



Susquehanna TOWNSHIP

1900 Linglestown Road | Harrisburg, PA 17110
Phone 717.545.4751 | Fax 717.540.5298
susquehannatwp.com

Susquehanna Township Board of Commissioners
Regular Meeting Agenda
August 10, 2023
Pincus Room
6:30 p.m.

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. EXECUTIVE SESSION**
- D. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**
- E. PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS**
- F. APPROVAL OF MINUTES**
 - 1. July 27, 2023 – Board of Commissioners Workshop Meeting
- G. RECOGNITIONS AND PRESENTATIONS – None.**
- H. REPORTS OF COMMITTEES**
 - 1. Building & Grounds (Rothrock/Pyne)
 - 2. Budget, Finance, Insurance & Pension (Pyne/Rebarchak/Faylona)
 - 3. Public Works (Napper/Hisiro)
 - 4. Health & Sanitation (Rebarchak/Hisiro)
 - 5. Administration & Personnel (Napper/Engle/Williams)
 - 6. Police (Engle/Faylona)
 - 7. Fire, EMS, EMA (Hisiro/Williams)
 - 8. Planning & Zoning (Rothrock/Pyne/Rebarchak)
 - 9. School Board (Pyne/Williams)
 - 10. Authority (Napper/Pribulka)
 - 11. Shade Tree (Pyne/Rebarchak)
 - 12. Communications (Williams/Rothrock/Pyne)
 - 13. Human Relations (Hisiro/Faylona)
 - 14. Parks & Recreation (Faylona/Hisiro)
- I. BIDS AND AGREEMENTS**

1. AUTHORIZATION TO PURCHASE BANDIT WOODCHIPPER

Nate Bragunier, Director of Public Works

Narrative

Provided with the agenda is a quote from Stephenson Equipment, Inc. to purchase a Bandit Intimidator 15XPC Towable Drum Style Hand-Fed Woodchipper for the Public Works Department. The Township was awarded a Recycling Grant from the Department of Environmental Protection for 90% of the total cost of the equipment. Approval is conditional on the signing of the grant agreement with PA DEP. The vendor is on state contract through the COSTARS Program. The Township's local match commitment is 10% of the total cost of the equipment, or \$6,696.80.

Recommended motion: That the Board of Commissioners approve the purchase of the Bandit Woodchipper from Stephenson Equipment, Inc. in an amount of \$66,968.00 conditional on the execution of the DEP Recycling Grant Agreement.

J. ACTION ON ORDINANCES, RESOLUTIONS, SUBDIVISION AND LAND DEVELOPMENT PLANS

1. A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA AUTHORIZING THE PRESIDENT AND SECRETARY TO EXECUTE A SETTLEMENT AGREEMENT WITH CUSTER HOMES, LLC TO RESOLVE A PERMIT FEE DISPUTE FOR PROPERTY LOCATED AT 1820 MOUNTAIN VIEW ROAD

David Pribulka, Township Manager

Narrative

Provided with the agenda is a copy of a resolution authorizing the President and Secretary to execute a settlement agreement with Custer Homes, LLC to resolve a permit fee dispute for property located at 1820 Mountain View Road. Pursuant to Section 8 of the Susquehanna Township Schedule of Fees, an applicant for development who wishes to dispute the assignment of plan review fees shall work with the Township on a resolution within twenty (20) days of the initial billing date prior to advancing the dispute to a third-party reviewing agency. In the interest of arriving at a mutually agreeable resolution, staff has worked with Stan Custer of Custer Homes to review the fees assessed. A revised multiplier was applied to the declared construction cost for the development and a refund of \$9,375.00 to adjust the zoning permit review fees was offered. Mr. Custer has indicated his acceptance of the proposed settlement, which is conditional on the approval of the Board this evening.

Recommended motion: That the Board of Commissioners adopt the resolution

authorizing the President and Secretary to execute a settlement agreement with Custer Homes, LLC to resolve a permit fee dispute for property located at 1820 Mountain View Road.

K. STAFF REPORTS

- | | |
|---------------------------------------|-------------------------|
| 1. Township Manager | 4. Public Works |
| 2. Public Safety/Police | 5. Engineering |
| 3. Community and Economic Development | 6. Solicitor |
| | 7. Parks and Recreation |

L. OLD BUSINESS

M. NEW BUSINESS

1. CONSENT AGENDA

- a. Statement of Bills Paid
- b. 2023 Municipal Leadership Summit – Voting Delegate Appointment

2. PUBLIC HEARING AND REVIEW OF THE DRAFT 2024 – 2028 CAPITAL IMPROVEMENT PROGRAM

David Pribulka, Township Manager

Narrative

The Capital Improvement Program Budget (CIP) is a five-year projection of largescale expenditures across the Township’s departments. A capital expenditure is defined in the CIP as any item with a unit cost of \$2,500 or more with an estimated useful life of at least one year. New staffing requests are also included as personnel represents a significant component of the Township budget. The CIP is not a formal authorization to spend money, nor is it a commitment to fund any or all of the expenditures in the projected year. It is recognized and expected that priorities change within the horizon of the CIP, as well as the Township’s overall financial position. Actual expenditures are not authorized until approved in the annual operating budget.

David Pribulka, Township Manager, will introduce the item and provide a brief presentation on the components of the CIP. This evening, the Board is asked to conduct a public hearing on the Draft CIP and submit any changes before the Board of Commissioners Workshop on August 24th where the final document will be presented for adoption by resolution. Provided with the agenda is a copy of the Draft CIP.

Staff recommendation: That the Board of Commissioners conduct the public hearing on DRAFT 2024 – 2028 Capital Improvement Program.

N. COMMISSIONER COMMENTS

O. ADJOURNMENT

NOTE: TO ACCOMMODATE ALL CITIZENS, INDIVIDUAL SPEAKERS WILL BE PERMITTED THREE MINUTES TO ADDRESS THE BOARD.

NOTE: PLEASE PLACE ALL CELL PHONES, PAGERS, AND OTHER ELECTRONIC DEVICES ON SILENT MODE.

NOTE: THE TOWNSHIP MEETINGS ARE RECORDED.