



Susquehanna TOWNSHIP

1900 Linglestown Road | Harrisburg, PA 17110

Phone 717.545.4751 | Fax 717.540.5298

susquehannatwp.com

Susquehanna Township Board of Commissioners

Workshop Agenda

January 25, 2024

Pincus Room

6:30 p.m.

- A. CALL TO ORDER
- B. ROLL CALL
- C. ANNOUNCEMENT OF EXECUTIVE SESSION
- D. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE
- E. PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS
- F. APPROVAL OF MINUTES
 - 1. January 11, 2024 Board of Commissioners Regular Meeting Minutes
- G. RECOGNITIONS AND PRESENTATIONS – None.
- H. TRAFFIC STUDIES
 - 1. LINGLESTOWN ROAD & CROOKED HILL ROAD TRAFFIC STUDY REPORT
Alex Greenly, P.E., Township Engineer

Narrative

At the direction of the Board of Commissioners, Eric Stump, P.E. with HRG, Inc. conducted a traffic study at the intersection of Linglestown Road and Crooked Hill Road. The purpose of the study was to evaluate signal timing cycles to determine whether the controller was programmed correctly based on observable conditions. Additionally, the study evaluated pedestrian improvements that could be implemented at the intersection to improve public safety. Provided with the agenda is a summary of the report. Township Engineer Alex Greenly will introduce the study and summarize

its findings. This item is for informational purposes only and no action is requested of the Board this evening.

Staff recommendation: That the Board of Commissioners receive the report and discuss its results.

2. SCHOOLHOUSE LANE TRAFFIC STUDY REPORT

Alex Greenly, P.E., Township Engineer

Narrative

HRG conducted a traffic study at the direction of the Board of Commissioners in response to a request received to install additional speed humps in the 3400 block of Schoolhouse Lane. Conditions were observed using PennDOT's Traffic Calming Handbook, and the Township Engineer is recommending the installation of two speed humps in the studied location pending public engagement. Staff is recommending the Board direct staff to survey the neighborhood to evaluate their support for the additional speed humps. Provided with the agenda is a memorandum from Eric Stump, P.E. with HRG, Inc. summarizing the study and recommendations.

Recommended motion: That the Board of Commissioners direct staff to collect feedback from residents of the 3400 block of Schoolhouse Lane to determine whether they support the installation of additional speed humps.

3. LONG ALLEY TRAFFIC STUDY REPORT

Rob Martin, Director of Public Safety

Narrative

Provided with the agenda is a memo from Rob Martin, Director of Public Safety, summarizing a recommendation from a traffic study conducted on Long Alley to determine whether parking prohibitions are warranted. Due to the narrow cartway width in the alley, maintenance of the road as well as access for first responders is not possible when vehicles are parked on-street. Per the Township's ordinance, parking may be restricted in these conditions to enable access for maintenance, fire apparatus, and other emergency response. Staff is recommending that the Board authorize advertisement of a public hearing on an ordinance amendment to prohibit parking on the east side of Long Alley between Elm Avenue and Mr. G.'s Restaurant for Thursday, February 8, 2024.

Staff recommendation: That the Board of Commissioners authorize advertisement of a public hearing on an ordinance amendment to prohibit parking on the east side of Long

Alley between Elm Avenue and Mr. G's Restaurant.

I. ACTION ON ORDINANCES, RESOLUTIONS, CONTRACTS, SUBDIVISION AND LAND DEVELOPMENT PLANS, AND GENERAL BUSINESS

1. RESOLUTION 2024-R-05 A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA ADOPTING THE CAPITAL AREA GREENBELT PEER GRANT FINAL REPORT

Dick Norford, Bicycle/Pedestrian Coordinator

Narrative

Provided with the agenda is a copy of the report prepared by the Pennsylvania Environmental Council for the Capital Area Greenbelt Association (CAGA). The report was approved by CAGA at their recent meeting, and the Board of Commissioners is requested to do the same as a host municipality of a majority of the Greenbelt. Also provided with the agenda is a copy of a resolution adopting the report. Mr. Norford, the Township's Bicycle/Pedestrian Coordinator and Greenbelt volunteer, will introduce the report.

Recommended motion: That the Board of Commissioners adopt the Capital Area Greenbelt Association Peer Grant Project Final Report.

2. RESOLUTION 2024-R-06 A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA ADOPTING THE EMERGENCY OPERATIONS PLAN OF DAUPHIN COUNTY

Brad Reist, Emergency Management Coordinator

Narrative

Provided with the agenda is a copy of a resolution adopting the Dauphin County Emergency Operations Plan. The plan is in place to prevent and minimize injury caused by a major emergency or disaster in the Township. The plan meets the requirements of the Pennsylvania Emergency Management Code. Also provided with the agenda is a summary of the changes made to the current plan.

Staff recommendation: That the Board of Commissioners adopt the resolution adopting the Dauphin County Emergency Operations Plan.

3. RESOLUTION 2024-R-07 A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA ESTABLISHING THE REDEVELOPMENT AUTHORITY OF SUSQUEHANNA TOWNSHIP

Morgan Madden, Esq., Township Solicitor

Narrative

On December 14, 2023, the Board authorized the Township Solicitor to begin preparing the documents necessary to establish a Redevelopment Authority (“RDA”) for the purposes of accepting potential land holdings from the Pennsylvania Department of General Services. Provided with the agenda is a copy of the resolution establishing the RDA of Susquehanna Township.

Staff recommendation: That the Board of Commissioners adopt the resolution establishing the Redevelopment Authority of Susquehanna Township.

J. CONSENT AGENDA

1. Appointment of Lieutenant Alex Wagner to the Pension Committee
2. Letter of Support – RACP Project (Capital Blue Cross)
3. Permanent Appointment of Ofc. Mike Martin
4. Authorization to bid TreeVitalize Project

K. COMMISSIONER COMMENTS

L. ADJOURNMENT

NOTE: TO ACCOMMODATE ALL CITIZENS, INDIVIDUAL SPEAKERS WILL BE PERMITTED THREE MINUTES TO ADDRESS THE BOARD.

NOTE: PLEASE PLACE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES ON SILENT MODE.

NOTE: THE TOWNSHIP MEETINGS ARE RECORDED.