



# Susquehanna TOWNSHIP

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## Susquehanna Township Board of Commissioners

### Regular Meeting Agenda

August 10, 2023

Pincus Room

6:30 p.m.

- A. CALL TO ORDER
- B. ROLL CALL
- C. EXECUTIVE SESSION
- D. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE
- E. PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS
- F. APPROVAL OF MINUTES
  - 1. July 27, 2023 – Board of Commissioners Workshop Meeting
- G. RECOGNITIONS AND PRESENTATIONS – None.
- H. REPORTS OF COMMITTEES
  - 1. Building & Grounds (Rothrock/Pyne)
  - 2. Budget, Finance, Insurance & Pension (Pyne/Rebarchak/Faylona)
  - 3. Public Works (Napper/Hisiro)
  - 4. Health & Sanitation (Rebarchak/Hisiro)
  - 5. Administration & Personnel (Napper/Engle/Williams)
  - 6. Police (Engle/Faylona)
  - 7. Fire, EMS, EMA (Hisiro/Williams)
  - 8. Planning & Zoning (Rothrock/Pyne/Rebarchak)
  - 9. School Board (Pyne/Williams)
  - 10. Authority (Napper/Pribulka)
  - 11. Shade Tree (Pyne/Rebarchak)
  - 12. Communications (Williams/Rothrock/Pyne)
  - 13. Human Relations (Hisiro/Faylona)
  - 14. Parks & Recreation (Faylona/Hisiro)
- I. BIDS AND AGREEMENTS

**1. AUTHORIZATION TO PURCHASE BANDIT WOODCHIPPER**

*Nate Bragunier, Director of Public Works*

**Narrative**

Provided with the agenda is a quote from Stephenson Equipment, Inc. to purchase a Bandit Intimidator 15XPC Towable Drum Style Hand-Fed Woodchipper for the Public Works Department. The Township was awarded a Recycling Grant from the Department of Environmental Protection for 90% of the total cost of the equipment. Approval is conditional on the signing of the grant agreement with PA DEP. The vendor is on state contract through the COSTARS Program. The Township's local match commitment is 10% of the total cost of the equipment, or \$6,696.80.

*Recommended motion: That the Board of Commissioners approve the purchase of the Bandit Woodchipper from Stephenson Equipment, Inc. in an amount of \$66,968.00 conditional on the execution of the DEP Recycling Grant Agreement.*

**J. ACTION ON ORDINANCES, RESOLUTIONS, SUBDIVISION AND LAND DEVELOPMENT PLANS**

**1. A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA AUTHORIZING THE PRESIDENT AND SECRETARY TO EXECUTE A SETTLEMENT AGREEMENT WITH CUSTER HOMES, LLC TO RESOLVE A PERMIT FEE DISPUTE FOR PROPERTY LOCATED AT 1820 MOUNTAIN VIEW ROAD**

*David Pribulka, Township Manager*

**Narrative**

Provided with the agenda is a copy of a resolution authorizing the President and Secretary to execute a settlement agreement with Custer Homes, LLC to resolve a permit fee dispute for property located at 1820 Mountain View Road. Pursuant to Section 8 of the Susquehanna Township Schedule of Fees, an applicant for development who wishes to dispute the assignment of plan review fees shall work with the Township on a resolution within twenty (20) days of the initial billing date prior to advancing the dispute to a third-party reviewing agency. In the interest of arriving at a mutually agreeable resolution, staff has worked with Stan Custer of Custer Homes to review the fees assessed. A revised multiplier was applied to the declared construction cost for the development and a refund of \$9,375.00 to adjust the zoning permit review fees was offered. Mr. Custer has indicated his acceptance of the proposed settlement, which is conditional on the approval of the Board this evening.

*Recommended motion: That the Board of Commissioners adopt the resolution*

*authorizing the President and Secretary to execute a settlement agreement with Custer Homes, LLC to resolve a permit fee dispute for property located at 1820 Mountain View Road.*

**K. STAFF REPORTS**

- |                                       |                         |
|---------------------------------------|-------------------------|
| 1. Township Manager                   | 4. Public Works         |
| 2. Public Safety/Police               | 5. Engineering          |
| 3. Community and Economic Development | 6. Solicitor            |
|                                       | 7. Parks and Recreation |

**L. OLD BUSINESS**

**M. NEW BUSINESS**

**1. CONSENT AGENDA**

- a. Statement of Bills Paid
- b. 2023 Municipal Leadership Summit – Voting Delegate Appointment

**2. PUBLIC HEARING AND REVIEW OF THE DRAFT 2024 – 2028 CAPITAL IMPROVEMENT PROGRAM**

*David Pribulka, Township Manager*

**Narrative**

The Capital Improvement Program Budget (CIP) is a five-year projection of largescale expenditures across the Township’s departments. A capital expenditure is defined in the CIP as any item with a unit cost of \$2,500 or more with an estimated useful life of at least one year. New staffing requests are also included as personnel represents a significant component of the Township budget. The CIP is not a formal authorization to spend money, nor is it a commitment to fund any or all of the expenditures in the projected year. It is recognized and expected that priorities change within the horizon of the CIP, as well as the Township’s overall financial position. Actual expenditures are not authorized until approved in the annual operating budget.

David Pribulka, Township Manager, will introduce the item and provide a brief presentation on the components of the CIP. This evening, the Board is asked to conduct a public hearing on the Draft CIP and submit any changes before the Board of Commissioners Workshop on August 24<sup>th</sup> where the final document will be presented for adoption by resolution. Provided with the agenda is a copy of the Draft CIP.

*Staff recommendation: That the Board of Commissioners conduct the public hearing on DRAFT 2024 – 2028 Capital Improvement Program.*

**N. COMMISSIONER COMMENTS**

**O. ADJOURNMENT**

**NOTE: TO ACCOMMODATE ALL CITIZENS, INDIVIDUAL SPEAKERS WILL BE PERMITTED THREE MINUTES TO ADDRESS THE BOARD.**

**NOTE: PLEASE PLACE ALL CELL PHONES, PAGERS, AND OTHER ELECTRONIC DEVICES ON SILENT MODE.**

**NOTE: THE TOWNSHIP MEETINGS ARE RECORDED.**

**MINUTES**

**SUSQUEHANNA TOWNSHIP  
BOARD OF COMMISSIONERS**

**WORKSHOP MEETING  
JULY 27, 2023**

**WORKSHOP MEETING:**

President Lynch called to order the Workshop Meeting of the Susquehanna Township Board of Commissioners on Thursday, July 27, 2023, at 6:42 PM.

**ROLL CALL:**

**COMMISSIONERS:**

Jody Rebarchak – Excused  
Gary Rothrock – Present  
Carl Hisiro – Present  
Frank Lynch – Present  
Fred Faylona – Virtual – Arrived at 7:30 PM  
Fred Engle – Present  
La Tasha Williams - Virtual  
Steven Napper – Present

**TOWNSHIP PERSONNEL:**

David Pribulka – Secretary-Manager  
Michael Miller, Esq. – Township Solicitor  
Robert Martin - Public Safety Director  
Jill Lovett - Finance Director  
Alex Greenly, P.E. – Township Engineer  
George Drees – Fire Marshall  
Mack Breech, Zoning Administrator  
Nathan Bragunier – Public Works Director  
Douglas Knauss – Parks & Recreation Director  
Kathy Fry – Executive Assistant

**EXECUTIVE SESSION:**

President Lynch announced that an Executive Session occurred prior to this meeting where matters of personnel and real estate were discussed as allowed by law.

**OTHERS IN ATTENDANCE:**

David Morrison, Thaddeus D’Ambrosia, Lori Shienvold, and Pamela Cross

**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:**

President Lynch asked Fire Marshal Drees to lead the Pledge of Allegiance followed by a Moment of Silence.

President Lynch expressed his appreciation to Fire Marshal Drees for his recent work in assisting those affected by the flooding in Bucks County.

**PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS:**

No comments were received from the public at this meeting.

**APPROVAL OF MINUTES:**

Commissioner Hisiro moved that the Board of Commissioners approve the July 13, 2023, Regular Meeting Minutes. The motion was seconded by Commissioner Engle and then unanimously approved.

**RECOGNITIONS AND PRESENTATIONS:**

**1. APPOINTMENT OF FIFTH WARD COMMISSIONER**

President Lynch informed those in attendance that a vacancy for Commissioner in the 5<sup>th</sup> Ward has occurred due to the resignation of Tom Pyne who is moving to another municipality. He noted that this vacancy was properly advertised, and one candidate has stepped forward to express interest in this position. He then welcomed Mr. Sean Sanderson to the podium.

Mr. Sanderson noted that he has lived in Susquehanna Township his whole life. He has served here, raised his family here, and expressed how important it is to serve your community.

President Lynch opened the floor to anyone else who may be interested in serving as the Commissioner of the 5<sup>th</sup> Ward. No one else stepped forward.

Commissioner Engle moved that the Board of Commissioners appoint Sean Sanderson as Commissioner of the Fifth Ward to a term beginning July 27, 2023, and expiring December 31, 2023. The motion was seconded by Vice President Napper and then unanimously approved.

The Honorable Judge Marian Uruttia then swore Mr. Sean Sanderson in as the Commissioner of the 5<sup>th</sup> Ward.

President Lynch thanked Commissioner Sanderson for his willingness to return as a commissioner. He stated that he brings a wealth of knowledge to this position. He was then asked to take over as the Chair of the Budget and Finance Committee, and to serve on the Pension Committee. President Lynch will be reviewing the Committee Assignments and will announce any changes at an upcoming meeting.

**ACTIONS ON ORDINANCES, RESOLUTIONS, CONTRACTS, SUBDIVISION AND LAND DEVELOPMENT PLANS, AND GENERAL BUSINESS**

**1. RESOLUTION 2023-R-21 A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA, AUTHORIZING THE BOARD PRESIDENT, TOWNSHIP MANAGER, AND FINANCE DIRECTOR TO BE SIGNATORIES ON TOWNSHIP BANK ACCOUNTS WITH MID PENN BANK**

Jill Lovett, Finance Director reported that Mid Penn Bank was recently appointed as the central depository for Township Funds.

Commissioner Engle moved that the Board of Commissioners adopt the resolution authorizing the Board President, Township Manager, and Finance Director to be signatories on Township bank accounts with Mid Penn Bank. The motion was seconded by Commissioner Hisiro and then unanimously approved.

## **2. PRELIMINARY/FINAL MINOR SUBDIVISION PLAN – 399 NORTH 39TH STREET PLAN**

Mack Breech, Zoning Administrator reported that this plan would create two new building lots. Proposed Lot #2 would be .33 acres in size with frontage along Elmerton Avenue. Proposed Lots #3 and #4 are each over an acre in size.

At their June 26<sup>th</sup> meeting, the Planning Commission recommended approval of the three waivers that have been requested for this Preliminary/Final Minor Subdivision Plan:

1. §22-404. Preliminary Plan Procedure: Plan was submitted as a Preliminary/Final Plan.
2. §22-403.B.5. Drawing Scale [1" =100']: Drawing scale of [1" = 30'] was used.
3. §22-1102 Monuments & Markers: A corner point exists in a stream, and a marker cannot be set

Commissioner Rothrock moved that the Board of Commissioners approve the waivers from §§22-404, 22-403.B.5., 22-1102 as outlined. The motion was seconded by Vice President Napper and then unanimously approved.

The Planning Commission also recommended conditional approval of this Preliminary/Final Minor Subdivision Plan subject to the following conditions:

1. The applicant shall provide all required signatures and seals.
2. Proposed property markers and/or monuments shall be installed and inspected by the Township Engineer before recording the plan.
3. The applicant shall provide financial security for the timely, proper, and complete construction of all applicable improvements.
4. The applicant shall pay all required fees.
5. The applicant shall provide the date of approval for all waiver requests on the cover sheet of the plans.
6. The applicant shall revise the mislabeled PID 35-050-000 on the Plan.

Commissioner Rothrock moved that the Board of Commissioners approve the Preliminary/Final Minor Subdivision Plan for 399 North 39<sup>th</sup> Street, subject to the conditions as recommended by the Planning Commission. The motion was seconded by Vice President Napper and then unanimously approved.

## **3. DC LOCAL SHARE GRANT – REQUEST FOR CO-SPONSORSHIP**

David Pribulka, Township Manager reported that several additional requests for co-sponsorship of the Dauphin County Local Share Grant from the Board of Commissioners have come in since the July 5<sup>th</sup> deadline.

1. Lori Shienvold, Executive Director of HANNA's Pantry was in attendance to request support for a \$60,000 grant application. If received half of the funds would be used to purchase groceries and the other half would help to repair the loading dock at the Susquehanna Township High School.
2. David Morrison, Executive Director of the Historic Harrisburg Association was in attendance to request support for a \$75,000 grant. If received, this grant would be used to purchase and install a new HVAC system in the Historic Harrisburg Resource Center.
3. Thaddeus D'Ambrosia, Grant Coordinator of the Scottish Rite Cathedral Masonic Temple was in attendance to request support for a \$75,000 grant. If received, this grant would be used for ADA upgrades to curbs, landings, and ramps.
4. Floyd Stokes, Executive Director of the American Literacy Corporation was in attendance to request support for a \$30,000 grant. If received, this grant would be used to support the 9<sup>th</sup> Annual Central PA Writers and Illustrators Summer Camp to be July 8<sup>th</sup> through July 13<sup>th</sup>, 2024.

Commissioner Engle moved that the Board of Commissioners approve the co-sponsorship requests for HANNA's Pantry, the Historic Harrisburg Association, the Scottish Rite Cathedral Masonic Temple, and the American Literacy Corporation. The motion was seconded by Commissioner Hisiro and then unanimously approved.

#### **4. REVIEW OF DRAFT ZONING ORDINANCE AMENDMENT**

Mack Breech, Zoning Administrator reported that a comprehensive revision of the Township's Zoning Ordinance has been undertaken. The changes he noted were:

1. The draft Zoning Ordinance provides for a modernization to the current Zoning Ordinance.
2. Form based code standards will be used to foster predictable build results.
3. Zoning Districts will remain mostly unchanged, only naming has changed.
4. The signage section of the ordinance has been updated and includes more detailed lighting requirements.
5. Parking standards have been updated to address parking counts, and options to use different parking calculations without going through the variance process.
6. A Conditional Use process was added so large, impactful development could be brought before the Board for approval prior to development occurring.

Manager Pribulka stated that since there are significant changes to this ordinance, he suggested that the Planning Commission should hold a Public Hearing, and then this updated ordinance should be presented



to the Board. The County Planning Commission must be provided with a copy 45 days prior, and he is recommending this to the Working Group to address any issues.

Commissioner Rothrock moved that the Board of Commissioners direct the Working Group to review the draft Zoning Ordinance amendment and, once complete, refer the document to the Planning Commission to hold a public hearing on the draft as provided in Section 607 of the Pennsylvania Municipal Planning Code. The motion was seconded by Vice Chairman Napper.

President Lynch noted that this ordinance has been in the works for quite some time and needs to be done correctly..

The motion passed with a unanimous vote.

## **5. REVIEW OF DRAFT STREETS & SIDEWALKS ORDINANCE AMENDMENT**

Manager Pribulka reported that this ordinance amendment would help to correct deficiencies in the current Streets & Sidewalk Ordinance. The proposed changes to this ordinance include curb regulations, winter maintenance standards, owner responsibilities, permitting, penalties for noncompliance, traffic controls, and moratorium on new pave cuts for utilities for 24 months.

Commissioner Engle moved that the Board of Commissioners refer the draft Street & Sidewalks Ordinance Amendment to the Public Works Committee for review and comment. The motion was seconded by Commissioner Rothrock.

The motion passed with a unanimous vote.

## **6. REVIEW OF DRAFT PERSONNEL POLICY AMENDMENTS**

Manager Pribulka reported that Staff has been working on amendments to the Susquehanna Township Personnel Policy. The changes to this policy include provisions related to Social Media, Return to Work from Injury; Remote Work; Outside Employment; Information Technology; and Drug Free Workplace pertaining to Medical Marijuana.

Commissioner Engle moved that the Board of Commissioners refer the draft Personnel Policy Amendments to the Administration & Personnel Committee for review and comment. The motion was seconded by Vice President Napper and then unanimously approved.

## **7. AUTHORIZATION TO INSTALL A SEDIMENT/TURBIDITY BACKWASHING FILTER IN THE PUBLIC WORKS MAINTENANCE FACILITY**

Nathan Bragunier, Public Works Director reported that this is the last phase of the water line installation at the Public Works Building.

Commissioner Engle moved that the Board of Commissioners authorize the proposal by H. L. Bowman to install a sediment/turbidity backwashing filter system in the Public Works Building. The motion was seconded by Vice President Napper and then unanimously approved.

**CONSENT AGENDA**

1. Paxton Church Road Stabilization Project – Pay Application #1 (\$76,819.50)
2. Paxton Church Road Stabilization Project – Pay Application #2 (397,059.73)
3. Civil Service List Certification
4. Authorization to hire Dalton Aldrich to the Susquehanna Township Police Department
5. Authorization to hire A.J. Young to the Susquehanna Township Police Department
6. Letter of Support Request – PennDOT John Harris Memorial (South) Bridge Grant Application

Commissioner Engle moved that the Board of Commissioners approve the Consent Agenda. The motion was seconded by Commissioner Rothrock and then unanimously approved.

**COMMISSIONER COMMENTS**

Commissioner Sanderson expressed his appreciation for the opportunity to serve on the Board of Commissioners.

Commissioner Faylona welcomed Commissioner Sanderson back to the Board of Commissioners and is looking forward to working with him.

Vice President Napper thanked Staff and Public Works for the Road Projects Tour.

**ADJOURNMENT**

Commissioner Engle moved to adjourn the Board of Commissioners meeting for July 27, 2023, at 7:46 PM. The motion was seconded by Commissioner Sanderson and then unanimously approved.

Respectfully Submitted,

David Pribulka  
Secretary-Manager



**Stephenson Equipment, Inc.**  
 7201 Paxton Street  
 Harrisburg, PA 17111  
 USA  
 800-325-6455 (Phone)  
 717-564-7580 (Fax)  
[www.stephensorequipment.com](http://www.stephensorequipment.com)

**QUOTATION**

Quote #	Quote Created	Last Updated	Salesperson
<b>158041</b>	July 5, 2023 06:23 AM by Stephenson Equipment, Inc.	July 6, 2023 07:01 AM by Stephenson Equipment, Inc.	Scott Schatz

CUSTOMER:	BILL TO:	SHIP TO:
Susquehanna Township 1900 Linglestown Road Harrisburg, 17010 USA (717) 233-7143 (Phone)	Stephenson Equipment, Inc. 7201 Paxton Street Harrisburg, PA 17111 USA 800-325-6455 (Phone) 717-564-7580 (Fax)	Stephenson Equipment, Inc. 7201 Paxton Street Harrisburg, PA 17111 USA 800-325-6455 (Phone) 717-564-7580 (Fax)

**INTIMIDATOR 15XPC 15" DRUM STYLE**

Qty	Part #	Description	Base Price
1	MODEL-15XPC	Intimidator 15XPC - 15" Drum Style	<b>\$ 38560.00</b>

**STANDARD EQUIPMENT**

Qty	Part #	Description	Price
1	STANDARD	24" diameter x 18 3/4" wide chipper drum with (4) 5/8" x 5 1/2" x 9" dual edge knives	<b>\$ 0.00</b>
1	STANDARD	"Drum Shear Bar" spans full width of the drum mounted in the upper portion of the drum housing potentially creating a slicing action of a winch line or climber's rope	<b>\$ 0.00</b>
1	STANDARD	"Power slot" assists in maximizing chip velocity. The power slot also provides a place for fine material to escape that might tend to lie in the belly of the drum.	<b>\$ 0.00</b>
0	STANDARD	30 gallon steel fuel tank with magnetic drain plug, lockable filler cap, and aluminum sight gauge	<b>\$ 0.00</b>
1	STANDARD	12 gallon steel hydraulic tank with magnetic drain plug, lockable filler cap, and aluminum sight gauge	<b>\$ 0.00</b>
1	STANDARD	Slide box feed system (includes adjustable spring on each side) with (2) horizontal feed wheels 10 5/8" diameter x 18 3/4" wide, driven by (2) 32.3 CID hydraulic motors.	<b>\$ 0.00</b>
1	STANDARD	Hydraulic lift cylinder - utilizes a hydraulic cylinder to raise or provide down pressure for the top feed wheel	<b>\$ 0.00</b>
1	STANDARD	Bottom feed wheel clean out door (opens via spring latch pin allowing dirt and debris to fall out extending knife and component life)	<b>\$ 0.00</b>
0	STANDARD	360 degree HAND crank swivel discharge (height adjustable) with 12" adjustable chip deflector	<b>\$ 0.00</b>
1	STANDARD	Clean out and inspection door on discharge bottom	<b>\$ 0.00</b>
1	STANDARD	Inspection window mounted on top of belt shield (allows viewing of belt and easy way to check belt tension)	<b>\$ 0.00</b>
0	STANDARD	29" high x 54" wide tapered infeed hopper with 30" fold down infeed hopper tray, heavy-duty taillight covers, and spring lift assists	<b>\$ 0.00</b>
1	STANDARD	(2) Last chance safety pull cables	<b>\$ 0.00</b>
1	STANDARD	Round control bar - located around top and sides of infeed hopper with 3 control positions (forward / stop / reverse)	<b>\$ 0.00</b>
1	STANDARD	Wooden pusher tool with mount on infeed hopper	<b>\$ 0.00</b>
1	STANDARD	3/16" x 2" x 4" rectangular tubing with a 1/4" x 3" x 6" tubular tongue	<b>\$ 0.00</b>
1	STANDARD	Frame / Fender supports	<b>\$ 0.00</b>
1	STANDARD	Lockable aluminum toolbox	<b>\$ 0.00</b>
1	STANDARD	5/16" (G70) safety chains with spring loaded latch hooks	<b>\$ 0.00</b>

1	STANDARD	8,000 pound capacity tongue jack with 15" of travel and foot pad		\$ 0.00
1	STANDARD	12 volt system with rubber mounted LED taillights, 6 prong replaceable coiled power cord & protected heavy-duty wiring with junction box, and LED clearance lights with reflectors.		\$ 0.00
1	STANDARD	Banded chipper drive belts (adjustable via a sliding engine system)		\$ 0.00
1	STANDARD	Pressure check kit - Gauge is NOT included		\$ 0.00
1	STANDARD	Weather resistant manual container		\$ 0.00
1	STANDARD	Engine disable plug for hood locking pin-preventing engine from operating without pin in place		\$ 0.00
1	STANDARD	(1) weatherproof machine manual (includes safety, operation and parts sections) also (1) engine and clutch manual is included if applicable		\$ 0.00
1	STANDARD	Spanish & English combination safety decals		\$ 0.00

### PAINT

Qty	Part #	Description	Unit Price	Total
1	333-32273	Standard Imron Industrial Urethane Bandit Yellow	\$ 0.00	\$ 0.00

### ENGINE

Qty	Part #	Description	Unit Price	Total
1	990-RC1172-753	Ford RSG-862, 6.2L, 165 horsepower GAS engine without clutch (Includes spark arrestor muffler) - If ordered on Model 280 / 280HD must select tongue weight option under add on frame options	\$ 22040.00	\$ 22040.00

### CONTROL SYSTEM AND ENGINE INSTALLATION

Qty	Part #	Description	Unit Price	Total
1	915-6000-39	Murphy PV485 panel with reversing auto feed for Ford 165 horsepower gas engines (Includes 1,000 CCA battery with aluminum battery box) - Panel is mounted on engine shroud with lockable steel cover	\$ 3460.00	\$ 3460.00

### CLUTCH

Qty	Part #	Description	Unit Price	Total
1	700-1000-13	NACD over center (double plate clutch)	\$ 1575.00	\$ 1575.00

### DRIVE SYSTEM

Qty	Part #	Description	Unit Price	Total
1	OPTION-906-5000-16	Drive system for engines above 145 horsepower (Includes two 3 groove belts in lieu of a single 4 groove belt)	\$ 295.00	\$ 295.00

### INFEED

Qty	Part #	Description	Unit Price	Total
1	OPTION-906-5000-21	29" high x 54" wide tapered heavy-duty infeed with weld on pan and infeed deflectors	\$ 775.00	\$ 775.00
1	OPTION-980-5000-73	Dinamic winch with line docking station and manual push button feed assist (Includes 5/16" diameter x 200' Teufelberger rope with 12" loop installed) (Includes (1) manual rear stabilizer)	\$ 5350.00	\$ 5350.00
1	OPTION-905-5000-	Hydraulic Last Chance Cables	\$ 565.00	\$ 565.00

### FEED SYSTEM

Qty	Part #	Description	Unit Price	Total
1	OPTION-915-5000-41	Hydraulic flow control for feed wheel rate adjustment (All-In-One Mount)	\$ 325.00	\$ 325.00
1	OPTION-915-5000-47	Spring Loaded Tool less Trap Door (not available on tandem axle units)	\$ 250.00	\$ 250.00

### AXLE

Qty	Part #	Description	Unit Price	Total
1	OPTION-906-5000-03	Single 8,000 pound Torflex axle with electric brakes (0 degree down trail) (Will be 4 1/2" shorter than 45 degree down trail)	\$ 325.00	\$ 325.00

TIRES/RIMS				
Qty	Part #	Description	Unit Price	Total
1	OPTION-911-5000-48	(2) 215/75R 17.5" tires mounted on 8-bolt aluminum rims (8,000 pound axles on up)	\$ 945.00	\$ 945.00
FENDER				
Qty	Part #	Description	Unit Price	Total
1	990-100415	Aluminum bolt on fenders (Approximately 1/4" thick)	\$ 0.00	\$ 0.00
HITCH				
Qty	Part #	Description	Unit Price	Total
1	990-100274	2-1/2" Wallace Forge Pintle Hitch	\$ 0.00	\$ 0.00
ADD-ON OPTIONS				
Chipper Discharge				
Qty	Part #	Description	Unit Price	Total
1	OPTION-980-5000-93	270 degree hydraulic controlled swivel discharge with hydraulic controlled 12" chip deflector (Includes height adjustable discharge & 270 degree discharge stops)	\$ 1550.00	\$ 1550.00
Chipper Discharge Transition				
Qty	Part #	Description	Unit Price	Total
1	OPTION-905-5000-	Clean out and inspection door on transition.	\$ 175.00	\$ 175.00
Chocks & Chock Holders				
Qty	Part #	Description	Unit Price	Total
1	OPTION-980-1000	Aluminum Bolt On Chock Holders (Does not include chocks)	\$ 130.00	\$ 130.00
1	OPTION-980-5001-	Rubber Wheel Chocks (2)	\$ 90.00	\$ 90.00
Cone Holder				
Qty	Part #	Description	Unit Price	Total
1	OPTION-905-5000-	Hoop style cone holder (weld on)	\$ 175.00	\$ 175.00
Flag Holder				
Qty	Part #	Description	Unit Price	Total
1	OPTION-980-1000	Bolt-on flag holders (includes flags) - aluminum or steel fenders	\$ 105.00	\$ 105.00
Fuel And Hydraulic Tanks				
Qty	Part #	Description	Unit Price	Total
1	OPTION-915-5000-	Gate Valve for Hydraulic Tank	\$ 130.00	\$ 130.00
1	OPTION-980-1000	Gate Valve for Fuel Tank	\$ 95.00	\$ 95.00
1	OPTION-980-5001-	Lockable padlocks for steel fuel and hyd tanks	\$ 40.00	\$ 40.00
1	OPTION-906-5000-15	40 gallon steel fuel tank with magnetic drain plug, lockable filler cap, and aluminum sight gauge	\$ 175.00	\$ 175.00
Lights				
Qty	Part #	Description	Unit Price	Total
1	OPTION-915-5000-86	Wig Wag LED Strobe Lights - for a machine with a winch (Double decal plate)	\$ 525.00	\$ 525.00
1	OPTION-996-5000-	Amber Warning Light with Cage	\$ 425.00	\$ 425.00
Tongue Jack				
Qty	Part #	Description	Unit Price	Total
1	OPTION-955-5000-	Hydraulic tongue jack with multiple position drop leg	\$ 1725.00	\$ 1725.00
Wiring				
Qty	Part #	Description	Unit Price	Total
1	OPTION-905-5000-	Option 7 Prong (Flat/RV Style) to 6 Prong Coiled Cord	\$ 45.00	\$ 45.00
CUSTOMER TOTALS				

	<b>Total Unit Price:</b>	<b>\$ 79850.00</b>
	<b>Customer Discount:</b> 12.0000 %	<b>- \$ 9582.00</b>
	<b>Dealer Preparation/Delivery:</b>	<b>\$ 2400.00</b>
	<b>Customer Net Unit Price:</b>	<b>\$ 72668.00</b>
<b>Customer Allowances / Trade-In: (ODB 800TM25 &amp; Badger TM400G3):</b>		<b>- \$ 7500.00</b>
	<b>Customer Total After Allowances/Trade-In:</b>	<b>\$ 65168.00</b>
	<b>Freight/Shipping:</b>	<b>\$ 1800.00</b>
	<b>Customer Total:</b>	<b>\$ 66968.00</b>

### COMMENTS

Comment By Stephenson Equipment, Inc. on 07/06/2023 06:49 AM

PA State Contract # 4400020077 Discount 12%

### SIGNATURE

The Buyer, whose name and address appears above, agrees to purchase from the Seller, whose name and address appears above, the above equipment at the prices stated and upon the terms and conditions of this agreement.

X  
 \_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

## TERMS AND CONDITIONS

1. Buyer agrees to grant Bandit Industries, Inc., a security interest in the equipment covered by this order unit said equipment is paid in full.
2. This is a shipment contract and the goods shall be delivered F.O.B. Bandit Industries, Inc., Remus, Michigan. The risk of loss of the goods shall pass to the buyer as the goods are tendered to the carrier.
3. In the event Buyer defaults in the payment of any amounts due hereunder immediately due and payable without notice or demand, and shall have all of the remedies of a secured party under the Uniform Commercial Code and any other applicable laws. Upon repossession of the equipment by Seller, any notices required to be given by Seller to Buyer with respect to the sale or other disposition. In the event of a default, Buyer agrees upon Seller's request to make the equipment available to the Seller at such place as Seller may designate.
4. The Buyer agrees to keep the above described property insured against loss or damage by fire, wind, theft and accident by an insurance company or companies is to be payable to the Seller as its interest may appear, and the policies to be delivered to and retained by the Seller until the purchase price is paid in full. Such insurance coverage shall begin when Seller tenders the goods to the carrier.
5. Any tax other governmental charge upon the production, sales, or shipment of the goods sold hereunder, now imposed, or hereafter becoming effective during the term of this agreement, shall be added to the price herein provided, and shall be paid by the Buyer to the Seller.
6. This shall become a binding contract and effective as of the date when, but not before, either:
  - (a) It has been accepted by the Seller at its executive office, or
  - (b) The equipment has been delivered to the Buyer with or without acceptance in writing. Notice of acceptance is hereby waived by the Purchaser. The Purchaser acknowledges receipt of a true and complete copy of its sales agreement.
7. Seller shall not be responsible for failure to ship according to the terms and conditions of this contract, where such failure is caused by any fires, strikes, labor difficulties, failure of carriers to furnish facilities or acts of carriers, or other causes beyond the control of Seller: Provided that when such failure does not exist Seller shall perform this contract within a reasonable time.
8. There are no understandings, agreements, or representations, express or implied including any recording, merchantability, or fitness for a particular purpose, not specified herein, respecting this contract or the equipment hereunder. The contract and warranty are intended by the parties as a final expression of their agreement and are intended as a complete and exclusive statement of the terms of their agreement. No course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any terms used in this agreement. Acceptance or acquiescence in a course of performance rendered under this agreement shall not be relevant to determine the meaning of this agreement even the accepting or acquiescing party had knowledge of the nature of the performance and opportunity for objection. Whenever a term defined by the Uniform Commercial Code is used in this agreement the definition contained in the Code is to control.
9. No agent, employee or representative of the Seller has any authority to bind the Seller to any affirmation, representation or warranty concerning the goods sold under this agreement, and unless an affirmation, representation or warranty made by an agent, employee or representative is specifically included with this written agreement, it has not formed a part of the basis of this bargain and shall not in any way be enforceable by the Buyer.
10. This agreement can not be modified or rescinded only by a writing signed by both of the parties or their duty authorized agents.
11. This agreement shall be governed by the Uniform Commercial Code. Whenever the term "Uniform Commercial Code" is used, it shall be construed as meaning the Uniform code as adopted by the State of Michigan as effective and in force on the date of this agreement.
12. The counterpart of this contract held by the Seller shall be considered the original and shall be the binding agreement in case of a variance in any particular between in and the signed copy.

**RESOLUTION NO. 2023-R-22**

**A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA  
AUTHORIZING THE PRESIDENT AND SECRETARY TO EXECUTE A SETTLEMENT  
AGREEMENT WITH CUSTER HOMES, LLC TO RESOLVE A PERMIT FEE DISPUTE FOR  
PROPERTY LOCATED AT 1820 MOUNTAIN VIEW ROAD**

**WHEREAS**, a dispute has arisen pursuant to Section 8, Resolution of Fee Disputes, of the Susquehanna Township Schedule of Fees regarding building and zoning permit fees associated with the Township's review of the 1820 Mountain View Road site plan owned by Custer; and

**WHEREAS**, the Parties wish to settle this matter and to memorialize the terms of this Agreement, which shall be binding on each of the Parties; and

**WHEREAS**, the Parties have been free to consult with independent attorneys of their own choice.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Commissioners of Susquehanna Township hereby authorizes the President and Secretary to execute a Settlement Agreement with Custer Homes, LLC attached hereto as Exhibit "A" and made part of this Resolution.

**BE IT, AND THE SAME IS HEREBY RESOLVED**, this 10<sup>th</sup> day of August 2023.

**SUSQUEHANNA TOWNSHIP  
BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Frank Lynch, President

[SEAL]

**ATTEST:**

\_\_\_\_\_  
David Pribulka, Secretary



**SETTLEMENT AGREEMENT**

**THIS AGREEMENT**, made this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by and between the **TOWNSHIP OF SUSQUEHANNA**, a Township of the First Class existing under the Laws of the Commonwealth of Pennsylvania, with administrative offices located at 1900 Linglestown Road, Harrisburg, PA 17110, Dauphin County, Pennsylvania, hereinafter referred to as the “Township”, and **CUSTER HOMES** (“Custer”), a Pennsylvania corporation (as well as its affiliates, parents, subsidiaries, divisions, assigns, predecessors, and successors (by merger, acquisition or otherwise), and the past, present, and future officers, directors, trustees, partners, shareholders, managers, employees, agents and representatives) located at 2805 Old Post Road, Suite 200, Harrisburg, PA 17110, collectively referred to as the “Parties.”

**WHEREAS**, a dispute has arisen pursuant to Section 8, Resolution of Fee Disputes, of the Susquehanna Township Schedule of Fees regarding building and zoning permit fees associated with the Township’s review of the 1820 Mountain View Road site plan owned by Custer; and

**WHEREAS**, The Parties wish to settle this matter and to memorialize the terms of this Agreement, which shall be binding on each of the Parties;

**WHEREAS**, the Parties have been free to consult with independent attorneys of their own choice; and

**NOW, THEREFORE**, intending to be legally bound, the Parties hereby agreed as follows:

1. Covenants of Township.

Township covenants to the following:

- a) The Township has reviewed its fee assessed for this project and has voluntarily agreed to reduce the amount of \$9,450.00, or \$5 per \$1,000 of declared construction cost. The difference between the amount paid and the new amount assessed, or \$9,375.00, will be refunded to Custer.

2. Covenants of Custer.

Custer, (as well as its affiliates, parents, subsidiaries, divisions, assigns, predecessors and successors (by merger, acquisition or otherwise), and the past, present, and future officers, directors, trustees, partners, shareholders, managers, employees, agents and representatives) covenants to the following:

- a) Settlement of this matter by accepting the terms of this Agreement and delivering a signed copy to the Township; and

- b) Forfeit any and all legal right, claim, or interest for any and all claims, complaints, allegations, demands or causes of action of any kind whatsoever, whether at law or in equity, direct or indirect, known or unknown, in tort, contract, by statute or any other basis for relief, compensatory, punitive, liquidated or other damages, expenses (including attorneys' fees), reimbursements or costs of any kind caused by any alleged act or omission of Township in connection with any and all Township fees charged with respect to any property situate in the 1820 Mountain View Road site plan owned by Custer.

3. Non-Admission: Neither the execution of this Agreement nor the terms of this Agreement, nor any consideration given pursuant to this Agreement constitutes an admission of liability by any Parties. No person or entity shall use this Agreement, or the consideration received pursuant hereto, as evidence of any admission of liability or wrongdoing or as precedent or practice. In the event that this Agreement does not become effective and enforceable, it will not be admissible into evidence, for any purpose whatsoever, in any administrative proceeding, trial or appeal, irrespective of the forum.

4. Interpretation of Agreement. All differences between the Parties to this Agreement, arising out of the interpretation of this Agreement shall be construed without reference to the identity of the drafter.

5. Governing Law. This Agreement shall be governed by and construed and enforced in accordance with the laws of the Commonwealth of Pennsylvania.

6. Entire Agreement and Amendments. This Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof and neither this Agreement nor any provision hereof may be modified, amended or terminated except by a written agreement signed by the Parties.

7. Waivers. No waiver of any breach or default hereunder shall be considered valid unless in writing, and no such waiver shall be deemed a waiver of any subsequent breach or default of the same or a similar nature.

8. Severability. If any provision of this Agreement is held to be illegal, invalid or unenforceable, such illegality, invalidity or unenforceability shall apply only to such specific provision and shall not in any manner affect or render illegal, invalid or unenforceable any other provision of this Agreement, and this Agreement shall be reformed, construed and enforced as if any such illegal, invalid or unenforceable provision were not contained herein.

**WE HAVE READ, UNDERSTAND, AND AGREE TO BE LEGALLY BOUND BY ALL OF THE TERMS AND CONDITIONS OF THIS AGREEMENT**

**IN WITNESS WHEREOF**, the Parties have hereby executed this **SETTLEMENT AGREEMENT** on the date first indicated.

Township of Susquehanna:

By:

\_\_\_\_\_

Name:

Title:

ATTEST:

By: \_\_\_\_\_

Secretary:

(Seal)

Custer Homes, LLC:

By:

\_\_\_\_\_

Name:

Title:



## Township Manager's Report August 10, 2023

1. The Township submitted its requests for co-sponsorship to Dauphin County for the 2023/2024 Local Share (Gaming) Grant. The projects submitted for co-sponsorship by the County are to complete the design of a new Progress Fire Station; initiate the development of Wedgewood Hills Park; and install a sidewalk at the municipal building. The deadline to submit the application is September 1<sup>st</sup>. The Township also submitted letters on behalf of the non-municipal applicants verifying its agreement to co-sponsor their requests. The Manager will attend the presentations to the Dauphin County Gaming Board for approved co-sponsored projects when requested.
2. Provided with my report is a copy of a notice received from the Pennsylvania Liquor Control Board advising of a license transfer application received for property at 4418 Oakhurst Boulevard (DBA "Oakhurst Beverage"). The notice is to inform the Township of a change of ownership and not of a newly licensed establishment.
3. Comcast is beginning the connection of dedicated optical fiber to the Township building to upgrade the Internet bandwidth to symmetrical gigabit speed. This increased bandwidth will allow the Township to accommodate its increasing reliance on cloud software services and meet the demand to upload video and forensic data required by the Police Department.
4. Next week, the Township and GHD will be publishing a new capital projects web portal for residents to track progress of paving, sewer, and stormwater projects underway in the Township. The portal will show the limits of work and include a description of the work performed and any relevant milestone dates associated with each project such as time of completion and any planned road closures.
5. Staff met onsite with the Township Engineer on Wednesday, August 2<sup>nd</sup> on Montrose Street to review concerns expressed by residents regarding the truck restrictions. HRG will be collecting traffic data and exploring potential alternatives to the Board for consideration. Staff is reporting the current prohibition of trucks with more than three axles to Google Maps so the route restrictions can be pushed through to GPS applications.
6. The Budget & Finance Committee will meet on Thursday, August 17<sup>th</sup> at 6:00 p.m. to review the 2022 Township Audit; Draft Capital Improvement Program; and year-to-date expenditures. Additionally, the Administration/Personnel Committee meets on Tuesday, August 22<sup>nd</sup> at 5:00 p.m., and the Public Works Committee meets on Wednesday, August 23<sup>rd</sup> at 5:00 p.m. All meetings will be accessible via Zoom and in-person in the Board Conference Room at the municipal building.



August 3, 2023

dpribulka@susquehannatwp.com

RE: LID No. 118890  
License No. D3674  
TRUE ENTERPRISES II, LLC  
4418 OAKHURST BLVD  
HARRISBURG PA 17110-3452  
File/Job No. 1126351

Dear Sir/Madam:

Section 403(I) of the Liquor Code provides, that effective July 1, 1987, the Board inform your municipality of all applications filed for a new license, or transfer of license for premises not currently licensed, situated in your municipality. As such, this is to inform you of the receipt on 8/3/2023 of a transfer application for the above listed licensee, from LATIN ENTERPRISES INC.

Please visit our website at <http://www.lcb.pa.gov/> for further information. The license information can be searched for by clicking on PLCB+ under Licensing – Resources for Licensees and going to the link under the Search for Licenses title.

If you need assistance with PLCB+ please contact our help desk by email at [ra-lblicensingmod@pa.gov](mailto:ra-lblicensingmod@pa.gov) or call our toll free number at 844-707-5475.

Sincerely,

Andrew Stuffick, Director  
Bureau of Licensing

Refer to: Licensing Information Center  
717.783.8250

**Include LID number on all correspondence to the Bureau of Licensing.**

AS: pv



**PLANNING**

**DEVELOPMENT PLANS**

Project Name	Location	Use	Status
1 3801 Walnut St. (2022)	3801 Walnut St.	Comm. - restaurant add.	Tabled
2 3103 Walnut St (2022)	3103 Walnut St	LD - new building	PC 8/28
3 1235 Martina Dr	1235 Martina Dr	Residential LD - 395 units	Tabled
4 4015 Reichert Rd	4015 Reichert Rd	Minor SD - 2 lots	Approved
5 Blue Mountain Apartments	North end of Oakhurst Blvd	Prel LD - 270 dus	BOC TBD
6 Riveroaks Associates	3401 & 3405 N Front St.	Minor SD - lot combo	Approved
7 Tommy's Car Wash - Waiver	3523 Union Deposit Rd	Waiver of Tree require	Approved
8 Covenant Christian Academy	1928 Locust Ln	LD - parking/field	Approved
9 Vickie & Robert Geesaman	3604 Beaucrest St.	Minor SD - 2 lots	PC 8/28
10 Thomas Holtzman Waiver	1910 Linglestown Rd.	Waiver of Land Developm	Approved
11 Oakhurst Sketch Plan	Lot 2 - Houses at Oakhurst	SP - Senior - 119 units	PC 8/28
12 Herbert Moore	399 N 39th St	Minor SD - 3 lots	Approved
13 PA Game Commission	2001 Elmerton Ave	Addition	PC 8/28
14			

**ZONING HEARING BOARD**

Applicant	Location	Request	Date	Status
1 3801 Walnut Enterp	3801 Walnut St.	Appeal /Sign Variance	6/7/2022	Settled
2 Lamont Palmer	2011 Clayton Ave.	Appeal/MF in R-2	2/16/2023	Appealed
3 Custer/Zisman	1820 Mountainview Rd	Pool in front yard	3/16/2023	Approved
4 Texas Roadhouse	3529 Union Deposit Rd.	Sign Variance	4/5/2023	Approved
5 Maurice Cobb	3971 Sunnycrest Dr.	Front setback variance	5/3/2022	Approved
6 Steve Shirk	4600 N Progress Ave.	Pool in front yard	5/3/2023	Approved
7 Sola Salon	2533 Brindle Rd	Sign Variance	5/3/2023	Approved
8 Hagy Way Holdings	1400 Hagy Way	Appeal / Variance Fence	6/7/2023	Approved
9 Rafymar Gonzales	3103 Walnut St	SE/Variance sb/parking	7/5/2023	Approved
10 PA Game Commissi	2001 Elmerton Ave	Variance: s/b height parking	8/2/2023	Approved
11 Brian Correia	1709 Fox Hunt Ln	Appeal: Comm Bus in R-1	8/2/2023	Denied
12 Brian Correia	1709 Fox Hunt Ln	Appeal: MF in R-1	8/2/2023	Denied
13				
14				

**TEXT AMENDMENTS**

Applicant	Request	Date	Status
1 Township	Zoning Ordinance Rewrite	8/7/2023	Committee
2 Township	Subdivision Rewrites	2/15/2023	Staff
3 Township	Streets & Sidewalks	TBD	Committee
4 Township	Rental Property Inspection Program	TBD	Prep Work

# PERMITS & LICENSES

## BUILDING PERMITS

	JUL	YTD
Cell Tower Antennas	0	4
Commercial Improvements	3	26
Commercial New Buildings	0	2
Demolition	0	11
Industrial Housing	0	0
Porch/Patio/Deck	4	22
Residential Addition	4	10
Residential Improvements	2	34
Retaining Wall	0	4
Multi-Family Residential	0	3
Single Family Dwelling	8	31
Signs	3	19
Solar Panels	8	53
Swimming Pool/Hot Tub	0	11
Townhouse	0	0
Electrical	27	168
Plumbing	16	128
<b>Total</b>	<b>75</b>	<b>526</b>

## CERTIFICATES OF OCCUPANCY

	JUL	YTD
Commercial Improvement	1	3
Residential Renovation	0	0
Fire Restoration	0	0
New Commercial	1	7
Residential Additions	1	4
Single Family Attached	0	13
Single Family Detached	2	20
Single Family Semi-Detached	0	1
Tenant Fit-out	0	2
Townhouse	45	115
<b>Total</b>	<b>50</b>	<b>165</b>

## VIOLATIONS

	JUL		YTD	
	Open	Corr	Open	Corr
Building	0	1	1	1
Property	42	9	268	121
Zoning	1	0	7	5
Other	2	0	5	1
<b>Total</b>	<b>45</b>	<b>10</b>	<b>281</b>	<b>128</b>

## ZONING PERMITS

	JUL	YTD
Accessory (Misc)	1	12
Deck/Patio	1	12
Garage	1	4
Driveway	0	2
Fence	8	50
Shed	4	13
Use	1	4
<b>Total</b>	<b>16</b>	<b>97</b>

## MISC

	JUL	YTD
Grading/Fill (no building)	1	25
Shade Tree Permits	0	22
Street Cut Permits	9	60
Solicitation Permits	0	6

## BUILDING INSPECTIONS

	JUL	YTD
Residential	105	1213
Commercial	40	447
Plumbing	66	511
<b>Total</b>	<b>211</b>	<b>2171</b>

## OTHER PERMITS/LICENSES

	JUL	YTD
Plumbers - Master	3	78
Plumbers - Journeyman	1	149
<b>Total</b>	<b>4</b>	<b>227</b>

## CITATIONS FILED

	JUL		YTD	
	Open	Heard	Open	Heard
Building	0	0	0	0
Property	17	2	39	1
Zoning	0	0	0	1
Other/Health	0	0	0	0
<b>Total</b>	<b>17</b>	<b>2</b>	<b>39</b>	<b>2</b>

## OTHER DCED ACTIVITIES

### ON LOT DISPOSAL SYSTEMS (OLDS)

	JUL	YTD
Pumping Reports	7	75
Out of Compliance	95	198
Total # In Compliance/Total	124	158
SEO Inspections	0	6
SEO Permits Issued	0	4

Note:

### HEALTH INSPECTOR ACTIVITY

	JUL	YTD
In-Compliance Inspections	12	75
Out-of-Compliance Inspections	1	4
New Facility Inspections	0	2
Complaint Inspections	2	5
Licenses Issued	3	150

Note: Health Report is attached.

## STORMWATER

### STORMWATER AUTHORITY ACTIVITY

	JUL	YTD
Inspections	8	74
Pre-application Meetings	0	5
Credits	1	8
IA Reviews/Reassessments	1	212
IA Corrections*	0	0
Board Appeals	0	0

Note:

### MS4 PROGRAM

MCMs	JUL	YTD
1. Public Education	1	34
2. Participation	1	7
3. IDDE	1	1000
4. Construction	1	29
5. PCSM	0	8
6. Housekeeping	1	25
<b>Total</b>	<b>5</b>	<b>1103</b>

Note: See attached Stormwater Report for more information.

### STORMWATER ORDINANCE

	JUL	YTD
Plans Reviewed	0	12
Permits Reviewed	0	69
Complaints	3	26
Violations	1	20

Note:





Issued Date	Permit #	Parcel ID	Location	Permit Type	Sub Type
7/5/2023	2023-88	62-050-077	3720 TUDOR DR	Zoning Permit	Shed
7/5/2023	IA2023-068	62-050-077	3720 TUDOR DR	Stormwater Permit	Reassessment
7/6/2023	IA2023-070	62-021-434	3200 Citation Dr.	Stormwater Permit	Reassessment
7/6/2023	2023-89	62-052-012	1016 ERIC DR	Zoning Permit	FENCE
7/6/2023	2023-90	62-021-434	3200 Citation Dr.	Zoning Permit	Shed
7/6/2023	2023-91	62-021-465	3003 Bianca Way	Zoning Permit	PATIO
7/6/2023	2023-92	62-037-134	3108 UNION DEPOSIT RD	Zoning Permit	FENCE
7/7/2023	2023-93	62-016-268	3622 N 2ND ST	Zoning Permit	FENCE
7/7/2023	IA2023-077	62-024-113	413 BELVEDERE RD	Stormwater Permit	Reassessment
7/10/2023	2023-94	62-049-065	4205 KOTA AV	Zoning Permit	FENCE
7/12/2023	28120	62-019-291	1754 BRADLEY DR	Building Permit	SFDD
7/12/2023	9262	62-019-291	1754 BRADLEY DR	Electrical Permit	SFDD
7/12/2023	9939	62-019-291	1754 BRADLEY DR	Plumbing Permit	SFDD
7/12/2023	28116	62-023-083	2553 BRINDLE RD L2A	Building Permit	Signs
7/12/2023	9259	62-023-083	2553 BRINDLE RD L2A	Electrical Permit	Signs
7/12/2023	28119	62-019-316	1837 Ethan Dr.	Building Permit	SFDD
7/12/2023	9261	62-019-316	1837 Ethan Dr.	Electrical Permit	SFDD
7/12/2023	9938	62-019-316	1837 Ethan Dr.	Plumbing Permit	SFDD
7/12/2023	2023-68	62-025-115	3918 GREENBRIAR TER	Street Cut Permit	ROAD OPNG
7/12/2023	2023-67	62-017-214	3322 N 2ND ST	Street Cut Permit	ROAD OPNG
7/12/2023	2023-66	62-037-185	3015 LOCUST ST	Street Cut Permit	ROAD OPNG
7/12/2023	2023-62	62-029-055	2507 LOCUST LN	Street Cut Permit	ROAD OPNG
7/12/2023	2023-65	62-029-220	2917 LOCUST LN	Street Cut Permit	ROAD OPNG
7/12/2023	2023-61	62-032-062	3600 CLOVERFIELD RD	Street Cut Permit	ROAD OPNG
7/12/2023	2023-63	62-030-046	2510 LOCUST LN	Street Cut Permit	ROAD OPNG
7/12/2023	2023-64	62-029-219	2915 LOCUST LN	Street Cut Permit	ROAD OPNG
7/12/2023	28115	62-040-012	3812 UNION DEPOSIT RD	Building Permit	Signs
7/12/2023	28117	62-013-057	4025 N PROGRESS AV	Building Permit	PATIO/DECK/SHED
7/12/2023	28121	62-046-013	408 ALDEN ST	Building Permit	Res Addition
7/12/2023	9263	62-046-013	408 ALDEN ST	Electrical Permit	Res Addition
7/12/2023	28118	62-041-160	2207 WALNUT ST	Building Permit	Res Improvements
7/12/2023	9260	62-041-160	2207 WALNUT ST	Electrical Permit	Res Improvements
7/13/2023	28122	62-026-013	1982 LOCUST LN	Building Permit	School Improvement
7/13/2023	9264	62-026-013	1982 LOCUST LN	Electrical Permit	School Improvement
7/13/2023	9940	62-026-013	1982 LOCUST LN	Plumbing Permit	School Improvement
7/13/2023	27679	62-021-038	2604 Maplewood Circle	Certificate of Use an	Townhouse
7/14/2023	2023-95	62-019-331	1723 BRADLEY DRIVE	Zoning Permit	FENCE
7/14/2023	9265	62-016-243	3700 N 6TH ST	Electrical Permit	Res Improvements
7/14/2023	28123	62-013-207	3901 N Progress Ave.	Building Permit	Signs
7/14/2023	9266	62-019-232	3328 JONAGOLD DR	Electrical Permit	Res Addition
7/14/2023	9941	62-039-010	3807 SCHOOLHOUSE LN	Plumbing Permit	SEWER LAT

Issued Date	Permit #	Parcel ID	Location	Permit Type	Sub Type
7/17/2023	28124	62-058-021	108 WOODRIDGE DR	Building Permit	GARAGE
7/17/2023	9267	62-058-021	108 WOODRIDGE DR	Electrical Permit	Res Improvements
7/17/2023	28125	62-078-015	2010 ALEXIS DR	Building Permit	Porch/Patio/DECK/SHED
7/17/2023	2023-96	62-029-125	2626 CATHERINE ST	Zoning Permit	GARAGE
7/17/2023	9943	62-048-007	1134 COUNTRYSIDE DR	Plumbing Permit	SEWER LAT
7/17/2023	9942	62-016-143	3654 N 3RD ST	Plumbing Permit	SEWER LAT
7/17/2023	9944	62-043-034	906 S PROGRESS AV	Plumbing Permit	SEWER LAT
7/17/2023	28142	62-057-023	3320 RIDGEWAY RD	Building Permit	Com Improvement
7/17/2023	IA2023-074	62-029-125	2626 CATHERINE ST	Stormwater Permit	Reassessment
7/18/2023	GEP2023-32	62-091-019	2238 NORTHVIEW LN	Grading / Excavation	Excavation
7/18/2023	28128	62-043-013	920 WILHELM RD	Building Permit	Solar panels
7/18/2023	9269	62-043-013	920 WILHELM RD	Electrical Permit	Res Improvements
7/18/2023	28127	62-029-188	2310 COLUMBIA AV	Building Permit	Solar panels
7/18/2023	9268	62-029-188	2310 COLUMBIA AV	Electrical Permit	Res Improvements
7/18/2023	28129	62-019-271	1712 Driftstone Drive	Building Permit	Solar panels
7/18/2023	9270	62-019-271	1712 Driftstone Drive	Electrical Permit	Res Improvements
7/18/2023	28130	62-046-074	624 REDWOOD ST	Building Permit	Solar panels
7/18/2023	9271	62-046-074	624 REDWOOD ST	Electrical Permit	Res Improvements
7/18/2023	2023-97	62-035-039	3422 KRAMER ST	Zoning Permit	Shed
7/18/2023	28126	62-021-209	1904 CHRISTOPHER PL	Building Permit	Res Improvements
7/19/2023	28135	62-039-035	3807 BONNYVIEW RD	Building Permit	Res Improvements
7/19/2023	28136	62-025-062	3814 COLONIAL RD	Building Permit	Solar panels
7/19/2023	9275	62-025-062	3814 COLONIAL RD	Electrical Permit	Res Improvements
7/19/2023	28131	62-033-175 Pe	306 N 30TH ST	Building Permit	Solar panels
7/19/2023	9272	62-033-175 Pe	306 N 30TH ST	Electrical Permit	Res Improvements
7/19/2023	28133	62-021-441	3205 CITATION DRIVE	Building Permit	Porch/Patio/DECK/SHED
7/19/2023	28132	62-019-183	1705 AMBROSIA CIR	Building Permit	Solar panels
7/19/2023	9273	62-019-183	1705 AMBROSIA CIR	Electrical Permit	Res Improvements
7/19/2023	28137	62-044-032	3611 BEAUFORT ST	Building Permit	PATIO/DECK/SHED
7/19/2023	28134	62-031-178	409 RITTER RD	Building Permit	Solar panels
7/19/2023	9274	62-031-178	409 RITTER RD	Electrical Permit	Res Improvements
7/19/2023	9276	62-016-248	3626 N 6TH ST	Electrical Permit	Res Improvements
7/19/2023	28138	62-019-326	1804 Ethan Dr	Building Permit	SFDD
7/19/2023	9277	62-019-326	1804 Ethan Dr	Electrical Permit	SFDD
7/19/2023	9945	62-019-326	1804 Ethan Dr	Plumbing Permit	SFDD
7/20/2023	28139	62-019-286	1734 Bradley Dr	Building Permit	SFDD
7/20/2023	9278	62-019-286	1734 Bradley Dr	Electrical Permit	SFDD
7/20/2023	9946	62-019-286	1734 Bradley Dr	Plumbing Permit	SFDD
7/20/2023	28140	62-091-019	2238 NORTHVIEW LN	Building Permit	Res Improvements
7/20/2023	9279	62-091-019	2238 NORTHVIEW LN	Electrical Permit	Res Improvements
7/20/2023	28141	62-021-478	3206 ANTONELLA DR	Building Permit	SFDD
7/20/2023	9280	62-021-478	3206 ANTONELLA DR	Electrical Permit	SFDD
7/20/2023	9947	62-021-478	3206 ANTONELLA DR	Plumbing Permit	SFDD
7/24/2023	2023-98	62-013-085	2043 SAUERS RD	Zoning Permit	use
7/24/2023	2023-99	62-013-056	4351 GARRISON AVENUE	Zoning Permit	Signs
7/26/2023	9281	62-052-021	1112 ERIC DR	Electrical Permit	Res Improvements
7/26/2023	9950	62-040-035	1021 S PROGRESS AV	Plumbing Permit	SEWER LAT





Type	Location	Description	Opened	Closed
Property	2820 SHUTT MILL RD	POTENTIAL STREAM OBSTRUCTION	3/24/2022	7/19/2023
Property	3540 GREEN ST	OVERGROW VEG ALLEY. FAILED T	6/24/2022	7/22/2023
Property	2820 SHUTT MILL RD	SANITATION	3/8/2023	7/19/2023
Property	1333 PELHAM RD	Tree Safety Issue and Sanitation	3/10/2023	7/18/2023
Property	217 N 28TH ST	Animals running at large	6/8/2023	7/7/2023
Property	1408 SMOKEHOUSE LN	SANITATION	6/28/2023	7/17/2023
Property	3214 JONAGOLD DR	Blighted property	7/3/2023	
Property	2301 HERR ST	WEEDS AND HIGH GRASS	7/3/2023	
Property	408 REDWOOD ST	SANITATION	7/3/2023	
Property	1405 WANDERING WY	HIGH GRASS AND WEEDS	7/3/2023	7/3/2023
Other	2201 HERR ST	SHADE TREE	7/7/2023	
Property	2313 THORNTON RD	Car in disrepair on property	7/12/2023	7/17/2023
Property	1319 MONTFORT DR	Exterior Maintenance 1st Notice	7/13/2023	
Property	406 BELVEDERE RD	HIGH GRASS	7/13/2023	
Property	412 FOX ST	EXTERIOR MAINTENANCE	7/13/2023	
Property	2223 BOAS ST	EXTERIOR MAINTENANCE	7/14/2023	
Property	4125 N FRONT ST	Unfit for Human Habitation	7/14/2023	
Property	3211 CLOVERFIELD RD	SANITATION ISSUE	7/17/2023	
Property	3304 ANDREA AV	Overgrown veg. high grass, building	7/17/2023	
Property	3216 CLOVERFIELD RD	EXCESSIVE MIS. ITELS PILED BEHI	7/17/2023	
Property	2316 THORNTON RD	supplies/vehicle with flat tire remo	7/17/2023	
Property	1722 EVERGREEN RD	Overgrown veg. and high grass	7/17/2023	
Property	1333 PELHAM RD	Grass weeds violation	7/18/2023	
Property	3205 BROOKFIELD RD	exterior maintenance	7/18/2023	
Property	4729 TUSCARORA ST	Grass weeds violation	7/18/2023	
Property	410 RITTER RD	high grass	7/18/2023	
Property	3217 CLOVERFIELD RD	HIGH GRASS	7/18/2023	
Property	3226 CLOVERFIELD RD	high grass	7/18/2023	
Property	3208 TRINITY RD	HIGH GRASS	7/18/2023	
Property	3224 S SCENIC RD	- GRASS WEEDS	7/18/2023	
Property	2820 SHUTT MILL RD	MISSING STATUS OF OCC REPORT	7/19/2023	
Property	HILLSIDE CT	Overgrown veg. and high grass	7/20/2023	
Property	HILLSIDE CT	HIGH GRASS	7/20/2023	
Property	150 NATIONWIDE DR	SMOKE DETECTOR ISSUE	7/20/2023	
Property	4709 PINE RIDGE RD	Shade Tree Violation	7/20/2023	7/25/2023
Other	909 ALTAVISTA AV	Street Cut/ROW Violation	7/21/2023	
Property	3521 SCHOOLHOUSE LN	24 hour trash issue	7/21/2023	
Property	3439 KRAMER ST	shade tree violation	7/21/2023	
Property	3443 KRAMER ST	Shade tree remove	7/21/2023	
Property	3112 PAUL DR	weeds and sidewalk safety issue	7/24/2023	
Property	3108 PAUL DR	grass wees and other issues	7/24/2023	





Date Filed	Location	Owner	Type	Complaint	Hearing	Status
1/18/2023	4404 SAYBROOK	VEETAL	PROPERTY	CAR VIOLATION	CLOSED	CLOSED
1/25/2023	3507 N. 2ND ST	KHOURI	PROPERTY	SHADE TREE VIOLATION	TBD	OPEN
2/15/2023	3523 N 4TH ST	WILLIAMS	PROPERTY	FIRE DAMAGE	5/17/2023	GUILTY
2/21/2023	3538 N 6TH ST	BASKINGS	ZONING	MULT-FAMILY IN SFD	5/12/2023	GUILTY
3/3/2023	4404 SAYBROOK	VEETAL	PROPERTY	CAR VIOLATION	CLOSED	CLOSED
3/27/2023	99 SHELL ST	LESTER	PROPERTY	EXTERIOR STRUCTURE	TBD	OPEN
4/18/2023	4404 SAYBROOK	VEETAL	PROPERTY	CAR VIOLATION	CLOSED	CLOSED
4/20/2023	2408 BROWN ST	ROBINSON	PROPERTY	SANITATION	CLOSED	CLOSED
4/20/2023	2408 BROWN ST	ROBINSON	PROPERTY	CAR VIOLATION	CLOSED	CLOSED
4/27/2023	3404 HILLCREST RD	ALI DILAWAR	PROPERTY	CAR VIOLATION	TBD	OPEN
5/5/2023	3404 HILLCREST RD	ALI DILAWAR	PROPERTY	VEHICLE VIOLATION	TBD	OPEN
5/5/2023	408 ALDEN	KAIF	PROPERTY	ROOSTERS	TBD	OPEN
5/8/2023	3507 N 2ND ST	KHOURI	PROPERTY	SHADE TREE	TBD	OPEN
5/23/2023	4404 SAYBROOK	VEETAL	PROPERTY	CAR VIOLATION	CLOSED	CLOSED
5/23/2023	1717 EVERGREEN	1717 EVERGREEN	PROPERTY	STATUS OF OCC	TBD	OPEN
5/23/2023	1717 EVERGREEN	1717 EVERGREEN	PROPERTY	VEG. VIOLATION	TBD	OPEN
5/23/2023	1707 AMBROSIA	DDHAMAL	PROPERTY	PETS RUN AT LRG	TBD	OPEN
6/19/2023	2401 BROWN ST	COLSTON	PROPERTY	EXTERIOR PROP.	TBD	OPEN
6/19/2023	2401 BROWN ST	COLSTON	PROPERTY	MOTOR VEHICLE	TBD	OPEN
6/19/2023	2401 BROWN ST	COLSTON	PROPERTY	HIGH GRASS/WEEDS	TBD	OPEN
6/19/2023	2401 BROWN ST	COLSTON	PROPERTY	EXTERIOR PROPERTY	TBD	OPEN
6/19/2023	142 N. 28TH	NEAL	PROPERTY	EXTERIOR PROPERTY	TBD	OPEN
6/28/2023	4604 CUSTER DR	PHAM	PROPERTY	MOTOR VEHICLE	TBD	OPEN
7/3/2023	3214JONAGOLD DR	VARGO	PROPERTY	VACANT STRUCTURE	TBD	OPEN
7/3/2023	3214JONAGOLD DR	VARGO	PROPERTY	WEEDS	TBD	OPEN
7/3/2023	3214JONAGOLD DR	VARGO	PROPERTY	EXTERIOR STRUCTURE	TBD	OPEN
7/3/2023	2404 BROWN	CALSTON	PROPERTY	EXTERIOR PROPERTY	TBD	OPEN
7/3/2023	2404 BROWN	CALSTON	PROPERTY	MOTOR VEHICLE	TBD	OPEN
7/3/2023	2404 BROWN	CALSTON	PROPERTY	WEEDS	TBD	OPEN
7/3/2023	2408 BROWN	ROBINSON	PROPERTY	INOPERABLE VEHICLES	PAID	VSO*
7/3/2023	2408 BROWN	ROBINSON	PROPERTY	WEEDS	PAID	VSO*
7/19/20223	1913 N. 26TH	WILLIAMS	PROPERTY	MOTOR VEHICLE	TBD	OPEN
7/19/20223	1913 N. 26TH	WILLIAMS	PROPERTY	SANITATION	TBD	OPEN
7/19/20223	1913 N. 26TH	WILLIAMS	PROPERTY	EXTERIOR MAINT	TBD	OPEN
7/19/20223	1913 N. 26TH	WILLIAMS	PROPERTY	PROTECTIVE TREAT	TBD	OPEN
7/19/20223	1909 N. 26TH	HUSTON	PROPERTY	MOTOR VEHICLE	TBD	OPEN
7/19/20223	1909 N. 26TH	HUSTON	PROPERTY	WEEDS	TBD	OPEN
7/19/20223	1909 N. 26TH	HUSTON	PROPERTY	EXTERIOR MAINT	TBD	OPEN

\*VSO - Violation Still Outstanding



**WEBSITE**

**STATISTICS\***

**Total Users: 5,829**

**Sessions: NR**

**New Users: 5,610**

Device Usage	
Desktop	NR
Mobile	NR
Tablet	NR

Default Channel	
Organic Search	5,932
Direct	2,255
Social	49
Referral	114

Behaviors	
Average Session Duration	NR
Bounce Rate	NR
Page Views	NR
Pages/Session	NR
Number of Sessions/User	NR

\*Google Analytics changed the information they are reporting on.

**TOP 10 PAGES**

#	PAGE	HITS
1	Home Page	4,046
2	Search Results	897
3	Parks & Recreation	796
4	Police	656
5	Recycling & Trash	568

#	PAGE	HITS
6	Departments	558
7	taxes	442
8	Contacts Directory	440
9	Permit Info	386
10	Yard Waste Collectio	382

**E-CODE (Ordinance)**

**TOTALS (Last 12 Months)**

**Total Views:**

**38,102**

**Total Unique IPs:**

**3,444**

**VIEWES BY MONTH 2023**

Jan	3367	Apr	3409	Jul	1810	Oct	0
Feb	3463	May	3892	Aug	0	Nov	0
Mar	369	Jul	3216	Sep	0	Dec	0

**TOP 10 SEARCHES**

30 days		
1	noise	14
2	wetland	12
3	fence	9
4	parking	9
5	curfew	8
6	setback	8
7	chicken	6
8	sidewalks	6
9	Apt fire safety cod	4
10	fences	4

Last 12 Months		
1	fence	173
2	pavement setback	124
3	short term rental	124
4	sight triangle	99
5	crosswalk	78
6	request for propos	74
7	road	74
8	sight distance	74
9	indoor storage	50
10	108 5	49

## SOCIAL MEDIA

### FACEBOOK

<b>Total Page Followers</b>	<b>1,747</b>
New Page Followers	6
Reactions	49
Shares	23

Photo Views	7
Post Reach	1,693
Post Engagement	174
Link Clicks	16

### NEXTDOOR

<b>Members</b>	<b>6,013</b>
New Members	45
Housholds	4,434
Agency Posts	6

Note:

## SUSQUEHANNA CONNECTS

	JUL	YTD
New Reports Created	33	210
Reports Closed	6	99
Days to Closed	6.3	32

### TOP 10 ISSUES

#	REPORT	JUL
1	Property Maintenance	10
2	Vegetation	6
3	Vehicle Concern	4
4	Animal Issue	3
5	Pothole	2
6	Trash & Recycling	2
7	Other	2
8	Illegal Dumping	1
9	Parks & Playgrounds	1
10	Sidewalks	1

#	REPORT	YTD
1	Property Maintenance	44
2	Vegetation	37
3	Other	31
4	Pothole	19
5	Animal Issue	16
6	Vehicle Concern	14
7	Trees	11
8	Work w/o Permit	8
9	Illegal Dumping	7
10	Trash & Recycling	7



## **Environmental Health Inspection Summary for July, 2023**

### **In-Compliance Routine Food Establishment Inspections- 12**

Ten retail food facilities passed their inspections in the month of July. The following food establishments were found to be “in-compliance” with Susquehanna Township Ordinances and the PA Food Code: E Seven Foods, Ecumenical Community Building #1, Ecumenical Community Building #2, Ecumenical Community Building #3, Harvest Seasonal Grill & Wine, HFC Pizza, Hissho Sushi, Jimmy John’s, LaHori Kabab & Grill, Naples Pizza, Taipei Chinese Restaurant and VFW #1718.

### **Out of Compliance Inspections- 1**

**Progress Diner-** mouse feces were found along kitchen walls, numerous fruit flies and house flies were observed in the kitchen due to an electric line for outside decorative lights run thru a window screen in kitchen, overall messy conditions involving countertops, refrigerators, freezers and floor area. Owner/Manager was given 5 day notice to call in pest control operator, restore window screen and clean facility or food license would be suspended until diner was compliant with food code.

### **Consumer Complaint Inspection/Investigation- 2**

**Progress Fire Company Home Association-** complainant alleged building was infiltrated with rodents. Claim was filed with PA Agriculture’s Regional Office. I conducted a search of the kitchen, bar area, dining area and basement with a Trustee to find mice. We did not find any evidence there was a rodent problem at this location. I called the consumer who wanted to be anonymous because she works at the facility. She was insistent there were mice problem. Hence, I promised her I would repeat the search in 2 weeks. I did find an open exhaust duct at the top of a wall that birds were nesting in which needs to be screened off.

**Wendy’s Restaurant (Linglestown Rd)** - a consumer reported observing unsanitary practices at Wendy’s on PA Agriculture’s Hot Line. She claimed the restrooms were dirty and food handlers were using consumer’s cups to collect ice before serving fountain drinks. The Manager assured me that all food handlers are trained to use food grade scoops to collect ice and not the consumer’s cups. He will discuss incident with staff and reiterate the company’s policy to the staff. I called the consumer and left a message for her to return my call to discuss the incident but she has not returned my call.

**Total food establishment & complaint investigations for the month of July = 13**

**The following facilities also have video entertainment:** E Seven Foods (9 video machines)

Submitted by Anthony (Tony) Russo, Health Officer, August 5, 2023

*Anthony P. Russo*

**June 27th, 2023**

To: Susquehanna Township Authority  
From: Kathleen Geigley  
RE: Stormwater Report for July 2023

This past month, Stormwater Tech Geigley has completed inspections, started work on the MS4 Annual Status Report, and prepared for upcoming stormwater programs.

ST Geigley completed 8 stormwater inspections this past month related to resident complaints and concerns. ST Geigley responded to damaged erosion and sediment controls behind Hawthorne Drive and a sewer leak on the corner of Linglestown and 2<sup>nd</sup> Street. The sewer leak was caused by a clogged sewer lateral behind the gas station and was remediated on the day of reporting.

For the 2022-2023 MS4 Annual Report, ST Geigley has begun writing and collecting the necessary documents. She has completed two of the 6 MCMs and is on track to finish well before the September 30<sup>th</sup> deadline. Additionally, this past month ST Geigley attended courses and completed MS4-Stormwater Compliance Professional certification, which will aid her in inspecting sites and completing MS4 compliance requirements.

In the next month, there are multiple stormwater educational and participation events. Township staff participated in Camp Hill Borough’s StormFest event on July 27<sup>th</sup>. Susquehanna Township had a litter “fishing” activity to simulate a pond cleanup, a stormwater pollution themed maze worksheet, stickers, and stream health pamphlets at the event. Stormwater staff will also be attending National Night Out with PCWEA on August 1<sup>st</sup> and will host the Rain Barrel Workshop on August 16<sup>th</sup>, 2023 for up to 53 township residents.

	Inspections	Pre-App Mtgs	Credits	Appeals/ Reassessments	Permits Reviewed	Complaints	Violations	Minimum Control Measures	PEOP	PIPP	IDDE	Construction	PCSM	Housekeeping	
January	5					1	1		6		550	1			1
February	11	1	2	32	1		1		20	1	415	4			1
March	9				5	2	1		3			1			
April	4			1	9	1	1		2	1					1
May	8	2	1		12	5	3		1		3	3	1	1	1
June	15	1		5	6	1	2			1	2	1	3		
July	8		1	1		3	1		1	1	1	1			1
<b>YTD</b>	<b>59</b>	<b>4</b>	<b>4</b>	<b>38</b>	<b>32</b>	<b>13</b>	<b>10</b>		<b>33</b>	<b>4</b>	<b>970</b>	<b>11</b>	<b>4</b>	<b>4</b>	<b>5</b>

Respectfully,  
Kathleen Geigley, Stormwater Technician

## SUSQUEHANNA TOWNSHIP HIGHWAY DEPARTMENT

NINETEEN HUNDRED FIFTY FIVE ELMERTON AVENUE,  
HARRISBURG, PENNSYLVANIA 17109 PHONE (717) 233-7143



### JULY GENERAL WORK REPORT

**07/31/2023**

1. SIGN WORK ---- INSTALLED NEW SIGNS AND REPAIRED DAMAGED SIGNS.
2. REPAIRED INLETS.
3. TRIMMED BRUSH, STONED DRIVEWAY, DEMOLISHED & REMOVED SHED @ POSTAL SHOOTING RANGE.
4. SWEPT STREETS AROUND TOWNSHIP.
5. MILLED, PATCHED, & SEALED  
DOEHNE RD., STATEFARM DR., KOHN RD., KIRKWOOD RD.,  
OLD FEDERAL RD., GROUSE DR., BRADLEY DR., CRANBERRY CIR.
6. REPLACED STORM PIPE DEOHNE RD.  
40FT. OF 48IN.  
120FT OF 15IN.
7. CLEANED INLETS AROUND TOWNSHIP.
8. INVESTIGATED SINK HOLE 36<sup>TH</sup> ST..
9. HAUL SCRAP METAL & RECYCLE TIRES.
10. TRIMMED PILGRAM ALLEY.
11. REMOVED & CLEANED UP FALLEN TREE'S.

12. CLEANED OUT FALL ON WOOD ST..
13. GIS MAPPING.
14. REPLACED WELL PUMP FOX RUN PUMP STATION.
15. JOHN HASTE TOOK HIS DEP EXAMINE FOR HIS DEP CERTIFICATION.
16. AUTHORITY ATTENDED TRAINING ON THE START UO OF FORT HUNTER PUMP STATION.
17. CHECKED PUMPS & GEN-SETS.
18. RESPONDED TO 213 PA ONE CALLS.
19. TELEVISED 627FT SEWER. 0FT STORM.
20. FLUSHED & ROOT CUT 7,750FT OF SEWER LINES.
21. INVESTIGATED 2 SEWER COMPLAINT 0 BLOCKAGE 2 NOT BLOCKED

**SUSQUEHANNA TOWNSHIP HIGHWAY DEPARTMENT  
MONTHLY REPORT**

<b>JULY</b>	
<b>JOB DESCRIPTION</b>	<b>HOURS</b>
Mechanic	272
Crew Leader	96
Operator	120
Tradesman	48
Lt Equipment Operator	392
Sign Maint. Technician	64
Truck Driver	296
Laborer	208
Foreman	152
Mechanic 1	424
Mechanic 2	0
<b>TOTAL PEOPLE HOURS</b>	<b>2072</b>
<b>JOBS PERFORMED</b>	<b>HOURS</b>
Mechanic Maintenance	272
Equipment Maintenance	0
Garage Maintenance	0
Inlet Cleaning	16
Inlet Repair	48
New Inlets	0
Pipe Jobs	48
Leaf Picking	0
Roadside Mowing	8
Clean Ditch Lines	0
Trimming Trees	40
Park Maintenance	0
Paving	0
Blacktop Milling	176
Hauling Stones/Waste	0
Snow & Ice Removal	0
Street Sweeping	320
Patching Pot Holes	280
Sign Work	112
General Work	232
Training	8
Check Pumps	272
Flush	24
TV	8
Pa1 Calls	208
Clean Wet Wells	0
<b>TOTAL JOB HOURS</b>	<b>2072</b>
<b>Submitted By: Travis Mease</b>	
<b>DATE SUBMITTED</b>	
<b>August 4, 2023</b>	



Herbert, Rowland & Grubic, Inc.  
369 East Park Drive  
Harrisburg, PA 17111  
717.564.1121  
www.hrg-inc.com

## MONTHLY ENGINEER'S REPORT

### SUSQUEHANNA TOWNSHIP

Attn: Dave Pribulka  
Report Period: 07/01/2023 – 07/31/2023  
HRG Project Number: R000242.0001

August 7, 2023

#### MEETINGS ATTENDED (R000242.0001):

- |   |               |
|---|---------------|
| ■ Board of Commissioners Meeting          | July 13, 2023 |
| ■ Board of Commissioners Workshop Meeting | July 27, 2023 |
| ■ Planning Commission Meeting             | Cancelled     |

#### SUBDIVISION AND/OR LAND DEVELOPMENT PLAN(S) REVIEWED (R000242.0002):

- N/A

#### STORMWATER MANAGEMENT PLAN(S) REVIEWED/INSPECTED (R000242.0475):

- N/A

#### IMPROVEMENT GUARANTEE ESTIMATES/REDUCTIONS & MAINTENANCE GUARANTEE RECOMMENDATIONS (R000242.0002):

- N/A

#### CONSTRUCTION OBSERVATION SERVICES PERFORMED (R000242.0002):

- Margaret's Grove LDP {HRG #1232}
- Susquehanna Union Green {HRG #1240, #1241, #1253, #1265}
- Stray Wind Farms Phases 7 & 8 {HRG #1244 & #1263}
- Maplewood Development {HRG #1248}

#### ROAD CUT PERMIT IMPROVEMENT GUARANTEE ESTIMATES (R000242.0187):

- Miller Lane at Second Street - Water Main {HRG #185}
- Pinecrest at Second Street - Water Main {HRG #184}

## **DRAINAGE/ENGINEERING PROJECT(S) STATUS:**

- General Drainage/Engineering {HRG #R000242.0007}
  - Phase 037 – 2608 Catherine Street – Met with Property Owners and Township Staff. Reviewed site history and previous completed Township projects. Provided Township with previously completed Concept Plans for drainage issue. Township televised storm drainage on Catherine Street. Township has determined that they can perform the work.
  - HRG recommends the Board of Commissioners and Township staff discuss the desired level of repair to the affected property and extent of potential improvements and repairs along Catherine Street.
  
- MS4 {HRG #R000242.0451}
  - Provided MS4 related assistance to Township staff as requested.
  
- North Galen Road at Fox Hunt Lane Drainage Project {HRG #R000242.0502}
  - HRG has completed final construction plan design.
  - HRG and Township Staff have also been working with property owners in finalizing easement documents associated with future construction activities. It is HRG's intent that all required easement documents will have been executed prior to this meeting.
  - HRG is finalizing bid documents in anticipation for late 2023 or early 2024 construction of the project.

## **TRANSPORTATION PROJECT(S) STATUS:**

- Traffic Studies {HRG #R000242.0005}
  - Linglestown & Crooked Hill
    - Township received a complaint regarding side street green time and delays, specifically during off-peak times. ATS confirmed the intersection is properly programmed and equipment is working; signal is operating per permit. Susquehanna Township requested that HRG evaluate AM and PM peak timing to determine if changes are appropriate. HRG observed the intersection during both peak periods and recommends a programming modification. ATS indicated this is now working properly.
    - Township received concern about pedestrian safety crossing this intersection. HRG to provide recommendations to the Township.
  - Schoolhouse Lane – HRG evaluating application of additional speed humps. HRG will finalize memo and recommendations and send to the Township.
  - Union Deposit and Progress Avenue
    - Per PennDOT direction, HRG performed a structural evaluation to determine if the existing mast arm can support additional load. Discussions with PennDOT on results and next steps are in progress.
  - Montrose Street Truck Restriction
    - Township requested HRG perform traffic counts to determine the level of truck traffic occurring on Montrose Street.

- 4<sup>th</sup> Street at Bergner Street Length Restriction
  - In response to complaints submitted by nearby residents, HRG is performing a traffic study to determine if vehicle length restrictions are warranted in the proximity of the 4<sup>th</sup> Street and Bergner Street intersection.
  - Township requested HRG perform traffic counts to determine the level of truck traffic occurring on Bergner Street.
  
- Paxton Church Road Rehabilitation {HRG #R000242.0503}
  - Project is currently in Construction.
    - Construction is progressing.
    - Utility relocation is complete.
    - Detour was implemented on 6/12/2023.
    - Roadway expected to be open on 8/25/2023

### RECREATION PROJECT(S) STATUS:

- Boyd Park Phase 2 (# R000242.0520)
  - Geotechnical testing has occurred.
  - HRG is awaiting the report of findings from the Geotechnical Analysis.
  - Geotechnical Analysis Report has been received by HRG.
  - Structural design of the boardwalk and pilings is in progress.
  
- Conceptual Planning for Union Deposit Tract (# R000242.0515)
  - HRG is coordinating with Township staff regarding the development of conceptual-level sketch design drawings for potential passive recreational use of the parcel.
  - HRG received a request from the Township to field survey the easement area on the adjoining parcel to the west belonging to Ecumenical Retirement Community.
  - HRG performed boundary survey of the subject tracts and easement areas on the Ecumenical Retirement Community's property.
  - The boundary survey and easement exhibits were provided to the Township for review on November 2, 2022.
  
- Township-wide Bicycle, Pedestrian, and Greenway Plan (Campbell Thomas & Co.)
  - HRG continues to work with Campbell Thomas & Co. in development of the plan.

### MUNICIPAL PROJECT(S) STATUS:

- Edgemont Community Park ADA Accessibility Improvements
  - Bids received June 1, 2023
  - Low bid was submitted by Kinsley Construction Sitework in the amount of \$125,200.00.
  - A preconstruction meeting was held 08/01/2023.
  - HRG awaiting contractor's schedule; however, construction is expected to commence late August 2023.



- 2023 Paving Project
  - HRG is working through easement acquisition for the proposed truck turnaround on Goose Valley Road.
  - Bids were received on June 1, 2023
  - HRG and Township staff met to decide which alternates to award. The Base Bid and Alternates 1,2, and 4 have been awarded to Construction Masters Services, Inc.
  - A preconstruction meeting was held 08/07/2023.
  - Construction is expected to commence late August 2023.

Herbert, Rowland & Grubic, Inc.



Alex Greenly, P.E.  
Project Manager | Civil

## Parks and Recreation Departmental Report:

### Park/Playground:

**Boyd Park:** Borings were taken on the site on June 22<sup>nd</sup>. Currently waiting for results and the construction design for the boardwalks to be able to rebid the project.

**Logan Park:** Met with a family member of Scott Logan, Diane Deterra his sister and showed her the work that has occurred in the park and what our future plans are. She was overjoyed in what has been done and what will be in the future, and to top it off we had residents pass by us using the trail and she thought that was great and the hope for the property. Will be meeting with Ms. Deterra in August to discuss the park a bit more in detail.

**Veterans Park:** Submitted a claim with PennPrime regarding the tennis court fence damage from the storm on June 3<sup>rd</sup>, the fencing should be replaced in early August. The court resurfacing should take place after Labor Day.

**Veterans Park Trail:** Removed a down tree on the other side of State Farm Road and had to repair the fencing due to the downed tree.

### Christian McNaughton Memorial Park:

#### Crown Point Park:

**Edgemont Park:** The bids were approved for the new ADA accessible path to the playground area. Work should begin the week of August 21<sup>st</sup> on the rebuild of the path.

#### Apple Creek Farms:

**Donald B Stabler Memorial Park:** We have noticed some damage to the new playground equipment, and I have meet with representatives from Playworld and they are working with us to replace the damaged pieces. The damage was either due to installation issues, or issues with the powder coating of the equipment. Repairs will be completed in August.

#### Plum Alley Park:

#### Beaufort Hunt Playground:

**Shutt Mill Park:** Park is closed during sewer construction; the contractor is using the park as a staging area.

#### Margaret's Grove Park:

#### Olympus Heights Park:

**Program Report:**

As of August 7, 2023, we have a total of 2009 enrollments for the year. This number has surpassed the total registration for last year of 1899.

Day Camp Enrollment:

Week 1 76

Week 2 82

Week 3 64

Week 4 81

Week 5 76

Week 6 69

Week 7 67

New for this year we will extend the playground program until August 18<sup>th</sup> to better serve the families of the Township with programming extending to closer to the start of school.

**Administration:**

- Held a park tour with the RAC, visited 4 parks to address or review work that has been done in the parks. We visited Edgemont Community Park, Stabler Park to look at the new playgrounds, Veterans Park and Wedgewood Hills property to better assimilate the draft master plan to the actual site layout and to give RAC members a better perspective.
- Working with the RAC on updating the Township Parks and Recreation Rules and facility rules.
- Have been working closely with Susquehanna PD on some recent issues at Edgemont Community Park.

**Plans**

**Township-wide Bicycle, Pedestrian, Greenway Plan**

- Community Survey has concluded on June 30<sup>th</sup> with 200 completed submissions a 56% completion rate from the 348 started surveys.
- Campbell and Thomas continue to hold key stake holder interviews.
- Next steering committee will be September 13<sup>th</sup> to review draft concepts.
- Community Bike Ride has been changed to September 9<sup>th</sup> at 10am start and finish location to be determined there will also be a community walk as well starting at 1pm that day.

**Wedgewood Hill Property**

- On July 25th held a steering committee meeting where we discussed the draft plan and made some more changes due to comments received by the planning team.
- Discussed cost and phasing, YSM will have a phasing plan and associated cost to each phase for the August 22<sup>nd</sup> Steering committee that will be the final steering committee meeting. On September 28<sup>th</sup> YSM will present the draft plan for adoption at the Board of Commissioners meeting.



**SUSQUEHANNA TOWNSHIP**  
**BOARD OF COMMISSIONERS**  
**REPORT OF BILLS PAID**

Date: August 11, 2023

Prepared By: Jill Lovett

<b>Checks Issued:</b>		<b>Amount:</b>
<b>General Fund</b>	Check #336788 through #336950 ACH Withdrawals (11) Payroll Disbursements	<b>\$1,380,695.94</b>
<b>Highway Fund</b>	Check #102392 through #102395	<b>\$7,164.47</b>
<b>Street Light Fund</b>	Check # 1281	<b>\$27,530.04</b>
<b>Fire Protection Fund</b>	Check #709898 through #709921	<b>\$88,993.21</b>
Unallocated, Overhead Expenses:	Checks Issued in the Amount of:	78,997.03
Edgemont Fire:	Checks Issued in the Amount of:	442.75
Progress Fire:	Checks Issued in the Amount of:	5,203.87
Rescue Fire:	Checks Issued in the Amount of:	4,349.56
<b>Developers' Rec</b>	Check #1196 through #1199	<b>\$9,065.43</b>
<b>Boyd Foundation Funds</b>	Check #133	<b>\$517.26</b>
<b>Capital Improvement Fund</b>	Check #1636	<b>\$70,000.00</b>
<b>ARPA Fund</b>	Check #1041	<b>\$33,892.15</b>
<b>Grand Total:</b>		<b>\$1,617,858.50</b>

I Certify That The Expenses Named Herein Are Actually Incurred As Prescribed By Law.

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Date

**Attest:**

\_\_\_\_\_  
Secretary of the Board

\_\_\_\_\_  
Date

**Susquehanna Township**  
**Check Detail**  
 July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>336788</b>	<b>07/10/2023</b>	<b>A Finishing Touch</b>	<b>1000800 · General Fund Checking</b>	
Bill	701202346	07/02/2023		409450 · Janitorial Services (Contract)	-3,617.54
Bill	701202345	07/02/2023		430450 · Cleaning Service	-608.88
				451374 · Park Restroom Supplies & Repair	-2,208.50
<b>TOTAL</b>					<b>-6,434.92</b>
<b>Bill Pmt -Check</b>	<b>336789</b>	<b>07/10/2023</b>	<b>AFSCME</b>	<b>1000800 · General Fund Checking</b>	
Bill	7012023	07/01/2023		429190 · Employee Insurances	-2,934.25
				430190 · Employee Insurances	-1,200.38
				436190 · Employee Insurances	-133.37
<b>TOTAL</b>					<b>-4,268.00</b>
<b>Bill Pmt -Check</b>	<b>336790</b>	<b>07/10/2023</b>	<b>Ahold Financial Services</b>	<b>1000800 · General Fund Checking</b>	
Bill	625953	06/07/2023		430210 · Material and Supplies	-0.61
Bill	625956	06/09/2023		451319 · Classes/Activities	-11.00
Bill	625962	06/14/2023		451317 · Day Camp	-12.14
Bill	625940	06/16/2023		451241 · General Expense	-9.18
Bill	625986	06/22/2023		401210 · Materials and Supplies	-14.97
Bill	625988	06/22/2023		451375 · Vehicle Expenses	-26.33
Bill	625991	06/24/2023		451317 · Day Camp	-67.43
Bill	625995	06/26/2023		451317 · Day Camp	-25.28
<b>TOTAL</b>					<b>-166.94</b>
<b>Bill Pmt -Check</b>	<b>336791</b>	<b>07/10/2023</b>	<b>Amazon Capital Services</b>	<b>1000800 · General Fund Checking</b>	
Bill	11917497	06/22/2023		451317 · Day Camp	-90.65
Bill	1447	06/25/2023		451200 · Materials & Supplies (ADM)	-44.48
Bill	1619	06/27/2023		401210 · Materials and Supplies	-259.19
				451200 · Materials & Supplies (ADM)	-22.99
				451247 · Materials & Supplies (Program)	-24.95
				436241 · General Expense	-27.79
Bill	19	07/03/2023		2381400 · Fire Fund Expense	-1,084.45
				451247 · Materials & Supplies (Program)	-22.11
				401210 · Materials and Supplies	-35.43
<b>TOTAL</b>					<b>-1,612.04</b>
<b>Bill Pmt -Check</b>	<b>336792</b>	<b>07/10/2023</b>	<b>Angela Elis</b>	<b>1000800 · General Fund Checking</b>	
Bill	55425678	06/20/2023		367140 · Park, Field, & Pavilion Rentals	-150.00
<b>TOTAL</b>					<b>-150.00</b>
<b>Bill Pmt -Check</b>	<b>336793</b>	<b>07/10/2023</b>	<b>Aquatic Environment Consultants, Inc.</b>	<b>1000800 · General Fund Checking</b>	
Bill	47258	06/16/2023		451362 · Pond Mgmt - Boyd Park	-569.00
<b>TOTAL</b>					<b>-569.00</b>
<b>Bill Pmt -Check</b>	<b>336794</b>	<b>07/10/2023</b>	<b>Arney Brothers, Inc.</b>	<b>1000800 · General Fund Checking</b>	
<b>TOTAL</b>					<b>0.00</b>
<b>Bill Pmt -Check</b>	<b>336795</b>	<b>07/10/2023</b>	<b>Ascendance Trucks PA LLC.</b>	<b>1000800 · General Fund Checking</b>	
Bill	1411017	06/16/2023		430375 · Vehicle Expenses	-31.52
<b>TOTAL</b>					<b>-31.52</b>
<b>Bill Pmt -Check</b>	<b>336796</b>	<b>07/10/2023</b>	<b>Atlantic Tactical</b>	<b>1000800 · General Fund Checking</b>	
Bill	80805355	06/27/2023		410242 · Arms/Ammo Supplies	-2,457.18
<b>TOTAL</b>					<b>-2,457.18</b>
<b>Bill Pmt -Check</b>	<b>336797</b>	<b>07/10/2023</b>	<b>Brook Jackson</b>	<b>1000800 · General Fund Checking</b>	
Bill	55517508	06/21/2023		367140 · Park, Field, & Pavilion Rentals	-130.00
<b>TOTAL</b>					<b>-130.00</b>
<b>Bill Pmt -Check</b>	<b>336798</b>	<b>07/10/2023</b>	<b>C.S. Davidson, Inc.</b>	<b>1000800 · General Fund Checking</b>	
Bill	168082	06/17/2023		407280 · General Software/Hardware	-2,400.00

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**Susquehanna Township**  
**Check Detail**  
July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-2,400.00
Bill Pmt -Check	336799	07/10/2023	Capital Area Greenbelt Association	1000800 · General Fund Checking	
Bill	5788	06/14/2023		451339 · Special Events / Sponsorship Ex	-175.00
TOTAL					-175.00
Bill Pmt -Check	336800	07/10/2023	CivicPlus	1000800 · General Fund Checking	
Bill	258894	07/03/2023		407280 · General Software/Hardware	-28,907.55
TOTAL					-28,907.55
Bill Pmt -Check	336801	07/10/2023	Classic Drycleaners	1000800 · General Fund Checking	
Bill	246735	07/01/2023		410238 · Uniforms - Police	-689.38
TOTAL					-689.38
Bill Pmt -Check	336802	07/10/2023	Clearview.ai	1000800 · General Fund Checking	
Bill	241051144	06/15/2023		410252 · Records Management System	-5,495.00
TOTAL					-5,495.00
Bill Pmt -Check	336803	07/10/2023	Cleveland Brothers	1000800 · General Fund Checking	
TOTAL					0.00
Bill Pmt -Check	336804	07/10/2023	Colliflower, Inc.	1000800 · General Fund Checking	
Bill	871953	06/21/2023		430375 · Vehicle Expenses	-28.56
Bill	871949	06/21/2023		430375 · Vehicle Expenses	-70.02
				430375 · Vehicle Expenses	-97.93
TOTAL					-196.51
Bill Pmt -Check	336805	07/10/2023	Comcast	1000800 · General Fund Checking	
Bill	8993110580224631	06/08/2023		430320 · Communications	-114.52
Bill	8993110580198615	06/08/2023		401320 · Communications	-66.55
				410320 · Communication	-66.55
Bill	8993110580163813	06/20/2023		401320 · Communications	-117.47
				410320 · Communication	-117.48
Bill	8993110580183647	06/26/2023		401320 · Communications	-178.88
				410320 · Communication	-178.88
TOTAL					-840.33
Bill Pmt -Check	336806	07/10/2023	Comcast Business	1000800 · General Fund Checking	
Bill	175503248	06/15/2023		401320 · Communications	-707.51
				429320 · Communications	-203.67
				430320 · Communications	-151.56
				410320 · Communication	-1,067.60
				2381400 · Fire Fund Expense	-83.82
TOTAL					-2,214.16
Bill Pmt -Check	336807	07/10/2023	Cralls Garage	1000800 · General Fund Checking	
Bill	3216	06/28/2023		410375 · Maintenance & Repair Vehicle	-25.00
TOTAL					-25.00
Bill Pmt -Check	336808	07/10/2023	D&W Diesel Inc	1000800 · General Fund Checking	
Bill	1646	06/14/2023		430375 · Vehicle Expenses	-2,038.11
TOTAL					-2,038.11
Bill Pmt -Check	336809	07/10/2023	Dauphin County Purchasing	1000800 · General Fund Checking	
Bill	5242023	05/24/2023		401210 · Materials and Supplies	-473.60
TOTAL					-473.60
Bill Pmt -Check	336810	07/10/2023	Dauphin County Tax Assessment	1000800 · General Fund Checking	
Bill	202306	06/19/2023		403241 · General Expenses	-544.72



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**Susquehanna Township**  
**Check Detail**  
July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-544.72
Bill Pmt -Check	336811	07/10/2023	Davis Landscape LTD	1000800 · General Fund Checking	
Bill	95242	07/06/2023		451310 · Contracted Srvs - Mowing 430310 · Contracted Srvs - Mowing	-9,097.00 -6,186.00
TOTAL					-15,283.00
Bill Pmt -Check	336812	07/10/2023	Dethiefs-Pykosh Law Group, LLC.	1000800 · General Fund Checking	
Bill	15298	07/06/2023		414310 · ZHB Solicitor	-6,393.50
TOTAL					-6,393.50
Bill Pmt -Check	336813	07/10/2023	Enviroquest Inc	1000800 · General Fund Checking	
Bill	29352	06/16/2023		409370 · Maintenance and Repair	-1,305.00
TOTAL					-1,305.00
Bill Pmt -Check	336814	07/10/2023	Equipment Depot	1000800 · General Fund Checking	
Bill	1400082189	06/06/2023		430375 · Vehicle Expenses	-108.48
TOTAL					-108.48
Bill Pmt -Check	336815	07/10/2023	Groff Tractor & Equip Inc	1000800 · General Fund Checking	
Bill	4861501	06/19/2023		430375 · Vehicle Expenses	-123.92
TOTAL					-123.92
Bill Pmt -Check	336816	07/10/2023	Guernsey Office Products	1000800 · General Fund Checking	
Bill	2553306	06/07/2023		410210 · Materials and Supplies	-564.73
Bill	2554817	06/09/2023		410210 · Materials and Supplies	-280.85
Bill	2555567	06/12/2023		451200 · Materials & Supplies (ADM)	-594.36
Bill	2561942	06/23/2023		451200 · Materials & Supplies (ADM)	-279.95
Bill	2564047	06/26/2023		401210 · Materials and Supplies 410210 · Materials and Supplies	-180.74 -78.44
TOTAL					-1,979.07
Bill Pmt -Check	336817	07/10/2023	Hoffman Ford	1000800 · General Fund Checking	
Bill	85584	06/14/2023		410375 · Maintenance & Repair Vehicle	-45.50
Bill	313493	06/23/2023		410375 · Maintenance & Repair Vehicle	-1,368.02
TOTAL					-1,413.52
Bill Pmt -Check	336818	07/10/2023	Hornung Tru Value (29th St.)	1000800 · General Fund Checking	
Bill	37039	06/20/2023		430241 · General Expenses	-83.49
TOTAL					-83.49
Bill Pmt -Check	336819	07/10/2023	Hunter Keystone Peterbilt, LP	1000800 · General Fund Checking	
Bill	20182923601	06/19/2023		430375 · Vehicle Expenses	-283.02
TOTAL					-283.02
Bill Pmt -Check	336820	07/10/2023	In Synch Systems Inc	1000800 · General Fund Checking	
Bill	6277	06/20/2023		410252 · Records Management System	-2,195.00
TOTAL					-2,195.00
Bill Pmt -Check	336821	07/10/2023	Intermixit	1000800 · General Fund Checking	
Bill	8822	06/22/2023		407280 · General Software/Hardware	-1,796.64
Bill	8901	07/01/2023		407370 · IT Repairs, Main. & Service	-13,051.50
Bill	8856	07/01/2023		407370 · IT Repairs, Main. & Service	-2,166.00
TOTAL					-17,014.14
Bill Pmt -Check	336822	07/10/2023	Jace Hilton	1000800 · General Fund Checking	
Bill	5172023	05/17/2023		430241 · General Expenses	-75.00

**Susquehanna Township**  
**Check Detail**  
July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-75.00
<b>Bill Pmt -Check</b>	<b>336823</b>	<b>07/10/2023</b>	<b>Jason Reber</b>	<b>1000800 · General Fund Checking</b>	
Bill	6262023	06/26/2023		410210 · Materials and Supplies	-25.00
TOTAL					-25.00
<b>Bill Pmt -Check</b>	<b>336824</b>	<b>07/10/2023</b>	<b>Life Source Water Service LLC</b>	<b>1000800 · General Fund Checking</b>	
Bill	97775	06/20/2023		401241 · General Expenses	-26.99
				410241 · General Expenses	-28.75
				430241 · General Expenses	-23.00
Bill	98749	07/01/2023		401241 · General Expenses	-15.00
				410241 · General Expenses	-30.00
				430241 · General Expenses	-15.00
Bill	98925	07/05/2023		401241 · General Expenses	-21.24
				410241 · General Expenses	-46.00
				430241 · General Expenses	-34.50
TOTAL					-240.48
<b>Bill Pmt -Check</b>	<b>336825</b>	<b>07/10/2023</b>	<b>Mazzitti &amp; Sullivan EAP Services</b>	<b>1000800 · General Fund Checking</b>	
Bill	2073	07/01/2023		410241 · General Expenses	-100.00
TOTAL					-100.00
<b>Bill Pmt -Check</b>	<b>336826</b>	<b>07/10/2023</b>	<b>Mia Way</b>	<b>1000800 · General Fund Checking</b>	
Bill	55428059	06/20/2023		367140 · Park, Field, & Pavilion Rentals	-50.00
TOTAL					-50.00
<b>Bill Pmt -Check</b>	<b>336827</b>	<b>07/10/2023</b>	<b>Mutual of Omaha</b>	<b>1000800 · General Fund Checking</b>	
Bill	1534044489	06/20/2023		401190 · Employee Insurances	-43.63
				402190 · Employee Insurances	-106.30
				410190 · Employee Insurances	-1,232.28
				414190 · Employee Insurances	-144.30
				413190 · Employee Insurance	-111.90
				429190 · Employee Insurances	-342.02
				430190 · Employee Insurances	-415.84
				436190 · Employee Insurances	-220.43
				451190 · Employee Insurances	-157.33
				2381400 · Fire Fund Expense	-130.49
TOTAL					-2,904.52
<b>Bill Pmt -Check</b>	<b>336828</b>	<b>07/10/2023</b>	<b>NAPA Auto Parts</b>	<b>1000800 · General Fund Checking</b>	
Bill	3081802495	06/05/2023		410375 · Maintenance & Repair Vehicle	-297.17
Bill	3081802535	06/05/2023		410375 · Maintenance & Repair Vehicle	-151.25
Bill	3081802648	06/07/2023		410375 · Maintenance & Repair Vehicle	-23.14
Bill	3081803025	06/14/2023		430375 · Vehicle Expenses	-23.53
Bill	3081803109	06/15/2023		430375 · Vehicle Expenses	-137.60
Bill	3081803598	06/26/2023		437260 · Small Tools and Minor Equipment	-285.00
Bill	3081803597	06/26/2023		430375 · Vehicle Expenses	-66.72
Bill	3081803609	06/26/2023		430375 · Vehicle Expenses	-13.92
Bill	3081803694	06/27/2023		430375 · Vehicle Expenses	-135.84
TOTAL					-1,134.17
<b>Bill Pmt -Check</b>	<b>336829</b>	<b>07/10/2023</b>	<b>PA Media Group</b>	<b>1000800 · General Fund Checking</b>	
Bill	10677562	06/27/2023		401341 · Advertising	-279.06
TOTAL					-279.06
<b>Bill Pmt -Check</b>	<b>336830</b>	<b>07/10/2023</b>	<b>Pitney Bowes Global Financial</b>	<b>1000800 · General Fund Checking</b>	
Bill	3317700995	06/29/2023		407280 · General Software/Hardware	-198.39
TOTAL					-198.39
<b>Bill Pmt -Check</b>	<b>336831</b>	<b>07/10/2023</b>	<b>PP&amp;L Electric Utilities</b>	<b>1000800 · General Fund Checking</b>	
Bill	1973129002	07/24/2023		430360 · Utilities	-111.33
				451360 · Utilities-Parks	-591.37
				409360 · Utilities	-215.64
				2381400 · Fire Fund Expense	-1,411.23
Bill	9339908001	07/24/2023		433361 · Traffic Signal-Electric	-1,389.84

**Susquehanna Township**  
**Check Detail**  
July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-3,719.41
Bill Pmt -Check	336832	07/10/2023	PSATS	1000800 · General Fund Checking	
Bill	13596266	06/16/2023		414420 · Dues, Subscription, and Member	-125.00
TOTAL					-125.00
Bill Pmt -Check	336833	07/10/2023	Rabold's Services	1000800 · General Fund Checking	
Bill	25625	06/13/2023		410262 · Speed Timing Devices	-150.00
TOTAL					-150.00
Bill Pmt -Check	336834	07/10/2023	Retmay Distributors	1000800 · General Fund Checking	
Bill	15630	04/27/2023		430210 · Material and Supplies	-459.59
TOTAL					-459.59
Bill Pmt -Check	336835	07/10/2023	Rock Mill Industries	1000800 · General Fund Checking	
Bill	4551	05/17/2023		451317 · Day Camp	-2,398.00
TOTAL					-2,398.00
Bill Pmt -Check	336836	07/10/2023	Rohrer Bus Service	1000800 · General Fund Checking	
Bill	108684	06/23/2023		451317 · Day Camp	-850.00
TOTAL					-850.00
Bill Pmt -Check	336837	07/10/2023	Royer's Flowers	1000800 · General Fund Checking	
Bill	266217	06/16/2023		401241 · General Expenses	-78.48
TOTAL					-78.48
Bill Pmt -Check	336838	07/10/2023	SealMaster	1000800 · General Fund Checking	
Bill	2054688	06/22/2023		430375 · Vehicle Expenses	-463.00
TOTAL					-463.00
Bill Pmt -Check	336839	07/10/2023	SecureRX	1000800 · General Fund Checking	
Bill	231660008897	06/15/2023		2380160 · Medical Insurance Former Emplo 410196 · Post-Retirement Med Insurance	-996.00 -166.00
TOTAL					-1,162.00
Bill Pmt -Check	336840	07/10/2023	Sharon Snyder	1000800 · General Fund Checking	
Bill	55384032	06/19/2023		367203 · Class / Activities	-90.00
TOTAL					-90.00
Bill Pmt -Check	336841	07/10/2023	Shearer Locksmith Inc	1000800 · General Fund Checking	
Bill	63394	06/26/2023		451372 · Maintenance/Repair	-22.98
TOTAL					-22.98
Bill Pmt -Check	336842	07/10/2023	Steeleton Community Cats	1000800 · General Fund Checking	
Bill	07052023	07/05/2023		420319 · Stray Animal Control	-525.00
TOTAL					-525.00
Bill Pmt -Check	336843	07/10/2023	Stephenson Equipment, Inc.	1000800 · General Fund Checking	
Bill	17010906	06/16/2023		430375 · Vehicle Expenses	-244.42
Bill	17010925	06/21/2023		430375 · Vehicle Expenses	-319.97
Bill	17010971	06/28/2023		430375 · Vehicle Expenses	-528.46
Bill	17010984	06/29/2023		430375 · Vehicle Expenses	-66.81
Bill	17010996	07/05/2023		430375 · Vehicle Expenses	-144.50
TOTAL					-1,304.16
Bill Pmt -Check	336844	07/10/2023	Suez	1000800 · General Fund Checking	

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**Susquehanna Township**  
**Check Detail**  
July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill	208850030000	06/27/2023		409360 · Utilities	-99.21
Bill	200724783622	06/27/2023		451360 · Utilities-Parks	-35.81
Bill	203470620000	06/27/2023		451360 · Utilities-Parks	-40.77
TOTAL					-175.79
<b>Bill Pmt -Check</b>	<b>336845</b>	<b>07/10/2023</b>	<b>Summer Alaire Miller</b>	<b>1000800 · General Fund Checking</b>	
Bill	7072023	07/07/2023		414317 · Steno Fees - ZHB	-160.00
TOTAL					-160.00
<b>Bill Pmt -Check</b>	<b>336846</b>	<b>07/10/2023</b>	<b>T-Mobile USA, Inc.</b>	<b>1000800 · General Fund Checking</b>	
Bill	3003896003	01/01/2023		410241 · General Expenses	-120.00
TOTAL					-120.00
<b>Bill Pmt -Check</b>	<b>336847</b>	<b>07/10/2023</b>	<b>The UPS Store</b>	<b>1000800 · General Fund Checking</b>	
Bill	52	06/13/2023		410241 · General Expenses	-36.52
TOTAL					-36.52
<b>Bill Pmt -Check</b>	<b>336848</b>	<b>07/10/2023</b>	<b>Thyssen Krupp</b>	<b>1000800 · General Fund Checking</b>	
Bill	3007320448	07/01/2023		409370 · Maintenance and Repair	-776.68
TOTAL					-776.68
<b>Bill Pmt -Check</b>	<b>336849</b>	<b>07/10/2023</b>	<b>Truck Pro, LLC.</b>	<b>1000800 · General Fund Checking</b>	
Bill	2190090066	06/28/2023		430375 · Vehicle Expenses	-124.89
TOTAL					-124.89
<b>Bill Pmt -Check</b>	<b>336850</b>	<b>07/10/2023</b>	<b>UGI Utilities</b>	<b>1000800 · General Fund Checking</b>	
Bill	411006901242	06/13/2023		409360 · Utilities	-34.75
Bill	411000812239	06/21/2023		430360 · Utilities	-50.53
TOTAL					-85.28
<b>Bill Pmt -Check</b>	<b>336851</b>	<b>07/10/2023</b>	<b>United States Treasury</b>	<b>1000800 · General Fund Checking</b>	
Bill	236005240	07/06/2023		401190 · Employee Insurances	-531.00
TOTAL					-531.00
<b>Bill Pmt -Check</b>	<b>336852</b>	<b>07/10/2023</b>	<b>Verizon 2</b>	<b>1000800 · General Fund Checking</b>	
Bill	9935787583	06/16/2023		410320 · Communication	-1,206.82
				430320 · Communications	-103.14
				414320 · Communications	-47.09
				413320 · Communications	-129.19
				451320 · Communications	-126.27
				401320 · Communications	-42.09
				2381400 · Fire Fund Expense	-92.08
				2381400 · Fire Fund Expense	-92.08
				415320 · Communications	-42.09
				436241 · General Expense	-84.18
				429320 · Communications	-343.21
TOTAL					-2,308.24
<b>Bill Pmt -Check</b>	<b>336853</b>	<b>07/10/2023</b>	<b>Cleveland Brothers</b>	<b>1000800 · General Fund Checking</b>	
Bill	3730113	06/28/2023		430375 · Vehicle Expenses	-44.46
TOTAL					-44.46
<b>Bill Pmt -Check</b>	<b>336854</b>	<b>07/10/2023</b>	<b>Beryl Kuhr</b>	<b>1000800 · General Fund Checking</b>	
Bill	71012023	07/10/2023		414241 · General Expense	-150.00
TOTAL					-150.00
<b>Bill Pmt -Check</b>	<b>336855</b>	<b>07/10/2023</b>	<b>Ember Suzanne Jandebaur</b>	<b>1000800 · General Fund Checking</b>	
Bill	7102023	07/10/2023		414241 · General Expense	-150.00
TOTAL					-150.00

**Susquehanna Township**  
**Check Detail**  
July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	336856	07/10/2023	LuAnn Karns Fick	1000800 · General Fund Checking	
Bill	7102023	07/10/2023		414241 · General Expense	-180.00
TOTAL					-180.00
Bill Pmt -Check	336857	07/18/2023	Arney Brothers, Inc.	1000800 · General Fund Checking	
Bill	5142023	06/14/2023		451372 · Maintenance/Repair	-762.50
TOTAL					-762.50
Bill Pmt -Check	336858	07/18/2023	Michael Thieblemont	1000800 · General Fund Checking	
Bill	6262023	06/26/2023		451317 · Day Camp	-117.00
TOTAL					-117.00
Bill Pmt -Check	336859	07/18/2023	Pennsylvania Recreation and Parks Society	1000800 · General Fund Checking	
Bill	168095	05/01/2023		451460 · Education, Training, and Member	-85.00
TOTAL					-85.00
Bill Pmt -Check	336860	07/24/2023	CivicPlus	1000800 · General Fund Checking	
Bill	247969	07/20/2023		407280 · General Software/Hardware	-2,625.00
TOTAL					-2,625.00
Bill Pmt -Check	336861	07/24/2023	Union Blue Enterprises LLC	1000800 · General Fund Checking	
Bill	6202023	07/20/2023		410261 · Major Equipment	-3,650.00
TOTAL					-3,650.00
Bill Pmt -Check	336862	07/28/2023	Aaron Anderson	1000800 · General Fund Checking	
Bill	7262023	07/26/2023		430241 · General Expenses	-15.00
TOTAL					-15.00
Bill Pmt -Check	336863	07/28/2023	Ahold Financial Services	1000800 · General Fund Checking	
Bill	736227	06/12/2023		451317 · Day Camp	-91.94
Bill	736211	07/06/2023		451317 · Day Camp	-107.04
Bill	736212	07/07/2023		451317 · Day Camp	-34.73
Bill	736225	07/11/2023		451317 · Day Camp	-7.57
Bill	736249	07/21/2023		451339 · Special Events / Sponsorship Ex	-4.59
Bill	736248	07/21/2023		451339 · Special Events / Sponsorship Ex	-69.53
TOTAL					-315.40
Bill Pmt -Check	336864	07/28/2023	Alyssa Conner	1000800 · General Fund Checking	
TOTAL					0.00
Bill Pmt -Check	336865	07/28/2023	Amazon Capital Services	1000800 · General Fund Checking	
Bill	17	07/18/2023		2381400 · Fire Fund Expense	-15.98
Bill	1437	07/21/2023		451373 · Park Athletic Fields & Playgrd	-763.76
				2381400 · Fire Fund Expense	-107.94
				401210 · Materials and Supplies	-21.98
				2381400 · Fire Fund Expense	-19.98
TOTAL					-929.64
Bill Pmt -Check	336866	07/28/2023	Americhem International Inc	1000800 · General Fund Checking	
Bill	255984	06/26/2023		451374 · Park Restroom Supplies & Repair	-667.35
Bill	256195	06/30/2023		401210 · Materials and Supplies	-386.83
TOTAL					-1,054.18
Bill Pmt -Check	336867	07/28/2023	Aquatic Environment Consultants, Inc.	1000800 · General Fund Checking	
Bill	47820	07/14/2023		451362 · Pond Mgmt - Boyd Park	-569.00
TOTAL					-569.00
Bill Pmt -Check	336868	07/28/2023	Arney Brothers, Inc.	1000800 · General Fund Checking	

**Susquehanna Township**  
**Check Detail**  
July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill	23454	07/19/2023		430375 · Vehicle Expenses	-250.90
TOTAL					-250.90
<b>Bill Pmt -Check</b>	<b>336869</b>	<b>07/28/2023</b>	<b>B. Moyer Radio Communications</b>	<b>1000800 · General Fund Checking</b>	
Bill	10939	07/18/2023		410320 · Communication	-470.00
TOTAL					-470.00
<b>Bill Pmt -Check</b>	<b>336870</b>	<b>07/28/2023</b>	<b>Best Line Equipment</b>	<b>1000800 · General Fund Checking</b>	
Bill	69392	07/19/2023		430375 · Vehicle Expenses	-99.31
Bill	69389	07/19/2023		430375 · Vehicle Expenses	-285.75
Bill	69390	07/19/2023		430375 · Vehicle Expenses	-1,007.98
TOTAL					-1,394.04
<b>Bill Pmt -Check</b>	<b>336871</b>	<b>07/28/2023</b>	<b>Capital Area Carpet Cleaners</b>	<b>1000800 · General Fund Checking</b>	
Bill	70820231	07/08/2023		410226 · Cleaning Supplies	-985.00
TOTAL					-985.00
<b>Bill Pmt -Check</b>	<b>336872</b>	<b>07/28/2023</b>	<b>Cardmember Service</b>	<b>1000800 · General Fund Checking</b>	
Bill	4798510055137208	07/14/2023		410460 · Education and Training	-542.06
				410241 · General Expenses	-172.77
				410375 · Maintenance & Repair Vehicle	-133.30
				410238 · Uniforms - Police	-37.69
				410260 · Minor Equipment	-212.32
				410241 · General Expenses	-202.41
				410241 · General Expenses	-114.33
				410241 · General Expenses	-9.87
				410241 · General Expenses	-80.61
				410460 · Education and Training	-118.01
				451317 · Day Camp	-171.53
				451317 · Day Camp	-82.24
				451317 · Day Camp	-92.85
				451339 · Special Events / Sponsorship Ex	-379.81
				451317 · Day Camp	-133.43
				451317 · Day Camp	-1,484.72
				451317 · Day Camp	-298.68
				451317 · Day Camp	-261.51
				451317 · Day Camp	-1,611.41
				451317 · Day Camp	-263.48
				451241 · General Expense	-108.62
				451317 · Day Camp	-83.69
				451317 · Day Camp	-23.70
				451339 · Special Events / Sponsorship Ex	-503.56
				414460 · Education and Training	-9.88
				436241 · General Expense	-295.30
				436241 · General Expense	-271.54
				400460 · Meetings & Continuing Education	-444.32
				401460 · Education and Training	-444.32
				401420 · Dues, Subscription, and Member	-196.49
				451317 · Day Camp	-739.47
				451317 · Day Camp	-29.60
				451317 · Day Camp	-106.57
				451317 · Day Camp	-11.85
				451317 · Day Camp	-77.45
				430241 · General Expenses	-9.87
				430375 · Vehicle Expenses	-780.04
TOTAL					-10,539.30
<b>Bill Pmt -Check</b>	<b>336873</b>	<b>07/28/2023</b>	<b>CBY Systems Inc</b>	<b>1000800 · General Fund Checking</b>	
Bill	76959	06/30/2023		410241 · General Expenses	-12.00
TOTAL					-12.00
<b>Bill Pmt -Check</b>	<b>336874</b>	<b>07/28/2023</b>	<b>Classic Drycleaners</b>	<b>1000800 · General Fund Checking</b>	
Bill	247385	07/15/2023		410238 · Uniforms - Police	-645.88
TOTAL					-645.88
<b>Bill Pmt -Check</b>	<b>336875</b>	<b>07/28/2023</b>	<b>Cleveland Brothers</b>	<b>1000800 · General Fund Checking</b>	
Bill	5523680	07/18/2023		430375 · Vehicle Expenses	-477.73
TOTAL					-477.73

## Susquehanna Township Check Detail July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>336876</b>	<b>07/28/2023</b>	<b>Comcast</b>	<b>1000800 - General Fund Checking</b>	
Bill	8993110580224631	07/08/2023		430320 - Communications	-125.74
Bill	8993110580196615	07/11/2023		401320 - Communications	-71.55
				410320 - Communication	-71.55
Bill	8993110580163813	07/20/2023		401320 - Communications	-298.27
				410320 - Communication	-298.27
<b>TOTAL</b>					<b>-865.38</b>
<b>Bill Pmt -Check</b>	<b>336877</b>	<b>07/28/2023</b>	<b>Comcast Business</b>	<b>1000800 - General Fund Checking</b>	
Bill	177845609	07/15/2023		401320 - Communications	-717.29
				429320 - Communications	-206.39
				430320 - Communications	-153.57
				410320 - Communication	-1,079.56
				2381400 - Fire Fund Expense	-84.91
<b>TOTAL</b>					<b>-2,241.72</b>
<b>Bill Pmt -Check</b>	<b>336878</b>	<b>07/28/2023</b>	<b>Cory Belicic</b>	<b>1000800 - General Fund Checking</b>	
Bill	7212023	07/21/2023		430241 - General Expenses	-15.00
Bill	7252023	07/25/2023		430460 - Education and Training	-59.99
<b>TOTAL</b>					<b>-74.99</b>
<b>Bill Pmt -Check</b>	<b>336879</b>	<b>07/28/2023</b>	<b>Cralls Garage</b>	<b>1000800 - General Fund Checking</b>	
Bill	3349	07/13/2023		401330 - Vehicle Expenses	-25.00
Bill	3313	07/18/2023		410375 - Maintenance & Repair Vehicle	-25.00
<b>TOTAL</b>					<b>-50.00</b>
<b>Bill Pmt -Check</b>	<b>336880</b>	<b>07/28/2023</b>	<b>Dauphin County Purchasing</b>	<b>1000800 - General Fund Checking</b>	
Bill	6212023	06/21/2023		401210 - Materials and Supplies	-4.50
Bill	7202023	07/20/2023		401210 - Materials and Supplies	-276.05
<b>TOTAL</b>					<b>-280.55</b>
<b>Bill Pmt -Check</b>	<b>336881</b>	<b>07/28/2023</b>	<b>David Westhafer</b>	<b>1000800 - General Fund Checking</b>	
Bill	7212023	07/21/2023		430241 - General Expenses	-30.00
<b>TOTAL</b>					<b>-30.00</b>
<b>Bill Pmt -Check</b>	<b>336882</b>	<b>07/28/2023</b>	<b>Dick Wolfe's Garage</b>	<b>1000800 - General Fund Checking</b>	
Bill	19968	07/18/2023		410375 - Maintenance & Repair Vehicle	-1,015.59
<b>TOTAL</b>					<b>-1,015.59</b>
<b>Bill Pmt -Check</b>	<b>336883</b>	<b>07/28/2023</b>	<b>Eckert, Seamans, Cherin &amp; Mellott LLC</b>	<b>1000800 - General Fund Checking</b>	
Bill	1744704	05/17/2023		404310 - General Legal Services	-5,200.00
Bill	1744703	05/17/2023		404314 - Labor Counsel	-1,300.00
Bill	1750282	06/20/2023		404310 - General Legal Services	-2,288.00
Bill	1750285	06/20/2023		404314 - Labor Counsel	-5,382.00
Bill	1750284	06/20/2023		404310 - General Legal Services	-416.00
Bill	1750286	06/20/2023		404310 - General Legal Services	-2,106.00
Bill	1750283	06/20/2023		404310 - General Legal Services	-10,404.85
Bill	1750287	06/20/2023		404314 - Labor Counsel	-364.00
Bill	1754309	07/14/2023		404310 - General Legal Services	-4,186.00
Bill	1754312	07/14/2023		404310 - General Legal Services	-5,226.00
Bill	1754310	07/14/2023		404310 - General Legal Services	-208.00
Bill	1754311	07/14/2023		404314 - Labor Counsel	-2,132.00
<b>TOTAL</b>					<b>-39,212.85</b>
<b>Bill Pmt -Check</b>	<b>336884</b>	<b>07/28/2023</b>	<b>Elizabeth Logan</b>	<b>1000800 - General Fund Checking</b>	
Bill	7052023	07/05/2023		414460 - Education and Training	-6,042.00
Bill	7122023	07/12/2023		401460 - Education and Training	-375.00
<b>TOTAL</b>					<b>-6,417.00</b>
<b>Bill Pmt -Check</b>	<b>336885</b>	<b>07/28/2023</b>	<b>FedEx</b>	<b>1000800 - General Fund Checking</b>	
Bill	818737144	07/10/2023		401241 - General Expenses	-32.82
<b>TOTAL</b>					<b>-32.82</b>

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**Susquehanna Township**  
**Check Detail**  
July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	336886	07/28/2023	Fleet Electric Inc	1000800 - General Fund Checking	
Bill	79446	07/18/2023		430375 - Vehicle Expenses	-325.00
TOTAL					-325.00
Bill Pmt -Check	336887	07/28/2023	General Code	1000800 - General Fund Checking	
Bill	33102	07/25/2023		406490 - Codification	-4,201.07
TOTAL					-4,201.07
Bill Pmt -Check	336888	07/28/2023	Graphtech	1000800 - General Fund Checking	
Bill	155552	07/11/2023		451340 - Newsletter	-70.88
TOTAL					-70.88
Bill Pmt -Check	336889	07/28/2023	Groff Tractor & Equip Inc	1000800 - General Fund Checking	
Bill	4948761	07/26/2023		430375 - Vehicle Expenses	-60.16
TOTAL					-60.16
Bill Pmt -Check	336890	07/28/2023	Guernsey Office Products	1000800 - General Fund Checking	
Bill	2566258	07/03/2023		401210 - Materials and Supplies	-380.32
				430210 - Material and Supplies	-170.32
Bill	2570499	07/12/2023		451374 - Park Restroom Supplies & Repair	-358.98
				430210 - Material and Supplies	-102.00
TOTAL					-1,011.62
Bill Pmt -Check	336891	07/28/2023	Herbert Chappell	1000800 - General Fund Checking	
Bill	7262023	07/26/2023		430241 - General Expenses	-15.00
TOTAL					-15.00
Bill Pmt -Check	336892	07/28/2023	Hoffman Ford	1000800 - General Fund Checking	
Bill	306035	07/19/2023		410375 - Maintenance & Repair Vehicle	-139.95
TOTAL					-139.95
Bill Pmt -Check	336893	07/28/2023	HRG Inc Consulting Engineers	1000800 - General Fund Checking	
Bill	170763	05/15/2023		408313 - Engineering Fees	-132.00
Bill	171223	06/02/2023		408313 - Engineering Fees	-277.50
Bill	171254	06/05/2023		2381200 - Stormwater Management	-376.91
				2381200 - Stormwater Management	-1,100.02
				2381200 - Stormwater Management	-243.99
				2381200 - Stormwater Management	-132.00
				2381200 - Stormwater Management	-649.49
				2381200 - Stormwater Management	-345.31
				2381200 - Stormwater Management	-99.00
				2381200 - Stormwater Management	-775.00
Bill	171253	06/05/2023		436313 - Engineering Fees	-1,331.50
Bill	171257	06/05/2023		408313 - Engineering Fees	-1,735.28
Bill	171259	06/05/2023		408313 - Engineering Fees	-5,324.06
Bill	171252	06/05/2023		408313 - Engineering Fees	-1,000.00
Bill	171255	06/05/2023		408313 - Engineering Fees	-87.50
Bill	171581	06/09/2023		2230000 - Reimbursable Legal and Engineer	-292.55
				2230000 - Reimbursable Legal and Engineer	-684.21
				2230000 - Reimbursable Legal and Engineer	-1,143.43
				2230000 - Reimbursable Legal and Engineer	-250.50
				2503100 - Vartan - Linglestown/Progress	-315.00
				2230000 - Reimbursable Legal and Engineer	-544.50
				2503100 - Vartan - Linglestown/Progress	-543.02
				2230000 - Reimbursable Legal and Engineer	-3,919.11
				2230000 - Reimbursable Legal and Engineer	-1,487.00
				2230000 - Reimbursable Legal and Engineer	-247.50
				2230000 - Reimbursable Legal and Engineer	-300.00
				2230000 - Reimbursable Legal and Engineer	-1,056.50
				2230000 - Reimbursable Legal and Engineer	-66.00
				2230000 - Reimbursable Legal and Engineer	-49.50
				2230000 - Reimbursable Legal and Engineer	-454.11
Bill	171891	06/20/2023		436313 - Engineering Fees	-5,238.20
Bill	172114	06/29/2023		2381200 - Stormwater Management	-5.76
				2381200 - Stormwater Management	-45.00
				2381200 - Stormwater Management	-655.76
				2381200 - Stormwater Management	-352.26
				2381200 - Stormwater Management	-665.50
Bill	172110	06/29/2023		2230000 - Reimbursable Legal and Engineer	-409.37
				2230000 - Reimbursable Legal and Engineer	-181.50



Susquehanna Township  
Check Detail  
July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
				2230000 · Reimbursable Legal and Engineer	-2,803.33
				2503100 · Vartan - Linglestown/Progress	-4,472.95
				2230000 · Reimbursable Legal and Engineer	-3,650.73
				2230000 · Reimbursable Legal and Engineer	-881.50
				2230000 · Reimbursable Legal and Engineer	-1,067.00
				2230000 · Reimbursable Legal and Engineer	-893.00
				2230000 · Reimbursable Legal and Engineer	-247.50
				2230000 · Reimbursable Legal and Engineer	-434.76
				2230000 · Reimbursable Legal and Engineer	-33.00
				2230000 · Reimbursable Legal and Engineer	-220.26
				2230000 · Reimbursable Legal and Engineer	-954.00
				2230000 · Reimbursable Legal and Engineer	-2,104.00
Bill	172116	06/29/2023		408313 · Engineering Fees	-584.53
Bill	172118	06/29/2023		408313 · Engineering Fees	-2,620.52
Bill	172112	06/29/2023		408313 · Engineering Fees	-66.00
Bill	172163	06/30/2023		408313 · Engineering Fees	-148.50
Bill	172113	06/30/2023		436313 · Engineering Fees	-3,643.08
Bill	172234	07/05/2023		408313 · Engineering Fees	-3,780.64
Bill	172213	07/05/2023		408314 · Engineering - Traffic Studies	-674.50
Bill	172755	07/19/2023		436313 · Engineering Fees	-13,729.88
TOTAL					-75,325.52
Bill Pmt -Check	336894	07/28/2023	ID Answers	1000800 · General Fund Checking	
Bill	6649	07/17/2023		410210 · Materials and Supplies	-16.12
TOTAL					-16.12
Bill Pmt -Check	336895	07/28/2023	Intelec LLC	1000800 · General Fund Checking	
Bill	1668	07/12/2023		410252 · Records Management System	-470.00
Bill	1669	07/12/2023		410252 · Records Management System	-235.00
TOTAL					-705.00
Bill Pmt -Check	336896	07/28/2023	Intermixit	1000800 · General Fund Checking	
Bill	8912	07/07/2023		407370 · IT Repairs, Main. & Service	-2,014.34
TOTAL					-2,014.34
Bill Pmt -Check	336897	07/28/2023	Jace Hilton	1000800 · General Fund Checking	
Bill	7212023	07/21/2023		430241 · General Expenses	-30.00
TOTAL					-30.00
Bill Pmt -Check	336898	07/28/2023	Jeamee Cobb	1000800 · General Fund Checking	
Bill	58195447	07/25/2023		367201 · Day Camp Fees	-123.75
Bill	58195529	07/25/2023		367201 · Day Camp Fees	-41.25
TOTAL					-165.00
Bill Pmt -Check	336899	07/28/2023	K&C Communications	1000800 · General Fund Checking	
Bill	102027	07/12/2023		430375 · Vehicle Expenses	-11.23
TOTAL					-11.23
Bill Pmt -Check	336900	07/28/2023	Kenneth McCann	1000800 · General Fund Checking	
Bill	7262023	07/26/2023		430241 · General Expenses	-15.00
TOTAL					-15.00
Bill Pmt -Check	336901	07/28/2023	Kint Corp	1000800 · General Fund Checking	
Bill	147582	07/03/2023		430370 · Maintenance/Repairs Bldg	-57.25
TOTAL					-57.25
Bill Pmt -Check	336902	07/28/2023	Koons Memorial Park Swim Club	1000800 · General Fund Checking	
Bill	1778	07/13/2023		451317 · Day Camp	-340.00
TOTAL					-340.00
Bill Pmt -Check	336903	07/28/2023	LB Smith Ford	1000800 · General Fund Checking	
Bill	312486	07/19/2023		410375 · Maintenance & Repair Vehicle	-93.70
Bill	312498	07/20/2023		410375 · Maintenance & Repair Vehicle	-595.34

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**Susquehanna Township**  
**Check Detail**  
July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill	312618	07/21/2023		430375 · Vehicle Expenses	-12.55
Bill	312696	07/25/2023		410375 · Maintenance & Repair Vehicle	-97.74
Bill	312481	07/27/2023		410375 · Maintenance & Repair Vehicle	-34.02
<b>TOTAL</b>					<b>-833.35</b>
<b>Bill Pmt -Check</b>	<b>336904</b>	<b>07/28/2023</b>	<b>Levin Promotional Products</b>	<b>1000800 · General Fund Checking</b>	
Bill	19692	07/13/2023		401241 · General Expenses	-55.00
<b>TOTAL</b>					<b>-55.00</b>
<b>Bill Pmt -Check</b>	<b>336905</b>	<b>07/28/2023</b>	<b>Life Source Water Service LLC</b>	<b>1000800 · General Fund Checking</b>	
Bill	45849	07/18/2023		401241 · General Expenses	-26.99
				410241 · General Expenses	-34.50
				430241 · General Expenses	-40.25
<b>TOTAL</b>					<b>-101.74</b>
<b>Bill Pmt -Check</b>	<b>336906</b>	<b>07/28/2023</b>	<b>Lowe's</b>	<b>1000800 · General Fund Checking</b>	
Bill	98001392103	06/25/2023		451374 · Park Restroom Supplies & Repair	-236.55
				451374 · Park Restroom Supplies & Repair	-57.58
				451372 · Maintenance/Repair	-166.69
				430375 · Vehicle Expenses	-14.67
				451317 · Day Camp	-180.55
				451372 · Maintenance/Repair	-90.08
				430210 · Material and Supplies	-129.16
				430210 · Material and Supplies	-25.55
				451372 · Maintenance/Repair	-175.72
<b>TOTAL</b>					<b>-1,056.55</b>
<b>Bill Pmt -Check</b>	<b>336907</b>	<b>07/28/2023</b>	<b>Maurice Titus</b>	<b>1000800 · General Fund Checking</b>	
Bill	7262023	07/26/2023		430241 · General Expenses	-15.00
<b>TOTAL</b>					<b>-15.00</b>
<b>Bill Pmt -Check</b>	<b>336908</b>	<b>07/28/2023</b>	<b>McCarthy Tire &amp; Automotive Cen</b>	<b>1000800 · General Fund Checking</b>	
Bill	10123442	07/06/2023		430375 · Vehicle Expenses	-388.80
Bill	10123915	07/24/2023		430375 · Vehicle Expenses	-973.80
<b>TOTAL</b>					<b>-1,362.60</b>
<b>Bill Pmt -Check</b>	<b>336909</b>	<b>07/28/2023</b>	<b>Middle Dept Inspection Agency</b>	<b>1000800 · General Fund Checking</b>	
Bill	168303	06/22/2023		413450 · MDIA Inspections	-75.00
Bill	168304	06/22/2023		413450 · MDIA Inspections	-75.00
Bill	168305	06/22/2023		413450 · MDIA Inspections	-75.00
Bill	168307	06/22/2023		413450 · MDIA Inspections	-75.00
Bill	168301	06/22/2023		413450 · MDIA Inspections	-75.00
Bill	168302	06/22/2023		413450 · MDIA Inspections	-75.00
Bill	168298	06/22/2023		413450 · MDIA Inspections	-75.00
Bill	168299	06/22/2023		413450 · MDIA Inspections	-75.00
Bill	168300	06/22/2023		413450 · MDIA Inspections	-75.00
Bill	168313	06/23/2023		413450 · MDIA Inspections	-75.00
Bill	168396	06/23/2023		413450 · MDIA Inspections	-75.00
Bill	168394	06/23/2023		413450 · MDIA Inspections	-75.00
Bill	168395	06/23/2023		413450 · MDIA Inspections	-75.00
Bill	168315	06/23/2023		413450 · MDIA Inspections	-75.00
Bill	168314	06/23/2023		413450 · MDIA Inspections	-75.00
Bill	168973	07/05/2023		413450 · MDIA Inspections	-80.00
Bill	169073	07/06/2023		413450 · MDIA Inspections	-75.00
Bill	169080	07/06/2023		413450 · MDIA Inspections	-75.00
Bill	169079	07/06/2023		413450 · MDIA Inspections	-75.00
Bill	169078	07/06/2023		413450 · MDIA Inspections	-75.00
Bill	169072	07/06/2023		413450 · MDIA Inspections	-75.00
Bill	169075	07/06/2023		413450 · MDIA Inspections	-75.00
Bill	169074	07/06/2023		413450 · MDIA Inspections	-75.00
Bill	169081	07/06/2023		413450 · MDIA Inspections	-75.00
Bill	169069	07/06/2023		413450 · MDIA Inspections	-75.00
Bill	169071	07/06/2023		413450 · MDIA Inspections	-75.00
Bill	169070	07/06/2023		413450 · MDIA Inspections	-75.00
Bill	169230	07/07/2023		413450 · MDIA Inspections	-80.00
<b>TOTAL</b>					<b>-2,110.00</b>
<b>Bill Pmt -Check</b>	<b>336910</b>	<b>07/28/2023</b>	<b>Momin Bhatti</b>	<b>1000800 · General Fund Checking</b>	
Bill	202306	07/20/2023		400460 · Meetings & Continuing Education	-1,400.00
<b>TOTAL</b>					<b>-1,400.00</b>

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**Susquehanna Township**  
**Check Detail**  
July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	336911	07/28/2023	Myers Tires	1000800 · General Fund Checking	
Bill	32609201	05/10/2023		430375 · Vehicle Expenses	-136.57
TOTAL					-136.57
Bill Pmt -Check	336912	07/28/2023	Nicole E. Cassel	1000800 · General Fund Checking	
Bill	11	07/06/2023		451319 · Classes/Activities	-968.00
TOTAL					-968.00
Bill Pmt -Check	336913	07/28/2023	Northern Safety Co., Inc.	1000800 · General Fund Checking	
Bill	905588755	07/10/2023		451317 · Day Camp	-80.25
TOTAL					-80.25
Bill Pmt -Check	336914	07/28/2023	PA DEP Division of Storage Tank	1000800 · General Fund Checking	
Bill	1301832	04/05/2023		430370 · Maintenance/Repairs Bldg	-50.00
TOTAL					-50.00
Bill Pmt -Check	336915	07/28/2023	PA Media Group	1000800 · General Fund Checking	
Bill	10698944	07/18/2023		401341 · Advertising	-190.30
Bill	10699941	07/18/2023		401341 · Advertising	-148.60
Bill	10699562	07/25/2023		401341 · Advertising	-370.46
TOTAL					-709.36
Bill Pmt -Check	336916	07/28/2023	Pennsylvania Recreation and Parks Society	1000800 · General Fund Checking	
Bill	7172023	07/17/2023		451300 · Discount Ticket Expense	-345.00
TOTAL					-345.00
Bill Pmt -Check	336917	07/28/2023	PMHC	1000800 · General Fund Checking	
Bill	135589	07/07/2023		401190 · Employee Insurances	-4,103.15
				402190 · Employee Insurances	-3,647.25
				410190 · Employee Insurances	-91,751.76
				410196 · Post-Retirement Med Insurance	-40,757.02
				413190 · Employee Insurance	-3,811.97
				414190 · Employee Insurances	-2,143.42
				429190 · Employee Insurances	-15,095.80
				430190 · Employee Insurances	-22,940.64
				436190 · Employee Insurances	-5,846.64
				451190 · Employee Insurances	-4,888.51
				2381400 · Fire Fund Expense	-91.85
				2380160 · Medical Insurance Former Emplo	-2,437.19
TOTAL					-197,515.20
Bill Pmt -Check	336918	07/28/2023	PPC Lubricants	1000800 · General Fund Checking	
Bill	2153214	06/30/2023		430375 · Vehicle Expenses	-653.40
Bill	2154028	07/25/2023		2381400 · Fire Fund Expense	-1,914.85
				410375 · Maintenance & Repair Vehicle	-771.10
				430375 · Vehicle Expenses	-695.20
TOTAL					-4,034.55
Bill Pmt -Check	336919	07/28/2023	Print Works on Demand Inc	1000800 · General Fund Checking	
Bill	96496	06/28/2023		436241 · General Expense	-152.00
TOTAL					-152.00
Bill Pmt -Check	336920	07/28/2023	Purchase Power	1000800 · General Fund Checking	
Bill	8000900011448085	06/05/2023		401241 · General Expenses	-907.50
TOTAL					-907.50
Bill Pmt -Check	336921	07/28/2023	Quik Quality Car Wash & Lube	1000800 · General Fund Checking	
Bill	15394	06/05/2023		410375 · Maintenance & Repair Vehicle	-250.00
TOTAL					-250.00

**Susquehanna Township**  
**Check Detail**  
July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	336922	07/28/2023	Retmay Distributors	1000800 · General Fund Checking	
Bill	16121	07/20/2023		430210 · Material and Supplies	-165.92
TOTAL					-165.92
Bill Pmt -Check	336923	07/28/2023	Retro Sushi	1000800 · General Fund Checking	
Bill	132	06/19/2023		451319 · Classes/Activities	-450.00
TOTAL					-450.00
Bill Pmt -Check	336924	07/28/2023	Robert Martin	1000800 · General Fund Checking	
Bill	7202023	07/20/2023		410196 · Post-Retirement Med Insurance	-40.00
TOTAL					-40.00
Bill Pmt -Check	336925	07/28/2023	Rock Mill Industries	1000800 · General Fund Checking	
Bill	4637	06/29/2023		451317 · Day Camp	-411.30
TOTAL					-411.30
Bill Pmt -Check	336926	07/28/2023	Rohrer Bus Service	1000800 · General Fund Checking	
Bill	109409	07/18/2023		451317 · Day Camp	-850.00
Bill	109311	07/18/2023		451317 · Day Camp	-850.00
Bill	109242	07/20/2023		451317 · Day Camp	-850.00
Bill	109243	07/20/2023		451317 · Day Camp	-510.00
Bill	109139	07/20/2023		451317 · Day Camp	-510.00
Bill	109138	07/20/2023		451317 · Day Camp	-510.00
Bill	108830	07/20/2023		451317 · Day Camp	-510.00
TOTAL					-4,590.00
Bill Pmt -Check	336927	07/28/2023	SecureRX	1000800 · General Fund Checking	
Bill	23196000069	07/26/2023		2380160 · Medical Insurance Former Emplo 410196 · Post-Retirement Med Insurance	-996.00 -166.00
TOTAL					-1,162.00
Bill Pmt -Check	336928	07/28/2023	Shearer Locksmith Inc	1000800 · General Fund Checking	
Bill	83401	06/27/2023		451372 · Maintenance/Repair	-17.50
TOTAL					-17.50
Bill Pmt -Check	336929	07/28/2023	Snyder Brothers Inc.	1000800 · General Fund Checking	
Bill	168900	07/05/2023		409360 · Utilities 430360 · Utilities 2381400 · Fire Fund Expense 2381400 · Fire Fund Expense 2381400 · Fire Fund Expense	-11.10 -42.28 -38.03 -68.19 -31.18
TOTAL					-190.78
Bill Pmt -Check	336930	07/28/2023	Stanley Springs Inc	1000800 · General Fund Checking	
Bill	64959	07/25/2023		430375 · Vehicle Expenses	-3,423.71
TOTAL					-3,423.71
Bill Pmt -Check	336931	07/28/2023	Stephenson Equipment, Inc.	1000800 · General Fund Checking	
Bill	17011015	07/10/2023		430375 · Vehicle Expenses	-794.04
Bill	17011036	07/17/2023		430375 · Vehicle Expenses	-234.51
Bill	17011079	07/25/2023		410375 · Maintenance & Repair Vehicle	-129.00
TOTAL					-1,157.55
Bill Pmt -Check	336932	07/28/2023	Suez	1000800 · General Fund Checking	
Bill	208487588481	07/07/2023		451360 · Utilities-Parks	-39.97
TOTAL					-39.97
Bill Pmt -Check	336933	07/28/2023	Talley Petroleum Enterprises Inc	1000800 · General Fund Checking	
Bill	55206848	06/15/2023		1500000 · Inventory Gasoline	-2,125.33

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**Susquehanna Township**  
**Check Detail**  
July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-2,125.33
Bill Pmt -Check	336934	07/28/2023	Thomson Reuters - West	1000800 · General Fund Checking	
Bill	848588239	07/12/2023		410241 · General Expenses	-231.00
TOTAL					-231.00
Bill Pmt -Check	336935	07/28/2023	Tillett Toilets	1000800 · General Fund Checking	
Bill	233732	07/24/2023		451374 · Park Restroom Supplies & Repair	-96.00
TOTAL					-96.00
Bill Pmt -Check	336936	07/28/2023	Toshiba Financial Services	1000800 · General Fund Checking	
Bill	502756273	06/30/2023		407280 · General Software/Hardware	-1,751.09
TOTAL					-1,751.09
Bill Pmt -Check	336937	07/28/2023	Truck Parts Plus	1000800 · General Fund Checking	
Bill	796542	07/12/2023		410375 · Maintenance & Repair Vehicle	-88.74
TOTAL					-88.74
Bill Pmt -Check	336938	07/28/2023	Truck Pro, LLC.	1000800 · General Fund Checking	
Bill	2190090250	07/06/2023		430375 · Vehicle Expenses	-518.66
TOTAL					-518.66
Bill Pmt -Check	336939	07/28/2023	UGI Utilities	1000800 · General Fund Checking	
Bill	411000812239	07/06/2023		430360 · Utilities	-39.92
Bill	411006901242	07/06/2023		409360 · Utilities	-33.13
TOTAL					-73.05
Bill Pmt -Check	336940	07/28/2023	Verizon	1000800 · General Fund Checking	
Bill	215PA34370222	06/16/2023		401320 · Communications	-45.00
TOTAL					-45.00
Bill Pmt -Check	336941	07/28/2023	Whitney White	1000800 · General Fund Checking	
Bill	57561268	07/17/2023		367140 · Park, Field, & Pavilion Rentals	-50.00
TOTAL					-50.00
Bill Pmt -Check	336942	07/28/2023	Why Knot	1000800 · General Fund Checking	
Bill	92	07/14/2023		451319 · Classes/Activities	-135.00
TOTAL					-135.00
Bill Pmt -Check	336943	07/28/2023	Witmer Public Safety Group Inc	1000800 · General Fund Checking	
Bill	292931	07/20/2023		410242 · Arms/Ammo Supplies	-491.15
TOTAL					-491.15
Bill Pmt -Check	336944	07/28/2023	Zelenkofske Axelrod LLC	1000800 · General Fund Checking	
Bill	202311034	06/30/2023		402311 · Auditor	-10,000.00
TOTAL					-10,000.00
Bill Pmt -Check	336945	07/28/2023	Zep Sales & Services	1000800 · General Fund Checking	
Bill	90067786661	07/20/2023		430241 · General Expenses	-357.99
TOTAL					-357.99
Bill Pmt -Check	336946	08/01/2023	Alyssa Conner	1000800 · General Fund Checking	
TOTAL					0.00
Bill Pmt -Check	336947	08/01/2023	U Comp	1000800 · General Fund Checking	

**Susquehanna Township**  
**Check Detail**  
July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill	7312023	07/31/2023		410194 · Unemployment Comp Ins 451194 · Unempl Cmp Insurance 415194 · Unempl Comp Insurance 430194 · Unempl Comp Insurance -	-337.09 -871.85 -32.94 -434.22
TOTAL					-1,676.10
Bill Pmt -Check	336948	08/01/2023	Union Blue Enterprises LLC	1000800 · General Fund Checking	
Bill	8012023	08/01/2023		410261 · Major Equipment	-224.50
TOTAL					-224.50
Bill Pmt -Check	336949	08/01/2023	Alyssa Conner	1000800 · General Fund Checking	
Bill	7192023	07/19/2023		451317 · Day Camp	-28.60
TOTAL					-28.60
Bill Pmt -Check	336950	08/07/2023	Pennboc	1000800 · General Fund Checking	
TOTAL					0.00

Susquehanna Township  
ACH Monthly Withdrawals  
Month of July 2023

Dig My Earth	\$ 2,377.35
Enterprise	\$ 3,774.17
Francia Done Henry	\$ 845.00
James Huffard	\$ 4,824.67
Jeffrey Vargo	\$ 845.00
Ralph Martin	\$ 845.00
Brooke Anthony	\$ 845.00
Christopher Croft	\$ 845.00
Richard Adams	\$ 1,167.00
Susquehanna Solar Partners	\$ 3,949.50
Wex	<u>\$ 16,009.45</u>
<b>Total ACH Withdrawals</b>	<b>\$ 36,327.14</b>

**Payroll Disbursements for July 2023**

Payroll 7/15/23	\$ 465,888.50
Payroll 7/31/23	<u>\$ 350,036.88</u>
<b>Total Payroll Disbursements</b>	<b>\$ 815,925.38</b>

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### Susquehanna Township - Highway Fund Check Detail

July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	102392	07/24/2023	Atlantic Transportation Systems, Inc.	1008000 · Checking Account	
Bill	23730	07/14/2023		433370 · Maint.- Traffic Signals	-2,380.00
TOTAL					-2,380.00
Bill Pmt -Check	102393	07/24/2023	Daniel B Krieg Inc	1008000 · Checking Account	
Bill	310063	06/13/2023		433370 · Maint.- Traffic Signals	-150.00
Bill	310149	06/20/2023		438245 · Public Works- Highway Su...	-502.50
Bill	310192	06/23/2023		433370 · Maint.- Traffic Signals	-375.00
TOTAL					-1,027.50
Bill Pmt -Check	102394	07/24/2023	Pennsy Supply	1008000 · Checking Account	
Bill	3251826	06/19/2023		439600 · Road Construction Projects	-1,692.72
Bill	3252541	06/21/2023		439600 · Road Construction Projects	-909.78
Bill	3256885	07/13/2023		439600 · Road Construction Projects	-760.29
TOTAL					-3,362.79
Bill Pmt -Check	102395	07/24/2023	Sealmaster Allentown	1008000 · Checking Account	
Bill	2054813	06/22/2023		438245 · Public Works- Highway Su...	-394.18
TOTAL					-394.18



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**Susquehanna Township Street Light Fund**  
**Check Detail**  
July 7 through August 7, 2023

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<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
Bill Pmt -Check	1281	07/24/2023	PP&L	1008000 · Checkin...	
Bill	91933...	06/28/2023		434361 · Street Ligh...	-20,251.82
Bill	94001...	06/28/2023		434361 · Street Ligh...	-7,278.22
TOTAL					<hr/> -27,530.04

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**Susquehanna Township Fire Protection Fund**  
**Check Detail**  
July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	709898	07/24/2023	B. Moyer Radio Communcations	1008000 · Checking Account	
Bill	10936	07/17/2023		411542 · Rescue Fire Company	-180.00
TOTAL					-180.00
Bill Pmt -Check	709899	07/24/2023	Benchmark Insurance Company	1008000 · Checking Account	
Bill	23175304	08/01/2023		411195 · W.C. Insurance	-4,673.00
TOTAL					-4,673.00
Bill Pmt -Check	709900	07/24/2023	Capital Region Water	1008000 · Checking Account	
Bill	620674070	06/25/2023		411541 · Progress Fire Company	-232.37
TOTAL					-232.37
Bill Pmt -Check	709901	07/24/2023	Comcast	1008000 · Checking Account	
Bill	8993110580181328	06/16/2023		411542 · Rescue Fire Company	-114.85
Bill	8993110580184413	06/19/2023		411541 · Progress Fire Company	-393.00
Bill	8993110580012408	06/19/2023		411541 · Progress Fire Company	-79.77
Bill	8993110580226115	06/23/2023		411542 · Rescue Fire Company	-31.22
Bill	8993110580046638	07/05/2023		411542 · Rescue Fire Company	-116.85
Bill	8993110580181328	07/16/2023		411542 · Rescue Fire Company	-114.85
TOTAL					-850.54
Bill Pmt -Check	709902	07/24/2023	Commonwealth of PA Fed Prop	1008000 · Checking Account	
Bill	619176	06/20/2023		411542 · Rescue Fire Company	-200.00
Bill	1111	06/20/2023		411542 · Rescue Fire Company	-50.00
Bill	619187	06/23/2023		411375 · Vehicle Expenses- Shop 84	-4.00
Bill	619249	07/14/2023		411542 · Rescue Fire Company	-175.00
TOTAL					-429.00
Bill Pmt -Check	709903	07/24/2023	Fisher Auto Parts Inc	1008000 · Checking Account	
Bill	333346092	07/10/2023		411541 · Progress Fire Company	-37.52
TOTAL					-37.52
Bill Pmt -Check	709904	07/24/2023	Five Star International	1008000 · Checking Account	
Bill	1108159	06/29/2023		411239 · Misc. Expenses	-933.58
Bill	1414047	07/18/2023		411541 · Progress Fire Company	-163.52
TOTAL					-1,097.10
Bill Pmt -Check	709905	07/24/2023	Glick Fire Equipment Co	1008000 · Checking Account	
Bill	344025	03/31/2023		411542 · Rescue Fire Company	-660.21
TOTAL					-660.21
Bill Pmt -Check	709906	07/24/2023	Hornungs Hardware	1008000 · Checking Account	
Bill	425124	06/22/2023		411375 · Vehicle Expenses- Shop 84	-11.62
Bill	553	07/17/2023		411375 · Vehicle Expenses- Shop 84	-152.72
TOTAL					-164.34
Bill Pmt -Check	709907	07/24/2023	ITE Fire Apparatus	1008000 · Checking Account	
Bill	3616	06/14/2023		411541 · Progress Fire Company	-3,012.46
TOTAL					-3,012.46
Bill Pmt -Check	709908	07/24/2023	M & K Truck Center	1008000 · Checking Account	
Bill	112297	06/26/2023		411541 · Progress Fire Company	-116.92
Bill	112515	07/10/2023		411542 · Rescue Fire Company	-96.76
TOTAL					-213.68
Bill Pmt -Check	709909	07/24/2023	Municipal Resources, Inc.	1008000 · Checking Account	
Bill	24063	06/21/2023		411680 · Fire Study	-23,337.50

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08/09/23

**Susquehanna Township Fire Protection Fund**  
**Check Detail**  
July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-23,337.50
<b>Bill Pmt -Check</b>	<b>709910</b>	<b>07/24/2023</b>	<b>Penn Pest, LLC.</b>	<b>1008000 - Checking Account</b>	
Bill	49750	07/13/2023		411541 - Progress Fire Company	-70.00
TOTAL					-70.00
<b>Bill Pmt -Check</b>	<b>709911</b>	<b>07/24/2023</b>	<b>PP&amp;L Electric Utilities</b>	<b>1008000 - Checking Account</b>	
Bill	6289516003	07/13/2023		411541 - Progress Fire Company	-840.55
				411540 - Edgemont Fire Company	-275.97
				411542 - Rescue Fire Company	-433.40
TOTAL					-1,549.92
<b>Bill Pmt -Check</b>	<b>709912</b>	<b>07/24/2023</b>	<b>Progress Fire Company</b>	<b>1008000 - Checking Account</b>	
Bill	6302023	06/30/2023		411500 - Recruitment and Retention	-20,406.42
TOTAL					-20,406.42
<b>Bill Pmt -Check</b>	<b>709913</b>	<b>07/24/2023</b>	<b>Rescue Fire Company</b>	<b>1008000 - Checking Account</b>	
Bill	6302023	06/30/2023		411500 - Recruitment and Retention	-12,300.00
Bill	6302023a	06/30/2023		411542 - Rescue Fire Company	-1,188.00
TOTAL					-13,488.00
<b>Bill Pmt -Check</b>	<b>709914</b>	<b>07/24/2023</b>	<b>Suez</b>	<b>1008000 - Checking Account</b>	
Bill	208601030000	06/27/2023		411363 - Fire Hydrants	-9,805.24
Bill	201770221711	06/27/2023		411542 - Rescue Fire Company	-275.97
Bill	206833720000	06/27/2023		411542 - Rescue Fire Company	-90.85
Bill	208568920000	06/27/2023		411542 - Rescue Fire Company	-124.24
Bill	209367030000	07/07/2023		411540 - Edgemont Fire Company	-120.88
TOTAL					-10,417.18
<b>Bill Pmt -Check</b>	<b>709915</b>	<b>07/24/2023</b>	<b>Tom Stephenson Generator Service</b>	<b>1008000 - Checking Account</b>	
Bill	10023	05/25/2023		411373 - Repair and Maintenance- PSB	-832.60
TOTAL					-832.60
<b>Bill Pmt -Check</b>	<b>709916</b>	<b>07/24/2023</b>	<b>Truck Pro</b>	<b>1008000 - Checking Account</b>	
TOTAL					0.00
<b>Bill Pmt -Check</b>	<b>709917</b>	<b>07/24/2023</b>	<b>UGI Utilities</b>	<b>1008000 - Checking Account</b>	
Bill	411000928696	07/07/2023		411542 - Rescue Fire Company	-65.85
Bill	411002074580	07/13/2023		411541 - Progress Fire Company	-95.64
Bill	411000375294	07/13/2023		411540 - Edgemont Fire Company	-45.90
Bill	411001602811	07/14/2023		411542 - Rescue Fire Company	-43.11
TOTAL					-250.50
<b>Bill Pmt -Check</b>	<b>709918</b>	<b>07/24/2023</b>	<b>Verizon - Lehigh Valley</b>	<b>1008000 - Checking Account</b>	
Bill	550772618000176	07/24/2023		411542 - Rescue Fire Company	-135.73
TOTAL					-135.73
<b>Bill Pmt -Check</b>	<b>709919</b>	<b>07/24/2023</b>	<b>Verizon Wireless</b>	<b>1008000 - Checking Account</b>	
Bill	9938145996	06/25/2023		411542 - Rescue Fire Company	-252.67
Bill	9938795132	07/03/2023		411541 - Progress Fire Company	-162.12
TOTAL					-414.79
<b>Bill Pmt -Check</b>	<b>709920</b>	<b>07/25/2023</b>	<b>David A. Smith Printing</b>	<b>1008000 - Checking Account</b>	
Bill	179153	07/07/2023		411280 - Computer Expenses	-189.55
TOTAL					-189.55
<b>Bill Pmt -Check</b>	<b>709921</b>	<b>07/25/2023</b>	<b>Truck Pro</b>	<b>1008000 - Checking Account</b>	
Bill	2190089940	06/23/2023		411239 - Misc. Expenses	-6,350.80

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08/09/23

Susquehanna Township Fire Protection Fund  
**Check Detail**  
July 7 through August 7, 2023

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Type	Num	Date	Name	Account	Paid Amount
TOTAL					-6,350.80

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08/09/23

### Susquehanna Township - Developers Recreation Fund Check Detail

July 7 through August 7, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	133	07/24/2023	HRG Inc Consulting Engineers	1008100 · Centric Bank - Boyd Foundation	
Bill	172115	06/29/2023		4200020 · Boyd Park Project	-517.26
TOTAL					-517.26
Bill Pmt -Check	1196	07/24/2023	Beacon Athletics, LLC.	1008000 · Centric Checking	
Bill	574149	06/30/2023		4200100 · Park Maintenance	-1,049.00
TOTAL					-1,049.00
Bill Pmt -Check	1197	07/24/2023	George Ely Associates, Inc.	1008000 · Centric Checking	
Bill	41817	07/12/2023		4200010 · Veterans Park Project	-1,047.00
TOTAL					-1,047.00
Bill Pmt -Check	1198	07/24/2023	HRG Inc Consulting Engineers	1008000 · Centric Checking	
Bill	172117	06/29/2023		4200040 · Edgemont Park Upgrades	-1,265.50
TOTAL					-1,265.50
Bill Pmt -Check	1199	07/24/2023	YSM Landscape Architects	1008000 · Centric Checking	
Bill	7243	06/29/2023		408100 · Wedgewood Master Plan	-5,703.93
TOTAL					-5,703.93

### Susquehanna Township - Capital Improvement Fund

### Check Detail

July 7 through August 7, 2023

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	1636	07/18/2023	Hawthorne Spe LLC	1008000 - Capital Imp Fund - Centric	
Bill	7142023	07/14/2023		430380 - Traffic Signal CD Easement Agre	-70,000.00
TOTAL					-70,000.00

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08/09/23

Susquehanna Township - ARPA Fund  
**Check Detail**  
July 7 through August 7, 2023

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	1041	07/25/2023	eciConstruction, LLC	1008000 - Centric Bank - Account 1173947	
Bill	10	06/27/2023		4061000 - Provision of Government Service	-2,947.10
Bill	9	07/25/2023		4061000 - Provision of Government Service	-30,945.05
TOTAL					-33,892.15

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# 2023 Municipal Leadership Summit – October 5-8, 2023

## Voting Delegate / Resolutions Committee Appointment

*Please use the fill and sign tool to complete the form and add the appropriate signatures.*

Susquehanna Township

(Member Municipality)

### Voting Delegate / Resolutions Committee Appointment:

Name and Title: Fred Faylona, Commissioner

E-mail: ffaylona@susquehannatwp.com

Signature: \_\_\_\_\_

### Alternate Voting Delegate / Resolutions Committee Appointment:

Name and Title: David Pribulka, Township Manager

E-mail: dpribulka@susquehannatwp.com

Signature: \_\_\_\_\_

**This form certifies that the officials listed above have been selected to represent our municipality at the 2023 Municipal Leadership Summit October 5-8, 2023.**

Appointed by: Susquehanna Township Board of Commissioners

Title: Frank Lynch, President, Board of Commissioners

Signature of Chief Elected (required): \_\_\_\_\_

\_\_\_\_\_ Unfortunately, our municipality will not be represented during the 2023 Summit.

**Please return this form to Kaitlin Errickson by Friday, September 1 by email  
[kerrickson@pml.org](mailto:kerrickson@pml.org)**





SUSQUEHANNA TOWNSHIP

DAUPHIN COUNTY

CAPITAL IMPROVEMENT PROGRAM  
2024 - 2028

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**SUSQUEHANNA**



## Chapter 1 – Township Manager’s Message

On behalf of the Susquehanna Township Board of Commissioners, I am pleased to introduce the 2024 – 2028 Capital Improvement Program Budget, or CIP. The CIP is a five-year planning document that identifies large-scale expenditures identified by staff and elected officials to help support the Township’s mission and delivery of public services. Expenditures are allocated by department, and generally encompass items that have a value of *at least* \$2,500 and an estimated useful life of one year or longer. Some expenditures may meet this definition but are not included in the CIP. These may include maintenance agreements for software, operational contracts, and other common cost centers that are not traditionally considered capital acquisitions. New staffing requests have been incorporated into the document because they are high recurring expenses that have a significant impact on the Township’s financial position. The important consideration is that a CIP is a planning tool and is tailored to meet the needs of the Board of Commissioners and provide additional transparency to the residents and taxpayers in the community.

### *Who should read this document?*

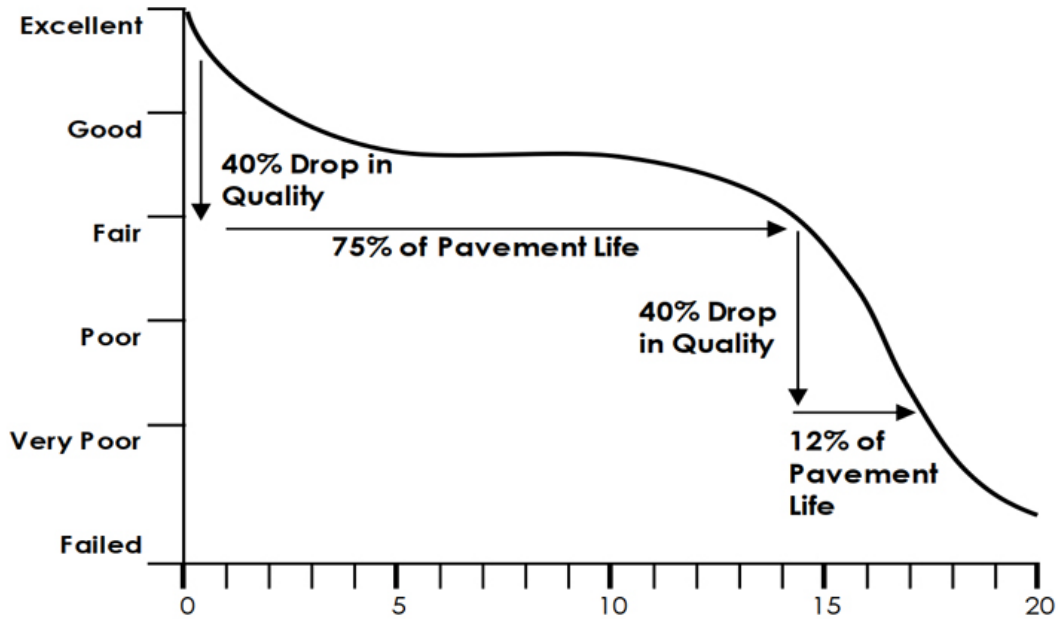
The CIP is a guiding document developed by elected officials and staff, but the audience is any stakeholder in Susquehanna Township. This CIP includes fiscal years 2024 through 2028. As you can imagine, predicting these items with a high degree of accuracy five years out can be a difficult and evolving task. For that reason, the CIP is updated regularly so that the document can evolve with changing priorities and availability of resources. The CIP is *not* a formal authorization to spend money. The First Class Township Code in Pennsylvania governs the process to develop the Annual Budget, which is the mechanism by which expenditures are approved by the governing body and assessed against revenue streams and unrestricted fund balance to ensure a balanced budget. For that reason, some capital expenditures identified in the CIP will not appear in the Annual Budget; conversely, other large-scale items might appear in the Annual Budget without having been included in the CIP. These exceptions notwithstanding, a reader should be able to develop a reasonably accurate projection of largescale expenditures in the five-year horizon of each iteration of the CIP.

### *Infrastructure Investments*

Some of the most important investments you will find in the CIP are targeted at improving the Township’s infrastructure. Susquehanna Township is an urban municipality, and the demand on public infrastructure and the equipment needed to maintain it is often higher than rural and suburban communities. In 2022, HRG, Inc. updated an assessment of Township roads. The study evaluated all Township-owned streets and assigned condition indexes to each of them. These pavement condition indexes, or “PCIs” rate each road on a scale of 0 to 100, and the Township has used this data to develop its strategy to identify candidate road projects for each year of the CIP. Using this rating system, streets rated between 75 and 100 are considered to be in “Good/Very Good” condition, and streets rated 0 – 59 are considered to be in “Very Poor/Poor” condition.

While PCIs are important in helping the Board of Commissioners develop its annual Pavement Management Plan, it is important to emphasize that roads do not deteriorate in a linear fashion, meaning the PCI for a road can drop from “Fair” to “Very Poor” condition in a much shorter time than it took to go from “Very Good” to “Fair”. The figure below developed by HRG, Inc. illustrates how roads tend to degrade over time. With road maintenance, an ounce of prevention is often worth a pound of cure. It can be much cheaper to do preventative maintenance to prolong the life of a road than it is to rebuild and rehabilitate

it once it has deteriorated to the point of needed complete reconstruction. Susquehanna Township has included in this CIP both *prevention* and *cure*, meaning methods like microsurfacing, cracksealing, and “Cold in Place Recycling” will be focused on streets that have not degraded to the point of needed full-scale repaving. Other best practices like pothole patching, shoulder repair, curb replacement, and roadside stormwater management are operational, but will all add to a road’s useful life.



### 2024 – 2028 Capital Improvement Program Budget Schedule

The CIP is the product of months of preparation and public deliberation. The development of the draft document is positioned so that it leads to the development of the annual Annual Budget. Preparations for the CIP begin in June, with a presentation of the draft document to the Board of Commissioners at the end of July. Ultimately, the draft document is reviewed and modified by the Budget and Finance Committee, and the final CIP is presented for adoption by resolution of the Board of Commissioners following a public hearing in August. The following is a schedule of development of the CIP and associated milestones and deliverables.

Date(s)	Deliverable/Milestone
July 7, 2023	Department requests are due to the Township Manager
July 10, 2022 – July 14, 2023	Manager and Finance Director meet with Department Heads to review requests
July 24, 2023 – July 28, 2023	DRAFT 2024 – 2028 CIP distributed to the Board of Commissioners
July 31, 2023	DRAFT CIP advertised and made available for public inspection
July 31, 2023 – August 4, 2023	Budget/Finance Committee meets to review DRAFT CIP
August 10, 2023	Public hearing on DRAFT CIP during Regular Meeting

## *Public Input*

Public input is crucial to the process of developing a CIP. Elected officials rely on feedback from their constituents to understand the needs of the community at large. For that reason, the draft CIP is made available for public inspection and comment well in advance of its final presentation for adoption. Staff will promote the draft through its traditional and social media outlets, and all are encouraged to review the document, ask questions, and provide the critical input needed to ensure the CIP’s alignment with the vision of those who live, work, and visit beautiful Susquehanna Township. The Board of Commissioners and staff invite you to review this document as part of our efforts to provide public services that are transparent, accountable, sustainable, and, most importantly, meet the needs of a growing community.

## **Chapter 2 – Community Profile**

Susquehanna Township is situated along the eastern shore of the Susquehanna River in the southwestern portion of Dauphin County. Its “thumb print” is approximately 17.3 square miles and is situated in between the Blue Mountains to the north and the City of Harrisburg to the south. The Township is a diverse and growing community and is influenced by the urban character of the City of Harrisburg and the suburban residential neighborhoods commonly found throughout Dauphin County.

2020 Census data estimates the population of Susquehanna Township to be 26,736, an increase of 2,700 from the 2010 Census figures. While predominantly White (59.9%), 25.8% of the population identified as “Black or African American alone” in the Census. The next highest percentages are “Hispanic or Latino” and “Asian alone” at 7.3% and 7.1%, respectively. Overall, the Township is a *well-off* community, but not necessarily affluent. Median household income is \$72,368, which is above the Pennsylvania average (\$63,627); and persons living at or below the poverty line is 8.8%, below the Pennsylvania average of 10.9%.

Home values reported in the 2020 Census are slightly below Pennsylvania average at \$171,100. Rental price points, however, are slightly above average at \$1,182 median gross monthly rent. 63.2% of the population of Susquehanna Township lives in an owner-occupied home, somewhat less than the Pennsylvania average of 69.0%. Across nearly all Census metrics, Susquehanna Township is generally on par with the averages reported around the Commonwealth and tends to be slightly above average in areas that would commonly be considered positive community metrics such as median household income, diversity, and education.

Susquehanna Township is bisected by several major transportation corridors, making it a hub of economic development across industry. Strategic transportation assets in proximity to the Township include the Interstate 81 corridor, State Route 322, and the Norfolk Southern Railway tracks. Major employers in the Township include the Pennsylvania State Employee Credit Union (PSECU), Capital Blue Cross and United Concordia, as well as numerous governmental agencies including the U.S. Postal Service; the Pennsylvania Departments of Environmental Protection, Emergency Management, and Transportation; and the State Police Headquarters.

## Chapter 3 – Expenditure Summary

Chapter 4 will begin to break down proposed capital expenditures by Department. However, it is important to illustrate the impact of each line item overall by Department in order to develop a full understanding of their impact on the financial position of the Township. The following table includes all requested expenditures, excluding staffing requests, illustrated by year for each Department.

EXPENDITURES BY DEPARTMENT						
	2024	2025	2026	2027	2028	Totals
Administration & Finance	\$ 75,000	\$ 75,000	\$ 50,000	\$ 135,000	\$ 30,000	\$ 365,000
Information Technology	\$ 85,500	\$ 87,200	\$ 50,000	\$ 50,000	\$ 75,000	\$ 347,700
Buildings & Grounds	\$ 860,000	\$ 12,030,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 12,980,000
Comm. & Econ. Development	\$ 165,000	\$ 250,000	\$ 110,000	\$ 110,000	\$ 105,000	\$ 740,000
Public Safety	\$ 1,450,000	\$ 1,628,000	\$ 350,000	\$ 375,000	\$ 800,000	\$ 4,603,000
Public Works	\$ 340,000	\$ 413,000	\$ 296,000	\$ 1,040,000	\$ 580,000	\$ 2,669,000
Parks & Recreation	\$ 905,000	\$ 813,000	\$ 571,000	\$ 1,551,000	\$ 545,000	\$ 4,385,000
Roads	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 6,250,000
<b>Totals</b>	<b>\$ 5,130,500</b>	<b>\$ 16,546,200</b>	<b>\$ 2,707,000</b>	<b>\$ 4,541,000</b>	<b>\$ 3,415,000</b>	<b>\$ 32,339,700</b>

As shown in the table above, capital expenditures within the horizon of this Capital Improvement Program Budget total **\$32,299,700**. While the proposed expenditures capture a wide array of public services, it is important to reiterate that no expenditure is authorized until the adoption of the Annual Budget. A strategy to finance these cost centers will incorporate all revenue streams including General Fund revenue (taxes and fees), debt service, sinking funds, and grant programs.

## Chapter 4 – Departmental Expenditures

### Administration & Finance

2024	
<b>STRATEGIC PLANNING</b>	<b>\$25,000</b>
<p>Susquehanna Township does not presently have a Strategic Plan to help guide short-, intermediate-, and long-term decision-making. A good Strategic Plan should incorporate attainable goals and objectives outlined by elected officials and represent the guiding document for policy formation and prioritization in the years of its applicability. This item represents the cost to retain a qualified consultant to facilitate the development of a Strategic Plan. Grant funding or the DCED Strategic Management Planning Program should be utilized to reduce the cost of this item.</p>	
<b>TREE PRUNING</b>	<b>\$50,000</b>
<p>The Township maintains a tree inventory that includes thousands of trees of a variety of cultivars and species. As the tree inventory ages, the need to maintain these to protect public health and property summarily increases. Historically, the responsibility to maintain street trees is placed on the adjoining property owner; however, this has not allowed the Township to stay ahead of the emergent issues. This appropriation is for the Township to let an annual pruning contract to focus on the problem areas where potentially hazardous public trees jeopardize public safety.</p>	
2025	
<b>SALARY AND STAFFING SURVEY</b>	<b>\$25,000</b>
<p>This item is to conduct a salary and staffing survey for the non-union employees of Susquehanna Township. The primary emphasis of the study will be to determine whether the wages and benefits offered by the Township are reasonably competitive with other similarly situated municipalities. The study may also examine the non-compensatory benefits and position analyses for non-union employees of the Township.</p>	
<b>TREE PRUNING</b>	<b>\$50,000</b>
<p>This item is a continuation of the tree pruning contract proposed in 2024. This is proposed to be an annual contract with different regional areas included each year based on recommendations from a consulting Arborist and the Shade Tree Commission.</p>	
2026	
<b>TREE PRUNING</b>	<b>\$50,000</b>
<p>This item is a continuation of the tree pruning contract proposed in 2024. This is proposed to be an annual contract with different regional areas included each year based on recommendations from a consulting Arborist and the Shade Tree Commission.</p>	
2027	
<b>PAVEMENT ASSESSMENT UPDATE</b>	<b>\$65,000</b>

This item is to update the 2022 Pavement Assessment conducted by HRG. The cost has been estimated and adjusted using the price of the 2022 engagement. It is recommended that this assessment be completed every five years.

<b>TREE PRUNING</b>	<b>\$30,000</b>
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This item is a continuation of the tree pruning contract proposed in 2024. This is proposed to be an annual contract with different regional areas included each year based on recommendations from a consulting Arborist and the Shade Tree Commission.

<b>ELECTRIC VEHICLE &amp; CHARGING STATION</b>	<b>\$40,000</b>
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This item is an appropriation to install an electric vehicle charging station and purchase an electric vehicle for the Township’s administrative fleet. The exact location of the charging station would depend on an assessment of need and risk; however, it is proposed to have a dual-port charging system that can be for both municipal and public use. The Township would purchase the vehicle and charging station pending the successful submittal of a grant and rebate application through the PA Dept. of Environmental Protection

<b>2028</b>	
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<b>TREE PRUNING</b>	<b>\$30,000</b>
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This item is a continuation of the tree pruning contract proposed in 2024. This is proposed to be an annual contract with different regional areas included each year based on recommendations from a consulting Arborist and the Shade Tree Commission.





## Information Technology

### 2024

<b>MAIN SERVER (REPLACEMENT)</b>	<b>\$25,000</b>
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This item is to replace one of the Township’s existing servers that will have reached the end of its useful life. The hardware would be configured to accommodate several “virtual” servers to maximize its utility. The cost estimate includes the acquisition and configuration of the hardware, as well as five years of support.

<b>DATTO DATA BACKUP UNIT</b>	<b>\$10,500</b>
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This item is to purchase a new backup unit for data protection and redundancy. The proposal includes the cost of acquiring the hardware as well as five years of support and maintenance. A comprehensive data backup strategy with multiple redundant storage points is the best defense the Township can provide against ransomware and malware attacks.

<b>ENTERPRISE RESOURCE PLANNING SOFTWARE</b>	<b>\$50,000</b>
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This is an estimated recurring annual expense associated with the purchase and deployment of Enterprise Resource Planning, or “ERP” software. ERP software can perform a variety of functions for the Township including accounting, payroll, HR management, permitting and code enforcement, and more. Typically, these platforms are module-based, meaning they are scalable to suit the Township’s needs. The assessment of new software began in 2023, but it is anticipated some implementation and licensing costs will need to be budgeted annually.

### 2025

<b>ADMINISTRATION/POLICE - FIREWALL, WIRELESS ACCESS POINTS, AND SWITCH</b>	<b>\$21,200</b>
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This item is to replace and upgrade the firewall (\$5,700) and five switches (\$11,000) in the Administration and Police Departments. This service the entire staff excluding Public Works. Additionally, 10 replacement wireless access points (\$4,500) are included to replace the existing points with compatible units.

<b>ENTERPRISE RESOURCE PLANNING SOFTWARE</b>	<b>\$50,000</b>
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This is a recurring cost associated with the Township’s acquisition of ERP software to serve its needs in several areas. This item may be used to purchase additional modules and cover licensing fees associated with the use of the software.

<b>WIRELESS ACCESS POINTS</b>	<b>\$5,000</b>
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This item is to upgrade the wireless access points at the municipal building for both public and private (“guest”) networks. With an increasing demand on Internet bandwidth across all departments, upgrading the Township’s Information Technology support infrastructure is critical to the Township’s ability to provide effective and efficient services to residents.

<b>POWER OVER ETHERNET SWITCHES (REPLACEMENT)</b>	<b>\$11,000</b>
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This item covers the replacement of five PoE (“Power over Ethernet”) switches for the administration building. These replacements are based on increasing demand and the estimated useful life of the current switches.

## 2026

### ENTERPRISE RESOURCE PLANNING SOFTWARE

\$50,000

This is a recurring cost associated with the Township’s acquisition of ERP software to serve its needs in several areas. This item may be used to purchase additional modules and cover licensing fees associated with the use of the software.

## 2027

### ENTERPRISE RESOURCE PLANNING SOFTWARE

\$50,000

This is a recurring cost associated with the Township’s acquisition of ERP software to serve its needs in several areas. This item may be used to purchase additional modules and cover licensing fees associated with the use of the software.

## 2028

### ENTERPRISE RESOURCE PLANNING SOFTWARE

\$50,000

This is a recurring cost associated with the Township’s acquisition of ERP software to serve its needs in several areas. This item may be used to purchase additional modules and cover licensing fees associated with the use of the software.

### MAIN SERVER REPLACEMENT

\$25,000

This item is to replace one of the Township’s existing servers that will have reached the end of its useful life. The hardware would be configured to accommodate several “virtual” servers to maximize its utility. The cost estimate includes the acquisition and configuration of the hardware, as well as five years of support.

## Building and Grounds

### 2024

#### **POLICE STATION INTERIOR RENOVATION**

**\$250,000**

With the conclusion of the renovation of the Administration Building, it is recommended that the police station be renovated to accommodate new office stations and a few other minor enhancements. This will be significantly less involved than the Administrative Building renovations, and mostly focus on interior improvements in addition to accommodating new workstation space.

#### **STATION 32 (PROGRESS) - DESIGN PHASE**

**\$250,000**

This item is for design, engineering, and land acquisition associated with a Station 32 for Progress Fire Company. It is expected that upgrading this facility will be a focus of the 2023 Fire Study, and the Township has begun to plan for the new station by exploring site needs and financing options. This will be a multiyear strategy based on data and recommendations derived from the Fire Study, so specifics are unknown at this time.

#### **LINGLESTOWN ROAD SIDEWALK**

**\$150,000**

This item is for the design and installation of a sidewalk on Linglestown Road in front of the Municipal Building. It is anticipated that the Township will receive funding from the Dauphin County Local Share (Gaming) Grant to offset the cost of this project.

#### **PUBLIC WORKS STORAGE FACILITY**

**\$200,000**

This item is to construct a metal pole building with a concrete floor and electric. This would be a cold storage facility that has potential to be retrofitted in future years for heating and office space. This expenditure may be offset by the proceeds from the Dauphin County Local Share Grant.

#### **OUTSIDE SECURITY CAMERA SYSTEM (PUBLIC WORKS)**

**\$10,000**

This item is to install four or five security cameras around the Public Works Maintenance Facility on Elmerton Avenue.

### 2025

#### **STATION 32 (PROGRESS) - CONSTRUCTION**

**\$12,000,000**

This item is to begin construction on a new Station 32 to service Progress Fire Company. This is contingent on the completion of the Fire Study, Design/Engineering, and Land Acquisition proceeding as tentatively scheduled. This item would likely be financed and would include the services of a construction manager to administer the project. The construction costs would likely be expended over two years.

#### **TOWNSHIP WELCOME SIGNS**

**\$30,000**

The Township has thirteen "Welcome" signs positions at its border with neighboring municipalities. These signs are showing signs of wear and are in need of replacement. This is a multi-year commitment, with the intention of replacement three to four of the signs each year.

## 2026

### TOWNSHIP WELCOME SIGNS

\$30,000

The Township has thirteen “Welcome” signs positions at its border with neighboring municipalities. These signs are showing signs of wear and are in need of replacement. This is a multi-year commitment, with the intention of replacement three to four of the signs each year.

## 2027

### TOWNSHIP WELCOME SIGNS

\$30,000

The Township has thirteen “Welcome” signs positions at its border with neighboring municipalities. These signs are showing signs of wear and are in need of replacement. This is a multi-year commitment, with the intention of replacement three to four of the signs each year.

## 2028

### TOWNSHIP WELCOME SIGNS

\$30,000

The Township has thirteen “Welcome” signs positions at its border with neighboring municipalities. These signs are showing signs of wear and are in need of replacement. This is a multi-year commitment, with the intention of replacement three to four of the signs each year.

## Community & Economic Development

### 2024

#### FRONT STREET & 6TH STREET SMALL AREA PLAN

\$75,000

Develop a small area plan for Front Street and 6th Street to promote redevelopment along both corridors. Front Street would be revitalized to become a premier riverfront destination including a river-walk pathway and a scenic overlook of the Susquehanna River. Connections from Front Street to Sixth Street should be considered and combined with a revitalization plan for 6th Street to encourage a mix of walkable, neighborhood retail and business establishment.

#### WIDE FORMAT DOCUMENT SCANNING

\$15,000

This item is to continue scanning of large-format documents for the Department of Community & Economic Development. This includes subdivision and land development plans and other submittals. Documents have been digitized and stored in Laserfiche for ease of access and digital workflow.

#### ACT 537 PLAN UPDATE

\$75,000

Review and update the Township's Act 537 Plan. The plan was last updated in 2010. With the changes to the proposed zoning ordinance, the Act 537 Plan should be reviewed and updated to reflect the changes in the Township since the 2010 plan, including the southeast sewer extension, the various commercial and residential projects that were built during this time period, and the anticipated density changes proposed in the new ordinance. This item may be a shared cost with the Susquehanna Township Authority.

### 2025

#### WALNUT STREET SMALL AREA PLAN

\$75,000

Develop a small area plan for the Walnut Street Area incorporating the recommendations from 2006 Walnut Street Corridor Study. The plan should focus on the area around the intersection of Walnut Street and Progress Avenue, and include recommendations for improving the traffic flow, redeveloping the properties along the corridor, and incorporating Complete Streets Improvements.

#### WIDE FORMAT DOCUMENT SCANNING

\$15,000

This item is to continue scanning of large-format documents for the Department of Community & Economic Development. This includes subdivision and land development plans and other submittals. Documents have been digitized and stored in Laserfiche for ease of access and digital workflow.

#### NEIGHBORHOOD PROGRAM DEVELOPMENT

\$60,000

Develop and implement neighborhood programs to enhance neighborhood pride. This would include neighborhood signage branded for the community (i.e., Edgemont, Montrose, etc.), home maintenance workshop classes, tool lending programs, neighborhood block programs, and other programs as outlined in the comprehensive plan. This will help the Township prepare for celebration of the United States Semiquincentennial Celebration in 2026.

#### MULTIMODAL TRANSPORTATION IMPROVEMENTS

\$100,000

This item is an annual recurring appropriation for investments in multimodal transportation improvements throughout the Township as recommended by the Bicycle, Pedestrian, and Greenways Plan

concluded in 2024. Candidate projects have not yet been identified, and appropriations in this line item will be used to match available grant funding.

## 2026

### WIDE FORMAT DOCUMENT SCANNING

\$10,000

This item is to continue scanning of large-format documents for the Department of Community & Economic Development. This includes subdivision and land development plans and other submittals. Documents have been digitized and stored in Laserfiche for ease of access and digital workflow.

### MULTIMODAL TRANSPORTATION IMPROVEMENTS

\$100,000

This item is an annual recurring appropriation for investments in multimodal transportations improvements throughout the Township as recommended by the Bicycle, Pedestrian, and Greenways Plan concluded in 2024. Candidate projects have not yet been identified, and appropriations in this line item will be used to match available grant funding.

## 2027

### WIDE FORMAT DOCUMENT SCANNING

\$10,000

This item is to continue scanning of large-format documents for the Department of Community & Economic Development. This includes subdivision and land development plans and other submittals. Documents have been digitized and stored in Laserfiche for ease of access and digital workflow.

### MULTIMODAL TRANSPORTATION IMPROVEMENTS

\$100,000

This item is an annual recurring appropriation for investments in multimodal transportations improvements throughout the Township as recommended by the Bicycle, Pedestrian, and Greenways Plan concluded in 2024. Candidate projects have not yet been identified, and appropriations in this line item will be used to match available grant funding.

## 2028

### WIDE FORMAT DOCUMENT SCANNING

\$5,000

This item is to continue scanning of large-format documents for the Department of Community & Economic Development. This includes subdivision and land development plans and other submittals. Documents have been digitized and stored in Laserfiche for ease of access and digital workflow. This cost is anticipated to continue to decrease as our online submittals increase.

### MULTIMODAL TRANSPORTATION IMPROVEMENTS

\$100,000

This item is an annual recurring appropriation for investments in multimodal transportations improvements throughout the Township as recommended by the Bicycle, Pedestrian, and Greenways Plan concluded in 2024. Candidate projects have not yet been identified, and appropriations in this line item will be used to match available grant funding.

## Public Safety (Police & Fire)

### 2024

#### BODY WORN CAMERA REPLACEMENTS

\$50,000

This item is to begin the replacement of several body worn cameras for patrol officers. These will be at or near the end of their useful life in 2024 and replacing the hardware is necessary to keep them operational.

#### VEHICLE REPLACEMENTS

\$300,000

Historically, the Township replaces four patrol vehicles per year; however, the increasing demand on vehicles and department growth have resulted in a need to replace five patrol vehicles per year. This item includes the cost of acquiring and upfitting each vehicle with the necessary equipment for patrol assignments. The replaced vehicles will either be sold or transitioned into the administrative fleet depending on need.

#### ENGINE 37 QUINT REPLACEMENT

\$1,100,000

Engine 37 will be eighteen years old in 2025; and NFPA recommends replacement at twenty years or less. The decision-making for this style of apparatus will be based on the need for continuing a second aerial device for the Township. Cost could be reduced to a simple engine depending on the need of a ladder. The item would be ordered and paid for in 2024 to allow for design and build time which is estimated at 24 months. The purchase would occur in 2024, so the Township could take advantage of a “prebuild” discount.

### 2025

#### VEHICLE REPLACEMENTS

\$325,000

This item includes replacement of five patrol vehicles. It includes the cost of acquiring and upfitting each vehicle with the necessary equipment for patrol assignments. The replaced vehicles will either be sold or transitioned into the administrative fleet depending on need.

#### ENGINE 37-1 REPLACEMENT

\$1,300,000

Pending the results of the Fire Study initiated in 2023, it is anticipated that a replacement of Engine 37-1 will be needed in 2027. The Township would order and pay for the new apparatus in 2025; however, backlogs in building of new fire equipment will likely result in delivery in 2027. The purchase would occur in 2025, so the Township could take advantage of a “prebuild” discount.

#### TWO POLICE E-BIKES

\$3,000

With the investments in multimodal transportation and an increased need for police presence on the Capital Area Greenbelt, staff is recommending the purchase of two electric bicycles for patrol use. This will allow greater patrol of off-street bicycle and shared use paths without having to make costly investments in all-terrain vehicles and larger equipment. These can also be used for community events and neighborhood patrol as needed.

## 2026

### VEHICLE REPLACEMENTS

**\$350,000**

This item includes replacement of five patrol vehicles. It includes the cost of acquiring and upfitting each vehicle with the necessary equipment for patrol assignments. The replaced vehicles will either be sold or transitioned into the administrative fleet depending on need.

## 2027

### VEHICLE REPLACEMENTS

**\$375,000**

This item includes replacement of five patrol vehicles. It includes the cost of acquiring and upfitting each vehicle with the necessary equipment for patrol assignments. The replaced vehicles will either be sold or transitioned into the administrative fleet depending on need.

## 2028

### VEHICLE REPLACEMENTS

**\$400,000**

This item includes replacement of five patrol vehicles. It includes the cost of acquiring and upfitting each vehicle with the necessary equipment for patrol assignments. The replaced vehicles will either be sold or transitioned into the administrative fleet depending on need.

### MVR SYSTEM REPLACEMENT

**\$200,000**

This item includes the replacement of the Township's Motor Vehicle Reporting System for the Police Department. It is anticipated that the current system will have reached the end of its useful life and will need to be upgraded in 2028.

### BODY WORN CAMERA REPLACEMENTS

**\$200,000**

Police Officers in Susquehanna Township all wear cameras mounted to their uniform for their protection as well as transparency and accountability to the community. In the current environment, it is critical that police employ this technology so that the highest standards of ethical community policing can be enforced. In 2028, it is anticipated that the current cameras will have reached the end of their useful life and need replacement.



Public Works

**2024**

**12-TON SINGLE AXLE DUMP TRUCK (REPLACEMENT)**

**\$240,000**

This item is to purchase one twelve-ton single axle dump truck to replace one in the fleet that reached the end of its useful life. The cost has been adjusted for anticipated 2024 pricing and includes the cost of upfitting the vehicle for municipal operations.

**SIGN TECH TRUCK (REPLACEMENT)**

**\$100,000**

This item is proposed to replace the existing leased sign tech truck in the fleet. The proposal is to purchase a Ford F350 in lieu of leasing, which, due to its relatively minimal usage, would remain in the fleet for a longer time than a leased vehicle.

**2025**

**SKID LOADER (REPLACEMENT)**

**\$95,000**

This is used for road milling, snow removal, brush hog for landscaping, and to use as an auger to place new street trees. The pricing is 2025 pricing. Ideally, this would be a Bobcat Skid Loader so the Township would not have to purchase new attachments.

**SINGLE AXLE DUMP TRUCK (FORD F550)**

**\$135,000**

This item is to purchase a new Ford F550 single axel dump truck for use by the Public Works Department.

**ADDITIONAL "COLD STORAGE" AREA FOR PUBLIC WORKS EQUIPMENT**

**\$100,000**

This is to continue the project from 2023/2024 and expand cold storage for Public Works equipment. This item is envisioned to be a "lean-to" structure that would be exposed to the weather but under cover.

**PORTABLE VEHICLE LIFT FOR LARGE TRUCKS/EQUIPMENT**

**\$30,000**

This item is to purchase four floor portable floor jacks to be used to maintain Township vehicles and other equipment. These will be "tire lifts" to allow the mechanics to work on the vehicles with greater access and increased safety.

**FLAT BED ATTACHMENT FOR "HOOK TRUCK"**

**\$13,000**

A flat bed attachment for the Township's hook truck will be used to pick up material, haul smaller equipment, and for general operations as needed. The truck has already been purchased and this would be for the flat bed attachment only.

**TWO PORTAL DIGITAL DISPLAY MESSAGE BOARDS**

**\$40,000**

As the Township begins to increase its investments in pavement management and road improvements, it would be prudent to purchase two digital display message boards to be used to alert motorists of construction work. This is for the safety of employees and the public. These display boards could also be used by Police and Parks & Recreation for special events.

## 2026

### JCB HYDRADIG WHEELED EXCAVATOR - (NEW EQUIPMENT)

\$210,000

This item is to purchase a rubber tire excavator to perform a variety of functions for Public Works. The unit has a detachable bucket that can be replaced with different attachments to enable the excavator to be used for roadside mowing; trenching and backfilling; demolition; and more.

### LARGE TRAILER TO HAUL MINI EXCAVATOR

\$80,000

This item is to purchase a trailer to haul the new mini excavator.

### CONES AND BARRICADES

\$6,000

This is a general appropriation to purchase new cones and barricades to be used during Township road work. It is anticipated that the purchase of these items will be offset by a safety grant from the Township's Worker's Compensation Trust.

## 2027

### 12-TON SINGLE AXLE DUMP TRUCK (NEW EQUIPMENT)

\$240,000

This item is proposed to purchase a new single axle dump truck to add to the fleet. As the Township becomes more aggressive about maintaining its road network, a dedicated truck to haul blacktop is critical to support any in-house road paving being done. The new truck would be added to the general fleet and one existing truck would be repurposed as a blacktop truck.

### BUCKET TRUCK (REPLACEMENT)

\$160,000

This item is to replace the existing 45-foot bucket truck in the Township's fleet, which will be at the end of its useful life in 2027. The proposal is to replace the truck with one that has a similar or slightly higher reach. It can be used for tree pruning, traffic signal maintenance, and other municipal road work operations.

### NEW BANDIT BEAST MULCH PROCESSOR (NEW EQUIPMENT)

\$640,000

This item is to purchase a new "Bandit Beast" mulch processor, which is akin to a portable tub grinder. This would be utilized at Dig My Earth or wherever the agreement is in place for processing woody waste at the time. The Township would move it there as needed but it would be entirely operated by Township staff. This would be a 90% grant-funded project through the DEP Recycling Grant Program.

## 2028

### REPLACEMENT OF BACKHOE

\$180,000

This item is proposed to replace the Township's backhoe, which will be approaching the end of its useful life in 2028. The Public Works Department uses this equipment for general road maintenance, trenching for underground infrastructure improvements, loading and unloading material, and more.

### 12-TON SINGLE AXLE DUMP TRUCK (REPLACEMENT)

\$250,000

This item is to purchase one twelve-ton single axle dump truck to replace one in the fleet that reached the end of its useful life. The cost has been adjusted for anticipated 2028 pricing and includes the cost of upfitting the vehicle for municipal operations.

### TRADESMAN TRUCK (REPLACEMENT)

\$150,000

This item is to replace the current single axel pickup truck used by the Public Works Department. It is proposed to have a stake body bed, which will allow for greater versatility for a variety of municipal applications.

DRAFT

## Parks & Recreation

### 2024

#### PARK AMENITIES

\$20,000

This item is part of a multi-year plan to standardize the park amenities with the same benches, picnic tables, trash and recycling receptacles, and dog waste stations. The plan would be to replace one ADA picnic table, two non-ADA picnic tables, five trash receptacles, five benches, and add two recycling receptacles.

#### REPLACEMENT OF PARK SIGNAGE

\$15,000

This will be the start of a multi-year plan to replace park signage with a unified park design that will match all Township facilities. Signs proposed for replacement include Edgemont, Stabler, and Shutt Mill Parks.

#### PARK DEVELOPMENT (UNDESIGNATED)

\$500,000

Once the master plans for the various parks are complete, it is prudent to plan to begin development in accordance with the approved plans. This item is an undesignated appropriation to be used to begin the phased development of a park or parks depending on priorities, scope, and available funding. The Township would seek to offset the local match through state grant funding, if available.

#### PARK MASTER PLANNING

\$250,000

This item is part of a grant-funded project to develop master plans on several Township parks. These include Apple Creek, Margaret's Grove, and Plum Alley Parks, as well as potentially master planning a newly acquired lot for recreational use.

#### FENCE REPLACEMENT PROGRAM

\$17,000

This item is part a plan to start to replace the old and damaged fencing in the parks including Veterans Park, Stabler Park, and Edgemont Park. This program would slowly replace the fencing and the new fencing will be still chain-link but will include green vinyl coated fence and posts. This section would be along the Road at Veterans Park.

#### TRAIL REPAIR ON CAPITAL AREA GREENBELT

\$20,000

Root penetration from nearby trees has caused heaving of the pavement along the Greenbelt trail adjacent to the Harrisburg East Cemetery. This condition is dangerous to bicyclists, and a repair has been identified, which would include the removal of the damaged section of trail, installation of root barriers, and repaving.

#### SMALL STORAGE SHED REPLACEMENT

\$4,000

This item is to replace the small equipment storage sheds at Veterans Park and Edgemont Park currently used by baseball and softball teams that play there. The sheds are being replaced due to wear and aging that has caused deterioration.

#### TREE PLANTING IN TOWNSHIP PARKS

\$79,000

This appropriation is to fund the planting of trees in several Township parks. The Township recently received a TreeVitalize grant of \$63,000 to assist with this project, requiring a local match of \$16,000. The locations identified for planting include Christian McNaughton, Veterans, Edgemont, Crown Point, and Beaufort Parks.

## 2025

### VETERANS PARK BASKETBALL COURT RESURFACING AND LIGHTING

\$80,000

The basketball court surface is beginning to show signs of age and should be repaired to extend its useful life. The addition of lighting to the court will make it a more valuable recreation amenity and provide for appropriate security at the site.

### LOGAN PARK RUSTIC TRAIL DEVELOPMENT

\$150,000

This item is to complete the project at Logan Park by continuing the development of the rustic trail segments through the park that would connect to the existing ADA loop.

### PARK AMENITIES

\$23,000

This item is part of a multi-year plan to standardize the park amenities with the same benches, picnic tables, trash and recycling receptacles, and dog waste stations. The plan would be to replace one ADA picnic table, two non-ADA picnic tables, five trash receptacles, five benches, and add two recycling receptacles.

### REPLACEMENT OF PARK SIGNAGE

\$15,000

This item is the continuation of a multi-year plan to replace park signage with a unified park design that will match all Township facilities. Signs proposed for replacement include Olympus Heights, Margaret's Grove, and Apple Creek Parks.

### PARK DEVELOPMENT (UNDESIGNATED)

\$500,000

Once the master plans for the various parks are complete, it is prudent to plan to begin development in accordance with the approved plans. This item is an undesignated appropriation to be used to begin the phased development of a park or parks depending on priorities, scope, and available funding. The Township would seek to offset the local match through state grant funding, if available.

### FENCE REPLACEMENT PROGRAM

\$45,000

This item is part a plan to start to replace the old and damaged fencing in the parks including Veterans Park, Stabler Park, and Edgemont Park. This program would slowly replace the fencing and the new fencing will be still chain-link but will include green vinyl coated fence and posts. This section would be at the backstop for the baseball field Veterans Park.

## 2026

### PARK AMENITIES

\$26,000

This item is part of a multi-year plan to standardize the park amenities with the same benches, picnic tables, trash and recycling receptacles, and dog waste stations. The plan would be to replace one ADA picnic table, two non-ADA picnic tables, five trash receptacles, five benches, and add two recycling receptacles.

### PARK SIGN REPLACEMENTS (UNDESIGNATED)

\$10,000

This item represents the continuation of a multi-year plan to replace park signage with a unified park design that will match all Township facilities. By 2026, all identified parks will have been upgraded to the standard format; however, an appropriation is included in this year as signage would be identified to replace as needed.

**PARK DEVELOPMENT (UNDESIGNATED)**

**\$500,000**

Once the master plans for the various parks are complete, it is prudent to plan to begin development in accordance with the approved plans. This item is an undesignated appropriation to be used to begin the phased development of a park or parks depending on priorities, scope, and available funding. The Township would seek to offset the local match through state grant funding, if available.

**FENCE REPLACEMENT PROGRAM**

**\$35,000**

This item is part a plan to start to replace the old and damaged fencing in the parks including Veterans Park, Stabler Park, and Edgemont Park. This program would slowly replace the fencing and the new fencing will be still chain-link but will include green vinyl coated fence and posts. This year includes the replacement of the six-foot sections at the baseball field at Veterans Park.

**2027**

**PARK AMENITIES**

**\$26,000**

This item is part of a multi-year plan to standardize the park amenities with the same benches, picnic tables, trash and recycling receptacles, and dog waste stations. The plan would be to replace one ADA picnic table, two non-ADA picnic tables, five trash receptacles, five benches, and add two recycling receptacles.

**PARK SIGN REPLACEMENTS (UNDESIGNATED)**

**\$10,000**

This item represents the continuation of a multi-year plan to replace park signage with a unified park design that will match all Township facilities.

**BEAUFORD PARK PLAYGROUND REPLACEMENT**

**\$150,000**

This playground will be at the end of its useful life and should be replaced with more modern equipment for improved utility and safety.

**SOCCER FIELD LIGHTING**

**\$800,000**

This item is to install lighting at a soccer field(s) to be designated. This is intended to maximize the use of the soccer fields and to allow for some additional use at other existing multipurpose fields. It would benefit both sports organizations and open opportunities for other organizations to utilize field space.

**PARK DEVELOPMENT (UNDESIGNATED)**

**\$500,000**

Once the master plans for the various parks are complete, it is prudent to plan to begin development in accordance with the approved plans. This item is an undesignated appropriation to be used to begin the phased development of a park or parks depending on priorities, scope, and available funding. The Township would seek to offset the local match through state grant funding, if available.

**FENCE REPLACEMENT PROGRAM**

**\$65,000**

This item is part a plan to start to replace the old and damaged fencing in the parks including Veterans Park, Stabler Park, and Edgemont Park. This program would slowly replace the fencing and the new fencing will be still chain-link but will include green vinyl coated fence and posts. This year includes the replacement of the eight-foot sections at the baseball/soccer field at Veterans Park.

## 2028

### PARK AMENITIES

\$30,000

This item is part of a multi-year plan to standardize the park amenities with the same benches, picnic tables, trash and recycling receptacles, and dog waste stations. The plan would be to replace one ADA picnic table, two non-ADA picnic tables, five trash receptacles, five benches, and add two recycling receptacles.

### PARK DEVELOPMENT (UNDESIGNATED)

\$500,000

Once the master plans for the various parks are complete, it is prudent to plan to begin development in accordance with the approved plans. This item is an undesignated appropriation to be used to begin the phased development of a park or parks depending on priorities, scope, and available funding. The Township would seek to offset the local match through state grant funding, if available.

### FENCE REPLACEMENT PROGRAM

\$15,000

This item is part a plan to start to replace the old and damaged fencing in the parks including Veterans Park, Stabler Park, and Edgemont Park. This program would slowly replace the fencing and the new fencing will be still chain-link but will include green vinyl coated fence and posts. This year includes the replacement of the four-foot sections between the baseball and soccer field at Veterans Park.

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## Transportation Improvements (Roads)

2024							
Project	Lower Limit	Upper Limit	Distance	Methodology	Unit	Unit Cost	Extended Cost
N. Second St.	Linglestown Rd.	End	716	BR, M&O	LF		\$ -
Pinecrest Dr.	N. 2nd St.	N. 6th St.	477	BR, M&O	LF		\$ -
N. 6th St.	Linglestown Rd.	End	460	BR, M&O	LF		\$ -
Galen Rd.*	Fargreen Rd.	Mountainview Rd.	8,309	Cold-in-Place	SY		\$ -
Fox Hunt Ln.	Fargreen Rd.	Maple Shade Dr.	6,458	Cold-in-Place	SY		\$ -
Deer Path Rd.	Linglestown Rd.	Continental Dr.	3,661	BR, M&O	LF		\$ -
Crooked Hill Road	Elmerton Ave.	Rte. 81 Bridge	3,297	BR, M&O	LF		\$ -
Doehne Rd.	Progress Ave.	Township Line	3,335	BR, M&O	LF		\$ -
Interstate Dr.	Progress Ave.	Commerce Dr.	2,880	BR, M&O	LF		\$ -
Commerce Dr.	Interstate Dr.	Township Line	1,635	BR, M&O	LF		\$ -
Market Pl.	Interstate Dr.	Commerce Dr.	2,280	BR, M&O	LF		\$ -
						Repave	\$ -
Montfort Dr.	Brytton Ln.	Crooked Hill Rd.	2,258 ft.	Microsurfacing	LS		
Brytton Ln.	Pelham Rd.	Montfort Dr.	1,125 ft.	Microsurfacing	LS		
Pelham Rd.	Brytton Ln.	Crooked Hill Rd.	2,352 ft.	Microsurfacing	LS		
Griffin Ln.	Pelham Rd.	Montfort Dr.	809 ft.	Microsurfacing	LS		
Sheffield Ln.	Pelham Rd.	Montfort Dr.	876 ft.	Microsurfacing	LS		
Talbott Ln.	Pelham Rd.	Harcourt Dr.	595 ft.	Microsurfacing	LS		
Harcourt Dr.	Kenton Ln.	Sheffield Ln.	1,147 ft.	Microsurfacing	LS		
Regency Cir.	Montfort Dr.	Montfort Dr.	1,602 ft.	Microsurfacing	LS		
Kenton Ln.	Harcourt Dr.	Montfort Dr.	823 ft.	Microsurfacing	LS		
Fenwick Dr.	Brytton Ln.	Kenton Ln.	956 ft.	Microsurfacing	LS		
Upton Dr.	Brytton Ln.	Burton Ln.	647 ft.	Microsurfacing	LS		
Burton Ln.	Fenwick Dr.	Montfort Dr.	742 ft.	Microsurfacing	LS		
						Micro	\$ 250,000.00
<b>OTHER</b>							
Elmerton ADA Upgrades							\$ 8,000
Wood St. Study							\$ 50,000.00
						<b>TOTAL</b>	<b>\$ 308,000.00</b>

2025							
Project	Lower Limit	Upper Limit	Distance	Methodology	Unit	Unit Cost	Extended Cost
Green St.*	Township Line	N. 6th St.	4,583		LF		
N. 3rd St.*	Township Line	Green St.	3,643		LF		
State Farm Rd.	Carter Dr.	Elmerton Ave.	3,022		LF		
Sturbridge Dr.	Linglestown Rd.	Terminus	1,583		LF		
Old Post Rd.	Terminus	Terminus	1,576		LF		
Tuscarora St.	N. Front St.	Terminus	1,566		LF		
Oakhurst Blvd.	Linglestown Rd.	Terminus	4,366		LF		
Wood St.**	Union Deposit Rd.	Locust Ln.	5,139		LF		
TBD				Microsurfacing			\$ 250,000.00
<b>OTHER</b>							
Kohn Road Bridge		N/A		Superstructure			\$ 1,230,000



2026							
Project	Lower Limit	Upper Limit	Distance	Methodology	Unit	Unit Cost	Extended Cost
Catherine St.*	N. 25th St.	N. 26th St.	1,714		LF		
Edgemont Rd.	PennDOT Maint.	Locust Ln.	3,135		LF		
N. 24th St.	Brown St.	Locust Ln.	1,342		LF		
Oxford Ave.	Edgemont Rd.	N. 25th St.	799		LF		
Brown St.	Edgemont Rd.	N. 25th St.	720		LF		
George St.	N. 24th St.	N. 28th St.	2,365		LF		
N. 27th St.	George St.	Terminus	2,529		LF		
N. 25th St.	Clayton Ave.	Locust Ln.	1,977		LF		
Highland Ave.	Terminus	N. 25th St.	727		LF		
Clayton Ave.	Terminus	Terminus	3,434		LF		
N. 28th St.	Terminus	Township Line	1,445		LF		
N 26th St.	Catherine St.	Terminus	2,117		LF		
Columbia Ave.	Terminus	Terminus	1,603		LF		
TBD				Microsurfacing			\$ 250,000.00

2027							
Project	Lower Limit	Upper Limit	Distance	Methodology	Unit	Unit Cost	Extended Cost
<b>Paxton Church Rd.*</b>							
Interstate Dr.	Progress Ave.	Alessandro Blvd.	2,880				
Market Pl.	Interstate Dr.	Commerce Dr.	2,280				
Park Dr.	Market Pl.	Commerce Dr.	867				
Russel Dr.	Terminus	Commerce Dr.	471				
Kohn Rd.	Elmerton Ave.	Progress Ave.	7,264				
Vartan Way	Progress Ave.	Terminus	2,923				
Schoolhouse Ln.	S. 31st St.	Township Line	5,983				
Mountainview Rd.	Linglestown Rd.	Reist Ct.	9,377				
Kramer St.	Redwood St.	Pine St.	2,992				
TBD				Microsurfacing			\$ 250,000.00

2028							
Project	Lower Limit	Upper Limit	Distance	Methodology	Unit	Unit Cost	Extended Cost
Mountain Laurel Cir.	Laurelwood Dr.	Terminus	361		LF		
Laurelwood Dr.	Linglestown Rd.	Terminus	3,848		LF		
Laurel Ridge Dr.	Deer Path Rd.	Mountain Ridge Dr.	2,307		LF		
Laurel Glen Dr.	Deer Path Rd.	Deer Path Rd.	3,716		LF		
Laurel Den Cir.	Laurelwood Dr.	Terminus	363		LF		
N. Progress Ave.	Continental	Pheasant Hill	4,050		LF		
Dogwood Dr.	Crooked Hill Rd.	Wandering Way	2,188		LF		
Wandering Way	Dogwood Dr.	Wading Spring Ln.	3,461		LF		
Ridgeview Ln.	Wandering Way	Meadowlark Way	907		LF		
Meadowlark Way	Wandering Way	Wandering Way	846		LF		
Creek Bed Dr.	Wandering Way	Wandering Way	921		LF		
Wild Lilac Ct.	Wandering Way	Terminus	255		LF		
Briarwood Ct.	Wandering Way	Terminus	180		LF		
Willow Ct.	Wandering Way	Terminus	244		LF		
Nestside Ct.	Wandering Way	Terminus	169		LF		
Nationwide Dr.	N. Progress Ave.	End	2,723	BR, M&O	LF		\$ -
TBD				Microsurfacing			\$ 250,000.00

## **Chapter 5 – Staffing**

Staffing requests are summarized on the following pages. Predictions of increased costs associated with salaries and benefits have been approximated using educated assumptions based on conservative future estimates. Assumptions about increased costs of benefits are difficult to predict, and historical trends were used to model premium increases, where appropriate. Actual costs may vary significantly depending on market fluctuations, risk and claims, and other factors.

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New Staff Requests - Administration Department						
Direct Cost Estimates	2024	2025	2026	2027	2028	
<b>Position Title</b>	<b>Communications Coordinator</b>					
Salary	\$ 50,000.00	\$ 51,500.00	\$ 53,045.00	\$ 54,636.35	\$ 56,275.44	
Health	\$ 34,895.26	\$ 38,384.78	\$ 42,223.26	\$ 46,445.59	\$ 51,090.14	
Dental	\$ 1,030.66	\$ 1,133.72	\$ 1,247.09	\$ 1,371.80	\$ 1,508.98	
Vision	\$ 181.76	\$ 199.94	\$ 219.93	\$ 241.93	\$ 266.12	
Life Insurance	\$ 93.00	\$ 95.79	\$ 98.66	\$ 101.62	\$ 104.67	
Disability Insurance	\$ 458.90	\$ 472.67	\$ 486.84	\$ 501.45	\$ 516.49	
Pension	\$ 12,577.70	\$ 12,955.03	\$ 13,343.68	\$ 13,743.99	\$ 14,156.31	
Employer Taxes	\$ 3,825.00	\$ 3,939.75	\$ 4,057.94	\$ 4,179.68	\$ 4,305.07	
Worker's Compensation Insurance	\$ 283.62	\$ 292.13	\$ 300.89	\$ 309.92	\$ 319.22	
<b>TOTAL</b>	\$ 103,345.89	\$ 108,973.81	\$ 115,023.31	\$ 121,532.33	\$ 128,542.46	
<b>Position Title</b>	<b>Human Resources Generalist</b>					
Salary	\$ 60,000.00	\$ 61,800.00	\$ 63,654.00	\$ 65,563.62	\$ 67,514.24	
Health	\$ 38,384.78	\$ 42,223.26	\$ 46,445.59	\$ 51,090.14	\$ 56,015.62	
Dental	\$ 1,133.72	\$ 1,247.09	\$ 1,371.80	\$ 1,508.98	\$ 1,658.12	
Vision	\$ 199.94	\$ 219.93	\$ 241.93	\$ 266.12	\$ 292.71	
Life Insurance	\$ 111.60	\$ 114.95	\$ 118.40	\$ 121.95	\$ 125.61	
Disability Insurance	\$ 550.68	\$ 567.20	\$ 584.21	\$ 601.74	\$ 620.37	
Pension	\$ 15,093.24	\$ 15,546.04	\$ 16,012.42	\$ 16,492.79	\$ 17,000.16	
Employer Taxes	\$ 4,590.00	\$ 4,727.70	\$ 4,869.53	\$ 5,015.62	\$ 5,171.19	
Worker's Compensation Insurance	\$ 340.34	\$ 350.55	\$ 361.07	\$ 371.90	\$ 383.07	
<b>TOTAL</b>	\$ -	\$ 120,404.31	\$ 126,796.73	\$ 133,658.95	\$ 141,032.87	
New Staff Requests - Finance						
Direct Cost Estimates	2024	2025	2026	2027	2028	
<b>Position Title</b>	<b>Accounts Receivable Clerk</b>					
Salary	\$ 50,000.00	\$ 51,500.00	\$ 53,045.00	\$ 54,636.35	\$ 56,275.44	
Health	\$ 38,384.78	\$ 42,223.26	\$ 46,445.59	\$ 51,090.14	\$ 56,015.62	
Dental	\$ 1,133.72	\$ 1,247.09	\$ 1,371.80	\$ 1,508.98	\$ 1,658.12	
Vision	\$ 199.94	\$ 219.93	\$ 241.93	\$ 266.12	\$ 292.71	
Life Insurance	\$ 93.00	\$ 95.79	\$ 98.66	\$ 101.62	\$ 104.67	
Disability Insurance	\$ 458.90	\$ 472.67	\$ 486.84	\$ 501.45	\$ 516.49	
Pension	\$ 12,577.70	\$ 12,955.03	\$ 13,343.68	\$ 13,743.99	\$ 14,156.31	
Employer Taxes	\$ 3,825.00	\$ 3,939.75	\$ 4,057.94	\$ 4,179.68	\$ 4,305.07	
Worker's Compensation Insurance	\$ 283.62	\$ 292.13	\$ 300.89	\$ 309.92	\$ 319.22	
<b>TOTAL</b>	\$ -	\$ 106,956.66	\$ 112,945.65	\$ 119,392.34	\$ 126,338.26	
New Staff Requests - Department of Community & Economic Development						
Direct Cost Estimates	2024	2025	2026	2027	2028	
<b>Position Title</b>	<b>Administrative Assistant (Codes, Rental Housing, and Public Works)</b>					
Salary	\$ 40,000.00	\$ 41,200.00	\$ 42,436.00	\$ 43,709.08	\$ 45,020.35	
Health	\$ 34,895.26	\$ 38,384.78	\$ 42,223.26	\$ 46,445.59	\$ 51,090.14	
Dental	\$ 1,030.66	\$ 1,133.72	\$ 1,247.09	\$ 1,371.80	\$ 1,508.98	
Vision	\$ 181.76	\$ 199.94	\$ 219.93	\$ 241.93	\$ 266.12	
Life Insurance	\$ 74.40	\$ 76.63	\$ 78.93	\$ 81.30	\$ 83.74	

Disability Insurance	\$ 367.12	\$ 378.13	\$ 389.48	\$ 401.16	\$ 413.20
Pension	\$ 10,062.16	\$ 10,364.02	\$ 10,674.95	\$ 10,995.19	\$ 11,325.05
Employer Taxes	\$ 3,060.00	\$ 3,151.80	\$ 3,246.35	\$ 3,343.74	\$ 3,444.06
Worker's Compensation Insurance	\$ 226.90	\$ 233.70	\$ 240.71	\$ 247.94	\$ 255.37
<b>TOTAL</b>	\$ 89,898.25	\$ 95,122.74	\$ 100,756.71	\$ 106,837.73	\$ 113,407.01

<b>Position Title</b>	<b>Building/Property Maintenance Inspector</b>				
Salary	\$ 55,000.00	\$ 55,000.00	\$ 56,650.00	\$ 58,349.50	\$ 60,099.99
Health	\$ 38,384.78	\$ 38,384.78	\$ 42,223.26	\$ 46,445.59	\$ 51,090.14
Dental	\$ 1,133.72	\$ 1,133.72	\$ 1,247.09	\$ 1,371.80	\$ 1,508.98
Vision	\$ 199.94	\$ 199.94	\$ 219.93	\$ 241.93	\$ 266.12
Life Insurance	\$ 102.30	\$ 102.30	\$ 105.37	\$ 108.53	\$ 111.79
Disability Insurance	\$ 504.79	\$ 504.79	\$ 519.93	\$ 535.53	\$ 551.60
Pension	\$ 13,835.47	\$ 13,835.47	\$ 14,250.53	\$ 14,678.05	\$ 15,118.39
Employer Taxes	\$ 4,207.50	\$ 4,207.50	\$ 4,333.73	\$ 4,463.74	\$ 4,597.65
Worker's Compensation Insurance	\$ 623.96	\$ 623.96	\$ 642.68	\$ 661.96	\$ 681.82
<b>TOTAL</b>	\$ -	\$ 113,992.47	\$ 120,192.53	\$ 126,856.63	\$ 134,026.48

<b>Position Title</b>	<b>Rental Housing Inspector</b>				
Salary					\$ 65,000.00
Health					\$ 51,090.14
Dental					\$ 1,508.98
Vision					\$ 266.12
Life Insurance					\$ 120.90
Disability Insurance					\$ 596.57
Pension					\$ 16,351.01
Employer Taxes					\$ 4,972.50
Worker's Compensation Insurance					\$ 737.41
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 140,643.64

**New Staff Requests - Public Safety Department**

<b>Direct Cost Estimates</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>
<b>Position Title</b>	<b>Fire Inspector (SAFER Grant)</b>				
Salary	\$ 45,000.00	\$ 46,350.00	\$ 47,740.50	\$ 49,172.72	\$ 50,647.90
Health	\$ 34,895.26	\$ 38,384.78	\$ 42,223.26	\$ 46,445.59	\$ 51,090.14
Dental	\$ 1,030.66	\$ 1,133.72	\$ 1,247.09	\$ 1,371.80	\$ 1,508.98
Vision	\$ 181.76	\$ 199.94	\$ 219.93	\$ 241.93	\$ 266.12
Life Insurance	\$ 83.70	\$ 86.21	\$ 88.80	\$ 91.46	\$ 94.21
Disability Insurance	\$ 413.01	\$ 425.40	\$ 438.16	\$ 451.31	\$ 464.84
Pension	\$ 11,319.93	\$ 11,659.53	\$ 12,009.31	\$ 12,369.59	\$ 12,740.68
Employer Taxes	\$ 3,442.50	\$ 3,545.78	\$ 3,652.15	\$ 3,761.71	\$ 3,874.56
Worker's Compensation Insurance	\$ 3,371.17	\$ 3,472.30	\$ 3,576.47	\$ 3,683.76	\$ 3,794.28
<b>TOTAL</b>	\$ 99,737.98	\$ 105,257.66	\$ 111,195.68	\$ 117,589.87	\$ 124,481.72

<b>Position Title</b>	<b>Firefighters (2 @ \$50,000 starting salary)</b>				
Salary	\$ 100,000.00	\$ 100,000.00	\$ 103,000.00	\$ 106,090.00	\$ 109,272.70
Health	\$ 76,769.56	\$ 76,769.56	\$ 84,446.52	\$ 92,891.17	\$ 102,180.29
Dental	\$ 2,267.44	\$ 2,267.44	\$ 2,494.19	\$ 2,743.61	\$ 3,017.97
Vision	\$ 399.88	\$ 399.88	\$ 439.87	\$ 483.86	\$ 532.24

Life Insurance		\$ 186.00	\$ 191.58	\$ 197.33	\$ 203.25
Disability Insurance		\$ 917.80	\$ 945.33	\$ 973.69	\$ 1,002.90
Pension		\$ 25,155.40	\$ 25,910.06	\$ 26,687.36	\$ 27,487.98
Employer Taxes		\$ 7,650.00	\$ 7,879.50	\$ 8,115.89	\$ 8,359.36
Worker's Compensation Insurance		\$ 7,491.48	\$ 7,716.22	\$ 7,947.71	\$ 8,186.14
<b>TOTAL</b>	\$ -	\$ 220,837.56	\$ 233,023.27	\$ 246,130.61	\$ 260,242.83

Position Title	Probationary Patrol Officer				
Salary	\$ 55,000.00	\$ 56,650.00	\$ 58,349.50	\$ 60,099.99	\$ 61,902.98
Health	\$ 34,895.26	\$ 38,384.78	\$ 42,223.26	\$ 46,445.59	\$ 51,090.14
Dental	\$ 1,030.66	\$ 1,133.72	\$ 1,247.09	\$ 1,371.80	\$ 1,508.98
Vision	\$ 181.76	\$ 199.94	\$ 219.93	\$ 241.93	\$ 266.12
Life Insurance	\$ 102.30	\$ 105.37	\$ 108.53	\$ 111.79	\$ 115.14
Disability Insurance	\$ 504.79	\$ 519.93	\$ 535.53	\$ 551.60	\$ 568.14
Pension	\$ 13,835.47	\$ 28,636.63	\$ 29,495.73	\$ 30,380.60	\$ 31,292.02
Employer Taxes	\$ 4,207.50	\$ 4,333.73	\$ 4,463.74	\$ 4,597.65	\$ 4,735.58
Worker's Compensation Insurance	\$ 4,120.31	\$ 4,243.92	\$ 4,371.24	\$ 4,502.38	\$ 4,637.45
<b>TOTAL</b>	\$ 113,878.05	\$ 134,208.02	\$ 141,014.56	\$ 148,303.31	\$ 156,116.56

### New Staff Requests - Public Works Department

Direct Cost Estimates	2024	2025	2026	2027	2028
<b>Position Title</b>	Truck Driver/Laborer (2 in 2024; 1 in 2026)				
Salary	\$ 104,000.00	\$ 107,120.00	\$ 165,333.60	\$ 170,293.61	\$ 175,402.42
Health	\$ 72,377.71	\$ 79,615.48	\$ 131,365.55	\$ 144,502.10	\$ 158,952.31
Dental	\$ 2,061.31	\$ 2,267.44	\$ 3,741.28	\$ 4,115.41	\$ 4,526.95
Prescription and Vision	\$ 7,042.20	\$ 7,746.42	\$ 12,781.59	\$ 14,059.75	\$ 15,465.73
Life Insurance	\$ 193.44	\$ 199.24	\$ 307.52	\$ 316.75	\$ 326.25
Disability Insurance	\$ 954.51	\$ 983.14	\$ 1,517.43	\$ 1,562.95	\$ 1,609.84
Pension	\$ 26,161.62	\$ 26,946.46	\$ 41,590.33	\$ 42,838.04	\$ 44,123.18
Employer Taxes	\$ 7,956.00	\$ 8,194.68	\$ 12,648.02	\$ 13,027.46	\$ 13,418.28
Worker's Compensation Insurance	\$ 10,191.54	\$ 10,497.29	\$ 16,201.97	\$ 16,688.02	\$ 17,188.67
<b>TOTAL</b>	\$ 230,938.33	\$ 243,570.17	\$ 385,487.28	\$ 407,404.09	\$ 431,013.62

### New Staff Requests - Parks & Recreation Department

Direct Cost Estimates	2024	2025	2026	2027	2028
<b>Position Title</b>	Aquatics Program Coordinator				
Salary	\$ 55,000.00	\$ 56,650.00	\$ 58,349.50	\$ 60,099.99	\$ 61,902.98
Health	\$ 34,895.26	\$ 38,384.78	\$ 42,223.26	\$ 46,445.59	\$ 51,090.14
Dental	\$ 1,030.66	\$ 1,133.72	\$ 1,247.09	\$ 1,371.80	\$ 1,508.98
Vision	\$ 181.76	\$ 199.94	\$ 219.93	\$ 241.93	\$ 266.12
Life Insurance	\$ 102.30	\$ 105.37	\$ 108.53	\$ 111.79	\$ 115.14
Disability Insurance	\$ 504.79	\$ 519.93	\$ 535.53	\$ 551.60	\$ 568.14
Pension	\$ 13,835.47	\$ 14,250.53	\$ 14,678.05	\$ 15,118.39	\$ 15,571.94
Employer Taxes	\$ 4,207.50	\$ 4,333.73	\$ 4,463.74	\$ 4,597.65	\$ 4,735.58
Worker's Compensation Insurance	\$ 5,389.76	\$ 5,551.45	\$ 5,717.99	\$ 5,889.53	\$ 6,066.22
<b>TOTAL</b>	\$ 115,147.49	\$ 121,129.45	\$ 127,543.63	\$ 134,428.26	\$ 141,825.26

## **Chapter 6 – Concluding Comments**

The five fiscal years within the horizon of this Capital Improvement Program Budget reflect the Board of Commissioner’s commitment to investments in infrastructure, public safety, community building, and the general welfare of all those who live, work, and visit in Susquehanna Township. The CIP is ambitious, but is always managed by the fiscal constraints of the Annual Budget. As the Board moves to implement these projects, it is expected that they will be modified and reappropriated throughout the course of the next five years. Because this plan does not authorize the expenditure of any public funds nor does it commit to any specific project, it often portrays annual expenditures at significantly higher levels than they will ultimately be when considered in the Annual Budget. This is because some projects will not be funded or will be moved to later years to balance the budget and preserve healthy fund balances. Additionally, line-item requests are developed by staff using educated assumptions of pricing in present time. While future estimates do consider inflation, they are only predictions and can vary dramatically either way in the year they are expended. To improve its usefulness, the CIP will be updated annually to reflect changing priorities and cost estimates.

On behalf of the Susquehanna Township Board of Commissioners and staff, thank you for your review of the Capital Improvement Program Budget, and thank you for being a part of what makes Susquehanna Township a special place to live, work, and visit!