · Uniform/Equipment Allowance	-500.00
TOTAL					-500.00
Bill Pmt -Check	335432	06/17/2022	A Finishing Touch	1000800 · General Fund Checking	
Bill	62022160	06/01/2022		451374 · Park Restroom Supplies & Repair	-1,500.00
Bill	62022159	06/01/2022		430450 · Cleaning Service	-591.20
				409450 · Janitorial Services (Contract)	-3,513.14
TOTAL					-5,604.34
Bill Pmt -Check	335433	06/17/2022	AFSCME	1000800 · General Fund Checking	
Bill	06012022	06/01/2022		429190 · Employee Insurances	-865.38
				430190 · Employee Insurances	-1,730.75
				436190 · Employee Insurances	-123.62
TOTAL					-2,719.75
Bill Pmt -Check	335434	06/17/2022	Ahold Financial Services	1000800 · General Fund Checking	
Bill	571739	04/21/2022		401241 · General Expenses	-9.98
Bill	573819	05/19/2022		451200 · Materials & Supplies (ADM)	-47.92
Bill	573847	06/01/2022		401241 · General Expenses	-24.95
				429241 · General Expenses	-9.98
Bill	573855	06/03/2022		401241 · General Expenses	-9.98



Susquehanna Township  
Check Detail

June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-102.81
Bill Pmt -Check	335435	06/17/2022	AJS Truck & Trailer Center	1000800 · General Fund Checking	
Bill	53653	06/02/2022		430375 · Vehicle Expenses	-102.23
TOTAL					-102.23
Bill Pmt -Check	335436	06/17/2022	Amazon Capital Services	1000800 · General Fund Checking	
Bill	117	05/24/2022		401210 · Materials and Supplies	-51.99
Bill	173	05/25/2022		451339 · Special Events / Sponsorship Ex	-102.13
Bill	176	05/26/2022		414210 · Materials & Supplies-Plan & CP	-31.20
Bill	1319167	06/13/2022		430210 · Material and Supplies	-28.66
				451317 · Day Camp	-36.58
TOTAL					-250.56
Bill Pmt -Check	335437	06/17/2022	Americhem International Inc	1000800 · General Fund Checking	
Bill	239950	05/20/2022		410226 · Cleaning Supplies	-852.97
				401210 · Materials and Supplies	-852.97
TOTAL					-1,705.94
Bill Pmt -Check	335438	06/17/2022	Approved Code Services, Inc.	1000800 · General Fund Checking	
Bill	17892	05/23/2022		413450 · MDIA Inspections	-265.00
				413450 · MDIA Inspections	-375.00
				413450 · MDIA Inspections	-265.00
Bill	17984	06/02/2022		413450 · MDIA Inspections	-270.00
Bill	18039	06/07/2022		413450 · MDIA Inspections	-270.00
				413450 · MDIA Inspections	-290.00
TOTAL					-1,725.00
Bill Pmt -Check	335439	06/17/2022	Atlantic Tactical	1000800 · General Fund Checking	
Bill	80771517	05/09/2022		410238 · Uniforms - Police	-115.98
Bill	80771521	05/09/2022		410238 · Uniforms - Police	-26.99
Bill	80771687	05/11/2022		410238 · Uniforms - Police	-152.35
Bill	80773155	05/26/2022		410238 · Uniforms - Police	-152.35
TOTAL					-447.67
Bill Pmt -Check	335440	06/17/2022	Best Line Equipment	1000800 · General Fund Checking	
Bill	58930	05/24/2022		430375 · Vehicle Expenses	-15.36
TOTAL					-15.36
Bill Pmt -Check	335441	06/17/2022	Big Bright Bounces	1000800 · General Fund Checking	
Bill	06202022	06/20/2022		451317 · Day Camp	-400.00
TOTAL					-400.00
Bill Pmt -Check	335442	06/17/2022	Classic Drycleaners	1000800 · General Fund Checking	
Bill	228269	06/01/2022		410238 · Uniforms - Police	-499.55
TOTAL					-499.55
Bill Pmt -Check	335443	06/17/2022	Comcast	1000800 · General Fund Checking	
Bill	8993110580224631	05/08/2022		430320 · Communications	-107.64
Bill	8993110580196615	05/11/2022		401320 · Communications	-66.55
				410320 · Communication	-66.55
Bill	8993110580163813	05/20/2022		401320 · Communications	-117.48
				410320 · Communication	-117.47
Bill	8993110580183647	05/26/2022		401320 · Communications	-179.69
				410320 · Communication	-179.69
Bill	8993110580224631	06/08/2022		430320 · Communications	-117.64
TOTAL					-952.71
Bill Pmt -Check	335444	06/17/2022	Comcast Business	1000800 · General Fund Checking	
Bill	146712366	05/15/2022		401320 · Communications	-886.29
				429320 · Communications	-202.16
				430320 · Communications	-150.48
				410320 · Communication	-1,060.93
				2381400 · Fire Fund Expense	-83.24

Susquehanna Township  
Check Detail

June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-2,183.10
Bill Pmt -Check	335445	06/17/2022	Daniel B Krieg Inc	1000800 · General Fund Checking	
Bill	305545	05/11/2022		430210 · Material and Supplies	-120.00
Bill	305594	05/16/2022		430210 · Material and Supplies	-83.15
TOTAL					-203.15
Bill Pmt -Check	335446	06/17/2022	David Pribulka	1000800 · General Fund Checking	
Bill	06072022	06/07/2022		400460 · Meetings & Continuing Education	-129.04
TOTAL					-129.04
Bill Pmt -Check	335447	06/17/2022	Davis Landscape LTD	1000800 · General Fund Checking	
Bill	85434	05/11/2022		451310 · Contracted Srvs - Mowing	-8,413.50
				430310 · Contracted Srvs - Mowing	-6,274.50
TOTAL					-14,688.00
Bill Pmt -Check	335448	06/17/2022	Dr. Louis B Laugna, PhD	1000800 · General Fund Checking	
Bill	22161	06/01/2022		410241 · General Expenses	-250.00
TOTAL					-250.00
Bill Pmt -Check	335449	06/17/2022	Eagle Point Gun/ T J Morris & S...	1000800 · General Fund Checking	
Bill	140995	05/26/2022		410242 · Arms/Ammo Supplies	-1,548.00
Bill	141000	06/03/2022		410242 · Arms/Ammo Supplies	-1,324.00
TOTAL					-2,872.00
Bill Pmt -Check	335450	06/17/2022	Eleana Rijo	1000800 · General Fund Checking	
Bill	06072022	06/07/2022		451317 · Day Camp	-23.85
TOTAL					-23.85
Bill Pmt -Check	335451	06/17/2022	Five Star International	1000800 · General Fund Checking	
Bill	1371026	05/26/2022		430375 · Vehicle Expenses	-53.63
Bill	1372305	06/08/2022		430375 · Vehicle Expenses	-76.57
TOTAL					-130.20
Bill Pmt -Check	335452	06/17/2022	General Code	1000800 · General Fund Checking	
Bill	28807	05/20/2022		406490 · Codification	-5,294.92
TOTAL					-5,294.92
Bill Pmt -Check	335453	06/17/2022	Goodyear Commerical Tire & S...	1000800 · General Fund Checking	
Bill	781057417	06/06/2022		410375 · Maintenance & Repair Vehicle	-2,184.32
TOTAL					-2,184.32
Bill Pmt -Check	335454	06/17/2022	Graphtech	1000800 · General Fund Checking	
Bill	148392	05/26/2022		451200 · Materials & Supplies (ADM)	-348.00
Bill	148413	05/26/2022		451340 · Newsletter	-8,221.17
Bill	148551	05/31/2022		451373 · Park Athletic Fields & Playgrd	-75.00
TOTAL					-8,644.17
Bill Pmt -Check	335455	06/17/2022	High Tech Metals	1000800 · General Fund Checking	
Bill	7785	06/08/2022		430210 · Material and Supplies	-8.30
TOTAL					-8.30
Bill Pmt -Check	335456	06/17/2022	HL Bowman Inc	1000800 · General Fund Checking	
Bill	955191	06/13/2022		451372 · Maintenance/Repair	-190.00
TOTAL					-190.00
Bill Pmt -Check	335457	06/17/2022	Hoffman Ford	1000800 · General Fund Checking	

Susquehanna Township  
Check Detail

June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
Bill	78171	04/19/2022		410375 · Maintenance & Repair Vehicle	-254.82
Bill	292174	05/13/2022		410375 · Maintenance & Repair Vehicle	-277.90
Bill	292818	05/25/2022		410375 · Maintenance & Repair Vehicle	-39.95
Bill	78949	05/31/2022		410375 · Maintenance & Repair Vehicle	-21.84
TOTAL					-594.51
Bill Pmt -Check	335458	06/17/2022	ID Answers	1000800 · General Fund Checking	
Bill	6177	06/04/2022		410210 · Materials and Supplies	-21.29
TOTAL					-21.29
Bill Pmt -Check	335459	06/17/2022	Intermixit	1000800 · General Fund Checking	
Bill	7707	06/01/2022		407370 · IT Repairs, Main. & Service	-12,915.05
Bill	7708	06/01/2022		407280 · General Software/Hardware	-2,589.47
TOTAL					-15,504.52
Bill Pmt -Check	335460	06/17/2022	Jaimarie Hiraldo	1000800 · General Fund Checking	
TOTAL					0.00
Bill Pmt -Check	335461	06/17/2022	James Swartz	1000800 · General Fund Checking	
Bill	2207	06/13/2022		451460 · Education, Training, and Member	-443.00
TOTAL					-443.00
Bill Pmt -Check	335462	06/17/2022	K&C Communications	1000800 · General Fund Checking	
Bill	100462	05/19/2022		410375 · Maintenance & Repair Vehicle	-53.30
TOTAL					-53.30
Bill Pmt -Check	335463	06/17/2022	LB Smith Ford	1000800 · General Fund Checking	
Bill	394925	05/24/2022		410375 · Maintenance & Repair Vehicle	-414.96
Bill	293115	06/14/2022		410375 · Maintenance & Repair Vehicle	-17.37
Bill	293348	06/14/2022		410375 · Maintenance & Repair Vehicle	-33.26
Bill	293553	06/16/2022		410375 · Maintenance & Repair Vehicle	-222.18
TOTAL					-687.77
Bill Pmt -Check	335464	06/17/2022	Lino Properties	1000800 · General Fund Checking	
Bill	62021140	06/01/2022		301100 · Real Estate Taxes	-6,741.96
				301200 · Prior Year Real Estate Tax	-13,483.92
TOTAL					-20,225.88
Bill Pmt -Check	335465	06/17/2022	Lynn Peavey Co	1000800 · General Fund Checking	
Bill	390060	05/24/2022		410210 · Materials and Supplies	-80.00
Bill	390169	05/26/2022		410210 · Materials and Supplies	-320.00
TOTAL					-400.00
Bill Pmt -Check	335466	06/17/2022	Madison Smith	1000800 · General Fund Checking	
Bill	06142022	06/14/2022		414460 · Education and Training	-324.64
TOTAL					-324.64
Bill Pmt -Check	335467	06/17/2022	Michael Linnane	1000800 · General Fund Checking	
Bill	62035226	06/01/2022		301100 · Real Estate Taxes	-438.01
TOTAL					-438.01
Bill Pmt -Check	335468	06/17/2022	MJR Equipment	1000800 · General Fund Checking	
Bill	17008818	06/16/2022		430210 · Material and Supplies	-369.58
TOTAL					-369.58
Bill Pmt -Check	335469	06/17/2022	NAPA Auto Parts	1000800 · General Fund Checking	
Bill	3081779194	05/05/2022		410375 · Maintenance & Repair Vehicle	-18.24
Bill	3081779193	05/05/2022		430375 · Vehicle Expenses	-109.44

Susquehanna Township  
Check Detail

June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
Bill	3081799248	05/05/2022		430375 · Vehicle Expenses	-2.89
Bill	3081779285	05/06/2022		410375 · Maintenance & Repair Vehicle	-78.06
Bill	3081779321	05/06/2022		410375 · Maintenance & Repair Vehicle	-72.86
Bill	3081779301	05/06/2022		430375 · Vehicle Expenses	-18.24
Bill	3081779496	05/10/2022		430375 · Vehicle Expenses	-10.58
Bill	3081779537	05/10/2022		430375 · Vehicle Expenses	-10.58
Bill	3081779782	05/13/2022		430375 · Vehicle Expenses	-51.96
Bill	3081780401	05/24/2022		430375 · Vehicle Expenses	-147.48
Bill	3081780484	05/25/2022		410375 · Maintenance & Repair Vehicle	-4.38
Bill	3081780553	05/26/2022		430375 · Vehicle Expenses	-232.98
<b>TOTAL</b>					<b>-757.69</b>
<b>Bill Pmt -Check</b>	<b>335470</b>	<b>06/17/2022</b>	<b>Networkfleet, Inc.</b>	<b>1000800 · General Fund Checking</b>	
Bill	2786688	06/01/2022		430320 · Communications	-339.99
				429320 · Communications	-48.57
				451320 · Communications	-16.19
<b>TOTAL</b>					<b>-404.75</b>
<b>Bill Pmt -Check</b>	<b>335471</b>	<b>06/17/2022</b>	<b>Nicole E. Cassel</b>	<b>1000800 · General Fund Checking</b>	
Bill	4	05/25/2022		451319 · Classes/Activities	-768.00
<b>TOTAL</b>					<b>-768.00</b>
<b>Bill Pmt -Check</b>	<b>335472</b>	<b>06/17/2022</b>	<b>NMS Labs</b>	<b>1000800 · General Fund Checking</b>	
Bill	1175249	04/30/2022		410241 · General Expenses	-283.00
Bill	1175247	04/30/2022		410241 · General Expenses	-283.00
Bill	1175248	04/30/2022		410241 · General Expenses	-283.00
Bill	1175240	04/30/2022		410241 · General Expenses	-283.00
Bill	1175241	04/30/2022		410241 · General Expenses	-283.00
Bill	1175242	04/30/2022		410241 · General Expenses	-263.00
Bill	1175243	04/30/2022		410241 · General Expenses	-283.00
Bill	1175244	04/30/2022		410241 · General Expenses	-283.00
Bill	1175245	04/30/2022		410241 · General Expenses	-283.00
Bill	1175246	04/30/2022		410241 · General Expenses	-283.00
Bill	1177819	05/31/2022		410241 · General Expenses	-283.00
Bill	1177820	05/31/2022		410241 · General Expenses	-283.00
Bill	1177821	05/31/2022		410241 · General Expenses	-283.00
Bill	1177822	05/31/2022		410241 · General Expenses	-111.00
Bill	1177823	05/31/2022		410241 · General Expenses	-283.00
Bill	1177824	05/31/2022		410241 · General Expenses	-283.00
Bill	1177825	05/31/2022		410241 · General Expenses	-283.00
Bill	1177826	05/31/2022		410241 · General Expenses	-283.00
Bill	1177827	05/31/2022		410241 · General Expenses	-283.00
<b>TOTAL</b>					<b>-5,185.00</b>
<b>Bill Pmt -Check</b>	<b>335473</b>	<b>06/17/2022</b>	<b>PA Media Group</b>	<b>1000800 · General Fund Checking</b>	
Bill	10337704	05/29/2022		401341 · Advertising	-116.60
Bill	10340632	06/02/2022		401341 · Advertising	-1,348.44
Bill	10356325	06/07/2022		401341 · Advertising	-249.14
Bill	10360023	06/12/2022		401341 · Advertising	-167.45
<b>TOTAL</b>					<b>-1,881.63</b>
<b>Bill Pmt -Check</b>	<b>335474</b>	<b>06/17/2022</b>	<b>PA Recreation and Park Society</b>	<b>1000800 · General Fund Checking</b>	
Bill	2022	05/31/2022		451300 · Discount Ticket Expense	-288.00
<b>TOTAL</b>					<b>-288.00</b>
<b>Bill Pmt -Check</b>	<b>335475</b>	<b>06/17/2022</b>	<b>PP&amp;L Electric Utilities</b>	<b>1000800 · General Fund Checking</b>	
Bill	9339908001	05/24/2022		433361 · Traffic Signal-Electric	-1,159.37
Bill	1973129002	05/24/2022		451360 · Utilities-Parks	-502.23
				2381400 · Fire Fund Expense	-491.55
				409360 · Utilities	-106.97
<b>TOTAL</b>					<b>-2,260.12</b>
<b>Bill Pmt -Check</b>	<b>335476</b>	<b>06/17/2022</b>	<b>Print Works on Demand Inc</b>	<b>1000800 · General Fund Checking</b>	
Bill	93680	05/31/2022		410210 · Materials and Supplies	-24.00
<b>TOTAL</b>					<b>-24.00</b>
<b>Bill Pmt -Check</b>	<b>335477</b>	<b>06/17/2022</b>	<b>Retmay Distributors</b>	<b>1000800 · General Fund Checking</b>	
Bill	13518	04/25/2022		433245 · Materials and Supplies	-221.27
Bill	13811	06/06/2022		430210 · Material and Supplies	-7.70

Susquehanna Township  
Check Detail

June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
Bill	13854	06/15/2022		430210 · Material and Supplies	-15.85
TOTAL					-244.82
Bill Pmt -Check	335478	06/17/2022	River Valley Landscapes	1000800 · General Fund Checking	
Bill	9719	05/31/2022		451373 · Park Athletic Fields & Playgrd	-830.00
TOTAL					-830.00
Bill Pmt -Check	335479	06/17/2022	Rock Mill Industries	1000800 · General Fund Checking	
Bill	3776	05/19/2022		451317 · Day Camp	-2,146.23
TOTAL					-2,146.23
Bill Pmt -Check	335480	06/17/2022	Roos Services Group	1000800 · General Fund Checking	
Bill	122	06/05/2022		451373 · Park Athletic Fields & Playgrd	-2,927.00
TOTAL					-2,927.00
Bill Pmt -Check	335481	06/17/2022	Royer's Flowers	1000800 · General Fund Checking	
Bill	266217	05/31/2022		410241 · General Expenses 401241 · General Expenses	-100.46 -53.97
TOTAL					-154.43
Bill Pmt -Check	335482	06/17/2022	Service Supply Corp	1000800 · General Fund Checking	
Bill	178184	05/13/2022		430210 · Material and Supplies	-184.00
Bill	178736	05/23/2022		430370 · Maintenance/Repairs Bldg	-239.31
TOTAL					-423.31
Bill Pmt -Check	335483	06/17/2022	Shearer Locksmith Inc	1000800 · General Fund Checking	
Bill	1218203	05/18/2022		451373 · Park Athletic Fields & Playgrd	-2,090.34
TOTAL					-2,090.34
Bill Pmt -Check	335484	06/17/2022	Stephenson Equipment, Inc.	1000800 · General Fund Checking	
Bill	90010215	06/02/2022		430375 · Vehicle Expenses	-575.00
Bill	10183694	06/06/2022		430375 · Vehicle Expenses	-174.64
TOTAL					-749.64
Bill Pmt -Check	335485	06/17/2022	Suez	1000800 · General Fund Checking	
Bill	208487588481	05/18/2022		451360 · Utilities-Parks	-31.40
Bill	203470620000	05/26/2022		451360 · Utilities-Parks	-37.08
Bill	200724783622	05/26/2022		451360 · Utilities-Parks	-19.89
Bill	208850030000	05/26/2022		409360 · Utilities	-82.48
TOTAL					-170.85
Bill Pmt -Check	335486	06/17/2022	Summer Alaire Miller	1000800 · General Fund Checking	
Bill	06072022	06/06/2022		414317 · Steno Fees - ZHB	-640.00
TOTAL					-640.00
Bill Pmt -Check	335487	06/17/2022	Susquehanna School District	1000800 · General Fund Checking	
Bill	1126	05/25/2022		401241 · General Expenses	-35.00
Bill	1128	05/25/2022		401241 · General Expenses	-35.00
Bill	1131	05/25/2022		401241 · General Expenses	-70.00
Bill	1132	05/25/2022		401241 · General Expenses	-35.00
Bill	1143	06/08/2022		401241 · General Expenses	-35.00
TOTAL					-210.00
Bill Pmt -Check	335488	06/17/2022	Taylor Tindale	1000800 · General Fund Checking	
Bill	06072022	06/07/2022		451317 · Day Camp	-23.85
TOTAL					-23.85
Bill Pmt -Check	335489	06/17/2022	The UPS Store	1000800 · General Fund Checking	

Susquehanna Township  
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June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
Bill	28	05/25/2022		410241 · General Expenses	-19.36
TOTAL					-19.36
Bill Pmt -Check	335490	06/17/2022	Thomson Reuters - West	1000800 · General Fund Checking	
Bill	846474013	06/01/2022		410241 · General Expenses	-212.54
TOTAL					-212.54
Bill Pmt -Check	335491	06/17/2022	Tillett Toilets	1000800 · General Fund Checking	
Bill	222758	06/03/2022		451374 · Park Restroom Supplies & Repair	-96.00
TOTAL					-96.00
Bill Pmt -Check	335492	06/17/2022	Tomlinson Bomberger	1000800 · General Fund Checking	
Bill	1800227	06/01/2022		451373 · Park Athletic Fields & Playgrd	-544.00
Bill	1800225	06/01/2022		451373 · Park Athletic Fields & Playgrd	-453.00
Bill	1800230	06/01/2022		451373 · Park Athletic Fields & Playgrd	-453.00
Bill	1800229	06/01/2022		451373 · Park Athletic Fields & Playgrd	-453.00
Bill	1800231	06/01/2022		451373 · Park Athletic Fields & Playgrd	-363.00
Bill	1800232	06/01/2022		451373 · Park Athletic Fields & Playgrd	-453.00
Bill	1800228	06/01/2022		451373 · Park Athletic Fields & Playgrd	-1,596.00
Bill	1800226	06/01/2022		451373 · Park Athletic Fields & Playgrd	-1,451.00
TOTAL					-5,766.00
Bill Pmt -Check	335493	06/17/2022	Toshiba Financial Services	1000800 · General Fund Checking	
Bill	5020430821	06/02/2022		407280 · General Software/Hardware	-1,751.09
TOTAL					-1,751.09
Bill Pmt -Check	335494	06/17/2022	Truck Parts Plus	1000800 · General Fund Checking	
Bill	775234	05/31/2022		430375 · Vehicle Expenses	-33.00
Bill	775816	06/10/2022		410375 · Maintenance & Repair Vehicle	-55.52
TOTAL					-89.52
Bill Pmt -Check	335495	06/17/2022	Turner Chevrolet	1000800 · General Fund Checking	
Bill	5022759	06/13/2022		430375 · Vehicle Expenses	-135.05
TOTAL					-135.05
Bill Pmt -Check	335496	06/17/2022	Zelenkofske Axelrod LLC	1000800 · General Fund Checking	
Bill	20229677	05/31/2022		402311 · Auditor	-10,000.00
TOTAL					-10,000.00
Bill Pmt -Check	335497	06/17/2022	Zoe London	1000800 · General Fund Checking	
Bill	06072022	06/07/2022		451317 · Day Camp	-23.85
TOTAL					-23.85
Bill Pmt -Check	335498	06/28/2022	Kathy Fry	1000800 · General Fund Checking	
Bill	05192022	05/19/2022		401241 · General Expenses	-8.00
				401241 · General Expenses	-65.00
				401241 · General Expenses	-381.75
TOTAL					-454.75
Bill Pmt -Check	335499	06/29/2022	Ahold Financial Services	1000800 · General Fund Checking	
Bill	573897	06/17/2022		451319 · Classes/Activities	-55.56
Bill	573898	06/17/2022		451319 · Classes/Activities	-13.45
Bill	571804	06/21/2022		451338 · Playground Program	-38.53
Bill	571805	06/22/2022		451338 · Playground Program	-4.99
TOTAL					-112.53
Bill Pmt -Check	335500	06/29/2022	Air Gas	1000800 · General Fund Checking	
TOTAL					0.00
Bill Pmt -Check	335501	06/29/2022	Any Restoration LLC	1000800 · General Fund Checking	

Susquehanna Township  
Check Detail

June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
Bill	430	05/30/2022		420317 · Property Maintenance Code Srvs	-625.00
TOTAL					-625.00
<b>Bill Pmt -Check</b>	<b>335502</b>	<b>06/29/2022</b>	<b>Aquatic Environment Consulta...</b>	<b>1000800 · General Fund Checking</b>	
Bill	43649	05/26/2022		451362 · Pond Mgmt - Waverly Woods Park	-552.00
Bill	43650	06/13/2022		451362 · Pond Mgmt - Waverly Woods Park	-552.00
TOTAL					-1,104.00
<b>Bill Pmt -Check</b>	<b>335503</b>	<b>06/29/2022</b>	<b>Avalon - SecureRX</b>	<b>1000800 · General Fund Checking</b>	
Bill	221360011654	05/16/2022		2380160 · Medical Insurance Former Emplo 410196 · Post-Retirement Med Insurance	-1,127.00 -322.00
Bill	221660032913	06/15/2022		429196 · Post Retirement Med Insurance 2380160 · Medical Insurance Former Emplo 410196 · Post-Retirement Med Insurance 429196 · Post Retirement Med Insurance	-161.00 -1,127.00 -322.00 -161.00
TOTAL					-3,220.00
<b>Bill Pmt -Check</b>	<b>335504</b>	<b>06/29/2022</b>	<b>Axon Enterprise Inc.</b>	<b>1000800 · General Fund Checking</b>	
Bill	376846	05/01/2022		410242 · Arms/Ammo Supplies	-12,249.97
TOTAL					-12,249.97
<b>Bill Pmt -Check</b>	<b>335505</b>	<b>06/29/2022</b>	<b>Base Station Supply</b>	<b>1000800 · General Fund Checking</b>	
Bill	06062022	06/01/2022		415320 · Communications	-400.00
TOTAL					-400.00
<b>Bill Pmt -Check</b>	<b>335506</b>	<b>06/29/2022</b>	<b>Brodey Hauer</b>	<b>1000800 · General Fund Checking</b>	
TOTAL					0.00
<b>Bill Pmt -Check</b>	<b>335507</b>	<b>06/29/2022</b>	<b>C.S. Davidson, Inc.</b>	<b>1000800 · General Fund Checking</b>	
Bill	158911	06/02/2022		407370 · IT Repairs, Main. & Service	-2,400.00
TOTAL					-2,400.00
<b>Bill Pmt -Check</b>	<b>335508</b>	<b>06/29/2022</b>	<b>Capital Area Greenbelt Associa...</b>	<b>1000800 · General Fund Checking</b>	
Bill	06122022	06/12/2022		451339 · Special Events / Sponsorship Ex	-140.00
TOTAL					-140.00
<b>Bill Pmt -Check</b>	<b>335509</b>	<b>06/29/2022</b>	<b>Chasytie Peppers</b>	<b>1000800 · General Fund Checking</b>	
Bill	40874219	06/21/2022		367140 · Park, Field, & Pavilion Rentals	-50.00
TOTAL					-50.00
<b>Bill Pmt -Check</b>	<b>335510</b>	<b>06/29/2022</b>	<b>Classic Drycleaners</b>	<b>1000800 · General Fund Checking</b>	
Bill	227536	05/15/2022		410238 · Uniforms - Police	-574.10
TOTAL					-574.10
<b>Bill Pmt -Check</b>	<b>335511</b>	<b>06/29/2022</b>	<b>Cleveland Brothers</b>	<b>1000800 · General Fund Checking</b>	
Bill	4856091	05/12/2022		430375 · Vehicle Expenses	-117.06
TOTAL					-117.06
<b>Bill Pmt -Check</b>	<b>335512</b>	<b>06/29/2022</b>	<b>Colliflower, Inc.</b>	<b>1000800 · General Fund Checking</b>	
Bill	1730900	05/12/2022		430210 · Material and Supplies	-188.56
TOTAL					-188.56
<b>Bill Pmt -Check</b>	<b>335513</b>	<b>06/29/2022</b>	<b>Comcast</b>	<b>1000800 · General Fund Checking</b>	
Bill	8993110580196615	06/11/2022		401320 · Communications 410320 · Communication	-71.55 -71.55
Bill	8993110580163813	06/20/2022		401320 · Communications 410320 · Communication	-117.48 -117.47

Susquehanna Township  
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June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-378.05
Bill Pmt -Check	335514	06/29/2022	Comcast Business	1000800 - General Fund Checking	
Bill	148810378	06/15/2022		401320 - Communications	-686.29
				429320 - Communications	-202.16
				430320 - Communications	-150.48
				410320 - Communication	-1,060.93
				2381400 - Fire Fund Expense	-83.24
TOTAL					-2,183.10
Bill Pmt -Check	335515	06/29/2022	Cralls Garage	1000800 - General Fund Checking	
Bill	2277	05/09/2022		410375 - Maintenance & Repair Vehicle	-25.00
Bill	2300	05/16/2022		410375 - Maintenance & Repair Vehicle	-25.00
TOTAL					-50.00
Bill Pmt -Check	335516	06/29/2022	D.E. Gemmill, Inc.	1000800 - General Fund Checking	
Bill	221617	06/23/2022		429241 - General Expenses	-125.00
				430238 - Uniforms	-500.00
TOTAL					-625.00
Bill Pmt -Check	335517	06/29/2022	Designs Unlimited	1000800 - General Fund Checking	
Bill	6145	06/22/2022		451241 - General Expense	-159.00
TOTAL					-159.00
Bill Pmt -Check	335518	06/29/2022	Eckert, Seamans, Cherin & Mell...	1000800 - General Fund Checking	
Bill	1684183	05/11/2022		404310 - General Legal Services	-6,786.00
Bill	1684182	05/11/2022		404310 - General Legal Services	-2,769.00
Bill	1684184	05/11/2022		404310 - General Legal Services	-47.00
Bill	1684185	05/11/2022		404310 - General Legal Services	-26.00
Bill	1684181	05/11/2022		404310 - General Legal Services	-38.50
Bill	1684180	05/11/2022		404310 - General Legal Services	-832.00
Bill	1690091	06/14/2022		404310 - General Legal Services	-23.50
Bill	1690095	06/14/2022		404310 - General Legal Services	-286.00
Bill	1690094	06/14/2022		404310 - General Legal Services	-26.00
Bill	1690092	06/14/2022		404310 - General Legal Services	-4,633.20
Bill	1690093	06/14/2022		404310 - General Legal Services	-5,934.00
Bill	1690096	06/14/2022		404310 - General Legal Services	-728.00
TOTAL					-22,129.20
Bill Pmt -Check	335519	06/29/2022	ESRI	1000800 - General Fund Checking	
Bill	94263754	06/03/2022		407280 - General Software/Hardware	-5,770.00
TOTAL					-5,770.00
Bill Pmt -Check	335520	06/29/2022	Genesis	1000800 - General Fund Checking	
Bill	120677	05/03/2022		451373 - Park Athletic Fields & Playgrd	-300.20
TOTAL					-300.20
Bill Pmt -Check	335521	06/29/2022	George Ely Associates, Inc.	1000800 - General Fund Checking	
Bill	40656	05/17/2022		451373 - Park Athletic Fields & Playgrd	-2,545.00
TOTAL					-2,545.00
Bill Pmt -Check	335522	06/29/2022	Golden Equipment	1000800 - General Fund Checking	
Bill	2248792	06/16/2022		430375 - Vehicle Expenses	-1,765.00
TOTAL					-1,765.00
Bill Pmt -Check	335523	06/29/2022	Goodyear Commerical Tire & S...	1000800 - General Fund Checking	
Bill	781057333	05/16/2022		410375 - Maintenance & Repair Vehicle	-602.24
TOTAL					-602.24
Bill Pmt -Check	335524	06/29/2022	Grainger	1000800 - General Fund Checking	
Bill	803918283	05/13/2022		430375 - Vehicle Expenses	-38.21



Susquehanna Township  
Check Detail

June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-38.21
Bill Pmt -Check	335525	06/29/2022	Guemsey Office Products	1000800 · General Fund Checking	
Bill	2329334	05/17/2022		401210 · Materials and Supplies	-193.88
				410210 · Materials and Supplies	-138.00
Bill	2336133	05/27/2022		401210 · Materials and Supplies	-33.37
				410210 · Materials and Supplies	-51.90
TOTAL					-417.15
Bill Pmt -Check	335526	06/29/2022	Hornung Tru Value (29th St.)	1000800 · General Fund Checking	
Bill	4751	05/31/2022		430210 · Material and Supplies	-281.90
				437260 · Small Tools and Minor Equipment	-1,011.99
				430210 · Material and Supplies	-49.98
				430210 · Material and Supplies	-161.96
				430375 · Vehicle Expenses	-9.87
TOTAL					-1,515.70
Bill Pmt -Check	335527	06/29/2022	HRG Inc Consulting Engineers	1000800 · General Fund Checking	
Bill	160048	05/09/2022		408313 · Engineering Fees	-340.00
Bill	160368	05/18/2022		408313 · Engineering Fees	-1,000.00
Bill	160369	05/18/2022		2230000 · Reimbursable Legal and Engineer	-93.37
				2230000 · Reimbursable Legal and Engineer	-3,235.04
				2230000 · Reimbursable Legal and Engineer	-301.73
				2230000 · Reimbursable Legal and Engineer	-496.48
				2230000 · Reimbursable Legal and Engineer	-640.00
				2503100 · Vartan - Linglestown/Progress	-587.88
				2503100 · Vartan - Linglestown/Progress	-491.45
				2230000 · Reimbursable Legal and Engineer	-1,185.49
				2230000 · Reimbursable Legal and Engineer	-946.47
				2503100 · Vartan - Linglestown/Progress	-60.00
				2230000 · Reimbursable Legal and Engineer	-4,624.65
				2230000 · Reimbursable Legal and Engineer	-2,270.15
				2230000 · Reimbursable Legal and Engineer	-2,376.77
Bill	160497	05/18/2022		408313 · Engineering Fees	-27,810.00
Bill	160370	05/18/2022		410313 · Traffic Studies (Engineering)	-4,035.00
Bill	160373	05/18/2022		408313 · Engineering Fees	-190.00
Bill	160371	05/18/2022		436313 · Engineering Fees	-1,533.02
Bill	160372	05/18/2022		436313 · Engineering Fees	-682.60
Bill	160429	05/18/2022		408313 · Engineering Fees	-943.00
Bill	160376	05/18/2022		408313 · Engineering Fees	-115.00
Bill	160830	06/06/2022		408313 · Engineering Fees	-2,665.58
Bill	160862	06/06/2022		408313 · Engineering Fees	-822.50
Bill	160863	06/06/2022		436313 · Engineering Fees	-451.00
Bill	160858	06/06/2022		410313 · Traffic Studies (Engineering)	-472.50
Bill	160859	06/06/2022		408313 · Engineering Fees	-30.00
Bill	160861	06/06/2022		436313 · Engineering Fees	-1,229.58
Bill	160860	06/06/2022		436313 · Engineering Fees	-795.00
Bill	160894	06/06/2022		408313 · Engineering Fees	-4,635.00
Bill	160857	06/06/2022		2230000 · Reimbursable Legal and Engineer	-347.08
				2230000 · Reimbursable Legal and Engineer	-510.00
				2230000 · Reimbursable Legal and Engineer	-440.45
				2230000 · Reimbursable Legal and Engineer	-105.00
				2230000 · Reimbursable Legal and Engineer	-135.22
				2230000 · Reimbursable Legal and Engineer	-601.29
				2503100 · Vartan - Linglestown/Progress	-292.57
				2503100 · Vartan - Linglestown/Progress	-510.07
				2230000 · Reimbursable Legal and Engineer	-668.39
				2230000 · Reimbursable Legal and Engineer	-766.38
				2230000 · Reimbursable Legal and Engineer	-135.87
				2230000 · Reimbursable Legal and Engineer	-1,307.46
				2230000 · Reimbursable Legal and Engineer	-743.30
				2230000 · Reimbursable Legal and Engineer	-4,887.65
				2220000 · Health Insurance Premium With	-847.50
				2230000 · Reimbursable Legal and Engineer	-919.50
				2230000 · Reimbursable Legal and Engineer	-1,040.00
TOTAL					-79,316.99
Bill Pmt -Check	335528	06/29/2022	Intelec LLC	1000800 · General Fund Checking	
Bill	1522	06/03/2022		410320 · Communication	-830.00
TOTAL					-830.00
Bill Pmt -Check	335529	06/29/2022	LB Smith Ford	1000800 · General Fund Checking	
Bill	293814	06/22/2022		410375 · Maintenance & Repair Vehicle	-452.08
TOTAL					-452.08
Bill Pmt -Check	335530	06/29/2022	Levin Promotional Products	1000800 · General Fund Checking	

Susquehanna Township  
Check Detail

June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
Bill	17347	04/14/2022		401241 · General Expenses	-22.08
Bill	17297	04/15/2022		401241 · General Expenses	-12.61
Bill	17560	05/24/2022		401241 · General Expenses	-7.25
				401241 · General Expenses	-14.50
				451241 · General Expense	-99.91
TOTAL					-156.33
<b>Bill Pmt -Check</b>	<b>335531</b>	<b>06/29/2022</b>	<b>Life Source Water Service LLC</b>	<b>1000800 · General Fund Checking</b>	
Bill	92767	05/24/2022		401241 · General Expenses	-21.24
				410241 · General Expenses	-34.50
				430241 · General Expenses	-34.50
Bill	97868	06/07/2022		401241 · General Expenses	-17.25
				410241 · General Expenses	-34.50
				430241 · General Expenses	-32.74
Bill	98254	06/21/2022		401241 · General Expenses	-23.00
				410241 · General Expenses	-40.25
				430241 · General Expenses	-21.24
TOTAL					-259.22
<b>Bill Pmt -Check</b>	<b>335532</b>	<b>06/29/2022</b>	<b>Lowe's</b>	<b>1000800 · General Fund Checking</b>	
Bill	98001392103	05/25/2022		451373 · Park Athletic Fields & Playgrd	-51.64
				436241 · General Expense	-53.62
				410375 · Maintenance & Repair Vehicle	-13.21
				436241 · General Expense	-84.94
				451373 · Park Athletic Fields & Playgrd	-88.92
				430210 · Material and Supplies	-393.16
TOTAL					-685.49
<b>Bill Pmt -Check</b>	<b>335533</b>	<b>06/29/2022</b>	<b>Momin Bhatti</b>	<b>1000800 · General Fund Checking</b>	
Bill	20225	06/26/2022		400460 · Meetings & Continuing Education	-1,280.00
TOTAL					-1,280.00
<b>Bill Pmt -Check</b>	<b>335534</b>	<b>06/29/2022</b>	<b>Mutual of Omaha</b>	<b>1000800 · General Fund Checking</b>	
Bill	1363286507	05/13/2022		401190 · Employee Insurances	-43.63
				402190 · Employee Insurances	-88.93
				410190 · Employee Insurances	-1,253.54
				414190 · Employee Insurances	-101.13
				413190 · Employee Insurance	-111.90
				436190 · Employee Insurances	-273.82
				430190 · Employee Insurances	-279.71
				451190 · Employee Insurances	-114.16
				2381400 · Fire Fund Expense	-130.49
				429190 · Employee Insurances	-261.77
TOTAL					-2,659.08
<b>Bill Pmt -Check</b>	<b>335535</b>	<b>06/29/2022</b>	<b>North American KTrade Allianc...</b>	<b>1000800 · General Fund Checking</b>	
Bill	2724	06/13/2022		402450 · Payroll Processing	-1,173.25
TOTAL					-1,173.25
<b>Bill Pmt -Check</b>	<b>335536</b>	<b>06/29/2022</b>	<b>PA Media Group</b>	<b>1000800 · General Fund Checking</b>	
Bill	10331142	05/12/2022		401341 · Advertising	-112.61
Bill	10363008	06/16/2022		401341 · Advertising	-153.74
TOTAL					-266.35
<b>Bill Pmt -Check</b>	<b>335537</b>	<b>06/29/2022</b>	<b>Penn Prime</b>	<b>1000800 · General Fund Checking</b>	
Bill	11321	06/01/2022		486100 · Insurance- Liability	-11,210.31
				486200 · Insurance- Property/Casualty	-11,317.70
				486300 · Insurance- Automobile	-14,032.69
				486400 · Insurance- Public Officials	-10,103.32
				486500 · Insurance- Police Professional	-14,737.98
TOTAL					-61,402.00
<b>Bill Pmt -Check</b>	<b>335538</b>	<b>06/29/2022</b>	<b>PMHC</b>	<b>1000800 · General Fund Checking</b>	
Bill	931470	06/07/2022		401190 · Employee Insurances	-3,950.43
				402190 · Employee Insurances	-2,194.69
				410190 · Employee Insurances	-93,158.88
				410196 · Post-Retirement Med Insurance	-43,700.08
				414190 · Employee Insurances	-1,975.21

Susquehanna Township  
Check Detail

June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
				413190 · Employee Insurance	-3,675.19
				430190 · Employee Insurances	-22,513.26
				451190 · Employee Insurances	-3,675.19
				2381400 · Fire Fund Expense	-89.77
				429190 · Employee Insurances	-11,358.68
				2380160 · Medical Insurance Former Emplo	-5,003.28
				436190 · Employee Insurances	-7,611.24
TOTAL					-198,905.90
Bill Pmt -Check	335539	06/29/2022	PPC Lubricants	1000800 · General Fund Checking	
Bill	2038452	06/13/2022		430375 · Vehicle Expenses	-1,138.85
TOTAL					-1,138.85
Bill Pmt -Check	335540	06/29/2022	PSATS	1000800 · General Fund Checking	
Bill	11235358	05/12/2022		430470 · CDL Drug & Alcohol Testing	-125.00
Bill	90487	06/15/2022		430470 · CDL Drug & Alcohol Testing	-341.00
TOTAL					-466.00
Bill Pmt -Check	335541	06/29/2022	RF Fager Co	1000800 · General Fund Checking	
Bill	4754940001	04/28/2022		430370 · Maintenance/Repairs Bldg	-130.39
Bill	4764555001	05/09/2022		430370 · Maintenance/Repairs Bldg	-128.51
TOTAL					-258.90
Bill Pmt -Check	335542	06/29/2022	Shearer Locksmith Inc	1000800 · General Fund Checking	
Bill	82407	06/01/2022		409210 · Material & Supplies	-5.00
TOTAL					-5.00
Bill Pmt -Check	335543	06/29/2022	Sirchie Fingerprint Laboratories	1000800 · General Fund Checking	
Bill	1032008	05/18/2022		410210 · Materials and Supplies	-542.58
TOTAL					-542.58
Bill Pmt -Check	335544	06/29/2022	Snyder Brothers Inc.	1000800 · General Fund Checking	
Bill	56419	05/26/2022		409360 · Utilities	-87.37
				430360 · Utilities	-248.88
				2381400 · Fire Fund Expense	-90.02
				2381400 · Fire Fund Expense	-258.41
				2381400 · Fire Fund Expense	-196.99
				409360 · Utilities	-7.51
				409360 · Utilities	-2.07
TOTAL					-891.25
Bill Pmt -Check	335545	06/29/2022	Staples	1000800 · General Fund Checking	
Bill	8066532439	06/11/2022		401210 · Materials and Supplies	-87.39
				451241 · General Expense	-35.71
TOTAL					-123.10
Bill Pmt -Check	335546	06/29/2022	Steelton Community Cats	1000800 · General Fund Checking	
Bill	06012022	06/01/2022		420319 · Stray Animal Control	-360.00
TOTAL					-360.00
Bill Pmt -Check	335547	06/29/2022	Street Cop Training	1000800 · General Fund Checking	
Bill	770677831647	03/09/2022		410460 · Education and Training	-249.00
TOTAL					-249.00
Bill Pmt -Check	335548	06/29/2022	Suez	1000800 · General Fund Checking	
Bill	208487588481	06/14/2022		451360 · Utilities-Parks	-31.40
TOTAL					-31.40
Bill Pmt -Check	335549	06/29/2022	Susquehanna School District	1000800 · General Fund Checking	
Bill	1136	06/01/2022		401241 · General Expenses	-70.00
Bill	1147	06/22/2022		451317 · Day Camp	-270.00

Susquehanna Township  
Check Detail

June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
Bill	1148	06/27/2022		401241 · General Expenses	-70.00
Bill	1149	06/28/2022		401241 · General Expenses	-35.00
TOTAL					-445.00
<b>Bill Pmt -Check</b>	<b>335550</b>	<b>06/29/2022</b>	<b>Susquehanna Township Author...</b>	<b>1000800 · General Fund Checking</b>	
Bill	220008	05/31/2022		409360 · Utilities	-182.65
Bill	219910	05/31/2022		409360 · Utilities	-242.71
Bill	220093	05/31/2022		409360 · Utilities	-4.80
Bill	220090	05/31/2022		409360 · Utilities	-34.80
Bill	219906	05/31/2022		409360 · Utilities	-57.30
Bill	219897	05/31/2022		409360 · Utilities	-148.07
Bill	220012	05/31/2022		409360 · Utilities	-241.00
Bill	219912	05/31/2022		409360 · Utilities	-57.30
Bill	220085	05/31/2022		409360 · Utilities	-34.80
Bill	219905	05/31/2022		409360 · Utilities	-4.80
Bill	219956	05/31/2022		409360 · Utilities	-34.80
Bill	220091	05/31/2022		409360 · Utilities	-141.24
Bill	220087	05/31/2022		409360 · Utilities	-34.80
Bill	220089	05/31/2022		409360 · Utilities	-57.30
Bill	220063	05/31/2022		409360 · Utilities	-17.10
TOTAL					-1,293.47
<b>Bill Pmt -Check</b>	<b>335551</b>	<b>06/29/2022</b>	<b>Taylor Tindale</b>	<b>1000800 · General Fund Checking</b>	
Bill	05152022	05/16/2022		451317 · Day Camp	-22.00
TOTAL					-22.00
<b>Bill Pmt -Check</b>	<b>335552</b>	<b>06/29/2022</b>	<b>Thomas Comitta Assoc</b>	<b>1000800 · General Fund Checking</b>	
Bill	06142022	06/14/2022		2503100 · Vartan - Linglestown/Progress	-1,978.45
Bill	06142022	06/14/2022		2503100 · Vartan - Linglestown/Progress	-314.35
Bill	06142022	06/14/2022		2503100 · Vartan - Linglestown/Progress	-644.05
TOTAL					-2,936.85
<b>Bill Pmt -Check</b>	<b>335553</b>	<b>06/29/2022</b>	<b>Tomlinson Bomberger</b>	<b>1000800 · General Fund Checking</b>	
Bill	1802524	05/16/2022		409370 · Maintenance and Repair	-105.80
Bill	1802525	05/18/2022		409370 · Maintenance and Repair	-105.80
Bill	1815923	06/01/2022		430370 · Maintenance/Repairs Bldg	-128.07
TOTAL					-339.67
<b>Bill Pmt -Check</b>	<b>335554</b>	<b>06/29/2022</b>	<b>Tractor Supply Credit Plan Dep</b>	<b>1000800 · General Fund Checking</b>	
Bill	6035301203155161	05/30/2022		430210 · Material and Supplies	-101.97
				451241 · General Expense	-79.99
				430210 · Material and Supplies	-209.97
TOTAL					-391.93
<b>Bill Pmt -Check</b>	<b>335555</b>	<b>06/29/2022</b>	<b>Triangle Press Inc</b>	<b>1000800 · General Fund Checking</b>	
Bill	220603	05/16/2022		401210 · Materials and Supplies	-245.39
Bill	220604	05/16/2022		430210 · Material and Supplies	-245.68
TOTAL					-491.07
<b>Bill Pmt -Check</b>	<b>335556</b>	<b>06/29/2022</b>	<b>UGI Utilities</b>	<b>1000800 · General Fund Checking</b>	
Bill	411000812239	06/13/2022		430360 · Utilities	-40.93
Bill	411006901242	06/13/2022		409360 · Utilities	-30.59
TOTAL					-71.52
<b>Bill Pmt -Check</b>	<b>335557</b>	<b>06/29/2022</b>	<b>Verizon 2</b>	<b>1000800 · General Fund Checking</b>	
Bill	9907386273	05/25/2022		410320 · Communication	-1,497.28
				430320 · Communications	-103.30
				414320 · Communications	-71.71
				413320 · Communications	-129.45
				451320 · Communications	-84.38
				401320 · Communications	-42.19
				2381400 · Fire Fund Expense	-42.19
				2381400 · Fire Fund Expense	-42.19
				415320 · Communications	-42.19
				436241 · General Expense	-74.38
				429320 · Communications	-103.29
TOTAL					-2,232.55

Susquehanna Township  
Check Detail

June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	335558	06/29/2022	Zencity Technologies US Inc.	1000800 - General Fund Checking	
Bill	228000137	06/13/2022		407280 - General Software/Hardware	-23,000.00
TOTAL					-23,000.00
Bill Pmt -Check	335559	06/29/2022	Air Gas	1000800 - General Fund Checking	
Bill	9126162921	05/24/2022		430210 - Material and Supplies	-64.72
Bill	9126162922	05/24/2022		430210 - Material and Supplies	-138.97
TOTAL					-203.69
Bill Pmt -Check	335560	06/29/2022	Brodey Hauer	1000800 - General Fund Checking	
Bill	05162022	05/16/2022		451317 - Day Camp	-22.00
TOTAL					-22.00
Bill Pmt -Check	335561	07/01/2022	Cardmember Service	1000800 - General Fund Checking	
Bill	4798510055137208	06/29/2022		407370 - IT Repairs, Main. & Service	-463.98
				430375 - Vehicle Expenses	-45.08
				430241 - General Expenses	-315.49
				410241 - General Expenses	-68.56
				2381350 - Canine	-102.13
				410241 - General Expenses	-174.11
				410241 - General Expenses	-48.63
				410210 - Materials and Supplies	-9.72
				410460 - Education and Training	-39.43
				410460 - Education and Training	-38.23
				410460 - Education and Training	-26.62
				410460 - Education and Training	-20.68
				410460 - Education and Training	-49.61
				410238 - Uniforms - Police	-484.74
				2381350 - Canine	-136.18
				410460 - Education and Training	-379.35
				410460 - Education and Training	-379.35
				2381400 - Fire Fund Expense	-54.44
				2223800 - B.P. State Surcharge	-1,225.59
				451241 - General Expense	-185.46
				451373 - Park Athletic Fields & Playgrd	-102.95
				451241 - General Expense	-86.57
				451460 - Education, Training, and Member	-34.04
				451317 - Day Camp	-41.28
				451339 - Special Events / Sponsorship Ex	-467.37
				451339 - Special Events / Sponsorship Ex	-481.48
				451317 - Day Camp	-12.40
				451338 - Playground Program	-12.40
				451317 - Day Camp	-157.98
				451338 - Playground Program	-157.97
				451317 - Day Camp	-91.29
				451317 - Day Camp	-275.49
				436241 - General Expense	-145.90
				407280 - General Software/Hardware	-102.07
				401241 - General Expenses	-13.13
				455000 - Shade Tree Commission	-354.34
				401210 - Materials and Supplies	-6.81
TOTAL					-6,790.85

Susquehanna Township  
ACH Monthly Withdrawals  
Month of June 2022

Dig My Earth	\$ 2,195.91
Enterprise	\$ 3,988.20
Francia Done Henry	\$ 845.00
James Huffard	\$ 4,456.45
Jeffrey Vargo	\$ 845.00
Ralph Martin	\$ 845.00
Brooke Anthony	\$ 845.00
Susquehanna Solar Partners	\$ 3,910.42
Wex	<u>\$ 20,592.20</u>
<b>Total ACH Withdrawals</b>	<b>\$ 38,523.18</b>

Payroll Disbursements for June 2022

Payroll 6/15/22	\$ 304,568.48
Payroll 6/30/22	<u>\$ 322,603.55</u>
<b>Total Payroll Disbursements</b>	<b>\$ 627,172.03</b>

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### Susquehanna Township - Highway Fund

## Check Detail

June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>102346</b>	<b>07/01/2022</b>	<b>Atlantic Transportation Systems, Inc.</b>	<b>1008000 · Checking Account</b>	
Bill	22142	05/24/2022		433370 · Maint.- Traffic Signals	-1,790.52
Bill	22717	05/27/2022		433370 · Maint.- Traffic Signals	-2,100.00
Bill	22150	05/30/2022		433370 · Maint.- Traffic Signals	-960.00
				433370 · Maint.- Traffic Signals	-223.43
Bill	22157	06/12/2022		433370 · Maint.- Traffic Signals	-223.43
Bill	22163	06/21/2022		433370 · Maint.- Traffic Signals	-212.19
				433370 · Maint.- Traffic Signals	-3,346.00
<b>TOTAL</b>					<b>-8,855.57</b>
<b>Bill Pmt -Check</b>	<b>102347</b>	<b>07/01/2022</b>	<b>Pennsy Supply</b>	<b>1008000 · Checking Account</b>	
Bill	3165543	04/04/2022		438245 · Public Works- Highway Supplies	-2,622.27
				438245 · Public Works- Highway Supplies	-1,211.56
Bill	3176346	05/23/2022		438245 · Public Works- Highway Supplies	-542.70
Bill	3176914	05/25/2022		438245 · Public Works- Highway Supplies	-1,072.67
Bill	3177266	05/26/2022		438245 · Public Works- Highway Supplies	-531.98
Bill	3178133	06/01/2022		439600 · Road Construction Projects	-1,071.33
Bill	3178699	06/03/2022		439600 · Road Construction Projects	-1,071.33
Bill	3179100	06/06/2022		439600 · Road Construction Projects	-401.33
<b>TOTAL</b>					<b>-8,525.17</b>

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### Susquehanna Township Street Light Fund

### Check Detail

June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	1273	07/05/2022	PP&L	1008000 - Checking Account	
Bill	9193311008	05/31/2022		434361 - Street Lighting	-18,942.03
Bill	9400119001	05/31/2022		434361 - Street Lighting	-7,113.58
Bill	9193311008	06/29/2022		434361 - Street Lighting	-19,578.71
Bill	9400119001	06/30/2022		434361 - Street Lighting	-7,002.31
TOTAL					-52,636.63



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**Susquehanna Township Fire Protection Fund**  
**Check Detail**  
June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>709592</b>	<b>06/27/2022</b>	<b>Atlantic Tactical</b>	<b>1008000 - Checking Account</b>	
Bill	80773857	06/03/2022		411541 · Progress Fire Company	-77.42
Bill	80773742	06/03/2022		411541 · Progress Fire Company	-79.99
Bill	80774008	06/06/2022		411541 · Progress Fire Company	-159.78
<b>TOTAL</b>					<b>-317.19</b>
<b>Bill Pmt -Check</b>	<b>709593</b>	<b>06/27/2022</b>	<b>Benchmark Insurance Company</b>	<b>1008000 - Checking Account</b>	
Bill	7712207103697	07/01/2022		411195 · W.C. Insurance	-4,403.00
<b>TOTAL</b>					<b>-4,403.00</b>
<b>Bill Pmt -Check</b>	<b>709594</b>	<b>06/27/2022</b>	<b>Capital Region Water</b>	<b>1008000 - Checking Account</b>	
Bill	620674070	05/25/2022		411541 · Progress Fire Company	-366.79
<b>TOTAL</b>					<b>-366.79</b>
<b>Bill Pmt -Check</b>	<b>709595</b>	<b>06/27/2022</b>	<b>Comcast</b>	<b>1008000 - Checking Account</b>	
Bill	89931105801...	05/19/2022		411541 · Progress Fire Company	-359.79
Bill	89931105800...	05/19/2022		411541 · Progress Fire Company	-71.39
Bill	89931105802...	05/23/2022		411542 · Rescue Fire Company	-17.98
Bill	89931105800...	06/05/2022		411542 · Rescue Fire Company	-111.85
Bill	89931105801...	06/16/2022		411542 · Rescue Fire Company	-109.85
Bill	89931105800...	06/16/2022		411542 · Rescue Fire Company	-55.44
<b>TOTAL</b>					<b>-726.30</b>
<b>Bill Pmt -Check</b>	<b>709596</b>	<b>06/27/2022</b>	<b>Commonwealth of PA Fed Prop</b>	<b>1008000 - Checking Account</b>	
Bill	617903	06/03/2022		411375 · Vehicle Expenses- Shop 84	-21.50
Bill	617935	06/15/2022		411239 · Misc. Expenses	-5.00
<b>TOTAL</b>					<b>-26.50</b>
<b>Bill Pmt -Check</b>	<b>709597</b>	<b>06/27/2022</b>	<b>Fisher Auto Parts Inc</b>	<b>1008000 - Checking Account</b>	
Bill	333312645	06/03/2022		411542 · Rescue Fire Company	-214.79
Bill	333312646	06/03/2022		411375 · Vehicle Expenses- Shop 84	-40.60
Bill	333312721	06/06/2022		411375 · Vehicle Expenses- Shop 84	-9.20
<b>TOTAL</b>					<b>-264.59</b>
<b>Bill Pmt -Check</b>	<b>709598</b>	<b>06/27/2022</b>	<b>Hollys Embroidery</b>	<b>1008000 - Checking Account</b>	
Bill	15778	06/03/2022		411241 · General Expenses	-26.50
<b>TOTAL</b>					<b>-26.50</b>
<b>Bill Pmt -Check</b>	<b>709599</b>	<b>06/27/2022</b>	<b>Hornungs Hardware</b>	<b>1008000 - Checking Account</b>	
Bill	4751	05/31/2022		411375 · Vehicle Expenses- Shop 84	-15.34
<b>TOTAL</b>					<b>-15.34</b>
<b>Bill Pmt -Check</b>	<b>709600</b>	<b>06/27/2022</b>	<b>Penn Pest, LLC.</b>	<b>1008000 - Checking Account</b>	
Bill	42728	06/09/2022		411541 · Progress Fire Company	-70.00
<b>TOTAL</b>					<b>-70.00</b>
<b>Bill Pmt -Check</b>	<b>709601</b>	<b>06/27/2022</b>	<b>PP&amp;L Electric Utilities</b>	<b>1008000 - Checking Account</b>	
Bill	6289516003	05/23/2022		411541 · Progress Fire Company	-899.72
				411540 · Edgemont Fire Company	-274.93
				411542 · Rescue Fire Company	-314.57
<b>TOTAL</b>					<b>-1,489.22</b>

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**Susquehanna Township Fire Protection Fund**  
**Check Detail**  
June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>709602</b>	<b>06/27/2022</b>	<b>Suez</b>	<b>1008000 · Checking Account</b>	
Bill	201770221711	05/26/2022		411542 · Rescue Fire Company	-280.56
Bill	206833720000	05/26/2022		411542 · Rescue Fire Company	-91.19
Bill	208568920000	05/26/2022		411542 · Rescue Fire Company	-135.57
Bill	208601030000	05/26/2022		411363 · Fire Hydrants	-9,865.22
<b>TOTAL</b>					<b>-10,372.54</b>
<b>Bill Pmt -Check</b>	<b>709603</b>	<b>06/27/2022</b>	<b>Susquehanna Township Authority</b>	<b>1008000 · Checking Account</b>	
Bill	220061	05/31/2022		411541 · Progress Fire Company	-75.48
Bill	204326	05/31/2022		411541 · Progress Fire Company	-144.78
Bill	204325	05/31/2022		411542 · Rescue Fire Company	-103.80
<b>TOTAL</b>					<b>-324.06</b>
<b>Bill Pmt -Check</b>	<b>709604</b>	<b>06/27/2022</b>	<b>Susquehanna Twp Vol Fire Relief</b>	<b>1008000 · Checking Account</b>	
Bill	101	06/09/2022		411540 · Edgemont Fire Company	-461.00
<b>TOTAL</b>					<b>-461.00</b>
<b>Bill Pmt -Check</b>	<b>709605</b>	<b>06/27/2022</b>	<b>Swab Wagon Company</b>	<b>1008000 · Checking Account</b>	
Bill	39468	05/02/2022		411541 · Progress Fire Company	-1,000.00
				411373 · Repair and Maintenance- PSB	-1,375.00
<b>TOTAL</b>					<b>-2,375.00</b>
<b>Bill Pmt -Check</b>	<b>709606</b>	<b>06/27/2022</b>	<b>Tomlinson Bomberger</b>	<b>1008000 · Checking Account</b>	
Bill	1802526	06/15/2022		411542 · Rescue Fire Company	-72.39
<b>TOTAL</b>					<b>-72.39</b>
<b>Bill Pmt -Check</b>	<b>709607</b>	<b>06/27/2022</b>	<b>Triangle Fire Protection Inc</b>	<b>1008000 · Checking Account</b>	
Bill	44763	05/24/2022		411542 · Rescue Fire Company	-280.00
<b>TOTAL</b>					<b>-280.00</b>
<b>Bill Pmt -Check</b>	<b>709608</b>	<b>06/27/2022</b>	<b>Truck Parts Plus</b>	<b>1008000 · Checking Account</b>	
Bill	774999	05/24/2022		411541 · Progress Fire Company	-248.00
Bill	774998	05/24/2022		411541 · Progress Fire Company	-51.55
Bill	775235	05/31/2022		411375 · Vehicle Expenses- Shop 84	-237.60
<b>TOTAL</b>					<b>-537.15</b>
<b>Bill Pmt -Check</b>	<b>709609</b>	<b>06/27/2022</b>	<b>UGI Utilities</b>	<b>1008000 · Checking Account</b>	
Bill	411000928696	06/06/2022		411542 · Rescue Fire Company	-54.33
Bill	411002074580	06/11/2022		411541 · Progress Fire Company	-112.31
Bill	411000375294	06/11/2022		411540 · Edgemont Fire Company	-46.87
Bill	411001602811	06/13/2022		411542 · Rescue Fire Company	-43.22
<b>TOTAL</b>					<b>-256.53</b>
<b>Bill Pmt -Check</b>	<b>709610</b>	<b>06/27/2022</b>	<b>Verizon - Lehigh Valley</b>	<b>1008000 · Checking Account</b>	
Bill	45077194900...	05/18/2022		411542 · Rescue Fire Company	-146.95
Bill	55077261800...	06/06/2022		411542 · Rescue Fire Company	-130.51
<b>TOTAL</b>					<b>-277.46</b>
<b>Bill Pmt -Check</b>	<b>709611</b>	<b>06/27/2022</b>	<b>Verizon Wireless</b>	<b>1008000 · Checking Account</b>	
Bill	9907386274	05/25/2022		411542 · Rescue Fire Company	-252.67
Bill	9905674886	06/03/2022		411541 · Progress Fire Company	-195.87

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07/08/22

**Susquehanna Township Fire Protection Fund**  
**Check Detail**  
 June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-448.54
Bill Pmt -Check	709612	07/07/2022	Benchmark Insurance Company	1008000 · Checking Account	
Bill	7712208103697	08/01/2022		411195 · W.C. Insurance	-4,403.00
TOTAL					-4,403.00
Bill Pmt -Check	709613	07/07/2022	Capital Region Water	1008000 · Checking Account	
Bill	140410111	06/27/2022		411542 · Rescue Fire Company	-72.51
Bill	620674070	06/27/2022		411541 · Progress Fire Company	-232.37
TOTAL					-304.88
Bill Pmt -Check	709614	07/07/2022	CF Acri & Son Inc	1008000 · Checking Account	
Bill	06172022	06/17/2022		411542 · Rescue Fire Company	-144.00
TOTAL					-144.00
Bill Pmt -Check	709615	07/07/2022	Comcast	1008000 · Checking Account	
Bill	89931105800...	06/19/2022		411541 · Progress Fire Company	-71.39
Bill	89931105801...	06/19/2022		411541 · Progress Fire Company	-359.79
Bill	89931105802...	06/23/2022		411542 · Rescue Fire Company	-17.98
TOTAL					-449.16
Bill Pmt -Check	709616	07/07/2022	Hershocks Inc	1008000 · Checking Account	
Bill	61685	06/17/2022		411542 · Rescue Fire Company	-120.99
TOTAL					-120.99
Bill Pmt -Check	709617	07/07/2022	PP&L Electric Utilities	1008000 · Checking Account	
Bill	6289516003	06/22/2022		411541 · Progress Fire Company	-831.13
				411540 · Edgemont Fire Company	-239.09
				411542 · Rescue Fire Company	-418.78
TOTAL					-1,489.00
Bill Pmt -Check	709618	07/07/2022	Sudden Death Termite & Pest Co	1008000 · Checking Account	
Bill	71451	06/27/2022		411542 · Rescue Fire Company	-45.00
TOTAL					-45.00
Bill Pmt -Check	709619	07/07/2022	Suez	1008000 · Checking Account	
Bill	209367030000	06/14/2022		411540 · Edgemont Fire Company	-118.00
Bill	208568920000	06/28/2022		411542 · Rescue Fire Company	-127.06
Bill	206833720000	06/28/2022		411542 · Rescue Fire Company	-92.14
Bill	201770221711	06/28/2022		411542 · Rescue Fire Company	-273.94
TOTAL					-611.14
Bill Pmt -Check	709620	07/07/2022	Verizon - Lehigh Valley	1008000 · Checking Account	
Bill	45077194900...	06/18/2022		411542 · Rescue Fire Company	-151.95
TOTAL					-151.95
Bill Pmt -Check	709621	07/07/2022	Verizon Wireless	1008000 · Checking Account	
Bill	9909698618	06/25/2022		411542 · Rescue Fire Company	-252.67
TOTAL					-252.67

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07/08/22

**Susquehanna Township - Developers Recreation Fund**  
**Check Detail**  
June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	119	07/06/2022	HRG Inc Consulting Engineers	1008100 · Centric Bank - Boyd Foundati...	
Bill	160375	05/18/2022		451314 · Engineering Fees - Boyd Park	-9,475.00
Bill	160864	06/06/2022		451314 · Engineering Fees - Boyd Park	-6,390.00
TOTAL					-15,865.00
Bill Pmt -Check	1166	07/06/2022	National Fitness Campaign	1008000 · Centric Checking	
Bill	709	06/13/2022		4100000 · Capital Improvement Rec	-125,850.00
TOTAL					-125,850.00

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07/08/22

**Susquehanna Township - ARPA Fund**  
**Check Detail**  
 June 7 through July 8, 2022

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	1012	07/06/2022	Illuminated Integration LLC	1008000 · Centric Bank - Account 1...	
Bill	1813	05/24/2022		4071000 · Administrative Expenses	-17,105.00
Bill	1814	05/24/2022		4071000 · Administrative Expenses	-4,637.98
TOTAL					-21,742.98
Bill Pmt -Check	1013	07/06/2022	Intermixit	1008000 · Centric Bank - Account 1...	
Bill	7708	06/01/2022		4071000 · Administrative Expenses	-6,084.75
TOTAL					-6,084.75
Bill Pmt -Check	1014	07/06/2022	NRS	1008000 · Centric Bank - Account 1...	
Bill	12399...	06/06/2022		4061000 · Provision of Government S...	-93.42
TOTAL					-93.42
Bill Pmt -Check	1015	07/06/2022	Tanner Furniture	1008000 · Centric Bank - Account 1...	
Bill	22001...	05/26/2022		4071000 · Administrative Expenses	-36,698.30
Bill	22001...	06/21/2022		4071000 · Administrative Expenses	-14,558.43
TOTAL					-51,256.73
Bill Pmt -Check	1016	07/06/2022	Tono Architects	1008000 · Centric Bank - Account 1...	
Bill	4066	06/20/2022		4071000 · Administrative Expenses	-9,877.63
TOTAL					-9,877.63

# APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 30.21081.6

To Owner: Susquehanna Township  
1900 Linglestown Rd  
  
Harrisburg, PA 17110

Project: 21081. Susquehanna Twp Admin Office  
Renovations

Application No. : 6

Distribution to :

<input type="checkbox"/>	Owner
<input type="checkbox"/>	Architect
<input type="checkbox"/>	Contractor
<input type="checkbox"/>	
<input type="checkbox"/>	

Period To: 6/30/2022

From Contractor: eciConstruction, LLC  
124 West Church Street  
Dillsburg, PA 17019

Via Architect: TONO Architects  
436 West James Street, Suite 100  
Lancaster PA 17603

Project Nos:

Contract For:

Contract Date:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet is attached.

1. Original Contract Sum .....	\$935,300.00
2. Net Change By Change Order .....	\$18,037.00
3. Contract Sum To Date .....	\$953,337.00
4. Total Completed and Stored To Date .....	\$850,413.45
5. Retainage:	
a. 10.00% of Completed Work	\$85,041.43
b. 0.00% of Stored Material	\$0.00
Total Retainage .....	\$85,041.43
6. Total Earned Less Retainage .....	\$765,372.02
7. Less Previous Certificates For Payments .....	\$668,362.96
8. Current Payment Due .....	\$97,009.06
9. Balance To Finish, Plus Retainage .....	\$187,964.98

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: eciConstruction, LLC

By: Burt T. Mealy Date: 06/30/2022

State of: Pennsylvania  
Subscribed and sworn to before me this 30th  
Notary Public: Jonna D. Furman County of: York  
My Commission expires: March 7, 2024 day of June, 2022

Commonwealth of Pennsylvania - Notary Seal  
 JONNA D FELDMAN - Notary Public  
 York County  
 My Commission Expires Mar 7, 2024  
 Commission Number 1265965

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 97,009.06

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:  
By: [Signature] Date: 06/30/2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$18,037.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$18,037.00	\$0.00
Net Changes By Change Order	\$18,037.00	

# CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 6

Application Date : 06/30/22

To: 06/30/22

Architect's Project No.:

Invoice # : 30.21081.6

Contract : 30.21081. Susquehanna Twp Admin Office Renovations

A Item No.	B Description of Work	C Scheduled Value	E Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C-G)	I Retainage
			From Previous Application (D+E)	This Period In Place					
			1	DIVISION 1					
2	Bond	9,353.00	9,353.00	0.00	0.00	9,353.00	100.00%	0.00	
3	Submittals	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00%	0.00	
4	Baseline Schedule	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00%	0.00	
5	Mobilization	14,030.00	12,627.00	0.00	0.00	12,627.00	90.00%	1,403.00	
6	Survey & Layout	3,033.00	3,033.00	0.00	0.00	3,033.00	100.00%	0.00	
7	Onsite Project Coordination	28,082.00	26,677.90	0.00	0.00	26,677.90	95.00%	1,404.10	
8	Periodic Cleaning	7,140.00	6,783.00	0.00	0.00	6,783.00	95.00%	357.00	
9	Final Cleaning	1,590.00	0.00	0.00	0.00	0.00	0.00%	1,590.00	
10	Punch List	5,138.00	0.00	0.00	0.00	0.00	0.00%	5,138.00	
11	DIVISION 2	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
12	Selective Demolition	31,751.00	31,751.00	0.00	0.00	31,751.00	100.00%	0.00	
13	DIVISION 3	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
14	Concrete Reinforcement Materials	2,250.00	2,250.00	0.00	0.00	2,250.00	100.00%	0.00	
15	Concrete Footings; L	3,395.00	3,395.00	0.00	0.00	3,395.00	100.00%	0.00	
16	Concrete Footings; M	2,192.00	2,192.00	0.00	0.00	2,192.00	100.00%	0.00	
17	Flooring Removal and Slab Prep; L	9,208.00	9,208.00	0.00	0.00	9,208.00	100.00%	0.00	
18	Flooring Removal and Slab Prep; M	3,410.00	3,410.00	0.00	0.00	3,410.00	100.00%	0.00	
19	DIVISION 5	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
20	Structural Metal Framing; L	3,346.00	3,346.00	0.00	0.00	3,346.00	100.00%	0.00	
21	Structural Metal Framing; M	8,341.00	8,341.00	0.00	0.00	8,341.00	100.00%	0.00	
22	DIVISION 6	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
23	Wood Blocking/Nailers; L	1,123.00	1,066.85	56.15	0.00	1,123.00	100.00%	0.00	
24	Wood Blocking/Nailers; M	384.00	364.80	19.20	0.00	384.00	100.00%	0.00	
25	Cabinets/Countertops/Millwork/Trim; L	10,933.00	8,746.40	1,093.30	0.00	9,839.70	90.00%	1,093.30	
26	Cabinets/Countertops/Millwork/Trim; M	26,347.00	26,347.00	0.00	0.00	26,347.00	100.00%	0.00	
27	DIVISION 7	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
28	Board Insulation/Batt Insulation; L	973.00	973.00	0.00	0.00	973.00	100.00%	0.00	
29	Board Insulation/Batt Insulation; M	734.00	734.00	0.00	0.00	734.00	100.00%	0.00	
30	Blanket Insulation; L	1,012.00	1,012.00	0.00	0.00	1,012.00	100.00%	0.00	
31	Blanket Insulation; M	1,802.00	1,802.00	0.00	0.00	1,802.00	100.00%	0.00	
32	Air Barriers; L	1,120.00	1,120.00	0.00	0.00	1,120.00	100.00%	0.00	

# CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 6

Application Date : 06/30/22

To: 06/30/22

Architect's Project No.:

Invoice # : 30.21081.6

Contract : 30.21081. Susquehanna Twp Admin Office Renovations

A Item No.	B Description of Work	C Scheduled Value	E Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C-G)	I Retainage
			D From Previous Application (D+E)	This Period In Place					
			33	Air Barriers; M					
34	EPDM Roofing, Wall Panels; L	26,000.00	0.00	0.00	0.00	0.00	0.00%	26,000.00	
35	EPDM Roofing, Wall Panels; M	39,000.00	0.00	13,650.00	0.00	13,650.00	35.00%	25,350.00	
36	Caulking/Sealants; L	2,761.00	2,484.90	0.00	0.00	2,484.90	90.00%	276.10	
37	Caulking/Sealants; M	178.00	160.20	0.00	0.00	160.20	90.00%	17.80	
38	DIVISION 8	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
39	Doors, Frames, & Hardware; L	7,678.00	2,687.30	0.00	0.00	2,687.30	35.00%	4,990.70	
40	Doors, Frames, & Hardware; M	31,058.00	10,870.30	17,081.90	0.00	27,952.20	90.00%	3,105.80	
41	Coiling Counter Doors; L	3,292.00	0.00	3,292.00	0.00	3,292.00	100.00%	0.00	
42	Coiling Counter Doors; M	4,023.00	0.00	4,023.00	0.00	4,023.00	100.00%	0.00	
43	Aluminum Entrances, Storefronts, Glazing; L	28,006.00	0.00	22,404.80	0.00	22,404.80	80.00%	5,601.20	
44	Aluminum Entrances, Storefronts, Glazing; M	42,010.00	0.00	37,809.00	0.00	37,809.00	90.00%	4,201.00	
45	DIVISION 9	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
46	Non-structural Metal Stud Framing; L	9,262.00	9,262.00	0.00	0.00	9,262.00	100.00%	0.00	
47	Non-structural Metal Stud Framing; M	10,381.00	10,381.00	0.00	0.00	10,381.00	100.00%	0.00	
48	Drywall; L	22,476.00	22,476.00	0.00	0.00	22,476.00	100.00%	0.00	
49	Drywall; M	4,718.00	4,718.00	0.00	0.00	4,718.00	100.00%	0.00	
50	Ceramic Tile; L	3,240.00	3,240.00	0.00	0.00	3,240.00	100.00%	0.00	
51	Ceramic Tile; M	2,160.00	2,160.00	0.00	0.00	2,160.00	100.00%	0.00	
52	Acoustical Ceilings; L	12,982.00	9,736.50	0.00	0.00	9,736.50	75.00%	3,245.50	
53	Acoustical Ceilings; M	19,472.00	19,472.00	0.00	0.00	19,472.00	100.00%	0.00	
54	LVT Flooring; L	2,076.00	2,076.00	0.00	0.00	2,076.00	100.00%	0.00	
55	LVT Flooring; M	7,401.00	7,401.00	0.00	0.00	7,401.00	100.00%	0.00	
56	Carpet; L	2,715.00	2,443.50	0.00	0.00	2,443.50	90.00%	271.50	
57	Carpet; M	17,488.00	17,488.00	0.00	0.00	17,488.00	100.00%	0.00	
58	Resilient Base, Nosings, Transistions; L	2,610.00	2,349.00	0.00	0.00	2,349.00	90.00%	261.00	
59	Resilient Base, Nosings, Transistions; M	6,025.00	6,025.00	0.00	0.00	6,025.00	100.00%	0.00	
60	Painting; L	6,038.00	5,434.20	0.00	0.00	5,434.20	90.00%	603.80	
61	Painting; M	11,212.00	11,212.00	0.00	0.00	11,212.00	100.00%	0.00	
62	DIVISION 10	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
63	Signage; L	4,611.00	0.00	0.00	0.00	0.00	0.00%	4,611.00	



# CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 6

Application Date : 06/30/22

To: 06/30/22

Architect's Project No.:

Invoice # : 30.21081.6

Contract : 30.21081. Susquehanna Twp Admin Office Renovations

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C-G)	I Retainage
			From Previous Application (D+E)	This Period In Place					
64	Signage; M	8,563.00	0.00	0.00	0.00	0.00	0.00%	8,563.00	
65	Toilet Partitions; L	1,251.00	0.00	1,251.00	0.00	1,251.00	100.00%	0.00	
66	Toilet Partitions; M	2,247.00	2,247.00	0.00	0.00	2,247.00	100.00%	0.00	
67	Toilet Accessories	1,018.00	0.00	1,018.00	0.00	1,018.00	100.00%	0.00	
68	Glass Partition; L	15,546.00	15,546.00	0.00	0.00	15,546.00	100.00%	0.00	
69	Glass Partition; M	29,380.00	29,380.00	0.00	0.00	29,380.00	100.00%	0.00	
70	DIVISION 22	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
71	Plumbing Demolition	4,970.00	4,970.00	0.00	0.00	4,970.00	100.00%	0.00	
72	PVC DWV Pipe & Fittings; L	2,030.00	2,030.00	0.00	0.00	2,030.00	100.00%	0.00	
73	PVC DWV Pipe & Fittings; M	1,960.00	1,960.00	0.00	0.00	1,960.00	100.00%	0.00	
74	Copper Pipe & Fittings; L	3,040.00	3,040.00	0.00	0.00	3,040.00	100.00%	0.00	
75	Copper Pipe & Fittings; M	2,420.00	2,420.00	0.00	0.00	2,420.00	100.00%	0.00	
76	Plumbing Fixtures; L	7,835.00	7,443.25	0.00	0.00	7,443.25	95.00%	391.75	
77	Plumbing Fixtures; M	11,170.00	11,170.00	0.00	0.00	11,170.00	100.00%	0.00	
78	DIVISION 23	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
79	HVAC Demolition	10,880.00	10,880.00	0.00	0.00	10,880.00	100.00%	0.00	
80	PVC Pipe & Fittings; L	4,650.00	4,650.00	0.00	0.00	4,650.00	100.00%	0.00	
81	PVC Pipe & Fittings; M	2,865.00	2,865.00	0.00	0.00	2,865.00	100.00%	0.00	
82	Refrigerant Pipe & Fittings; L	7,620.00	7,620.00	0.00	0.00	7,620.00	100.00%	0.00	
83	Refrigerant Pipe & Fittings; M	4,035.00	4,035.00	0.00	0.00	4,035.00	100.00%	0.00	
84	Sheet Metal Duct Rough-in; L	33,685.00	33,685.00	0.00	0.00	33,685.00	100.00%	0.00	
85	Sheet Metal Duct Rough-in; M	29,910.00	29,910.00	0.00	0.00	29,910.00	100.00%	0.00	
86	Dampers, Grilles, Registers, Diffusers; L	6,615.00	6,615.00	0.00	0.00	6,615.00	100.00%	0.00	
87	Dampers, Grilles, Registers, Diffusers; M	5,955.00	5,955.00	0.00	0.00	5,955.00	100.00%	0.00	
88	Split System Air Handling Units; L	6,455.00	6,455.00	0.00	0.00	6,455.00	100.00%	0.00	
89	Split System Air Handling Units; M	14,980.00	14,980.00	0.00	0.00	14,980.00	100.00%	0.00	
90	HVAC Insulation; L	2,137.00	2,137.00	0.00	0.00	2,137.00	100.00%	0.00	
91	HVAC Insulation; M	4,988.00	4,988.00	0.00	0.00	4,988.00	100.00%	0.00	
92	DIVISION 26	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
93	Electrical Demolition	29,300.00	29,300.00	0.00	0.00	29,300.00	100.00%	0.00	
94	Electrical Rough-in; L	24,075.00	24,075.00	0.00	0.00	24,075.00	100.00%	0.00	
95	Electrical Rough-in; M	20,425.00	20,425.00	0.00	0.00	20,425.00	100.00%	0.00	

# CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 6

Application Date : 06/30/22

To: 06/30/22

Architect's Project No.:

Invoice # : 30.21081.6

Contract : 30.21081. Susquehanna Twp Admin Office Renovations

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored  (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
			96	Lighting; L					
97	Lighting; M	20,900.00	15,675.00	4,180.00	0.00	19,855.00	95.00%	1,045.00	
98	Low Voltage Rough-in; L	27,228.00	27,228.00	0.00	0.00	27,228.00	100.00%	0.00	
99	Low Voltage Rough-in; M	22,822.00	22,822.00	0.00	0.00	22,822.00	100.00%	0.00	
100	Electrical Finishes; L	6,390.00	6,390.00	0.00	0.00	6,390.00	100.00%	0.00	
101	Electrical Finishes; M	7,810.00	7,810.00	0.00	0.00	7,810.00	100.00%	0.00	
102	Low Voltage Finishes; L	4,050.00	4,050.00	0.00	0.00	4,050.00	100.00%	0.00	
103	Low Voltage Finishes; M	4,950.00	4,950.00	0.00	0.00	4,950.00	100.00%	0.00	
104	DIVISION 31	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
105	Shoring	1,072.00	1,072.00	0.00	0.00	1,072.00	100.00%	0.00	
106	Frost Wall Footing Excavation	2,785.00	2,785.00	0.00	0.00	2,785.00	100.00%	0.00	
107	DIVISION 32	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
108	Patch Landscaping Bed	2,548.00	0.00	0.00	0.00	0.00	0.00%	2,548.00	
CO1	PCO1 - Soffit Manufacture Costs	3,151.00	3,151.00	0.00	0.00	3,151.00	100.00%	0.00	
CO2	PCO2 - Door Manufacture Change	4,341.00	4,341.00	0.00	0.00	4,341.00	100.00%	0.00	
CO3	PCO3 - Accessible Restroom Change	10,545.00	9,490.50	1,054.50	0.00	10,545.00	100.00%	0.00	
<b>Grand Totals</b>		<b>953,337.00</b>	<b>742,625.60</b>	<b>107,787.85</b>	<b>0.00</b>	<b>850,413.45</b>	<b>89.20%</b>	<b>102,923.55</b>	<b>85,041.43</b>



# Susquehanna

## TOWNSHIP

1900 Linglestown Road | Harrisburg, PA 17110  
Phone 717.545.4751 | Fax 717.540.5298  
susquehannatwp.com

### MEMORANDUM

**TO:** Jace Hilton  
**FROM:** David Pribulka  
Township Manager  
**DATE:** July 1, 2022  
**RE:** Truck Driver/Laborer  
Compensation & Benefits

The Susquehanna Township Board of Commissioners has authorized staff to make an offer of employment to you. The position, which you are being offered, is Truck Driver/Laborer. This offer is conditioned upon review of your Motor Vehicle Record, Pre-Employment Drug Screening, and a Criminal History Check, in addition to obtaining proof of vaccination for Coronavirus. The following is a basic summary of the terms of this employment offer, and as such should be read in conjunction with the attached Collective Bargaining Agreement.

1. Start date – July 25, 2022
2. Salary - \$23.00 per hour, non-exempt position; the next subsequent increase will be an additional \$1.00 per hour after the first 6-months of the probationary period.
3. Commercial Driver's License (CDL) – Continued maintenance of your CDL Class B with airbrake endorsement. Obtain CDL Class A within 12 months of hire.
4. Work week – Typical hours are 7:00 a.m. to 3:30 p.m. Monday – Friday with an unpaid 30-minute lunch period.
5. Pension – Defined benefit pension; vesting occurs after 8 years of service; normal retirement is age 60; benefit calculated in accordance with the Non-Uniformed Pension Plan Ordinance; current rate (subject to change) of mandatory member contributions is 4.5% of gross compensation (see attached Summary Plan Description)
6. Life Insurance - \$50,000 Group Life Insurance Policy – see attached policy document.
7. Short-Term & Long-Term Disability Insurances – see attached policy documents.
8. Sick Leave – Per Collective Bargaining Agreement



# Susquehanna

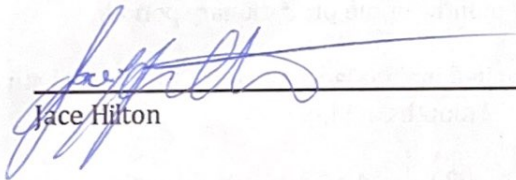
TOWNSHIP

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9. Vacation leave – Per Collective Bargaining Agreement
10. Personal Days – Per Collective Bargaining Agreement
11. Holidays – Per Collective Bargaining Agreement
12. Major medical/RX insurance – As per the current policy with Capital Blue Cross and Benecard; currently, \$25.00 per pay premium contribution for single coverage and \$50.00 per pay premium contribution for family coverage; monthly opt-out payment of \$200.00 for single coverage paid semi-monthly at \$100.00 per pay if coverage is waived; or \$550.00 for family coverage paid semi-monthly at \$275.00 per pay if coverage is waived. To waive coverage, proof of alternative coverage is required.
13. Dental & Vision insurances – Currently provided at no cost to the employee.
14. COVID-19 Vaccination – As a condition of hire and of continued employment, all employees hired after October 28, 2021 must be fully vaccinated from COVID-19 before their first day of employment, unless a reasonable accommodation is approved. A copy of your COVID-19 Vaccine Record Card must be submitted to the Township.

If you have any questions or concerns regarding the contents of this memorandum, please contact me. If you agree with these terms, please sign and date below. We look forward to you joining the Susquehanna Township team.

Accepted by:

  
\_\_\_\_\_  
Jace Hilton

07-02-2022  
\_\_\_\_\_  
Date

EST. 1945

# ATC CORP

**FORMERLY AMERICAN TENNIS COURTS**

**CERTIFIED MINORITY BBUSINESS ENTERPRISE**

TO: Susquehanna Township  
Dauphin County  
1900 Linglestown Road  
Harrisburg, PA 17110

DATE: 6/17/2022

ATTN: Doug Knauss

EMAIL: dknauss@susquehannatwp.com

FROM: C.J. Gerbes

PHONE: 443-608-3256

**RE: Tennis Court Refurbishment Options for 1955 Elmerton Avenue – Two (2) Tennis Courts**

**TOTAL NUMBER OF PAGES (Including Cover Sheet): 5**

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Mr. Knauss:

We are pleased to submit to **Susquehanna Township** ("the Customer") the following alternate proposals to perform the work specified therein, at the above referenced project. Prices are based off of the COSTARS-014-217 Recreational & Fitness Equipment and Services Contract.

**ALTERNATE 1: TENNIS COURT REFURBISHMENT**

- A) Clean entire tennis court area by means of a high-pressure power wash system to allow for the proper bonding of all new materials (includes acid etch). The Owner is responsible to supply water.
- B) Patch low areas with **PREMIER COATINGS®** Leveling Compound to minimize any ponding and "birdbaths". **NOTE:** Due to the existing irregularity of the court surface, and the limitations of the leveling compound, we cannot guarantee to remove all of the standing water.

- C) Clean & Fill all structural cracks with **PREMIER COATINGS®** Acrylic Crack Sealing Compound.
- D) Furnish and Install the **ARMOR®** Crack Repair System over structural cracks.  
**NOTE: CRACKS AROUND OR UNDERNEATH THE FENCE LINE CANNOT BE REPAIRED WITH ARMOR® CRACK REPAIR SYSTEM.**
- E) Furnish and install three (3) coats of **PREMIER COATINGS®** Acrylic Color Sealer, the 100% acrylic color-in-depth surfacing system in the standard color(s) of your choice.
- F) Layout, tape, and hand paint two (2) Tennis courts and four (4) Pickleball playing lines with **PREMIER COATINGS®** Acrylic Line Paint.
- G) Furnish and install two (2) Douglas TN-28DM Tournament Tennis Nets.

**ALTERNATE 1 PRICING: \$43,085.00**

**ALTERNATE 2: TENNIS COURT REFURBISHMENT (WITHOUT NETS)**

- A) Clean entire tennis court area by means of a high-pressure power wash system to allow for the proper bonding of all new materials (includes acid etch). The Owner is responsible to supply water.
- B) Patch low areas with **PREMIER COATINGS®** Leveling Compound to minimize any ponding and "birdbaths". **NOTE:** Due to the existing irregularity of the court surface, and the limitations of the leveling compound, we cannot guarantee to remove all of the standing water.
- C) Clean & Fill all structural cracks with **PREMIER COATINGS®** Acrylic Crack Sealing Compound.
- D) Furnish and Install the **ARMOR®** Crack Repair System over structural cracks.  
**NOTE: CRACKS AROUND OR UNDERNEATH THE FENCE LINE CANNOT BE REPAIRED WITH ARMOR® CRACK REPAIR SYSTEM.**
- E) Furnish and install three (3) coats of **PREMIER COATINGS®** Acrylic Color Sealer, the 100% acrylic color-in-depth surfacing system in the standard color(s) of your choice.
- F) Layout, tape, and hand paint two (2) Tennis courts and four (4) Pickleball playing lines with **PREMIER COATINGS®** Acrylic Line Paint.

**ALTERNATE 3 PRICING: \$42,386.00**

**NOTE: PROPER ACCESS TO BE PROVIDED BY OTHERS. THE ABOVE PRICING IS FOR THE LISTED ITEMS ONLY. NO OTHER ITEMS ARE INFERRED OR IMPLIED AND NO OTHER ITEMS, WHETHER IN THE SPECIFICATIONS OR DRAWINGS, WILL BE PERFORMED FOR THESE ITEM PRICES. UTILITIES AND/OR GAS LINES TO BE MARKED BY OTHERS. PRICING ABOVE INCLUDES PREVAILING WAGE RATES FOR DAUPHIN COUNTY, PA.**

**CONDITIONS**

Permits, if necessary, to be obtained by and paid for by others. ATC CORP will be using heavy trucks and equipment to perform the work set forth in this proposal. Proper access to be provided by Customer, or Customer's representative. ATC CORP, is not responsible and Customer agrees to hold ATC CORP, harmless for all damage(s) incurred by mobilization through provided access, and to any unavoidable disturbance to the area adjacent to the work (or

access route), unless specifically provided for in this contract. Landscaping, seeding, sodding, or topsoil not included in base bid. The cost to repair any unforeseen failure of the existing sub-base, base, surface or fence system that is encountered during the execution of this contract will be charged to the Customer on a time plus materials basis. Vegetative growth on and around track area is to be treated with herbicide and/or removed by others, prior to commencement of work. The cost of the removal and or treatment of such vegetative growth shall be paid for by others. Quoted price is based upon the paving being delivered to ATC CORP, in acceptable condition. Due to the temperature and climatic conditions, the surface may not be installed when the ambient temperature is less than 80 degrees Fahrenheit, or when rain is imminent. Quoted price is based upon performing the proposed scope of work in a single mobilization. Any additional mobilization(s) that are required due to any negligence, oversight, or misrepresentation by the Customer (or Customer's representative) or due to events beyond the control of ATC CORP, shall result in an additional charge to be paid by the Customer. This additional charge will be computed, and subsequently authorized by the Customer (or Customer's representative) prior to any re-mobilization. Customer will be responsible for prohibiting access on the tennis court by general public, animals, wildlife, employees, school personnel and others during performance of our work. Any damages resulting from persons other than employees of ATC CORP, shall be the responsibility of Customer. This proposal, when executed by the Customer, shall be a binding and enforceable contract between the Customer and ATC CORP, In the event the Customer accepts this proposal, but requires ATC CORP, to execute a separate written contract, the Customer agrees that this proposal will be incorporated by reference into and become a part of the separate written contract, and if there are any conflicts between the terms of the separate written contract and this proposal, the terms of this proposal shall prevail. In the event that Customer maintains ATC CORP, is not complying with the terms and conditions of this proposal, it shall immediately provide written notice to the ATC CORP, representative who has signed below of the basis of ATC CORP's non-compliance with the proposal, and/or any other problems concerning ATC CORP's performance of its work. Notification to any other individuals shall not be binding on ATC CORP. Any claim for back-charges must be submitted in writing to the ATC CORP, representative who has signed below within five (5) calendar days of said occurrence or such claim shall be deemed waived by Customer. ATC CORP, shall not be responsible for the unavailability of supplies/materials or for any delays or delay damages caused by said unavailability of supplies/materials when the shortage is caused by an event beyond ATC CORP's control. Any controversy or claim arising under, or relating to this proposal, or the breach thereof, shall be settled by arbitration if ATC CORP, in its sole discretion elects to arbitrate the controversy or claim in lieu of litigation. If ATC CORP, elects to arbitrate; Subcontractor expressly consents to arbitration in Baltimore County, Maryland, which shall be conducted in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect unless the parties mutually agree otherwise. Any award rendered in any arbitration arising out of a dispute regarding the work of this proposal, shall be enforceable in the circuit court of any county in the State of Maryland. If ATC CORP, in its sole discretion elects to waive arbitration, any controversy or claim shall be resolved by formal litigation in a court of competent jurisdiction in the State of Maryland and the Customer consents to the personal jurisdiction of the State of Maryland. This proposal shall be construed in accordance with the laws of the State of Maryland. **Unless otherwise agreed to by ATC CORP, acceptance of this proposal requires that the Customer sign, date and return the executed proposal to ATC CORP, so that it is received by ATC CORP, within 30 days of the date of the proposal. The price(s) in this proposal is/are valid for a period of 30 days from the date of the proposal, and if this proposal is not accepted by the Customer within such time frame, this proposal shall be deemed null and void. The price(s) in this proposal was/were calculated based upon the assumption that the work set**

forth herein would be completed within 30 days of acceptance of the proposal. In the event that this proposal is accepted, but ATC CORP is not able to perform the work of this proposal within such a timeframe, for reasons beyond the reasonable control of ATC CORP, ATC CORP shall be entitled to additional compensation associated with any delays or price increases that are caused by such delay in the performance of its work.

## PAYMENT TERMS

A properly executed contract is due upon acceptance of this proposal. Monthly progress payments due for all work completed that month, up until project completion. If Customer fails to pay ATC CORP in accordance with the payment terms set forth in this proposal, ATC CORP shall be entitled to, but not obligated to, suspend its work and/or terminate its contract with the Customer, if the Customer fails to pay invoices when due. In the event of such a suspension or termination by ATC CORP, ATC CORP shall have no obligation to the Customer for the resolution of uncompleted work. In the event of such a suspension or termination by ATC CORP, Customer agrees to defend and indemnify ATC CORP from any and all claims, causes of action or damages resulting from the suspension or termination. In the event of suspension by ATC CORP, Customer agrees that if ATC CORP is subsequently directed to remobilize to the project, ATC CORP shall be entitled to a remobilization fee, which shall be determined by ATC CORP and is to be paid prior to any remobilization as well as any impact, delay and/or acceleration damages, including but not limited to extended home office and field overhead. Customer agrees to pay ATC CORP in full, including retainage (if applicable); within 30 days after the work set forth in this proposal has been completed.

## GUARANTEES

We will guarantee for the period of one (1) year from the date of substantial completion, against any defects in materials or workmanship. Warranty does not cover any situations arising from normal wear and tear, negligence, misuse, abuse, vandalism and/or acts of God. The appearance or reappearance of surface and/or structural cracking or any conditions caused by settlement and/or standing water are not covered.

If you have any questions, or if I can be of further service to you, now or in the future, please do not hesitate to contact me at 443-608-3256.

Very Truly Yours,

*CJ GERBES*

CJ Gerbes  
ATC CORP

\_\_\_\_\_  
Customer Signature:

\_\_\_\_\_  
Print Name:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Date:

**PLAYING AREA COLOR:** \_\_\_\_\_



**BORDER AREA COLOR:** \_\_\_\_\_

**TENNIS LINE COLOR:** \_\_\_\_\_

**PICKLEBALL LINE COLOR:** \_\_\_\_\_

**OPTION 1:** \_\_\_\_\_ **OPTION 2:** \_\_\_\_\_

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# ESTIMATE

#0010553

## From: BuilderMen Concrete and Foundation

7040 Chambers Hill Road, Harrisburg, PA, 17111  
717-564-6330  
Buildermenpa@gmail.com

## Bill To: Doug Knauss

dknauss@susquehannatwp.com  
717-909-9278  
Street # and name: 1955 Elmerton Ave.  
City, State, Zip: HBG 17110

**Amount:**  
\$17,400.00 USD

**Expiration Date:**  
07/02/2022

Item	Price	Quantity	Tax	Total
<b>Concrete Equipment Pad</b> Excavate & prep area for 38' x 38' concrete equipment pad per National Fitness Campaign specs. Level area to lay vapor barrier & spread 4" 2B stone base. Form & place 6"x6" W.W.F. Pour +/- 1,444 SF 4" thick concrete, 4000 PSI, brush finish, seal. Cut control joints per plans.	\$17,400.00 USD	1		\$17,400.00 USD
<b>Subtotal</b>				\$17,400.00 USD
<b>Grand Total</b>				\$17,400.00 USD

### Notes:

Work to be completed in strict conformance to plans provided by the customer or discussed in person at our site visit and prior to the start of work. Landscaping and grass replacement is not included in this proposal.

We guarantee quality and professional service for our work! We are a fully insured and registered company in PA. Acceptance of this estimate with BuilderMen, its agents, owners, employees and any affiliated party, approves the terms, notes and conditions of this agreement, and accepts limits of liability to the maximum amount paid to us for this project for error or incorrect workmanship. This contractor will make every effort to correct any issues that may arise.

BuilderMen will not accept responsibility for health or survival of trees where the roots need to be cut.

Color additives for concrete are available for an additional fee. We can adjust pricing accordingly should you choose to add color.

Concrete takes approximately one month to cure completely. Please do not place heavy objects or drive anything over the new concrete during this curing time. It will crack.

Expansion joints and saw cuts are necessary. They allow for expansion of concrete and settling.

It is unavoidable for there to be damage to your grass. We will make every effort to rake out any ruts left by equipment and prepare the areas for you to grow new grass. We recommend that you simply spread grass seed in these areas and water in the evenings to restore your lawn. We cannot warrant grass replacement.

If you would like us to seed and straw for grass replacement, please let us know. It is a service we offer for an additional fee.

Payment Terms: 50% deposit is required on or before start date of project and balance is due upon completion.

Unexpected Site Conditions: Contractor shall promptly, and before the conditions are disturbed, give a written notice to owners on encountering unforeseeable conditions adversely affecting the work. Owners shall investigate the site conditions promptly after receiving notice. If the conditions cause an increase in cost to contractor or the time required for performing any part of the work and were not reasonably foreseeable by an experienced contractor, an equitable adjustment shall be made under this clause and the contract modified in writing accordingly.

### Terms & Conditions:

The estimate covers listed services/items only, and is based on the information provided to us at the time. Changes or additions may increase costs. The estimate is valid only until the expiration date specified, unless updated otherwise.

Accepted on: \_\_\_\_\_

Accepted by: \_\_\_\_\_

**SUSQUEHANNA TOWNSHIP**  
**RETAINER AGREEMENT**  
**PROJECT ASSIGNMENT**  
**R000242.0523 Ph. 001**

This document will serve as a confirmation for a request for services under the existing Retainer Agreement for CLIENT Consulting Services with Susquehanna Township. The Scope of Services, Schedule and Compensation for this project are based on information included with the request.

## **SCOPE OF SERVICES**

Herbert, Rowland & Grubic, Inc. (HRG) is pleased to submit the following AGREEMENT to provide Engineering and Survey services in response to your email request for a proposal.

The project generally consists of the design of ADA accessibility improvements relative to a pedestrian connection between the existing parking lot and the existing playground facilities at Edgemont Community Park in Susquehanna Township.

In order to meet your needs as outlined in the above paragraph, HRG proposes the following scope of services:

### **Task 1: SURVEY AND BASEMAPPING**

**Task 1.A - Survey** – HRG will prepare an existing conditions base plan for the subject site.

- a. HRG will obtain the Act 287 (as amended by Act 50 of 2017) Utility Listing for the applicable municipality through the PA One Call System and will utilize the PA One Call System to identify overhead and underground utilities for the subject site, and request field markings of any underground facilities.
- b. Topographic features will be located and elevated by our survey crew using integrated robotic total station systems with data collection and Global Navigation Satellite System (GNSS) technology. Topographic features to be surveyed will include any items identified during the site investigation that affect ADA access. The features requiring survey will be site-specific but may include:
  - i. underground utilities (if any) that were field marked by the utility companies
  - ii. property corners (if found)
  - iii. centerline and edges of the existing roadway (if any), and centerline profiles of the existing roadway (if any)
  - iv. existing buildings, including a description of type and material
  - v. location of existing overhead or above-ground utilities
  - vi. existing signs and guide rail
  - vii. fence lines, tree lines, and brush lines, as well as individual trees where necessary
  - viii. location and elevation of existing drainage features, including pipes, culverts, and swales. Inlet information including pipe sizes and inverts for all existing drainage structures upstream of the proposed work may also be collected.
- c. The topographic survey will encompass the ADA accessible route as identified during the site investigation. Full topographic and boundary survey of each affected property is excluded from this scope of services. Identification and evaluation of environmental, hazardous materials, historical, and similar impacts in the project area is also excluded from this scope of services.

- d. All surveys will reference North American Datum of 1983 (NAD83 – Current Epoch) Pennsylvania State Plane Coordinate System South Zone (3702) and North American Vertical Datum of 1988 (NAVD88). Survey control will be established through the work areas, with benchmarks established outside the expected area of construction and referenced for future recovery.
- e. Basemapping will be developed capable of depicting existing conditions at a scale no greater than 1" = 20' and will depict topographic information obtained via field survey; existing utility information; parcel lines and property owner information; and existing legal right-of-way.

## **TASK 2: PRELIMINARY DESIGN**

**Task 2.A - Field View** – HRG engineers will complete a detailed field view of the project area to determine actual field conditions and identify potential conflicts prior to design.

**Task 2.B - Preliminary Design Drawings** - Plan, profile, section, and detail drawings, as well as notes and cover sheet will be generated using AutoCAD Civil 3D software. The drawings will include construction and restoration details. Plan sheets will be 24-inches by 36-inches and drawing scales will be established to allow graphical and dimensional interpretation with an appropriate level of detail.

**Task 2.C - Erosion and Sediment (E&S) Control Plan** – The estimated amount of disturbance for the project necessitates that an Erosion and Sediment Pollution Control (ESPC) Plan be prepared and remain on site during the life of the construction project. The ESPC Plan will be prepared in accordance with Chapter 102 of Title 25 "Environmental Protection" of the Pennsylvania Code. The ESPC Plan will utilize standard Best Management Practices (BMPs), construction details, and notes based on the PADEP Erosion and Sediment Pollution Control Program Manual, current edition. It is assumed that an NPDES Permit for the project will not be required and is not included in this Scope of Work.

**Task 2.D - Utility Coordination** – This task will consist of utility coordination efforts in accordance with Pennsylvania Act 287 of 1974, as amended by Act 181 of 2006. All utilities in the project area will be provided with the base plan information and will be requested to verify presence of their facility in the project area, and to confirm type, location and extent of their facility. The base plan will then be updated to reflect the location information provided by the utilities and evaluated for conflicts with proposed construction. This task does not include design of utility relocations; it is assumed that utility relocation design will be conducted by the utilities.

**Task 2.E - Preliminary Construction Cost Estimate** – The estimate will be prepared in 2022 dollars, with an additional 10% contingency for budgeting purposes as the Township proceeds with construction financing.

**Task 2.F - Township Review and Comment** – The preliminary design plans and cost estimates will be submitted to the Township for review. HRG will hold up to one (1) meeting with Township staff to discuss any comments.

## **TASK 3: FINAL DESIGN**

**Task 3.A - Constructability Review** – An independent team of HRG construction professionals will review the preliminary design documents to evaluate the feasibility and constructability of the proposed stream restoration. Based on the review comments, revisions to the design will be incorporated as applicable.

**Task 3.B - Prepare Final Design Plans** – HRG will revise the preliminary design plans based upon input received from Township Staff during the Township Review and Comment task described above to generate the Final Design Plans. For the purpose of this proposal, HRG assumes that comments received may refine design details but not alter the overall design concept, and that multiple plan revision iterations will not be required to satisfy any and all project stakeholders. For this scope of services, HRG has allotted four (4) hours to preparing revisions in response to Township comments. Services required to revise plans in excess of this amount will be rendered on a time and materials basis outside of this Scope or Work.

**Task 3.C - Final Construction Cost Estimate** – The preliminary construction cost estimates will be revised and refined to generate a final construction cost estimate. The estimate will be prepared for the site in 2022 dollars.

**Task 3.D - Prepare Solicitation Documents** – A complete bidding package will be prepared for the project. The solicitation documents will include front end sections, bid form, and technical specifications. Technical specifications in the form of Special Provisions for the proposed improvements will be developed following the PennDOT Publication 408, latest edition. The specifications will detail materials and methods for the various construction items that differ from the PennDOT Publication 408 specifications.

#### **TASK 4: PROJECT MANAGEMENT**

**Task 4.A - Project Management and QA/QC** – These tasks consist of the administrative effort required of HRG to complete the project on time, within budget, and to provide a quality product. Included will be in-house meetings of the design staff, coordination and scheduling of project submittals, reviews of project costs and progress, preparation and submission of monthly invoices and progress reports, and documentation of meetings, telephone conversations, and design developments. This task includes the implementation of HRG's formal QA/QC program for established checking procedures, plan and submission reviews, and design review meetings.

**Note:** Some tasks listed above may be able to be removed from the Scope of Work should the Construction Cost Estimate fall below the public bidding threshold for First-Class Townships.

#### **WORK PRODUCT**

1. Preliminary Construction Drawings – One (1) hard copy, one (1) digital copy
2. Preliminary Construction Cost Estimate - One (1) digital copy
3. Final Construction Drawings – One (1) hard copy, one (1) digital copy
4. Final Construction Cost Estimate - One (1) digital copy
5. Project Manual including Bidding Documents - One (1) digital copy

#### **SCHEDULE**

We will begin working on the scope of services provided herein upon your authorization to proceed. It is estimated that the design will be complete, and project ready to bid in summer 2022.

#### **COMPENSATION**

We propose to complete the above-described work on an hourly basis plus reimbursables. Based on our understanding of the work involved and our current Fee Schedule and current Billable Expenses, we estimate the fee to be \$10,700.

HERBERT, ROWLAND & GRUBIC, INC.

CLIENT

Approved by:  \_\_\_\_\_

Approved by: \_\_\_\_\_

Title: Project Manager

Title: \_\_\_\_\_

Date: 6/8/22

Date: \_\_\_\_\_

\_\_\_\_\_

# UD PROPERTIES

---

P.O. BOX 4153 \* 750 EAST PARK DRIVE \* HARRISBURG, PA – 17111

*Chairman*  
PAUL L. MAHONEY  
*President*  
SUSAN MAHONEY HATFIELD

June 30, 2022

Board of Commissioners  
Susquehanna Township  
900 Linglestown Road  
Harrisburg, PA 17110

**RE: Susquehanna Marketplace Hotels/Restaurant – Updated Phasing Schedule**

Dear Board Members:

On June 15, 2018, the Board of Commissioners approved a Preliminary/Final Land Development Plan for Susquehanna Marketplace Hotels/Restaurants, dated October 7, 2016 and last revised on January 26, 2018 (the “Plan”), which Plan has been recorded as Instrument No. 20180015500. The Plan proposes the construction of two hotel buildings and a restaurant building. To date, only one of the proposed buildings (Unit 2 – a hotel) has been constructed. The purpose of this letter is to provide an updated phasing schedule for the completion of this development.

Pursuant to Section 508(4) of the Pennsylvania Municipalities Planning Code, we hereby update the phasing schedule for the completion of this development as follows:

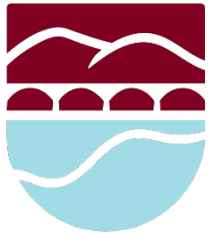
<u>Phase</u>	<u>Completion of Construction</u>
Hotel (Unit 1)	12/31/27
Restaurant (Unit 3)	12/31/27

With approval of this phasing schedule, we will be permitted to complete construction of this development in accordance with the Plan and the ordinances in effect as of the date on which the Plan was submitted to the Township.

UD Properties asks that the Board approve this updated phasing schedule and confirm that with such approval, UD Properties will be permitted to complete construction of the development proposed under the Plan in accordance with the ordinances in effect when the Plan was submitted to the Township.

Sincerely,

Susan A. M. Hatfield  
President



***Susquehanna***  
**TOWNSHIP**

**REQUEST FOR PROPOSAL**

Recreation, Parks, and Facilities Site Master Plan

Wedgewood Hills

Deadline for proposals:



**Background:**

Susquehanna Township Authority recently purchased the Wedgewood Hills Swim Club property located at 20 Diamond Street, Harrisburg PA. The property is just over 20 acres and has an old community pool on the property. The area is to be utilized by the Susquehanna Township Parks and Recreation Department for recreational purposes.

**Introduction:**

Susquehanna Township is seeking proposals from professional firms interested in the provision of consulting services for the development of a Recreation, Parks and Facility Master Site Plan that will allow Susquehanna Township to develop the site to become a part of the current Susquehanna Township Park system.

Susquehanna Township has a strong commitment to provide high quality parks and recreational facilities and programs to its residents. The consultant will develop a master site plan for the property that reflects the needs of the neighboring community and the Township-identified needs as well.

**Scope of Work:**

The consultant is to handle the below aspects of the work to prepare Susquehanna Township’s Master Site Plan for the Wedgewood Hills Property.

**(A) PUBLIC PARTICIPATION**

To help reduce potential conflicts and gain public support for the project, citizen input must be received throughout the planning process. At minimum, a project study committee must be formed to meet with the planning consultant on a regular basis, and at least two public meetings must be held. Susquehanna Township has entered numbers for meeting dates below applicable to this project. These are meetings the consultant will be required to attend and facilitate. Additionally, Susquehanna Township desires input from the residents living in the immediate vicinity of the Wedgewood Hills Property and will develop and distribute a non-scientific digital survey to collect the input. The consultant will advise on timing and survey verbiage and will summarize input.

<b>Meeting Type</b>	<b>Number</b>
Study committee meetings:	4-6
Advertised or promoted general public meetings:	2
(Minimum of 2 required of which one is with Elected Officials)	
Key person interviews:	12
Neighborhood Input	

Survey. Please see (L) for consultant work responsibility

NOTE: The following planning elements and work tasks must be presented by the Consultant in the study report. A brief description of the public participation process must be included in the study report, noted especially in (B) 6 below.

## **(B) BACKGROUND INFORMATION AND DATA**

The purpose of the background is to orient the plan reader to the community, the overall park system and generally how this specific site fits into that park system.

1. Brief introduction to the community, its population, size, character, and geographic location.
2. Brief introduction on the natural resources of the site including but not limited to critical habitat or area of special interest, sensitive species, drainage features, native wildflower meadows, trees, etc.
3. Brief introduction to the park system:
  - a. General description of park system. (e.g., primarily active, passive, or mixture; primarily stream valley, neighborhood or community park oriented, natural or conservation oriented)
  - b. Number of municipal parks (by general type) and acreage.
4. Description of how this park or open space area fits into the overall park system (i.e. only site, first site to be developed, one of 10 neighborhood parks, first community-wide park, only park with major emphasis on aquatics, only open space area to be used for nature studies and interpretation, significant area of the site to provide critical habitat and open space for passive recreation, etc.).
5. Description of existing community planning. Susquehanna Township has a Township Comprehensive plan “Sustainable Susquehanna 2030 Comprehensive Plan, and a 2017 Township Parks and Recreation Comprehensive Plan.
6. Describe the public participation process including the techniques used, key participants, level of participation, number of meetings etc.; and list the results (major areas of consensus or contention) of the public participation process. (Note: it is usually worthwhile to include copies of meeting reports as appendix to the Plan.)

## (C) SITE INFORMATION AND ANALYSIS

Specific site information must be gathered and reported to establish a basis for the planned use of the site. Site information must be analyzed to determine the workable parameters for the proposed uses and facilities for the site.

The information that follows is written from the point of view of preparing a master site plan for a site that is not yet developed, nor providing for various recreational usages. Susquehanna Township expects this level of scrutiny for the Wedgewood Property, and also this level for the site as a whole in discussion about physical, natural and cultural resources, etc.

1. Brief introduction to and general description of the physical, natural, and cultural resources of the site which includes, but is not limited to, the following features:
  - Acreage
  - Deed Restrictions, Easements and Right-of-Ways that limit use
  - Environmental issues
  - Floodplains
  - Historic features
  - Location
  - Playground Safety Audit (if available)
  - Riparian buffers
  - Site access
  - Soil types
  - Species of special concern
  - Stormwater drainage features
  - Surrounding land uses
  - Topographic features
  - Vegetation (including both native and non-native species present)
  - Vernal pools
  - Wetlands
  - Zoning
  
2. Analysis and description of how the physical features of the site, impact the potential use and development of the site including:
  - The advantages of the site for certain uses
  - The disadvantages of the site for certain uses
  - Areas that may not be suitable for public use
  - Areas that need special environmental protection and/or mitigation
  - Areas that should be protected because they are natural drainage courses
  - Areas of high-quality habitat value

- Other use-limiting aspects of the site (i.e.: access, adjacent uses, existing uses, etc.)
  - Neighborhood compatibility – including the impact on and from adjacent land uses due to activities, lighting, traffic, noise and/or aesthetic characteristics
3. Pennsylvania Natural Diversity Inventory (PNDI). In order to obtain an accurate cost estimate for the SOW, a PNDI Receipt should be obtained. A PNDI Receipt will be required as part of the study process. Address the impacts during your study process and include a description in your Plan narrative.

#### **(D) STRUCTURAL ASSESSMENT**

The purpose of this work element is to evaluate and make recommendations regarding the condition of existing structures and their potential use, continued use, or renovation/expansion for additional recreation purposes.

This planning work for Susquehanna Township includes conducting a structural assessment of a pool club house and locker room on the Wedgewood property, including providing the costs and feasibility of converting to a use that meets all the requirements of a public facility/removal and installation of a new structure. This work element should be completed by a qualified engineer who is qualified to conduct such an assessment.

#### **(E) ACTIVITIES AND FACILITIES ANALYSIS**

The purpose of this analysis is to determine the proposed uses for this site, and the type, size, and standards for facilities to be developed based on the public participation process, community needs, and site analysis.

1. Provide a description and prioritization of the community needs and uses for the site as identified by the public participation process, previous planning work and, if applicable, needs assessment.
2. List the recreational, conservation, and public uses and facilities proposed to be developed, maintained, or enhanced on the site and to be included on the site Plan drawing. For each use/facility to be developed and activity to be offered provide the following information.
  - a. Describe the degree and skill level of site use for active recreation purposes: (Note: Active recreation activities are played at different levels and, subsequently, have varying facility standards and requirements. (Using baseball as an example, pickup games may only need an open field with bases, pitcher's mound and home plate indicated while a field used for community-wide league competition may require a skinned infield, fencing, players benches, lighting, spectator seating, more parking, etc.)
    - Skill level (Entry level participation and introduction of users to basic skills, intermediate, advanced, etc.)
    - Unstructured, non-programmed use

- Competition (identify participants, i.e. define ages and skill level; define level, such as informal municipal leagues or formal regional tournaments, etc.)
- Level of use by spectators

b. Describe the proposed use of the site for passive recreation activities, such as:

- Wildlife viewing
- Nature trail with interpretive signage
- Quiet places for reading and relaxing
- Sensory gardens, wildlife gardens, native plant gardens, or community garden plots
- Wetland or critical habitat protection
- Educational uses (nature studies)
- Watershed protection
- Environmental education

c. Describe the proposed preservation of open space, natural areas, and buffers on the site.

d. Indicate the projected participation rates. Note: To help define facility requirements and size, daily, weekly, monthly and seasonal use projections may be required.

e. Identify non-motorized access and connection to current infrastructure. Connection to the Veterans Park Trail, Progress Ave, and other points of interest.

f. Describe the basic standards and requirements, such as:

- Size
- Dimensions
- Orientation
- Maximum percent slope permissible
- Need for undisturbed area (e.g., for wildlife observation, groundwater recharge and habitat protection)

For each facility and structure proposed, list the accepted published national, state, or local standards (reference the standard by name) used to determine the size, dimensions, orientation, minimum and maximum surface slope (grade), buffer areas and setback requirements, open or undisturbed space requirements such as for riparian buffers and wildlife observation areas etc.

Note: Information required in the Activities and Facilities Analysis, 2a, 2b, 2c, and 2d could be presented as a table or matrix in lieu of narrative presentation.

3. List the support facilities required for the proposed recreational, conservation and public uses. Depending on the site and proposed uses, support facilities would normally include roads, parking, access paths, comfort facilities, maintenance facilities, stormwater management system and structures, utility installations, signage, site furniture, ADA compliance, etc.

a. For each support facility, provide a short description giving the size and type of facility proposed. (For example: for a road or drive, provide the length, width, type of surfacing, and type of curbing; for electrical, water and sewer utilities give the estimated size of the service required, the location of the most likely connection to the system, and any major structures that need to be constructed as part of the utility service.)

b. For parking facilities, include an analysis of the required number of parking spaces based on the proposed uses and facilities, and accepted or required standards for parking spaces. Indicate by name the accepted or required standards used to calculate the number of parking spaces proposed. Further, distinguish between on-street and off-street spaces and provide a description including size, type and location of any overflow parking accommodations, and ADA compliance.

## **(F) DESIGN CONSIDERATIONS**

In determining the uses and facilities to be planned for the site, as well as the size and location of the facilities, the following must be considered and reported on to the extent that they are applicable to the Site Development Drawings (SDD):

1. The site's limitations and positive points, as well as the various generally accepted design standards related to the proposed areas, facilities, and activities as identified under (C) and (D) and (E) above. If local recreation and park agency standards have been developed, these should be considered.

2. Applicable laws and regulations relating to public health and safety including subdivision and land development, zoning, and the Uniform Construction Code.

3. Handicap accessibility standards as prescribed by the most recent Americans with Disabilities Act (ADA) standards.

4. Assess if the existing topography of the site is suitable for the types of activities and/or development being proposed.

5. Compliance with the American Society for Testing Materials (ASTM) standards and the Consumer Product Safety Commission (CPSC) guidelines pertaining to playground areas and equipment.

6. The maintenance and establishment of sustainable riparian native grass and/or forest buffers. If the project site is in the Chesapeake Bay watershed, the Plan should be in accordance with, and

help to achieve, the goals of the Chesapeake Executive Council's Adoption Statement on Riparian Forest Buffers dated October 10, 1996.

7. Protection/enhancement of environmental sensitive areas including streams, wetlands, forests and established trees, gardens, and natural areas that provide wildlife habitat and protect water quality.

8. Where feasible, incorporate sustainable site design and green infrastructure (stormwater best management practices, LEED standards, native landscaping, trees, etc.) into your site design. View resources at:

a. <http://www.dcnr.state.pa.us/brc/publications/> (Creating Sustainable Community Parks)

b. <http://www.sustainablesites.org/> (Sustainable Sites Initiative)

c. <http://www.usgbc.org/> (LEED)

d. <http://www.dcnr.state.pa.us/brc/grants/> (Green Principles)

9. List and discuss alternate "Green" materials and designs that could be used to reduce environmental impact, potentially lower maintenance and operation costs, and conserve energy.

a. Evaluate the cost impact of using "Green" materials and "Green" design.

b. Evaluate the costs and benefits of low-impact design and maintenance.

c. Evaluate the life cycle cost impact of using specific alternate materials.

10. Significant historic areas and structures.

## **(G) DESIGN PROCESS**

1. Develop preliminary alternative sketch drawing(s) and present the drawing(s) at a study committee meeting for review and discussion. Relationships between areas, facilities, and support facilities, along with circulation patterns, should be shown. At this stage, the exact shape and placement of facilities is not critical.

2. Evaluate the preliminary alternatives.

3. Prepare a written evaluation of each alternative highlighting both the positive and negative points, and through community discussions and public participation determine which solution or combination of ideas from the alternatives offers the best compromise. Consideration must be given not only to what facilities and uses the community desires, but also to site limitations, applicable laws and regulations, the need to balance habitat protection with recreation, and accepted good design practices and standards. Determine whether use of alternate or non-conventional design and material can reduce the impact of the proposed facilities on the environment and reduce the use of natural resources.

4. Prepare a draft of the final MSDP.

5. Once the alternatives have been evaluated and the draft of the final SDD has been prepared it should be presented at a public meeting for final comment. This is a to-scale, graphic rendering of the final solution. All proposed areas, facilities, and support facilities, along with the existing areas and facilities identified in section C1 are to be shown on this final SDD in proper orientation, size and shape. Upon approval by appropriate agencies (local governing body, local & county planning agencies, the Bureau, etc.), the consultant will be instructed to prepare the final product (see section (M) below).

## **(H) DESIGN COST ESTIMATES**

1. Development (construction) costs. Provide, by area and facility, a current detailed cost estimate for the development of the proposed areas and facilities. The cost estimate should include engineering and other professional services cost; construction and materials cost; project administration cost; and a contingency of at least 10% of the construction cost estimate.

2. Phased development program. If the proposed development cannot realistically be carried out in one to three years as one project, develop a phased and prioritized multi-year capital development program. This should explain the strategy for the phasing, identify which areas and facilities are to be developed in which years, and provide the costs associated with each phase. Implementation strategies to financing this capital plan should also be addressed (bonds, grants, fund-raising, etc.).

## **(I) MAINTENANCE, OPERATING COSTS, AND REVENUE**

The purpose of this work element is to estimate an annual cost of operating and maintaining the site and associated facilities based on the development of the site as determined by the MSDP. An annual budget estimate shall be calculated for each of the cost and revenue items identified below. Justification of the analysis should also be included in the narrative report.

1. Describe and analyze existing level of operation and maintenance personnel including paid staff and volunteers.

2. Maintenance and Operating Costs:

a. Determine whether the life cycle cost of the facility(s) can be lowered by using alternative sustainable design and construction materials and practices.

b. List and discuss various materials that could be used to lower long-term maintenance cost.

c. Administration. (e.g., insurance, office supplies, phone, internet server, public relations, rentals, training, etc.)

d. Personnel. (Include a list employment positions, number of employees in each position, estimated salaries or wages by position, fringe benefits, estimated overtime cost, temporary employment, etc.)

e. Maintenance equipment needed to maintain site and facilities.



f. Supplies and materials. (e.g., concession and sale items, custodial supplies, motor vehicle fuel and supplies, tools and mechanical supplies, utilities, equipment rental, etc.)

g. Programming costs. (Include a general description and numbers of anticipated programs, anticipated numbers of participants by program, anticipated costs by program)

h. Contracted services cost for operation and maintenance. (Indicate the type of service anticipated to be contracted for.)

i. Annual capital outlay for major equipment.

j. Debt Service. (To the extent that long-term financing is anticipated to fund the proposed site improvements and any major equipment purchased.)

### 3. Revenue:

Project anticipated revenues for a one-year period by area, facility, and source. Include all items of revenue that may be applicable to the proposed site use and development such as:

a. Daily admission or entrance fees

b. Season permits

c. Facility rentals

d. General municipal tax support

e. Other sources of income (i.e., endowments, contributions, fund raising events, etc.)

f. Fee Based Recreation Programs

## **(J) PLAN NARRATIVE REPORT ORGANIZATION**

All aspects of the planning process and the final MSDP (i.e., all work elements set forth in (A) through (I)) must be presented in a narrative planning report that includes the following items organized as detailed below.

The narrative planning report will also include a brief executive summary setting forth the key aspects of the planning process and the final Plan. This executive summary will be helpful to Susquehanna Township for easier public review, fundraising, etc.

1. Summary of the public participation process (work element A)

2. Summary of background information and data (work element B)

3. Site Information and Analysis (work element C)

4. Structural Assessment (work element D)

5. Activities and Facilities Analysis (work element E)
6. Summary discussion of important design considerations (work element F)
7. Brief description of the alternative plans presented, summary of the public discussion on the alternative plans and a description of the final Plan proposal including rationale for the uses and facilities proposed (work element G)
8. Presentation of itemized cost estimates, phased capital development, and narrative rationale for phasing (work element H)
9. Maintenance, Operating Costs and Revenue (work element I)
10. Discussion of other considerations and recommendations that the community should be aware of in proceeding to construct the improvements proposed by the MSDP.

**(K) BASE MAP AND SITE DEVELOPMENT DRAWING(S) (SDD)**

1. **Base Map.** As a foundation for the final SDD, an existing conditions map of the site must be prepared in accordance with the following specifications and information: (Note: it is highly recommended that this map be prepared early in the planning process so that it can be used as a tool in the early discussions with the study committee.)

- a. Scale: each site is unique, and the characteristics of that site will determine the scale most appropriate. The goal is to provide the SDD at as large a scale as possible to allow for as much detail as possible.
- b. The following items and information must be shown on the map:
  - Acreage of site
  - Boundaries of existing riparian buffers
  - Boundary lines of adjacent property parcels where they intersect with the project site. These lines should be shown to the extent that they provide information regarding density of surrounding lands, points of change in use of adjacent properties, and points of access to the site
  - Existing uses of surrounding property (e.g., single family residential, multi-family residential, commercial, industrial, undeveloped natural areas)
  - Existing structures and facilities including utility installations and storm water facilities
  - Flood plains (delineate floodway and 100 year flood level)
  - General location and type of easements, right-of-ways, and deed restrictions on the site
  - Graphic Scale, North Arrow, Date, Legend
  - Name of Park or Open Space Area

- Name of municipality/owner
- Natural and man-made barriers
- Seal of designing landscape architect, architect, or engineer registered in Commonwealth of Pennsylvania
- Site boundaries with metes and bounds
- Boundaries of non-recreational and municipal uses with metes and bounds
- Site control structures (fences, crosswalks, retaining walls, bollards, gates)
- Site zoning and zoning of surrounding properties
- Topography (two to ten foot contours, or spot elevations indicating land character and grade changes for relatively level sites)
- Vegetation (existing trees and forested areas, meadows, gardens, landscaped plants)
- Water features (streams, ponds, lakes)
- Wetlands (identify any on or immediately adjacent to site)
- Other site features that may impact, or be impacted by, the use and development of the site

2. Site Development Drawing(s) (SDD). A drawing (map) of the site must be prepared reflecting the final proposed long-term, full development of the site. Building on the foundation of the base map/existing conditions map add the following specifications and information to the final SDD:

- a. One colored drawing must be provided to Susquehanna Township (see (M), 2, below).
- b. The scale of the SDD shall be the same as the Base Map.
- c. All features, uses and structures proposed for the site must be drawn to scale and identified by name and/or description and shown in their exact proposed location. (This must include all existing features, uses and structures that are to remain on the site as part of the planned use and development of the park.)
- d. All roadways, driveways, trails and walkways must be clearly identified and stating the type of proposed surfacing.
- e. The following additional items and information must be shown on the SDD:
  - All uses, facilities and structures including utilities and stormwater structures proposed for the site
  - Benches (if applicable) including ADA compliance (back supports, arms, bump-out seating, etc.)

- Boundaries of proposed riparian buffers
- Circulation patterns (proposed access roads, service drives, parking, trails, ramps, paths and bridges) indicating ADA compliance
- Structures and facilities that are proposed or will remain on the site
- Notations and legends necessary to fully explain the size, type and location of any existing or proposed use, feature, or facility
- Vegetation (proposed trees, meadows, gardens, landscaped plants)

To further define the work needed to be done by the consultant for a satisfactory MSDP and to reduce the cost of the project to Susquehanna Township, the following section indicates the information applicable to the project that will be provided by Susquehanna Township and the work that will be performed by Susquehanna Township. It is the prospective consultants' responsibility to ensure that they fully understand the level and quality of information and work to be provided by Susquehanna Township. Discussions are recommended between prospective consultants and Susquehanna Township on the items listed before a proposal to perform the scope of work is prepared and submitted by a consultant. Ultimately, it is the consultant's responsibility to satisfactorily perform all of the work elements of the project.

#### **(L) WORK TO BE PERFORMED AND INFORMATION TO BE PROVIDED BY SUSQUEHANNA TOWNSHIP**

Project Coordination and Public Participation - Susquehanna Township will organize and send notices on meetings, arrange and set up meeting rooms, and advertise and promote public meetings.

The Consultant will arrange and coordinate key person interviews.

Susquehanna Township welcomes guidance from the consultant on timing and content for a neighborhood outreach via electronic methods, email, Township Newsletter, and Civil Space online engagement portal).

The consultant will review and summarize the findings.

Background Information - The consultant will be able to use Susquehanna Township planning reports and other print materials that include its Open Space Plan and its Comprehensive Trail Plan, text and statistics from the Township and County websites and other internet resources and information from township staff interviews to write the MSDP narrative.

Site Information - Susquehanna Township will provide to the consultant a document that details the metes and bounds for Wedgewood Property.

Final Products - Susquehanna Township will rely on the Consultant to produce the final products and provide all of them to Susquehanna Township.

Susquehanna Township will distribute the copies of the final products to the specified recipients, including those earmarked to be delivered to the DCNR.

The consultant is welcome to elect to directly provide the DCNR with the electronic versions.

### **(M) FINAL PRODUCTS**

1. **Narrative Report:** This must be a written bound report that is organized and includes all of the items specified in section (I) above with each section of the report clearly labeled.

2. **Site Development Drawing(s) (Maps)** One full-scale SDD shall be prepared and provided to the Bureau. The Base Map and Final SDD must be developed in digital format and an electronic version must be provided to the grantee.

Number of bound (Narrative Report) copies to be prepared and provided to Susquehanna Twp.: 6

Number of printed full-scale final SDD to be prepared and provided to Susquehanna Twp: 6

Number of electronic copies including full-scale final SDD to be provided to Susquehanna Twp: 1

Total number of electronic copies required: 2

Total number of bound copies required: 9

Total number of printed full-scale final SDD required:

## **SECTION 4. CONSULTANT QUALIFICATIONS**

### **GENERAL CONSULTANT QUALIFICATIONS**

Regardless of the planning project type, your consultant or consulting team **must** meet the following requirements:

1. Have documented experience developing and implementing public participation techniques, such as holding public and study committee meetings, conducting key person interviews, developing citizen surveys, etc.

2. At least one member of the consulting team must have documented, prior experience conducting studies of the project type being undertaken. This person should be the project leader and assume overall project coordination responsibilities between the grantee and the consulting team.

3. Have documented experience with the planning, design, general operation, and maintenance of recreation and park areas and facilities.

4. Have documented experience in developing and recommending to local government officials and non-profit organizations the policies and procedures related to providing

public recreation and park services and/or facilities, as well as the management and operation of these facilities and amenities.

5. Have documented experience in setting goals, analyzing problems, generating alternative solutions, and providing recommendations and implementation strategies.

## **CONSULTANT QUALIFICATIONS SPECIFIC TO MASTER SITE DEVELOPMENT PLANS (MSDP)**

In order to comply with DCNR grant requirements, the Township requires that the Master Site Development Plan, including the maps and report, be under seal of a licensed professional who is authorized by Pennsylvania law to apply the seal. Depending on the project, the professional could be a landscape architect, architect, or engineer. The grantee's choice of which professional to hire as a consultant should be determined both by the nature of the plan as well as the experience of the consultant or consultant team. If a boundary survey is required as part of the MSDP, the seal of a registered land surveyor licensed to practice in Pennsylvania must be affixed to the plan. A biologist is required to survey the project site if the jurisdictional agency/agencies reviewing your PNDI results require a field survey to be completed

## **SECTION 5. REQUIRED SUBMITTALS BY PROPOSER IN RESPONSE TO THE RFP**

### **A. Letter of Transmittal**

This letter must include the following:

- A statement demonstrating your understanding of the work to be performed.
- A statement confirming that the firm meets the Consultant Qualifications (see Section 4 above).
- The firm's contact person and telephone number.

### **B. Profile of Firm This consists of the following:**

- A statement of the firm's experience in conducting work of the nature sought by this RFP; advertising brochures may be included in support of this statement.
- The location of the firm's office that will perform the work.
- Resumes of individuals (consultants, employees) proposed to conduct the work and the specific duties of each individual in relation to the work. NOTE: DCNR requires that the project consulting team have the qualifications listed in the DCNR document entitled "Consultant Qualifications" (see Section 4 above).
- A reference list of other municipal clients of the firm with contact information.
- Any other information relating to the capabilities and expertise of the firm in doing comparable work.

### **C. Methods and Procedures**

The proposal must include a detailed description of the methods and procedures the firm will use to perform the work. Inclusion of examples of similar work is encouraged.

#### D. Work Schedule

The schedule must include time frames for each major work element, target dates for public meetings, and dates for completion of draft and final documents.

#### E. Cost. For each major work element, the costs must be itemized showing:

- For each person assigned to the work, the title/rank (organizational level) of the person in the organization, the hourly rate, and the number of hours to be worked
- The reimbursable expenses to be claimed, including but not limited to printing costs, per diem expenses, and other ancillary expenses not accounted for in the general description of project costs.

#### F. The itemized costs must be totaled to produce a contract price. If awarded a contract, a proposer is bound by this price in performing the work. The contract price may not be exceeded unless the contract is amended to allow for additional costs.

#### G. If awarded a contract, the firm may not change the staffing assigned to the project without approval by Susquehanna Township. However, approval will not be denied if the staff replacement is determined by Susquehanna Township to be of equal ability or experience to the predecessor.

#### H. The respondent's method of billing must be stated. The preferred practice of Susquehanna Township is to pay upon completion of the work and receipt of the required report. However, Susquehanna Township will consider paying on a periodic basis as substantial portions of the work are completed.

#### I. A sample contract for professional services.

#### J. "Nondiscrimination/Sexual Harassment Clause" that DCNR requires to be attached to and incorporated in the contract as an appendix (labeled Appendix A in this RFP).

### **SECTION 6. EVALUATION CRITERIA**

#### A. Technical Expertise and Experience

The following factors will be considered:

- The firm's experience in performing similar work
- The expertise and professional level of the individuals assigned to conduct the work
- The clarity and completeness of the proposal and the firm's demonstrated understanding of the work to be performed

## B. Procedures and Methods

The following factors will be considered:

- The techniques for collecting and analyzing data
- The sequence and relationships of major steps
- The methods for managing the work to ensure timely and orderly completion

## C. Cost

The following factors will be considered:

- The number of hours of work to be performed
- The level of expertise of the individuals proposed to do the work.

## D. Oral presentation

Any or all firms submitting proposals may be invited to give an oral presentation of their proposal.



## APPENDIX A NONDISCRIMINATION/SEXUAL HARASSMENT CLAUSE

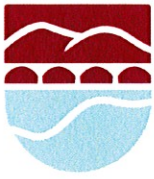
The words “The Grantee” within the document below refer to Susquehanna Township. The Grantee agrees:

1. In the hiring of any employee(s) for the manufacture of supplies, performance of work, or any other activity required under the grant agreement or any subgrant agreement, contract, or subcontract, the Grantee, a subgrantee, a contractor, a subcontractor, or any person acting on behalf of the Grantee shall not discriminate in violation of the Pennsylvania Human Relations Act (PHRA) and applicable federal laws against any citizen of this Commonwealth who is qualified and available to perform the work to which the employment relates.
2. The Grantee, any subgrantee, contractor or any subcontractor or any person on their behalf shall not in any manner discriminate in violation of the PHRA and applicable federal laws against or intimidate any of its employees.
3. The Grantee, any subgrantee, contractor or any subcontractor shall establish and maintain a written nondiscrimination and sexual harassment policy and shall inform their employees of the policy. The policy must contain a provision that sexual harassment will not be tolerated and employees who practice it will be disciplined. Posting this Nondiscrimination/Sexual Harassment Clause conspicuously in easily-accessible and well-lighted places customarily frequented by employees and at or near where the grant services are performed shall satisfy this requirement.
4. The Grantee, any subgrantee, contractor or any subcontractor shall not discriminate in violation of the PHRA and applicable federal laws against any subgrantee, contractor, subcontractor or supplier who is qualified to perform the work to which the grant relates.
5. The Grantee and each subgrantee, contractor and subcontractor represents that it is presently in compliance with and will maintain compliance with all applicable federal, state, and local laws and regulations relating to nondiscrimination and sexual harassment. The Grantee and each subgrantee, contractor and subcontractor further represents that it has filed a Standard Form 100 Employer Information Report (“EEO-1”) with the U.S. Equal Employment Opportunity Commission (“EEOC”) and shall file an annual EEO-1 report with the EEOC as required for employers subject to Title VII of the Civil Rights Act of 1964, as amended, that have 100 or more employees and employers that have federal government contracts or first-tier subcontracts and have 50 or more employees. The Grantee, any subgrantee, any contractor or any subcontractor shall, upon request and within the time periods requested by the Commonwealth, furnish all necessary employment documents and records, including EEO-1 reports, and permit access to their books, records, and accounts by the granting agency and the Bureau of Small Business Opportunities (BSBO), for the purpose of ascertaining compliance with the provisions of this Nondiscrimination/Sexual Harassment Clause.
6. The Grantee, any subgrantee, contractor or any subcontractor shall include the provisions of this Nondiscrimination/Sexual Harassment Clause in every subgrant agreement, contract or subcontract so that those provisions applicable to subgrantees, contractors or subcontractors will be binding upon each subgrantee, contractor or subcontractor.

7. The Granter's and each subgrantee's, contractor's and subcontractor's obligations pursuant to these provisions are ongoing from and after the effective date of the grant agreement through the termination date thereof. Accordingly, the Grantee and each subgrantee, contractor and subcontractor shall have an obligation to inform the Commonwealth if, at any time during the term of the grant agreement, it becomes aware of any actions or occurrences that would result in violation of these provisions.

8. The Commonwealth may cancel or terminate the grant agreement and all money due or to become due under the grant agreement may be forfeited for a violation of the terms and conditions of this Nondiscrimination/Sexual Harassment Clause. In addition, the granting agency may proceed with debarment or suspension and may place the Grantee, subgrantee, contractor, or subcontractor in the Contractor Responsibility File.

Based on Management Directive 215.16 amended (2/24/15



# Susquehanna TOWNSHIP

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## MEMORANDUM

Date: July 14, 2022

To: Susquehanna Township Board of Commissioners

CC: Department Heads

From: David Pribulka, Township Manager

Dear Commissioners:

Thank you for the opportunity to submit requests for consideration for sponsorship by Dauphin County for the 2022 Local Share (Gaming) Grant Program. As a municipality that is *not* contiguous with East Hanover Township, Susquehanna Township is enabled by Dauphin County to seek sponsorship of the County to enable its eligibility for a portion of the funds. Per the grant guidelines, awards are considered for certain eligible projects pertaining to health, safety, transportation, and public interest. Additionally, it is recommended that municipal clients that are not the host or a contiguous municipality do not exceed \$150,000 of requests in a single grant cycle.

This evening, the Board is being asked to consider the sponsorship requests presented by staff and authorize their submission for consideration by Dauphin County as requested or modified during the discussion. Per the grant guidelines, a pre-application conference with program consultants and staff of the Dauphin County Gaming Board has been scheduled for Friday, July 15<sup>th</sup> in advance of the August 1<sup>st</sup> sponsorship request deadline. Grant applications are due in their entirety on September 1<sup>st</sup>, and public hearings for the Dauphin County Gaming Advisory Board to receive presentations on project proposals will be scheduled before the end of the year.

The following items are respectfully submitted for consideration by the Board of Commissioners as candidate projects for the 2022 Local Share Grant cycle:

- 1) \$75,000 is requested to reduce the 2023 debt service on the 2015 Dauphin County Infrastructure Bank Loan. This would be a multifaceted approach to leverage those funds in a variety of ways to assist the County, the Township, and the fire service. The funding would be used to lower debt service of the Township for a DCIB loan, thereby helping the County system. This would free up \$75,000 from the General Fund which would then be utilized for funding a Fire Service Study and the start of land acquisition and design of a new Station 32. Both will be included in the Fire Fund 2023 budget. This may be a multi-year request for grant proceeds to offset the design and construction of the new facility.
- 2) \$30,000 is requested to offset the planned replacement of the playground equipment at Crown Point Park.
- 3) \$45,000 is requested to construct a storage area for Public Works equipment. Currently, several costly pieces of equipment are stored outdoors and subjected to weather and other potential hazards.