



Susquehanna TOWNSHIP

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Susquehanna Township Board of Commissioners
Regular Meeting Agenda
October 12, 2023
Pincus Room
6:30 p.m.

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. EXECUTIVE SESSION**
- D. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**
- E. PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS**
- F. APPROVAL OF MINUTES**
 - 1. September 28, 2023 – Board of Commissioners Workshop Meeting
- G. RECOGNITIONS AND PRESENTATIONS – None.**
- H. REPORTS OF COMMITTEES**
 - 1. Building & Grounds (Rothrock)
 - 2. Budget, Finance, Insurance & Pension
(Sanderson/Rebarchak/Faylona)
 - 3. Public Works (Napper/Hisiro)
 - 4. Health & Sanitation (Rebarchak/Hisiro)
 - 5. Administration & Personnel
(Napper/Engle/Williams)
 - 6. Police (Engle/Faylona)
 - 7. Fire, EMS, EMA (Hisiro/Williams)
 - 8. Planning & Zoning
(Rothrock/Vacant/Rebarchak)
 - 9. School Board (Vacant/Williams)
 - 10. Authority (Napper/Pribulka)
 - 11. Shade Tree (Vacant/Rebarchak)
 - 12. Communications
(Williams/Rothrock/Vacant)
 - 13. Human Relations (Hisiro/Faylona)
 - 14. Parks & Recreation (Faylona/Hisiro)
- I. PUBLIC HEARINGS**

- 1. A PUBLIC HEARING ON AN ORDINANCE OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA AMENDING AND RENUMBERING CHAPTER 21, STREETS AND SIDEWALKS, PART I, SIDEWALK MAINTENANCE BY AMENDING THE TITLE OF THE PART; AMENDING §21-102, DEFINITIONS BY ADDING A DEFINITION OF “CURB”; AMENDING §21-103, RESPONSIBILITY FOR SIDEWALK [AND CURB] MAINTENANCE; AMENDING §21-104, CLEARING OF OBSTRUCTION; TIME LIMIT; AMENDING §21-105, PROCEDURE FOR SNOW AND ICE REMOVAL; ADDING A NEW §21-106 ESTABLISHING GUIDELINES FOR MAINTENANCE AND REPAIR OF SIDEWALKS AND CURBS; ADDING §21-107, OBSTRUCTIONS WITHIN BOUNDARIES; ADDING §21-108, DISCHARGE PROHIBITED, REGULATING THE DEPOSIT OF ANY WASTEWATER OR DRAINAGE ONTO PUBLIC STREETS; ADDING §21-109, SPECIFICATIONS FOR CURBING; ADDING §21-110, SPECIFICATIONS FOR CEMENT CONCRETE SIDEWALKS; RENUMBERING §21-106, PENALTY FOR VIOLATION; AMENDING §21-107, AUTHORITY FOR TOWNSHIP TO DO WORK WHEN OWNER DEFAULTS; AMENDING AND RENUMBERING CHAPTER 21, STREETS AND SIDEWALKS, PART II, STREETS AND SIDEWALK CONSTRUCTION BY AMENDING §21-201, PERMIT REQUIRED FOR OPENING OR EXCAVATING; REPEALING AND REPLACING §21-202, APPLICATION FOR PERMIT; FEE; EMERGENCY WORK; AMENDING §21-205, MANNER OF DOING WORK; RESTORATION AND RESURFACING BY ADDING SUBSECTION 2, RESURFACING REQUIREMENTS, SUBSECTION 7, REPAVING AND RECONSTRUCTION, SUBSECTION 8, PREPARATION OF STREETS FOR PAVING, REPAIR, OR CONSTRUCTION, SUBSECTION 9, DETERMINATION OF LINES AND GRADES BY THE ENGINEER, SUBSECTION 10, UTILITY CORRIDOR, SUBSECTION 11, HORIZONTAL AND AERIAL UTILITY CORRIDORS, SUBSECTION 12, DETERMINATION OF REIMBURSEMENT, SUBSECTION 12, AND COMMENCEMENT OF UTILITY RELOCATION ACTIVITIES; ADDING §21-207, INSPECTIONS, ESTABLISHING STANDARDS FOR INSPECTING RESTORATION OF CURB AND STREET CUTS PRIOR TO RELEASING FINANCIAL SECURITY; ADDING §21-208, NOTIFICATION, ESTABLISHING NOTICE REQUIREMENTS TO THE TOWNSHIP FOR WORK IN THE PUBLIC RIGHT-OF-WAY; ADDING §21-209, ROAD CLOSINGS AND TRAFFIC MANAGEMENT; RENUMBERING §21-207, DEFECTIVE WORK; RECTIFICATION; RENUMBERING §21-208, CURB AND SIDEWALK CUTS; ADDING §21-212, RESTRICTIONS REGARDING TREES AND SHRUBBERY; ADDING §21-213, PROTECTION OF ADJOINING**

PROPERTY OWNERS; RENUMBERING §21-209, PENALTY AND AMENDING BY ESTABLISHING ADDITIONAL PENALTIES; ADDING §21-215, ENFORCEMENT; AND AMENDING AND RENUMBERING CHAPTER 21, STREETS AND SIDEWALKS, PART III, DEDICATION OF STREETS BY AMENDING §21-307, CRITERIA FOR STREETS DEDICATED TO THE PUBLIC BY REVISING STANDARDS FOR STREET DEDICATION AND ADDING A NEW SUBSECTION C, ACCEPTANCE OF STREETS NOT GUARANTEED.

Frank Lynch, President, Board of Commissioners

Narrative

At the Regular Meeting on September 14th, the Board of Commissioners authorized advertisement of a public hearing on an ordinance affecting several amendments to Chapter 21, Streets and Sidewalks of Susquehanna Township Code of Ordinances. The draft amendment was further reviewed at the Workshop Meeting on September 28th, and Board members were instructed to provide written comments to the Township Manager identifying any remaining concerns prior to consideration of enactment. Any comments received have been collated and provided with the agenda. A copy of the ordinance amendment as advertised has also been included with the agenda for consideration later this evening. President Lynch will adjourn the Regular Meeting and open the public hearing. At the conclusion of the public hearing, the Regular Meeting will be called back into order and action on the amendment will be considered later this evening.

Staff Recommendation: That the Board of Commissioners conduct the public hearing.

- 2. A PUBLIC HEARING ON AN ORDINANCE OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA AMENDING CHAPTER 16, PARKS AND RECREATION; PART I, RULES AND REGULATIONS BY REPEALING AND REPLACING SECTION 16-103, PROHIBITED CONDUCT; AMENDING SECTION 16-604 FISHING BY ESTABLISHING ADDITIONAL REGULATIONS FOR BOYD PARK; AND AMENDING SECTION 16-609, PENALTIES BY INCREASING PENALTIES FOR VIOLATIONS.**

Frank Lynch, President, Board of Commissioners

Narrative

At the Workshop Meeting on September 28th, the Board of Commissioners authorized advertisement of a public hearing on an ordinance amending Chapter 16, Parks and Recreation of the Susquehanna Township Code of Ordinances. President Lynch will adjourn the Regular Meeting and open the public hearing. At the conclusion of the public hearing, the Regular Meeting will be called back into order and action on the amendment will be considered later this evening.

Staff Recommendation: That the Board of Commissioners conduct the public hearing.

J. BIDS AND AGREEMENTS

1. APPROVAL OF AGREEMENT WITH TONY RUSSO FOR HEALTH INSPECTION SERVICES FOR SUSQUEHANNA TOWNSHIP

Betsy Logan, Assistant Township Manager

Narrative

Provided with the agenda is a copy of a revised agreement with Tony Russo for Health Inspection Services in Susquehanna Township. Inspector Russo has requested an increase in rates to \$60 per health inspection beginning January 1, 2024, to keep up with rising fuel prices and other related expenses. Staff is recommending approval of the agreement.

Recommended motion: That the Board of Commissioners approve the agreement with Tony Russo for health inspection services in Susquehanna Township for a term beginning January 1, 2024.

2. APPROVAL OF RETAINER AGREEMENT WITH HRG, INC. FOR DESIGN, ENGINEERING, AND PROJECT MANAGEMENT SERVICES FOR THE PUBLIC WORKS STORAGE BUILDING

David Pribulka, Township Manager & Nathan Bragunier, Director of Public Works

Narrative

Provided with the agenda is a copy of a retainer agreement with HRG, Inc. to design and manage the construction of a new Public Works Storage Building. The project was awarded a 2022/2023 Dauphin County Local Share Grant of \$40,000, which will be used to offset the cost of this engagement. Funds have been appropriated in the Draft 2024 Annual Budget for construction of the facility and the remainder of the cost of the retainer. The intent of the building is to provide storage with limited utility connections to remove some of the Township's costly capital equipment from exposure to the elements.

Recommended motion: That the Board of Commissioners approve the retainer agreement with HRG, Inc. in an amount of \$55,450 for the design, engineering, and project management of the Public Works Storage Building.

K. ACTION ON ORDINANCES, RESOLUTIONS, SUBDIVISION AND LAND DEVELOPMENT PLANS

1. ORDINANCE 23-02 CONSIDERATION OF ENACTMENT OF AN AMENDMENT TO CHAPTER 21, STREETS AND SIDEALKS OF THE SUSQUEHANNA TOWNSHIP CODE OF ORDINANCES

David Pribulka, Township Manager

Narrative

Provided with the agenda is a copy of the amendment to Chapter 21, Streets and Sidewalks of the Susquehanna Township Code of Ordinances as advertised for public hearing and consideration this evening.

Recommended motion: That the Board of Commissioners adopt the ordinance amending Chapter 21, Streets and Sidewalks.

2. ORDINANCE 2023-03 CONSIDERATION OF ENACTMENT OF AN AMENDMENT TO CHAPTER 16, PARKS AND RECREATION OF THE SUSQUEHANNA TOWNSHIP CODE OF ORDINANCES

David Pribulka, Township Manager

Narrative

Provided with the agenda is a copy of the amendment to Chapter 16, Parks and Recreation of the Susquehanna Township Code of Ordinances as advertised for public hearing and consideration this evening.

Recommended motion: That the Board of Commissioners adopt the ordinance amending Chapter 16, Parks and Recreation.

3. RESOLUTION 2023-R-30 A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA ACCEPTING A CORRECTIVE DEED OF DEDICATION OF RIGHT OF WAY ON PAXTON CHURCH ROAD FROM THE SUSQUEHANNA TOWNSHIP AUTHORITY

David Pribulka, Township Manager

Narrative

Provided with the agenda is a copy of the resolution accepting additional right-of-way on Paxton Church Road from the Susquehanna Township Authority as part of the Paxton Church Road Stabilization Project recently completed. The additional right-of-way has been requested by the electric utility, PPL to be able to properly maintain the area around a relocated telephone pole as part of the project. The revised deed of dedication has been approved by the Susquehanna Township Authority at its meeting on October 10th, and Manada Conservancy, holder of a conservation easement on the property, has approved the same. Also provided with the agenda and appended to the resolution is a copy of the corrective deed.

Recommended motion: That the Board of Commissioners adopt the resolution

accepting a corrective deed of dedication of public right-of-way on Paxton Church Road from the Susquehanna Township Authority.

L. STAFF REPORTS

- | | |
|--|-------------------------|
| 1. Township Manager | 4. Public Works |
| 2. Public Safety/Police | 5. Engineering |
| 3. Community and Economic
Development | 6. Solicitor |
| | 7. Parks and Recreation |

M. OLD BUSINESS

N. NEW BUSINESS

1. CONSENT AGENDA

- a. Statement of Bills Paid
- b. Pay Application #1 – Road Paving (\$19,605.60)
- c. Authorization to advertise Police Body Warn Camera and Mobile Video Recording System on MuniBid
- d. Termination of the Employment of Kathy Fry, Executive Assistant
- e. Acceptance of the Resignation of Mack Breech, Zoning Administrator
- f. Pay Application #3 – Paxton Church Road Stabilization Project (\$634,445.25)

O. COMMISSIONER COMMENTS

P. ADJOURNMENT

NOTE: TO ACCOMMODATE ALL CITIZENS, INDIVIDUAL SPEAKERS WILL BE PERMITTED THREE MINUTES TO ADDRESS THE BOARD.

NOTE: PLEASE PLACE ALL CELL PHONES, PAGERS, AND OTHER ELECTRONIC DEVICES ON SILENT MODE.

NOTE: THE TOWNSHIP MEETINGS ARE RECORDED.

MINUTES

**SUSQUEHANNA TOWNSHIP
BOARD OF COMMISSIONERS**

**WORKSHOP MEETING
SEPTEMBER 28, 2023**

WORKSHOP MEETING:

President Lynch called to order the Workshop Meeting of the Susquehanna Township Board of Commissioners on Thursday, September 28, 2023, at 6:45 PM.

ROLL CALL:

COMMISSIONERS:

Jody Rebarchak – Present
Gary Rothrock – Present
Carl Hisiro – Present
Frank Lynch – Present
Sean Sanderson - Excused
Fred Faylona – Present
Fred Engle – Excused
La Tasha Williams - Virtual
Steven Napper – Present

TOWNSHIP PERSONNEL:

David Pribulka – Secretary-Manager
Betsy Logan - Assistant Township Manager
Michael Miller, Esq. – Township Solicitor
Robert Martin - Public Safety Director
Jill Lovett - Finance Director
Doug Knauss – Parks & Recreation Director – Virtual & In Person (Arrived at 7:15 PM)
Alex Greenly, P.E. – Township Engineer
George Drees – Fire Marshall
Kathy Fry – Executive Assistant

EXECUTIVE SESSION:

President Lynch announced that an Executive Session occurred prior to this meeting where matters of personnel and real estate were discussed as allowed by law.

OTHERS IN ATTENDANCE:

Joseph Gurney, Ann Yost, Austin Kieffer, Carl Kanaskie, Robert Shaffer, Cristen Bagby, and Ray Kelley

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:

President Lynch asked Vice President Napper to lead the Pledge of Allegiance followed by a Moment of Silence.

PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS: No comments were received from the public at this meeting.

APPROVAL OF MINUTES:

1. September 14, 2023, Board of Commissioners Regular Meeting Minutes

Commissioner Hisiro moved that the Board of Commissioner approve the September 14, 2023, meeting minutes. The motion was seconded by Commissioner Faylona and then unanimously approved.

RECOGNITIONS AND PRESENTATIONS:

1. **PRESENTATION OF THE 2024 MINIMUM MUNICIPAL OBLIGATION FOR THE POLICE, NON-UNIFORMED, AND PMRS PENSION PLANS**

Jill Lovett, Finance Director gave an overview of the predicted pension liabilities and how they compare to 2022. A minimal change is anticipated for 2024, but they expect a much higher obligation in 2025.

TRAFFIC STUDY REQUESTS:

1. **LAURELWOOD DRIVE (WARD 1) TRAFFIC STUDY REQUEST**

Commissioner Rebarchak reported that she received copies of the emails from Manager Pribulka regarding this traffic study.

Robert Martin, Public Safety Director noted that there are no speed limit signs in this area. He recommended posting the signs and placing an electronic speed monitor in this area. If warranted, a traffic study will be conducted.

ACTIONS ON ORDINANCES, RESOLUTIONS, CONTRACTS, SUBDIVISION AND LAND DEVELOPMENT PLANS, AND GENERAL BUSINESS

1. **RESOLUTION 2023-R-25 A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA AUTHORIZING THE PRESIDENT AND SECRETARY TO EXECUTE A SETTLEMENT AGREEMENT WITH TRIPLE CROWN CORPORATION TO RESOLVE A PERMIT FEE DISPUTE FOR PROPERTY LOCATED AT 3001 RUSSEL DRIVE**

David Pribulka, Township Manager reported that staff has worked with Mark DeSantis of Triple Crown Corporation to come to this agreement.

Commissioner Sanderson moved that the Board of Commissioners adopt the resolution authorizing the President and Secretary to execute a settlement agreement with Triple Crown Corporation to resolve a permit fee dispute for property located at 3001 Russel Drive. The motion was seconded by Vice President Napper and then unanimously approved.

2. RESOLUTION 2023-R-28 A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA ADOPTING GUIDELINES FOR THE SUSQUEHANNA TOWNSHIP TRAP, NEUTER, AND RETURN PROGRAM

Betsy Logan, Assistant Township Manager reported that the Board reviewed the draft guidelines at their September 14th meeting. These guidelines are designed to help mitigate the breeding of the community's feral cat population. She noted that these guidelines have been reviewed by Steelton Community Cats, the Township's contractor for spaying and neutering the feral cats.

Commissioner Rebarchak moved that the Board of Commissioners adopt the resolution adopting guidelines for the Susquehanna Township Trap, Neuter, and Return Program. The motion was seconded by Commissioner Rothrock.

Commissioner Rebarchak remarked on how comprehensive these guidelines are and thanked the staff involved.

Commissioner Rothrock confirmed that this is the first time that these types of guidelines have been established. He and Commissioner Faylona thanked staff for their work on these guidelines.

The motion then passed with a unanimous vote.

3. RESOLUTION 2023-R-29 A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA ADOPTING A PARK MASTER PLAN FOR WEDGEWOOD HILLS PARK

Ann Yost, Landscape Architect with YSM, Inc. was in attendance to give a presentation of the Master Plan that has been compiled for Wedgewood Hills Park. She gave an overview of the building, existing parking, the two terraced areas, the wooded areas, and the overall topography of the 18-acre site.

She noted that a need assessment was completed and respondents to the survey stated that they most wanted restrooms, shade trees, trails, and picnic pavilions. The existing building was also assessed, and it would not be able to be manipulated for use. They are proposing additional walkways, pavement games, a pavilion, basketball court, parking, restrooms, and trails. The

project will be completed in phases and put together so that it may be submitted to DCNR for possible grants.

President Lynch reminded everyone that the Susquehanna Township Authority acquired this land so that it could be used as a staging area for the sewer project in the Township.

Commissioner Rothrock noted that this would be a multi-use building that could produce rental revenue. He inquired as to the capacity of the building. Ms. Yost noted that the occupancy will depend on the parking that is available.

Commissioner Faylona moved that the Board of Commissioners adopt the resolution adopting a Park Master Plan for Wedgewood Hills Park. The motion was seconded by Vice President Napper and then unanimously approved.

4. 3103 WALNUT STREET PRELIMINARY/FINAL LAND DEVELOPMENT PLAN

Betsy Logan, Assistant Manager reported that this plan has been submitted for the Family Tires Corporation located at 3103 Walnut Street. An automotive repair shop, a retail use, and a residential use currently occupy the property. This plan proposes to construct a 602-square-foot addition that would serve as two additional service bays for automotive repair. The plan calls for multiple site improvements, notably enhanced landscaping, street trees, and widened sidewalk along Walnut Street. The number of access points is being reduced. This project is in the Mixed-Use 1 District (Ward 5).

Assistant Manager Logan read into the record the waivers that were recommended for approval at the September 18th Planning Commission meeting:

1. §22-404, Preliminary Plan Procedure – The plan was submitted as a Preliminary/Final Plan.
2. §22-1102, Monuments and Markers – No concrete monuments exist or are proposed to be placed.

Commissioner Sanderson moved that the Board of Commissioners approve the waivers from §22-404, Preliminary Plan Procedures and §22-1102, Monuments and Markers. The motion was seconded by Commissioner Hisiro and then unanimously approved.

Assistant Manager Logan then read into the record the conditions of approval that were recommended by the Planning Commission at the September 18th meeting:

1. All outstanding comments from the Township’s review letter dated 9/5/2023 and the Township Engineer’s review letter dated 9/15/2023 are addressed.
2. The applicant shall pay all required fees.

3. The applicant shall provide all required signatures and seals.
4. Provide a copy of the HOP permit.
5. All conditions imposed by the Zoning Hearing Board shall be met to the satisfaction of the Township prior to recording the Plan,
6. Provide financial security for the timely, proper, and complete construction of all applicable improvements, including but not limited to sidewalks, street trees, curbing, landscaping, etc. prior to the recording of the Plan.

Commissioner Rothrock moved that the Board of Commissioners approve the Preliminary/Final Land Development Plan for 3103 Walnut Street. The motion was seconded by Commissioner Sanderson and then unanimously approved.

5. PENNSYLVANIA GAME COMMISSION PRELIMINARY/FINAL LAND DEVELOPMENT PLAN

Betsy Logan, Assistant Manager reported that the Preliminary/Final Land Development Plan for the Pennsylvania Game Commission located 2000 Elmerton Avenue has been reviewed by staff and the reports have been included in tonight's packet. This plan proposes to construct two additions to the existing building totaling 16,573 square feet, the expansion of the existing parking areas, and the addition of site improvements such as trails and stormwater controls. The property is located in the Conservation Zoning District (Ward 7).

Assistant Manager Logan then read into the record the two waivers and one modification that were recommended for approval by the Planning Commission at the August 28th meeting:

1. §22-404 - Preliminary Plan Procedure – Plan was submitted as a Preliminary/Final Plan.
2. §22-407.1A- Plan was submitted in 30" x 42" format per state requirements, a 24" x 36" format is required by the SALDO.
3. §22-1107, modification of sidewalk requirements to provide a connection and crosswalk to the existing sidewalk at Veterans Park instead of providing a sidewalk for the for the entire length of Gene Cook Way.

Ms. Logan stated that the modification that the trail would go from the Triple Crown property and connect with the sidewalk at Veterans Park.

Mr. Gurney confirmed using the Plan as well as Google Earth, where the sidewalk would connect with Veterans Park and how it would help to mitigate the pedestrian traffic from Elmerton Avenue.

Commissioner Sanderson moved to approve the waivers from §22-404, Preliminary Plan Procedures; §22-407.1A, Sheet Size; and all modification from §22-1107, Sidewalks along Gene Cook Way. The motion was seconded by Commissioner Rothrock and then unanimously approved.

Assistant Manager Logan then read the conditions of approval that were recommended by the Planning Commission at the August 28th meeting:

1. All outstanding comments from the Township staff memo date 8/16/2023 and the Township are addressed.
2. Provide a copy of the approved NPDES Permit.
3. Provide a copy of the Erosion and Sedimentation Control Plan/Report that the Dauphin County Conservation District approves.
4. Provide an executed Operations and Maintenance Agreement for all permanent Stormwater Management Facilities.
5. Provide executed easements for all Stormwater Management Facilities.
6. Provide financial security for the timely, proper, and complete construction of all applicable improvements, including but not limited to paving, sidewalks, curbing, Stormwater Management Facilities, erosion, and sediment controls, etc., before recording the Plan.

Commissioner Rothrock moved that the Board of Commissioners approve the Preliminary/Final Land Development Plan for the Pennsylvania Game Commission subject to the conditions recommended by the Planning Commission. The motion was seconded by Commissioner Sanderson and then unanimously approved.

President Lynch thanked the PA Game Commission for working with the Triple Crown Corporation on the connection to their property.

Commissioner Rebarchak stated that she has walked this loop, and it will be great to connect the kids with the park.

6. REVIEW OF DRAFT AMENDMENTS TO CHAPTER 16, PARKS AND RECREATION; PART 1, RULES AND REGULATIONS; SECTIONS 16-103, 16-104, AND 16-109

Doug Knauss, Parks & Recreation Director reported that the Recreation Advisory Committee has been working on updating the Parks Rules and Regulations due to contradictions in signs. Their hope is to properly install signs at Boyd Park to avoid motorized boats being used and to keep people from swimming at Boyd Park.

Commissioner Rothrock moved that the Board of Commissioners authorize advertisement of a public hearing on an amendment to Chapter 16, Parks and Recreation for Thursday, October 12, 2023. The motion was seconded by Commissioner Faylona and then unanimously approved.

7. CONTINUED DISCUSSION – CHAPTER 21, STREETS AND SIDEWALKS ORDINANCE AMENDMENT

Manager Pribulka reported that a conversation on this ordinance amendment occurred at the last Board meeting. At this meeting, concerns were raised regarding homeowners having to be

responsible for the repair of curbing when damaged by a contractor or snowplow. As mentioned at this meeting, he researched how other local municipalities handle this concern. All municipalities, except for one, require the property owner to maintain curbing.

Commissioner Hisiro thanked Manager Pribulka for this work on this, but again expressed his concern of having property owners being responsible for curbing when they did not cause the damage.

Commissioner Rothrock suggested that language could be added to the ordinance to exclude a property owner from having to repair the curbing when an accident has occurred.

Solicitor Miller stated that the homeowner should have to pay to repair the damage, and then file a claim with the person or contractor who caused the damage.

Commissioner Rebarchak expressed her concerns with the lack of curbing and crumbling curbs in the Township.

Manager Pribulka explained two alternatives to amending the ordinance. These alternatives were to remove the curbing responsibility language from the ordinance and place the obligation for maintaining the curbs on the Township. The other alternative was to have an annual curb and sidewalk repair contract. This option would allow for homeowners to “piggyback” on the contract and possibly realize some cost savings.

Solicitor Miller noted that the current ordinance requires property owners to repair the damage. This makes the Township prioritize the most unsafe areas.

After further discussion, Commissioner Sanderson suggested that all questions and comments be written and submitted to Manager Pribulka.

Manager Pribulka noted that many of the changes that were made to this ordinance came about due to utilities cutting into newly paved roads.

Solicitor Miller stated that this ordinance needs to be advertised. If any substantive changes are made, it would need to be advertised again. He emphasized that it is inadvisable to change the responsibility of the homeowners maintaining of the curbs. He suggested that comments and questions be submitted to Manager Pribulka so that further discussion can be held prior to the Public Hearing on October 12th.

8. KOHN ROAD BRIDGE SUPERSTRUCTURE REPLACEMENT PROJECT – DETOUR ALTERNATIVES ANALYSIS

Manager Pribulka reported that a retainer agreement with HRG, Inc. has been requested to conduct an alternative analysis for the closure of the Kohn Road Bridge. In 2022, the Township was notified that the bridge had degraded to a point that warranted weight restrictions and the increase in the inspection cycle. The bridge is now stabilized. Until the designing and appropriating of county and federal funds can be completed, staff is proposing alternatives for cost effectiveness, safety, and to reduce disruption to commuters if the bridge should need to be closed.

Alex Greenly, Engineer, reported that they are looking at four possible approaches to assisting traffic during the construction of the new bridge. Those approaches include a temporary two-way, two-lane bridge; a temporary one lane; 2-way bridge, a temporary one lane; one way bridge, or to do nothing.

The Commissioners and Township staff discussed the options of detours, the inconvenience they could cause; and how the closing down of the bridge would affect the Township and the School District.

Commissioner Sanderson moved that the Board of Commissioners approve the retainer agreement with HRG, Inc. in an amount of \$22,200 to conduct an alternatives analysis for the Kohn Road Bridge Superstructure Replacement Project. The motion was seconded by Vice President Napper.

Commissioner Rebarchak voiced her concern on not knowing a more concrete timeline for this project and the proposal.

The motion passed with a 7 – 1 vote. Commissioner Rothrock voted No.

CONSENT AGENDA

1. Financial Security Reduction #3 – Solid Rock Missionary Baptist Church (\$30,320)
2. Financial Security Reduction #2 – Laurel Hill Land Development (\$487,169)
3. Financial Security Reduction #5 – Stray Winds Farm Phase 7 (\$105,438)
4. Financial Security Reduction #2 – Maplewood (\$1,063,082)
5. Financial Security Reduction #2 – Russel Drive Lot #2 (\$146,421)
6. Financial Security Reduction #4 – Enclave at Elmerton (\$220,233)
7. Authorization to advertise the sale of the 2007 Johnson Street Sweeper on Municibid
8. Phase 1 Environmental Site Assessment Authorization – DGS Annex Complex Lot 16

Commissioner Hisiro moved that the Board of Commissioners approve the Consent Agenda. The motion was seconded by Commissioner Faylona and then unanimously approved.

COMMISSIONER COMMENTS

No additional comments were received from the Board of Commissioners.

ADJOURNMENT

Commissioner Sanderson moved to adjourn the Board of Commissioners Workshop for September 28, 2023, at 8:18 PM. The motion was seconded by Commissioner Hisiro and then unanimously approved.

Respectfully Submitted,

David Pribulka
Secretary-Manager



Susquehanna TOWNSHIP

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susquehannatwp.com

MEMORANDUM

Date: October 12, 2023

To: Susquehanna Township Board of Commissioners

From: David Pribulka, Township Manager

Re: Commissioner Comments on Chapter 21, Streets and Sidewalks Ordinance Amendment

As discussed during the Workshop Meeting on September 28, 2023, Commissioners who had comments on the ordinance amendment to Chapter 21, Streets and Sidewalks as advertised have provided the same to me in writing. The following are the comments I have received as presented:

"...At an absolute minimum, I believe we should develop a piggyback contract that residents can use to repair their curb if required to do so. I still believe, either formally or informally, need language or otherwise acknowledge that if the Township damages a curb from its equipment, the Township will cover repairs and not expect the resident to do so. I still think we can come up with language that addresses my concerns and Mike's concerns. Perhaps, the way to do it is to have language that establishes in the first instance that the responsibility is that of the resident unless it can be established that the damage was caused by a third party, be it a contractor, the Township, or someone else."

"They looked fine to me - especially the requirements for street dedication. I had one question though - why restrict streets to be dedicated to not exceed 800 feet? We have lots of streets in the township - Crooked Hill Road, Continental Drive, etc - that exceed 800 feet. Not sure why that restriction exists."

Staff will be prepared to discuss these comments and any others in greater detail at the public hearing.
Thank you.

PROFESSIONAL HEALTH INSPECTION SERVICES CONTRACT

THIS CONTRACT made on day/month/year, by and between Anthony P. Russo, 602 Tower Road, Enola, Pennsylvania 17025, hereafter referred to as “**Contractor**” and Susquehanna Township, 1900 Linglestown Road, Harrisburg, PA 17110 hereafter referred to as “**Client.**”

Contractor hereby agrees to conduct health inspections of food facilities and massage parlors within Susquehanna Township-in accordance with the following terms and conditions:

1. Subject to Contractor’s approval, inspection services shall be rendered at such times and places as Client may request in accordance with the requirements of Section 10, Part 2 and Section 13, Part 4 of the Code of Ordinances of the Township of Susquehanna and any other applicable federal, state, or local regulation.
2. All information obtained and recorded as a result of this Contract will be considered confidential and will not be disclosed without permission of Client. With that said, without additional approval or permission, Contractor shall be responsible for entering food safety inspection results into the publically available, applicable Pennsylvania Department of Agriculture database.
3. Client agrees to indemnify and hold harmless Contractor from any claims arising from any actions taken by Contractor in the performance of this agreement unless such claims are a result of the gross negligence of the Contractor.
4. Contractor shall maintain General Liability Insurance of no less than one million dollars (\$1,000,000). Contractor shall submit to Client a Certificate of Insurance naming Client as an additional insured on such policy.
5. This Contract creates no relationship of joint venture, partnership, limited partnership, agency, or employer-employee between the parties, and the parties acknowledge that no other facts or relations exist that would create any such relationship between them. Neither party has any right or authority to assume or create any obligation or responsibility on behalf of the other party except as provided by written instrument signed by both parties.
6. This Contract shall not become effective until executed by both parties. This Contract may be terminated by either party by written notice to the other. In the event of termination, Client will be invoiced and agrees to pay Contractor for all fees and costs already incurred, and all outstanding materials and labor costs accrued through the date of termination.

7. Contractor shall submit an invoice to Client for each month in which Contractor renders services hereunder. Contractor shall submit a report for each inspection on such form as may be deemed appropriate by the Client. Such form shall be submitted monthly.
8. Terms of payment are NET 30 days.
9. The Client agrees that Contractor is being retained by the Client and no other third party is responsibility for payment of Contractor's invoices.
10. If any provision of this Contract or application thereof to any person or situation, shall, to any extent, be held invalid or unenforceable by a court of competent jurisdiction, the remainder of this Contract, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.
11. Client agrees to pay Contractor in accordance with Section 11.
12. The fee for each health inspection shall be \$60.00 per Health License. Contractor agrees to submit a monthly and annual report to the Building & Codes Officer summarizing all inspectional activities. Contractor also agrees to review plans and attend Health Board meetings, as requested by Client, at no additional cost.
13. This Contract shall be governed by the laws of the Commonwealth of Pennsylvania.
14. A Non-Defaulting Party shall not be liable for any indirect, incidental, special, punitive, or consequential damages, or any loss of profits resulting from a defaulting party's breach of this Contract.
15. Each person executing this Contract on behalf of either party individually warrants that he or she has full legal power to execute this Contract on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Contract.

Both parties understand and agree to the terms and conditions of this Contract.

ATTEST:

David Pribulka, Susquehanna Township Manager

INDEPENDENT CONTRACTOR:

Anthony P. Russo, Contractor

Witness:

Print name and signature



Herbert, Rowland & Grubic, Inc.
369 East Park Drive
Harrisburg, PA 17111
717.564.1121
www.hrg-inc.com

RETAINER AGREEMENT
PROJECT ASSIGNMENT
SUSQUEHANNA TOWNSHIP
PUBLIC WORKS STORAGE BUILDING
P000242.0530

This document will serve as a confirmation for a request for services under the existing Retainer Agreement for Consulting Services with Susquehanna Township. The Scope of Services, Schedule and Compensation for this project are based on information included with the request.

SCOPE OF SERVICES

HRG proposes to provide the following engineering and related services for the Susquehanna Township Public Works Storage Building project:

Task 1 – Topographic Survey & Base Mapping

Survey services will follow the standards listed below:

- A. Topographic features necessary for the proposed improvements will be located and elevated by our survey crew using a total station system with data collection capabilities and/or Global Navigation Satellite System (GNSS) technology. Topographic features to be surveyed will include existing grade elevations in the area of the proposed building and utilities, underground utilities (if any) that were field-marked, existing paved and gravel areas, location of existing overhead or above-ground utilities, existing signs and guide rail, fence lines, tree lines, brush lines, individual trees (where necessary), and location and elevation of existing drainage features, including pipes, culverts, and swales.
- B. All surveys will reference North American Datum of 1983 (NAD83-2011) Pennsylvania State Plane Coordinate System, South Zone (3702) and North American Vertical Datum of 1988 (NAVD88). A survey baseline will be established convenient to the work area, with two (2) control points established outside the expected limits of disturbance and referenced for future recovery. One (1) vertical site benchmark will be established on a sustainable physical feature and will be the basis of control during construction.
- C. Deed research will be conducted to obtain the names and addresses of all potentially affected property owners within the project area; to obtain copies of tax maps for the project area; and to obtain copies of the latest deeds for all potentially affected properties. A list of property owners (names and addresses) will be kept on file. A record deed and easement/right-of-way mosaic referencing the deed research information will be prepared.

- D. Base mapping will be developed in AutoCAD Civil 3D at a scale of 1 inch = 30 feet and will depict topographic information obtained via field survey while referencing a prior project to demonstrate details associated with the overall site.

Task 2 – Structural Engineering Services

- A. The building is anticipated to be a single-story pre-engineered timber framed building with a trussed roof system and cast-in-place concrete slab on grade. Foundation requirements will be determined and designed by the manufacturer. The building will be approximately 50' x 100' with an inside height of 18' to 20' to provide for proper clearance. The building will include (4) 12' x 14' bay doors with an additional bay for storage (no door). Cladding for the building will include metal siding and metal roofing with snow guards, gutters, and downspouts. Bollards will be provided between each bay. Floor drains and utility rough ins will be provided, along with electrical service. HRG will provide typical design drawings and specifications for the structural components mention above.
- B. Final structural design of the building including the timber framing, roof system, foundations, and connections will be by the manufacturer. All structural elements for this project will be designed to meet the requirements set in the International Building Code (IBC) 2018, as well as all IBC referenced design criteria. It is anticipated that no major earthwork or earth-retaining structures will be required at the project site for the construction preparation and installation of this building. Should a structural fill design and/or geotechnical services be deemed necessary through the process of design, such activities can be provided outside of this scope as a supplement to this contract upon request of the Township.

Task 3 – Mechanical, Electrical, and Plumbing Engineering Services

- A. Electrical engineering services for the proposed storage building will consist of the design of new interior and exterior LED lighting; design of general electrical facilities within the storage building; and design of power and controls for the exhaust fan(s). For the purpose of this proposal, it is assumed that power for the new building can be fed from the existing service. As such, design and/or coordination of a new electrical service is outside of this scope of work.
- B. Mechanical engineering services for the proposed storage building will consist of the design of a ventilation system and CO & NOX detection for vehicle, (i.e.: anything with a combustion engine). storage when the building is occupied. The same system can be used for heat removal for summer ventilation. This proposal is based upon utilizing wall-paddle fans for the exhaust and all-weather louvers for fresh air intake. The fans and louvers would be interlocked to open the louver dampers when the fans are energized. Controls will be required such as occupancy sensors, CO detection, NOX detection, reverse acting thermostat, and an override switch so the system can be operated manually.

Task 4 – Construction Plan

- A. HRG will prepare a Construction Plan for submission to and review by Susquehanna Township. The plans will consist of the following general format:
- Title Sheet
 - Existing Topographic Survey Plan

- Site Layout Plan
 - Grading and Site Utilities Plan
 - Electrical / Mechanical Plan
 - Post Construction Stormwater Management Plan & Profiles
 - Erosion and Sedimentation Control Plan
 - Construction Details
- B. For purposes of this Proposal, it is assumed that the new storage building will not include restrooms or a new sanitary sewer connection beyond that necessary to accommodate floor drains which are intended to tie into the existing sanitary sewer connection at or near the existing Public Works Building. No interior plumbing related design (water service, sinks, toilet, utility water, fire suppression, etc..) is included in this scope beyond the aforementioned floor drain(s).
- C. Attend review meetings and design meetings with the Owner, Township, or utility companies, as required for completion of the project. Meetings are to take place as needed throughout the life of this project to review the progress of the design, obtain input, decisions and approvals and to make presentations as necessary to the Township. For purposes of this proposal, a total of ten (10) hours of meeting time has been allotted.
- D. Address customary review comments from the Township, utilities, and other review agencies and make minor plan revisions and resubmissions as may be necessary to comply with specific ordinance provisions or other applicable regulations. We assume that there will be no review comments not related to specific ordinance provisions or other revisions requiring substantive changes.
- E. Based correspondence with Township staff, it is assumed that formal Land Development Plan and/or Zoning approval will not be required. As such, this scope does not include services related to Land Development and/or Zoning approval.
- F. It is assumed that no easement or right-of-way acquisition will be required to construct the new storage building and/or stormwater BMP(s). As such, easement and right-of-way acquisition services are not included in this scope or budget. Any activities related to such can be provided upon Township request as a supplement to this contract.
- G. It is assumed the Township will prepare and submit any building permit applications required by the Township.
- H. Construction Cost Estimates - Construction cost estimates for the proposed storage building and associated site improvements will be developed. Cost estimates will be developed using information supplied on prior years' bid results and professional knowledge of the industry. All costs will be in 2023 dollars.

Task 5 – Post Construction Stormwater Management Plan & Erosion and Sedimentation Control Plan

- A. HRG will prepare a Post Construction Stormwater Management (PCSM) Plan and Report for the construction of the proposed improvements to consist of the following items:
1. Prepare a PCSM Plan for the project submission to and review by the Township. Plans will consist of the following general format:
 - a. Title Sheet
 - b. Post-Construction Stormwater Management Plan

c. Construction Detail Sheets

2. HRG will perform infiltration tests and a soils analysis in the location of the proposed best management practices (BMPs) at an assumed rate of one (1) test pit for every quarter (0.25) acre of BMP area, with a minimum of 1 test pit required per BMP and two infiltration tests per test pit at the depth of the anticipated BMP infiltration elevation. The completion of the infiltration tests and soils analysis consists of the following:
 - a. Desktop evaluation of the existing soils using available digital resources
 - b. Identification of test pit location and infiltration test locations
 - c. Test pit observation for geologic limiting zones or restrictive layers, up to a maximum depth of two feet below the bottom elevation of the proposed BMPs, the reaching of bedrock, or the reaching of fully saturated soils – whichever is encountered first
 - d. Double-ring infiltrometer test per the methodology specified in the PADEP Best Management Practice Manual, dated December 2006

A document of findings will be included in the PCSM Report establishing an infiltration rate in inches per hour. It is assumed that excavation services for the test pit will be provided by the municipality or its contractors, and that the Pennsylvania One Call required for said excavation will be the responsibility of the entity performing the excavation.

3. Prepare a PCSM Report consistent with Township ordinance requirements based upon the amount of new impervious area to be constructed on site. For the sake of the proposal, it is assumed that the new impervious area will exceed 5,000 square feet. As such, volume and rate controls will be necessary. This proposal includes preparation of calculations and design for up to two (2) stormwater management BMPs; (e.g.: at-grade or subsurface infiltration basin(s)) to achieve volume (2-yr volume increase), rate (1 through 100-year design storms), and water quality requirements of the Township Stormwater Management Ordinance.
 4. HRG will address customary review comments from the Township and make minor plan revisions and resubmissions as may be reasonably necessary to comply with specific ordinance provisions or other applicable regulations.
 5. It is assumed no wetlands exist within the project site. As such, a Wetland Delineation Report is not included in this scope or budget.
- B. HRG will prepare an Erosion and Sedimentation Pollution Control (ESPC) Plan and for the construction of the proposed improvements to consist of the following items:
1. It is assumed that the project will generate greater than 5,000 square feet of earth disturbance, and therefore an Erosion and Sediment Pollution Control (ESPC) Plan in accordance with Chapter 102 of Title 25 “Environmental Protection” of the Pennsylvania Code will be developed. The ESPC Plan will utilize standard Best Management Practices (BMPs), construction details, and notes based on the PADEP Erosion and Sediment Pollution Control Program Manual, current edition. It is assumed that the single and complete project will not exceed 1 acre of earth disturbance and therefore an NPDES permit will not be required.

Task 6 – Project Management & QA/QC

This task consists of the administrative effort required of HRG to complete the project on time, within budget, and to provide a quality product. Included will be in-house meetings of the design staff, coordination and scheduling of project submittals, reviews of project costs and progress, preparation and submission of monthly invoices and progress reports, and documentation of meetings, telephone conversations, and design developments. This task includes the implementation of HRG's formal QA/QC program for established checking procedures, plan reviews, and design review meetings.

WORK PRODUCT

HRG will provide one (1) hard copy and electronic copies of the final construction drawings, PCSM Plan and Report, ESPC Plan, and cost estimate for the project. Bidding Documents and Construction Administration and Observation services can be completed at the request of the Township as a supplement to this contract.

SCHEDULE

HRG will begin working on the above listed Scope of Services upon your authorization to proceed. It is estimated that the outlined services can be completed within one-hundred twenty (120) days from notice to proceed with timely concurrence of design plans from the Township.

COMPENSATION

We propose to complete this work on an Hourly Basis with an estimated fee of:

\$55,450.00 Plus Reimbursables (Expense, Consultant)

This work will be subject to the General Conditions included within our Retainer Agreement, our current Fee Schedule and current Billable Expense Schedule. Our policy is to render invoices monthly based on the time and expenses incurred.

Herbert, Rowland & Grubic, Inc.

Client

Approved by:



Approved by:

Title:

Project Manager

Title:

Date:

9/18/2023

Date:

ORDINANCE NO. 23-02

AN ORDINANCE OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA AMENDING AND RENUMBERING CHAPTER 21, STREETS AND SIDEWALKS, PART I, SIDEWALK MAINTENANCE BY AMENDING THE TITLE OF THE PART; AMENDING §21-102, DEFINITIONS BY ADDING A DEFINITION OF “CURB”; AMENDING §21-103, RESPONSIBILITY FOR SIDEWALK [AND CURB] MAINTENANCE; AMENDING §21-104, CLEARING OF OBSTRUCTION; TIME LIMIT; AMENDING §21-105, PROCEDURE FOR SNOW AND ICE REMOVAL; ADDING A NEW §21-106 ESTABLISHING GUIDELINES FOR MAINTENANCE AND REPAIR OF SIDEWALKS AND CURBS; ADDING §21-107, OBSTRUCTIONS WITHIN BOUNDARIES; ADDING §21-108, DISCHARGE PROHIBITED, REGULATING THE DEPOSIT OF ANY WASTEWATER OR DRAINAGE ONTO PUBLIC STREETS; ADDING §21-109, SPECIFICATIONS FOR CURBING; ADDING §21-110, SPECIFICATIONS FOR CEMENT CONCRETE SIDEWALKS; RENUMBERING §21-106, PENALTY FOR VIOLATION; AMENDING §21-107, AUTHORITY FOR TOWNSHIP TO DO WORK WHEN OWNER DEFAULTS; AMENDING AND RENUMBERING CHAPTER 21, STREETS AND SIDEWALKS, PART II, STREETS AND SIDEWALK CONSTRUCTION BY AMENDING §21-201, PERMIT REQUIRED FOR OPENING OR EXCAVATING; REPEALING AND REPLACING §21-202, APPLICATION FOR PERMIT; FEE; EMERGENCY WORK; AMENDING §21-205, MANNER OF DOING WORK; RESTORATION AND RESURFACING BY ADDING SUBSECTION 2, RESURFACING REQUIREMENTS, SUBSECTION 7, REPAVING AND RECONSTRUCTION, SUBSECTION 8, PREPARATION OF STREETS FOR PAVING, REPAIR, OR CONSTRUCTION, SUBSECTION 9, DETERMINATION OF LINES AND GRADES BY THE ENGINEER, SUBSECTION 10, UTILITY CORRIDOR, SUBSECTION 11, HORIZONTAL AND AERIAL UTILITY CORRIDORS, SUBSECTION 12, DETERMINATION OF REIMBURSEMENT, SUBSECTION 12, AND COMMENCEMENT OF UTILITY RELOCATION ACTIVITIES; ADDING §21-207, INSPECTIONS, ESTABLISHING STANDARDS FOR INSPECTING RESTORATION OF CURB AND STREET CUTS PRIOR TO RELEASING FINANCIAL SECURITY; ADDING §21-208, NOTIFICATION, ESTABLISHING NOTICE REQUIREMENTS TO THE TOWNSHIP FOR WORK IN THE PUBLIC RIGHT-OF-WAY; ADDING §21-209, ROAD CLOSINGS AND TRAFFIC MANAGEMENT; RENUMBERING §21-207, DEFECTIVE WORK; RECTIFICATION; RENUMBERING §21-208, CURB AND SIDEWALK CUTS; ADDING §21-212, RESTRICTIONS REGARDING TREES AND SHRUBBERY; ADDING §21-213, PROTECTION OF ADJOINING PROPERTY OWNERS; RENUMBERING §21-209, PENALTY AND AMENDING BY ESTABLISHING ADDITIONAL PENALTIES; ADDING §21-215, ENFORCEMENT; AND AMENDING AND RENUMBERING CHAPTER 21, STREETS AND SIDEWALKS, PART III, DEDICATION OF STREETS BY AMENDING §21-307, CRITERIA FOR STREETS DEDICATED TO THE PUBLIC BY REVISING STANDARDS FOR STREET DEDICATION AND ADDING A NEW SUBSECTION C, ACCEPTANCE OF STREETS NOT GUARANTEED.

WHEREAS, The Board of Commissioners of Susquehanna Township, wish to provide enhanced regulations to protect curbing, sidewalks and publicly owned right-of-way, as they believe it will enhance the health, safety and welfare of the Township.

NOW, THEREFORE, be it enacted and ordained by the Board of Commissioners of Susquehanna Township, Dauphin County, Pennsylvania and it is hereby enacted and ordained by authority of the same as follows:

Chapter 21 of the Susquehanna Township Municipal Code is hereby amended as follows:

Section 1: Chapter 21 (Streets and Sidewalks), Part 1 (Sidewalks and Curb Maintenance) of the Code of Ordinances of Susquehanna Township, is hereby amended as follows:

- A. To delete the part title of “Sidewalks and Curb Maintenance”
- B. To add a new title of “Sidewalks and Curbs”

Section 2: Chapter 21 (Streets and Sidewalks), Part 1 (Sidewalks and Curb Maintenance), section §21-101 (Short Title) is hereby amended as follows:

- A. To delete the words “Repair”, “Clearance”, “Ordinance”, “of” and “1967”.
- B. To add the words “Curb” and “Ordinance” after the word “Sidewalks” and to have such subsection read as follows:

This Part shall be known and may be cited as the "Susquehanna Township Sidewalks and Curbs Ordinance.

Section 3: Chapter 21 (Streets and Sidewalks), Part 1 (Sidewalks and Curb Maintenance), section §21-102 (Definitions) is hereby amended as follows:

- A. To add a new definition alphabetically of “CURB” to read as follows:

CURB - The raised structural element which may be installed at the outside edge of a street or parking area, primarily for a gutter.

Section 4: Chapter 21 (Streets and Sidewalks), Part 1 (Sidewalks and Curb Maintenance), section §21-103 (Responsibility for Sidewalk and Curb Maintenance) is hereby amended as follows:

- A. To change the title of the subsection from “Responsibility for Sidewalk Maintenance” to ‘Responsibility for Sidewalk and Curb Maintenance’.
- B. To add the following wording prior to the §21-103.1, prior to the word “Following”.

The owner of land abutting any street in the Township shall be responsible for constructing, reconstructing, maintaining, and repairing the sidewalks and curbs, now existing or hereafter constructed, as may be required by the Township, on and abutting said property, in a manner satisfactory to the Township and in conformance with the requirements of

Chapter 22 of the Township Subdivision and Land Development Ordinance and the owner shall pay the costs and expenses thereof.

- C. To add the words “and” and “curb” in front of the word “in”, delete the word “his” and add the word “their” in front of the word property in subsection §21-103.1, to read as follows:

To fail to keep the sidewalk and curb in front of their property in good order and repair.

Section 5: Chapter 21 (Streets and Sidewalks), Part 1 (Sidewalks and Curb Maintenance), section §21-104 (Clearing of Obstruction; Time Limit) is hereby amended to add §21-104.2, which reads as follows:

All sidewalks and curbs shall be kept free from all obstructions or hazards, whether temporary or permanent, including, but not limited to, bushes, shrubs, foliage, weeds, basketball hoops or other structures extending out over the sidewalk, or which interfere with unimpeded travel on the sidewalks.

Section 6: Chapter 21 (Streets and Sidewalks), Part 1 (Sidewalks and Curb Maintenance), section §21-105 (Procedure for Snow and Ice Removal) is hereby amended as follows:

- A. To delete “shall not be covered”, to be replaced with “must be free and clear of snow (3) foot radius” in §21-201.4.
- B. To add §21-105.5, which reads as follows:

Snow or ice removed from the sidewalk or sidewalk area shall be prohibited from being deposited into the streets or roadways of the Township.

Section 7: Chapter 21 (Streets and Sidewalks), Part 1 (Sidewalks and Curb Maintenance), section §21-106 (Procedure for Snow and Ice Removal) is hereby amended in its as follows:

§21-106. Maintenance and Repair of Sidewalks and curbs.

1. For the purposes of this Part, so that the sidewalks and curbs remain in a condition that is not dangerous to property or persons reasonably using the sidewalks and curbs, and so that the sidewalks and curbs will be in a condition that will not interfere with the public convenience in their use, the term "maintenance and repair of the sidewalks and curbs," in any variation it may appear within this Part, shall include, but not be limited to:
 - A. Maintenance and repair of surfaces, including grinding, removal, and replacement of sidewalks and curbs, repairs and maintenance of sidewalks and curbs, removal of weeds and or debris, supervision and maintenance of signs, tree root pruning installation of root barriers, trimming of shrubs and/or ground cover and trimmed shrubs within the area between the property line of the adjacent property and the street paving line.
2. Liability for injuries to public.

Any person required by §21-103 to maintain and repair sidewalks and curbs shall owe a duty

to members of the public to keep and maintain the sidewalks and curbs in a safe and non-dangerous condition. If, as a result of the failure of any person to maintain and repair the sidewalks and curbs, any person suffers injury or damages to the person or property, the owner shall be liable to such person for the resulting damages or injury. Property owners shall be liable to the Township for any amounts paid or incurred by the Township consequent from claims, judgments, or settlements and for all reasonable investigation costs and attorney's fees resulting from the responsible property owner's failure to maintain and repair the sidewalks and curbs.

3. Duty of property owners; notice and order for paving and curbing.

As and when the Commissioners, or their designee, shall deem it necessary for the safety and convenience of the public or the protection of streets and property that a sidewalk or curb be constructed, reconstructed, or repaired, a notice and order to construct, reconstruct, or repair a sidewalk or curb shall be provided in writing to the owner of the land abutting the relevant street in the Township. Such owner shall have 90 days in which to construct, reconstruct, or repair the sidewalk or curb, except that when, in the opinion of the Township Manager, the required construction, reconstruction, or repair presents an emergency, including, but not limited to, whenever a public nuisance results from the condition of a sidewalk or curb and the safety of pedestrians is imminently jeopardized, the owner shall have 48 hours in which to construct, reconstruct, or repair the sidewalk.

4. Permit required for sidewalk or curb work.

No party or person whatsoever shall lay any sidewalk or install any curbing, nor make any repairs thereto, or remove, destroy, change the grade or location of any such sidewalk or curb, or any part thereof, until he or she has procured a permit therefor from the Township for which he or she shall pay a sum, in an amount as established from time to time by resolution, which shall be paid into the Township Treasury.

Section 8: Chapter 21 (Streets and Sidewalks), Part 1 (Sidewalks and Curb Maintenance), is hereby amended to add §21-107 (Obstructions within Boundaries), as follows:

§21-107. Obstructions within Boundaries

It shall be unlawful and is hereby declared to be a nuisance for any person or persons to erect, set up, place, or maintain any obstruction within the boundaries of any public street, or to plant any trees or shrubbery within the boundaries of any public street, or to maintain or allow any branches of any tree or shrub to overhang or protrude into the area of any public street so as to obstruct the safe and convenient passage of vehicles and persons along such public street. "Public street," as used herein, shall be deemed to mean the legal right-of-way established for any street or highway, including both the cartway and the area of sidewalks, if any, and the right-of-way of any street, road, avenue or lane open to the public and used by the public as a public street or right-of-way.

Section 8: Chapter 21 (Streets and Sidewalks), Part 1 (Sidewalks and Curb Maintenance), is hereby amended to add §21-108 (Discharge Prohibited) as follows:

§21-108. Discharge Prohibited.

It shall be unlawful for any person owning or occupying property along any public highway, road, street, avenue, public land or public alley in the Township to drain, to allow to drain, or to allow the percolation, flow or discharge of any wastewater or drainage from sinks, bathtubs, lavatories, water closets, privies, cesspools or any other foul, polluted or offensive water or drainage of any kind into or upon any public highway, road, street, avenue, public lane or public alley by any means whatsoever.

Section 9: Chapter 21 (Streets and Sidewalks), Part 1 (Sidewalks and Curb Maintenance), is hereby amended to add §21-109 (Specifications for Curbing) as follows:

§21-109. Specifications for Curbing.

1. Specifications for curbing shall include, among other things, that they shall:
 - A. Be 18 inches high, with 10 Inches below street grade.
 - B. Be eight inches thick at the bottom and seven inches thick at the top. Curb to be constructed with one-inch bevel from street grade to top of curb and three-fourths- inch radius on the front side and one-fourth-inch radius on the back side as per the Pennsylvania Department of Transportation Standard Detail.
 - C. Be constructed of cement concrete with a compressive strength of 3,300 pounds per square inch and meet the Pennsylvania Department of Transportation requirements for Class A cement concrete.
 - D. Contain contraction joints spaced in uniform lengths or sections of 15 1/2 feet maximum, except where shorter sections are necessary for closures or curves, but no section shall be less than four feet. Contraction joints may be either hand-formed or sawed joints. They shall be: Y16 of an inch wide and two inches deep. Construction joints shall have tooled edges. Pre-molded expansion joint material: Y4 of an inch thick shall be cut to conform to the cross-sectional area and be placed at structures and at the end of a day's work.
 - E. Be constructed using rigid metal forms, except wood forms may be used on sharp curves and short tangent sections when approved by the Township Engineer.
2. All work and materials shall be in accordance with Pennsylvania Department of Transportation Form 408 and/or be approved by the Township Engineer.
3. Concrete curbs (straight) shall be in accordance with standards and specifications established by the Township.

§ 21-108. Specifications for cement concrete sidewalks.

1. General. All work and materials shall follow Pennsylvania Department of Transportation Form 408, except as provided or approved by the Township Engineer.
2. Size.
 - A. Cement concrete sidewalks shall be five feet wide by four inches thick, except at

driveways where the sidewalk shall be reinforced, be a minimum of six inches thick, and be constructed in accordance with Chapter 22 of the Township Subdivision and Land Development Ordinance. The sidewalk shall be separated from the curb by a one-half-inch expansion joint for the entire thickness of the sidewalk.

B. Replacement cement concrete sidewalks shall be constructed to the size of the adjoining sidewalk, as directed by the Township.

3. Concrete. Concrete shall conform to Class A concrete for cement concrete sidewalks. Class A concrete shall have a minimum compressive strength of 3,300 pounds per square inch (psi) after 28 days.

4. ADA ramps. ADA ramps shall be installed at locations as directed by the Township.

Section 10: Chapter 21 (Streets and Sidewalks), Part 1 (Sidewalks and Curb Maintenance), is hereby amended to add §21-110 (Specifications for Cement Concrete Sidewalks) as follows:

§ 21-110. Specifications for Cement Concrete Sidewalks.

1. General. All work and materials shall follow Pennsylvania Department of Transportation Form 408, except as provided or approved by the Township Engineer.

2. Size.

A. Cement concrete sidewalks shall be five feet wide by four inches thick, except at driveways where the sidewalk shall be reinforced, be a minimum of six inches thick, and be constructed in accordance with Chapter 22 of the Township Subdivision and Land Development Ordinance. The sidewalk shall be separated from the curb by a one-half-inch expansion joint for the entire thickness of the sidewalk.

B. Replacement cement concrete sidewalks shall be constructed to the size of the adjoining sidewalk, as directed by the Township.

3. Concrete. Concrete shall conform to Class A concrete for cement concrete sidewalks. Class A concrete shall have a minimum compressive strength of 3,300 pounds per square inch (psi) after 28 days.

4. ADA ramps. ADA ramps shall be installed at locations as directed by the Township.

Section 10: Chapter 21 (Streets and Sidewalks), Part 1 (Sidewalks and Curb Maintenance), subsection 6 (§21-106, Penalty for Violation) is hereby renumbered to §21-111 and amended as follows:

§ 21-111 Penalty for Violation.

1. Any person, firm or corporation who shall violate any provision of this Part 1 shall, upon conviction thereof, be sentenced to pay a fine of not more than \$600 1,000 and costs, or in default of payment thereof, shall be subject to imprisonment for a term not to exceed 30

days. Every day that a violation of this Part continues shall constitute a separate offense.

2. Rights and remedies cumulative. The rights and remedies of the Township as prescribed by the article or otherwise by law with respect to sidewalks and curbs, and the criminal sanctions herein provided, shall be cumulative, and the pursuit of one shall in no way preclude simultaneous or subsequent pursuit of another.

Section 11: Chapter 21 (Streets and Sidewalks), Part 1 (Sidewalks and Curb Maintenance), subsection 6 (§21-107, Authority for Township to Do Work When Owner Defaults) is hereby renumbered to §21-112 and amended as follows:

§ 21-112 Authority for Township to Do Work When Owner Defaults.

Upon the failure of the owner of the property to comply with a notice and order issued pursuant to § 21-106.3., Duty of property owners; notice and order for paving and curbing, and to do the work ordered therein, the Township is hereby authorized and required to satisfy the notice and order, as soon as practicable, and the owner of the property shall be responsible for the cost to the Township to satisfy the notice and order, together with an additional ten-percent penalty. Upon completion of the work, the Township shall ascertain the exact cost of the construction, reconstruction, or maintenance and repair and compute the amount for which the owner is liable and shall certify the same to the Township, and the Township shall immediately there serve written notice upon the owner setting forth the exact sum for which the owner is liable, and that the same shall be payable to the Township within 30 days from the date of the notice. In the event that that owner cannot be located, then notice shall be fixed in a conspicuous place upon the property, and the exact sum for which the owner is liable shall be payable to the Township Secretary within 30 days from the date of the posted notice. After the expiration of the 30 days, it is hereby authorized that the amount may be levied, and it shall be levied, upon the owner, and the Township shall place the sum unpaid in the hands of the Township Solicitor for collection according to law, who shall collect the same as provided by law either by a municipal lien filed therefor or by action in assumpsit.

Section 11: Chapter 21 (Streets and Sidewalks), Part 2 (Streets and Sidewalk Construction), subsection 1 (§21-201, Permit Required for Opening or Excavating) is hereby amended as follows:

- A. Delete the word “or” in front of the word “way.”
- B. Add “right-of-“in front of the word “way”.
- C. Add a comma behind the word “Officer” and in front of the word “or”.

“It shall be unlawful for any person, firm, partnership, corporation, authority, or other entity to make any opening or cut in any public street right-of-way or excavation in, for, or under any street, alley or thoroughfare or to develop, construct or install any utility, sewer, water or gas lines in the streets of or within the limits of said Township of Susquehanna unless and until a permit therefor be secured from the Township Secretary for each separate undertaking. Such permit and the application therefor shall be in the form prescribed by said Secretary and for the purpose enumerated therein and shall contain the further statement that the applicant agrees to the terms of this Part and that the same be accompanied by a bond or security in a form acceptable to the Township Secretary and

payable to the Township of Susquehanna as set forth hereinafter. Permits herein required include a permit to open sanitary sewers or to make an excavation in connection therewith or for any cut or opening in any public street or way. The police officers, Code Enforcement Officer, or Secretary of the Township shall promptly prohibit any work being done without proper permit or contrary to the terms hereof.

Section 12: Chapter 21 (Streets and Sidewalks), Part 2 (Streets and Sidewalk Construction), subsection 1 (§21-202, Application for Permit; Fee; Emergency Work.) is hereby amended as follows:

§ 21-202 Application for Permit; Fee; Emergency Work.

1. The application for the permit shall specify the location of the opening or excavation, anticipated date and time frame of work, together with the exact length, width and depth thereof. A plot plan or diagram showing the specifics of the project shall accompany every application, along with any additional information that might be requested by the Township. Permit fees shall be established by resolution by the Board of Commissioners. Proof of liability insurance shall be submitted with the permit application. Fees shall be paid in accordance with the current Township Fee Schedule.
2. Emergency repairs involving the placing of facilities or the opening up of the surface within the right-of-way may be performed prior to obtaining a permit providing the following procedures are adhered to:
 - A. An authorized representative shall promptly notify the Township office via written notice when the necessity of an emergency repair occurs during the hours from 8:30a.m. through 5:00 p.m., Monday through Friday. Emergency work occurring at other times should be reported to the Township within twenty-four (24) hours.
 - B. Prior to opening the surface of the roadway, or working within the right-of-way, an authorized representative shall provide the following information in written notice sent to the Township:
 - (1) Date emergency work is started;
 - (2) Time the emergency work is started;
 - (3) Location of the emergency work site; and
 - (4) Description of emergency work.
 - C. The permit required under Sec. 21-201 shall be applied for within 5 days to confirm and set forth and detail any emergency work performed.

Section 13: Chapter 21 (Streets and Sidewalks), Part 2 (Streets and Sidewalk Construction), subsection 1 (§21-202, Manner of Doing Work, Restoration and Resurfacing) is hereby amended as follows:

A. To amend §21-205.2, Resurfacing Requirements as follows:

1. The following standards shall apply to the resurfacing of all streets, following any excavation or cut: In the event that more than 25% of the public street or way from curb to curb is cut or disturbed, the Township Secretary shall require that the entire street or way be resurfaced from side to side for a length or distance of up to the next manhole in each direction or up to a maximum of 400 feet of street or way beyond the disturbance or cut.
 - A. In the event that more than 25% of the public street or way from curb to curb is cut or disturbed, the Public Works Director shall require that the entire street or way be resurfaced from side to side for a length or distance of up to the next manhole in each direction or up to a maximum of 400 feet of street or way beyond the disturbance or cut.
 - B.
 - C. When a longitudinal opening longer than 100 linear feet has been made in the pavement, the permittee shall mill and overlay the lane in which the opening was made for the entire length of roadway that was opened, in a manner authorized by the Public Works Director.
 - D. When two or more transverse openings have been made in the roadway within 100 linear feet of each other, the permittee shall mill and overlay lanes in which the openings were made for the entire length of roadway between the openings, in a manner authorized by the Public Works Director.
 - E. When two or more emergency openings have been made by the same permittee within 50 linear feet of roadway, the permittee shall mill and overlay lanes in which the openings were made for the entire length of roadway between the openings, in a manner authorized by the Public Works Director.
 - F. If more than 50 linear feet of longitudinal or transverse openings, or both, are made in the roadway, the Public Works Director may require the permittee to mill and overlay lanes in which the openings were made for the entire length of roadway that was opened, if the Township determines that the rideability or structural integrity of the roadway has been impaired by the openings.
 - G. If four or more openings are made by the same permittee within 100 linear feet of roadway, the Public Works Director may require the permittee to restore the entire disturbed roadway between the openings by milling, planing or other authorized method and overlaying the entire disturbed roadway.

B. To add §21-205.7, Repaving and Reconstruction as follows:

Upon notification from the Director of Public Works of a planned street resurfacing or reconstruction, all utilities will be required to test their lines and services and to schedule necessary capital improvements and service connections prior to resurfacing or reconstruction. Thereafter, cuts will be permitted in the new pavement only in an emergency. Pave cuts made in new pavement shall be subject to a penalty. Open cutting of all pavements on streets is prohibited unless a utility is connecting to a line that is under the pavement or unless subsurface conditions prevent boring with casing. Essential services

for new building construction shall be permitted. Essential services should not include the additional of an alternate or secondary source of fuel, water, heat or other service. Pavement shall be considered new for a period of two (2) years from the date of placement.

C. To add §21-205.8, Preparation of Streets for Paving, Repair or Construction as follows:

This Part provides for the laying, renewing, and repairing of all electrical, gas, water, sewer, steam, telephone, cable television, or other pipes or conduits, in any street, before the paving or repaving of the same, and for making the necessary house connections with said pipes, and also for the necessary house connections and branches with and leading into main or lateral sewers; providing, that in no case, except as a sanitary measure for which the Board of Commissioners shall be the judge, shall the Commissioners require such house connections to be extended further from such sewers, gas, water or other pipes or conduits, than the inner line of the curbstone of such street. The Board of Commissioners may, after notice to all companies, corporations, persons, and owners affected, and in default of compliance therewith, cause said pipes to be laid, renewed, or repaired and said connections made, and collect the cost of paving and repairing all pipes and pipe connections, from the companies, corporations, or persons owning or operating the said gas, water, and other pipes or conduits, with interest; and the cost of the sewer connections shall be a lien against the land for whose benefit such connections are made. A separate lien may be filed therefor, or such sewer connection cost may be included in any lien filed for the cost of such street improvement, and the lien and the proceedings thereon shall be as in the case of other municipal liens.

D. To add §21-205.9, Determination of Lines and Grades by the Engineer as follows:

The Township Engineer shall have the final decision for the determination of lines and grades for street construction. This decision shall be based on good engineering practice and municipal standards.

E. To add §21-205.10, Utility Corridor; Vertical Assignments for New Street Construction as follows:

1. The following for pipes and conduits are assigned to the utilities operating under this Ordinance:

A. Gas lines shall be a minimum of 30 inches below subgrade.

B. Water and sewer lines shall be a minimum of 48 inches below subgrade.

C. Electric lines and conduits shall be a minimum of 36 inches below subgrade.

D. Telecommunication lines and cable television lines and conduits shall be a minimum of 24 inches below subgrade, for main lines and a minimum of four inches for service lines.

F. To add §21-205.11, Horizontal and Aerial Utility Corridors as follows:

Aerial installations of electric power transmissions, telecommunications, and cable television lines suspended from supporting poles having their base and/or support wires

within the public right of way and interfering with a roadway construction, reconstruction, or repair project shall be relocated upon written order from the Director of Public Works to a point specified therein. The Township may require the utility to place its aerial facilities underground where it is deemed necessary or desirable. Hereafter, aerial installations shall be placed subject to approval by the Township. The Township shall assign horizontal corridors on a case-by-case basis for all new construction. All gate boxes, shut-off valves, and other regulating devices underground for individual customers for gas, water, sewer, steam, electric and telecommunications and cable television lines shall be located outside the right of way.

G. To add §21-205.12, Determination of Reimbursement as follows:

The Township may participate in the actual costs less betterments of utility relocation when the utility owns an existing utility right of way and interferes with a municipal construction project.

H. To add §21-205.13, Commencement of Utility Relocation Activities as follows:

Upon receipt of a letter from the Township authorizing the start of physical work, the utility shall commence work within 30 days unless otherwise stated by the Township with reasonable cause shown in order to clear the construction area. The utility shall perform the relocation work in accordance with the construction plan approved by the Township. The utility shall accomplish utility relocation to ensure its completion prior to the commencement of roadway construction. Areas of utility relocation of work that cannot be accomplished prior to the start of construction but can be accomplished simultaneously without restricting the roadway project contractor may be done concurrently with the contractor's operations when approved by the Township. It is acknowledged that field conditions occasionally necessitate revision of the utility relocation plan. It shall be the responsibility of the utility to report and justify such revisions to correct any data on file with the Township. Minor modifications of the relocation plan may be brought to the attention of the project engineer and shall be noted in the daily inspection report.

Section 14: Chapter 21 (Streets and Sidewalks), Part 2 (Streets and Sidewalk Construction), is hereby amended to add §21-107 (Inspections) as follows:

§ 21-207 Inspections.

1. The Director of Public Works or their designee, shall be responsible for inspection of the work. The following inspections shall be required during the construction process:
 - A. Stone base inspection.
 - B. 25-millimeter base inspection.
 - C. Preliminary inspection at the time of work completion.
 - D. Bond release inspection.
2. The Township and/or its duly authorized representatives shall have access to the work at all times, and the permittee shall provide proper facilities for such access.
3. A seventy-two (72) hour notice shall be given to the Township when an inspection is

requested by the permittee. No inspections shall be scheduled to occur after 2:30 p.m.

4. The presence of Township employees or agents shall in no way relieve the permittee of the responsibilities included under the permit or this article or be of any warrant for the furnishing of bad materials or workmanship.
5. Fees for inspections shall be established by resolution by the Board of Commissioners.”

Section 15: Chapter 21 (Streets and Sidewalks), Part 2 (Streets and Sidewalk Construction), is hereby amended to add §21-208 (Notification) as follows:

§ 21-208 Notification.

1. The applicant shall notify the Township 24 hours in advance of starting work, upon completion of temporary restoration, and upon completion of permanent restoration. For any type of pipeline replacement/installation, the applicant shall notify the Township 48 hours in advance of the start of construction or of the resumption of construction if discontinued for more than five working days.
2. Prior to the start of work and continuously throughout construction and right-of-way and workspace restoration, the applicant shall designate a field representative responsible for overseeing compliance with the conditions of this permit. This person shall be accessible by telephone during normal business hours. This person's phone number and emergency phone number shall be provided to the Township. When determined appropriate by the Director of Public Works, the applicant shall provide written notice to all landowners within 200 feet of the work area of the work to be done, including the project's time frame, limits of work, the name, telephone number, and e-mail address of the field representative, and any other issues that may impact those landowners. This notice shall be provided to those landowners at least seven days before work is to begin. The Township shall receive a copy of the notice sent to the landowners.
3. Notice to Police/Fire Departments. If, in the opinion of the Public Works Director, the work to be undertaken is such that it will prohibit or restrict the flow of traffic on any roadway within the Township, the permittee shall give the same written notice listed in § 21-210.3 to the Police and Fire Departments of the Township. The permittee shall provide proof of such notification to the Township prior to the start of such work.

Section 16: Chapter 21 (Streets and Sidewalks), Part 2 (Streets and Sidewalk Construction), is hereby amended to add §21-209 (Road Closings and Traffic Management) as follows:

§ 21-209 Road Closings and Traffic Management.

1. Traffic flow shall be maintained at all times.
2. Road closings shall be considered only under extremely difficult conditions and on a case-by-case basis, as determined by the Public Works Director.
3. Flaggers shall be used when traffic is reduced to one lane, with a one-minute maximum delay in any one direction.
4. In all cases, the proper work zone signing in accordance with PennDOT Publication 213 shall be installed and maintained by the applicant or his agent(s).

5. A Township road shall not be closed by any group, except the Township or any municipal Authority created thereof, without first obtaining the required Township permit.
6. A Township road shall not be closed without first submitting a detour plan in accordance with PennDOT Publication 213 and obtaining approval from the Township Engineer.
7. All work zone traffic control devices per PennDOT Publication 213 must be in place prior to the closure of a Township road.
8. All detour signs shall be maintained in proper condition at all times.
9. Advance notice of a minimum of 48 hours must be provided to the Township prior to the road closure.
10. A traffic control plan shall be submitted to the Township.
11. In the case of emergencies, the above requirements may be deferred by the Director of Public Works. However, all requirements shall be met on the following day.
12. Notice shall be given to the Dauphin County non-emergency dispatch.

Section 17: Chapter 21 (Streets and Sidewalks), Part 2 (Streets and Sidewalk Construction), is hereby amended to renumber §21-207 (Defective Work; Rectification) to §21-210 (Defective Work; Rectification).

Section 18: Chapter 21 (Streets and Sidewalks), Part 2 (Streets and Sidewalk Construction), is hereby amended to renumber §21-208 (Curb and Sidewalk Cuts) to §21-211 (Curb and Sidewalk Cuts).

Section 19: Chapter 21 (Streets and Sidewalks), Part 2 (Streets and Sidewalk Construction), is hereby amended to add §21-212 (Restrictions Regarding Trees and Shrubbery) as follows:

§ 21-212 Restrictions Regarding Trees and Shrubbery.

The permission herein granted does not confer upon the permittee or its contractors the right to cut, remove or destroy trees or shrubbery within the legal right-of-way except under specifications, regulations and conditions as the Township may prescribe.

Section 20: Chapter 21 (Streets and Sidewalks), Part 2 (Streets and Sidewalk Construction), is hereby amended to add §21-213 (Protection of Adjoining Property) as follows:

§ 21-213 Protection of Adjoining Property.

The permittee shall at all times and at his or its own expense preserve and protect from injury any adjoining property by providing proper foundations and taking other measures suitable for the purpose. Where, in the protection of such property, it is necessary to enter upon private property for the purpose of taking appropriate protecting measures, the permittee shall obtain a license from the owner of such private property for such purpose, and if he cannot obtain a license from such owner, the administrative authority may authorize him to enter the private premises solely for the purpose of making the property safe. The permittee shall, at his own expense, shore up and protect all buildings, walls, fences or other property likely to be damaged during the progress of the excavation work and shall be responsible for all damage to public or private property or highways resulting from his failure to protect and carry out said work. Whenever it may be necessary for the

permittee to trench through any lawn area, the sod shall be carefully cut and rolled and replaced after ditches have been backfilled, as required in this article. All construction and maintenance work shall be done in a manner calculated to leave the lawn area clean of earth and debris and in a condition as nearly as possible to that which existed before such work began.

Section 21: Chapter 21 (Streets and Sidewalks), Part 2 (Streets and Sidewalk Construction), is hereby amended to renumber §21-209 (Penalty) to §21-214 (Penalty) and amended as follows:

§ 21-214 Penalty.

1. Whoever shall violate any of the provisions of this Part shall, upon conviction thereof, be sentenced to pay a fine of not more than \$1,000 and, in default of the payment of the said fine, to undergo imprisonment not to exceed 30 days.
2. Each day that a violation of this Part continues shall constitute a separate offense.
3. The Township reserves the right to bar any contractor or his employee whose work if found in noncompliance with this Part, from working within the Township limits. The Township reserves the right to refuse issuance of a permit to any applicant who fails to maintain work within the right of way in accordance with this Part, or who fails to pay sums due the Township within 30 days from the date of billing. The Township reserves the right to refuse issuance of a permit to cut new Pavement.

Section 22: Chapter 21 (Streets and Sidewalks), Part 2 (Streets and Sidewalk Construction), is hereby amended to add §21-215 (Enforcement) as follows:

§21-215 Enforcement.

1. It shall be the responsibility of the Public Works Director or their designee for the enforcement of this Part.

Section 23: Chapter 21 (Streets and Sidewalks), Part 3 (Dedication of Streets), is hereby amended to add §21-307.C as follows:

Acceptance of street not guaranteed. Acceptance of a street offered for dedication is at the sole discretion of the Board of Commissioners. Compliance with the requirements of this article does not guarantee acceptance of an offer of dedication.

ENACTED AND ORDAINED as an Ordinance this 12th day of October 2023.

[SEAL]

ATTEST:

**SUSQUEHANNA TOWNSHIP
BOARD OF COMMISSIONERS**

David Pribulka, Township Secretary

Frank Lynch, President

AN ORDINANCE OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA AMENDING CHAPTER 16, PARKS AND RECREATION; PART I, RULES AND REGULATIONS BY REPEALING AND REPLACING SECTION 16-103, PROHIBITED CONDUCT; AMENDING SECTION 16-604 FISHING BY ESTABLISHING ADDITIONAL REGULATIONS FOR BOYD PARK; AND AMENDING SECTION 16-609, PENALTIES BY INCREASING PENALTIES FOR VIOLATIONS

WHEREAS, the Susquehanna Township Board of Commissioners is desirous of amending Chapter 16, Parks and Recreation of the Susquehanna Township Code of Ordinances to protect public health, safety, and welfare; discourage vandalism and willful destruction of public property; and further promulgate regulations pertaining to various activities occurring in public parks.

NOW, THEREFORE, be it enacted and ordained by the Board of Commissioners of Susquehanna Township, Dauphin County, Pennsylvania, and it is hereby enacted and ordained by the authority of the same, as follows:

Section 1 §16-103, Prohibited Conduct is hereby repealed and replaced with the following:

It shall be considered unlawful for all persons in attendance a park under the ownership and control of Susquehanna Township to:

- a) Willfully destroy or damage any of the trees, plants, shrubs, turf, buildings, structures, signs, or amenities, or any other property of the Township of Susquehanna located within a park;
- b) Kindle or maintain any fire in the park with the exception of the proper use of provided charcoal grills;
- c) Remove or relocate any bench, seat, table, or other amenities without permission;
- d) Willfully destroy or remove any notice, rule, or regulation posted at any place within the park; nor shall any notice or placard be posted within the park other than by the authority of said Board of Commissioners or authorized Township personnel;
- e) Offer, distribute, supply, rent, or sell any literature, commodity, article, material, equipment, service, or supply whatsoever within the limits of the park; for any purpose without permission of the Board of Commissioners or authorized personnel;
- f) Engage in any recreational activities such as but not limited to practicing golf, horseshoes, archery, camping, that may damage or put other park users at risk;
 - a. Boyd Park – engage in the launching, and use of motorized boats, non-motorized boats, or flotation devices.
 - b. Boyd Park – Swimming or wading.
- g) Operate a motorized vehicle, such as but not limited to scooters, snowmobile, minibike, motorcycle, or any vehicle, recreational or otherwise on trails, or park facilities. The exception will be e-bikes and electric wheelchairs;
- h) Have pets be on playgrounds, athletic fields, and playing courts, or be off leash anywhere in a public park;

- i) Smoke cigarettes, cigars, or pipe tobacco, or use any smoke-producing tobacco product in any other form. The use of vaping devices or any other form of e-cigarettes is also prohibited;
- j) Gamble or engaging in gambling activities of any sort on recreation, park, or trail facilities.

Section 2 §16-104, Fishing is hereby amended as follows:

All laws pertaining to fishing in the Commonwealth shall apply to fishing in parks and recreation areas, and provisions thereof are hereby incorporated by reference.

- a) Bord Park is a catch-and-release facility.

Section 3 §16-109, Penalties is hereby amended as follows:

Any person, firm, or corporation who shall violate any provision of this part shall, upon conviction thereof be sentenced to pay a fine not more than \$1000, plus costs, and in default of payment, to imprisonment not to exceed 90 days.

ENACTED AND ORDAINED as an Ordinance this 12th day of October 2023.

[SEAL]

ATTEST:

**SUSQUEHANNA TOWNSHIP
BOARD OF COMMISSIONERS**

David Pribulka, Township Secretary

Frank Lynch, President

RESOLUTION NO. 2023-R-30

**A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA
ACCEPTING A CORRECTIVE DEED OF DEDICATION OF RIGHT OF WAY ON PAXTON
CHURCH ROAD FROM THE SUSQUEHANNA TOWNSHIP AUTHORITY**

WHEREAS, the Susquehanna Township Board of Commissioners and the Susquehanna Township Authority Board have concluded a project to rehabilitate and stabilize Paxton Church Road in the vicinity of Paxton Creek; and

WHEREAS, the Susquehanna Township Authority, being the property owner of three properties in the project area identified as tax parcels 62-019-025, 62-019-057 and 62-022-122, has conveyed permanent Right-of-Way via a fee simple deed of dedication to Susquehanna Township, accepted by the Board of Commissioners on September 22, 2022, via Resolution 2022-R-25; and

WHEREAS, a corrective deed is necessary to expand the Right-of-Way to include area occupied by a public utility for the purposes of enabling maintenance and operation of the same; and

WHEREAS, the Susquehanna Township Authority has approved conveyance of the additional Right-of-Way as described on the attached Exhibit "A" made part of this Resolution, via a Corrective Deed of Dedication.

NOW, THEREFORE, BE IT RESOLVED that the Susquehanna Township Board of Commissioners hereby authorizes the President and Secretary to execute a Corrective Deed of Dedication of Right-of-Way from the Susquehanna Township Authority for the Paxton Church Road Safety and Stabilization Project.

BE IT, AND THE SAME IS HEREBY RESOLVED, this 12th day of October 2023.

**SUSQUEHANNA TOWNSHIP
BOARD OF COMMISSIONERS**

Frank Lynch, President

ATTEST:

David Pribulka, Secretary



Township Manager's Report October 12, 2023

1. Staff is presently interviewing for several vacant positions including Truck Driver/Laborer, Rental Housing Inspector, and Receptionist. While certain positions remain vacant, there may be a delay in the carrying out of various functions, but staff will continue to work diligently to address resident concerns and explore alternatives such as temporarily contracting out certain functions until vacancies can be filled.
2. Road paving is anticipated to conclude this week with overlay paving of several Township streets including Crooked Hill Road, Locust Lane, Valley Road, Goose Valley Road, Rose Hill Road, and Maple Shade Drive. The Township appreciates the patience of residents and commuters for the duration of the construction.
3. Budget reviews with Township departments have concluded, and the Manager and Finance Director are finishing development of the Draft 2024 Annual Budget. The Budget & Finance Committee meets on Thursday, October 19th to begin reviewing the draft.
4. The CAGA Peer to Peer Working Group held its final meeting on September 28th. The Working Group and consultant have been developing a series of recommendations to inform a Strategic Plan for the Capital Area Greenbelt Association that can improve governance, standardize improvements and processes, provide for succession planning of the organization, and more.
5. The Township Manager and Commissioner Faylona attended the Pennsylvania Municipal League Summit on October 5 – 8th in the City of Bethlehem. Sessions include a keynote from the Special Olympics, information on public safety funding, roundtable discussions for elected officials and managers, and legislative updates that face Pennsylvania municipalities.
6. Staff is finalizing development of a Request for Proposals for a new Accounting System/ERP. The new software would replace the Township's current accounting system, and is proposed to be implemented in 2024. The Budget and Finance Committee will be asked to review the draft at an upcoming meeting prior to it being released for proposals to potential vendors.



PLANNING

DEVELOPMENT PLANS

Project Name	Location	Use	Status
1 3801 Walnut St. (2022)	3801 Walnut St.	Comm. - restaurant add.	Tabled PC
2 3103 Walnut St (2022)	3103 Walnut St	LD - new building	Approved
3 1235 Martina Dr	1235 Martina Dr	Residential LD - 395 units	Tabled PC
4 4015 Reichert Rd	4015 Reichert Rd	Minor SD - 2 lots	Approved
5 Blue Mountain Apartments	North end of Oakhurst Blvd	Prel LD - 270 dus	Approved
6 Riveroaks Associates	3401 & 3405 N Front St.	Minor SD - lot combo	Approved
7 Tommy's Car Wash - Waiver	3523 Union Deposit Rd	Waiver of Tree require	Approved
8 Covenant Christian Academy	1928 Locust Ln	LD - parking/field	Approved
9 Vickie & Robert Geesaman	3604 Beaucrest St.	Minor SD - 2 lots	BOC TBD
10 Thomas Holtzman Waiver	1910 Linglestown Rd.	Waiver of Land Developm	Approved
11 Oakhurst Sketch Plan	Lot 2 - Houses at Oakhurst	SP - Senior - 119 units	Tabled PC
12 Herbert Moore	399 N 39th St	Minor SD - 3 lots	Approved
13 PA Game Commission	2001 Elmerton Ave	Addition	Approved
14 4209 Cumberland Ave	4209 Cumberland Ave	SD - 4 SF lots	Tabled PC

ZONING HEARING BOARD

Applicant	Location	Request	Date	Status
1 3801 Walnut Enterp	3801 Walnut St.	Appeal /Sign Variance	6/7/2022	Settled
2 Lamont Palmer	2011 Clayton Ave.	Appeal/MF in R-2	2/16/2023	Denied
3 Custer/Zisman	1820 Mountainview Rd	Pool in front yard	3/16/2023	Approved
4 Texas Roadhouse	3529 Union Deposit Rd.	Sign Variance	4/5/2023	Approved
5 Maurice Cobb	3971 Sunnycrest Dr.	Front setback variance	5/3/2022	Approved
6 Steve Shirk	4600 N Progress Ave.	Pool in front yard	5/3/2023	Approved
7 Sola Salon	2533 Brindle Rd	Sign Variance	5/3/2023	Approved
8 Hagy Way Holdings	1400 Hagy Way	Appeal / Variance Fence	6/7/2023	Approved
9 Rafymar Gonzales	3103 Walnut St	SE/Variance sb/parking	7/5/2023	Approved
10 PA Game Commissi	2001 Elmerton Ave	Variance: s/b height parking	8/2/2023	Approved
11 Brian Correia	1709 Fox Hunt Ln	Appeal: Comm Bus in R-1	8/2/2023	Denied
12 Brian Correia	1709 Fox Hunt Ln	Appeal: MF in R-1	8/2/2023	Denied
13 Ryan Homes	3201 Antonella Dr	Variance: driveway width	9/6/2023	Approved
14				

TEXT AMENDMENTS

Applicant	Request	Date	Status
1 Township	Zoning Ordinance Rewrite	8/30/2023	Committee
2 Township	Subdivision Rewrites	2/15/2023	Staff
3 Township	Streets & Sidewalks	TBD	BOC 10/12
4 Township	Rental Property Inspection Program	TBD	Prep Work

PERMITS & LICENSES

BUILDING PERMITS

	SEP	YTD
Cell Tower Antennas	0	5
Commercial Improvements	1	33
Commercial New Buildings	0	3
Demolition	1	13
Industrial Housing	0	0
Porch/Patio/Deck	1	26
Residential Addition	0	12
Residential Improvements	3	46
Retaining Wall	0	4
Multi-Family Residential	0	3
Single Family Dwelling	5	49
Signs	0	21
Solar Panels	2	65
Swimming Pool/Hot Tub	1	12
Townhouse	0	98
Electrical	11	251
Plumbing	10	202
Total	35	843

CERTIFICATES OF OCCUPANCY

	SEP	YTD
Commercial Improvement	3	6
Residential Renovation	0	0
Fire Restoration	0	0
New Commercial	1	8
Residential Additions	1	4
Single Family Attached	0	13
Single Family Detached	3	23
Single Family Semi-Detached	0	1
Tenant Fit-out	0	2
Townhouse	11	126
Total	19	183

VIOLATIONS

	SEP		YTD	
	Open	Corr	Open	Corr
Building	0	1	1	2
Property	85	48	441	183
Zoning	1	1	13	6
Other	1	1	6	1
Total	87	51	461	192

ZONING PERMITS

	SEP	YTD
Accessory (Misc)	1	14
Deck/Patio	0	14
Garage	0	5
Driveway	1	3
Fence	7	64
Shed	2	17
Use	0	5
Total	11	122

MISC

	SEP	YTD
Grading/Fill (no building)	3	30
Shade Tree Permits	4	28
Street Cut Permits	11	73
Solicitation Permits	0	6

BUILDING INSPECTIONS

	SEP	YTD
Residential	153	1520
Commercial	68	515
Plumbing	54	626
Total	275	2661

OTHER PERMITS/LICENSES

	SEP	YTD
Plumbers - Master	4	85
Plumbers - Journeyman	1	150
Total	5	235

CITATIONS FILED

	SEP		YTD	
	Open	Heard	Open	Heard
Building	0	0	0	0
Property	5	0	44	3
Zoning	0	0	0	1
Other/Health	0	0	0	0
Total	5	0	44	4

OTHER DCED ACTIVITIES

ON LOT DISPOSAL SYSTEMS (OLDS)

	SEP	YTD
Pumping Reports	4	104
Out of Compliance	59	198
Total # In Compliance/Total	189	249
SEO Inspections	2	8
SEO Permits Issued	0	4

Note: Violation Notices were sent out to property owners who are out of compliance in September.

HEALTH INSPECTOR ACTIVITY

	SEP	YTD
In-Compliance Inspections	18	84
Out-of-Compliance Inspections	2	5
New Facility Inspections	0	4
Complaint Inspections	1	7
Licenses Issued	1	151

Note: Health Report is attached.

STORMWATER

STORMWATER AUTHORITY ACTIVITY

	SEP	YTD
Inspections	2	87
Pre-application Meetings	3	10
Credits	5	14
IA Reviews/Reassessments	5	218
IA Corrections*		2
Board Appeals	0	0

Note:

MS4 PROGRAM

MCMs	SEP	YTD
1. Public Education	0	35
2. Participation	0	8
3. IDDE	0	1001
4. Construction	2	34
5. PCSM	0	8
6. Housekeeping	0	27
Total	2	1113

Note: See attached Stormwater Report for more information. The annual MS4 report was submitted in September.

STORMWATER ORDINANCE

	SEP	YTD
Plans Reviewed	0	14
Permits Reviewed	3	74
Complaints	1	29
Violations	1	25

Note:



Issued Date	Permit #	Parcel ID	Location	Permit Type	Sub Type
9/1/2023	2023-78	62-025-073	3932 RAUCH ST	Street Cut Permit	ROAD OPNG
9/1/2023	2023-77	62-027-201	2305 OXFORD AV	Street Cut Permit	ROAD OPNG
9/1/2023	2023-79	62-029-136	217 N 28TH ST	Street Cut Permit	ROAD OPNG
9/1/2023	202-80	62-008-058	115 LINGLESTOWN RD	Street Cut Permit	ROAD OPNG
9/1/2023	2023-81	62-035-103	3430 SCHOOLHOUSE LN	Street Cut Permit	ROAD OPNG
9/1/2023	2023-76	62-041-097	2239 BOAS ST	Street Cut Permit	ROAD OPNG
9/7/2023	28231	62-021-199	2625 MARKET PL	Building Permit	Com Improvement
9/6/2023	9359	62-021-487	3100 ANTONELLA DR	Electrical Permit	SFDD
9/6/2023	10022	62-021-487	3100 ANTONELLA DR	Plumbing Permit	SFDD
9/29/2023	28236	62-013-158	2808 OLD POST RD	Building Permit	Demolition
9/6/2023	9360	62-021-479	3035 ANTONELLA DR	Electrical Permit	SFDD
9/6/2023	10023	62-021-479	3035 ANTONELLA DR	Plumbing Permit	SFDD
9/29/2023	28235	62-009-251	4713 BUCK RUN LN	Building Permit	PATIO/DECK/SHED
9/6/2023	9358	62-031-086	3223 BROOKFIELD RD	Electrical Permit	Res Improvements
9/6/2023	10018	62-015-148	3833 DURHAM RD	Plumbing Permit	SEWER LAT
9/6/2023	10019	62-015-148	3833 DURHAM RD	Plumbing Permit	Res Improvements
9/6/2023	10020	62-015-102	3948 N 6TH ST	Plumbing Permit	SEWER LAT
9/6/2023	10021	62-043-047	1020 S PROGRESS AV	Plumbing Permit	SEWER LAT
9/6/2023	28228	62-024-100	3511 ELMERTON AV	Building Permit	Res Improvements
9/18/2023	2023-119	62-059-027	1612 PEBBLEBROOK LN	Zoning Permit	DRIVEWAY
9/7/2023	GEP2023-35	62-012-023	4100 CROOKED HILL RD	Grading / Excavation	GRADING
9/29/2023	28238	62-059-205	1352 WANDERING WY	Building Permit	Res Improvements
9/7/2023	9361	62-021-199	2625 MARKET PL	Electrical Permit	Com Improvement
9/7/2023	10024	62-021-199	2625 MARKET PL	Plumbing Permit	Com Improvement
9/7/2023	GEP2023-36	62-045-188	3811 BRYTTON LN	Grading / Excavation	Excavation
9/29/2023	28237	62-035-130	113 OAK ST	Building Permit	Res Improvements
9/11/2023	GEP2023-37	62-031-150	3202 CREST RD	Grading / Excavation	Excavation
9/11/2023	9362	62-034-114	105 LINN ST	Electrical Permit	Res Improvements
9/12/2023	2023-82	62-015-102	3948 N 6TH ST	Street Cut Permit	ROAD OPNG
9/6/2023	28229	62-021-487	3100 ANTONELLA DR	Building Permit	SFDD
9/13/2023	9364	62-021-503	3100 Citation Dr.	Electrical Permit	SFDD
9/13/2023	10026	62-021-503	3100 Citation Dr.	Plumbing Permit	SFDD
9/13/2023	2023-117	62-035-130	113 OAK ST	Zoning Permit	FENCE
9/13/2023	230031	62-017-133	3540 GREEN ST	Shade Tree Permit	Tree Removal
9/6/2023	28230	62-021-479	3035 ANTONELLA DR	Building Permit	SFDD
9/13/2023	9363	62-019-325	1808 Ethan Dr	Electrical Permit	SFDD
9/13/2023	10025	62-019-325	1808 Ethan Dr	Plumbing Permit	SFDD
9/14/2023	230032	62-042-017	513 SANDRA AV	Shade Tree Permit	Tree Removal
9/14/2023	230033	62-038-118	610 SYLVAN PL	Shade Tree Permit	Tree Removal
9/14/2023	IA2023-096	62-009-251	4713 BUCK RUN LN	Stormwater Permit	Reassessment
9/14/2023	230030	62-042-088	516 SANDRA AV	Shade Tree Permit	Tree Removal



Type	Location	Description	Opened	Closed
Property	420 ALTA VISTA AVE	Tree Removal	8/28/2020	9/6/2023
Property	99 SHELL ST	High Grass	5/28/2021	9/12/2023
Property	420 ALTA VISTA AVE	Overgrown vegetation - tree removal	8/5/2021	9/6/2023
Property	420 ALTA VISTA AVE	tree removal request . overgrown ve	9/14/2021	9/6/2023
Property	500 ALTAVISTA AV	Placarded - on front door	7/26/2022	9/6/2023
Property	4700 PINE RIDGE RD	No Permit	1/4/2023	9/8/2023
Zoning	4700 PINE RIDGE RD	No Permit Grading & Zoning	1/6/2023	9/8/2023
Other	4700 PINE RIDGE RD	Illicit Discharge	5/19/2023	9/8/2023
Property	4737 ROCK LEDGE DR	- GRASS WEEDS	8/4/2023	9/7/2023
Property	516 SANDRA AV	DEAD TREE AND HIGH GRASS	8/9/2023	9/19/2023
Property	3702 N 6TH ST	SANITATION	8/11/2023	9/21/2023
Property	3901 N 6TH ST	Exterior Maintenance 1st Notice	8/15/2023	9/5/2023
Property	1147 COUNTRYSIDE DR	HIGH WEEDS	8/17/2023	9/4/2023
Property	3204 N SCENIC RD	EXTERIOR MAINTENANCE	8/17/2023	9/11/2023
Property	3205 BROOKFIELD RD	overgrown vegetation	8/17/2023	9/28/2023
Property	1649 PEBBLEBROOK LN	- GRASS WEEDS	8/22/2023	9/8/2023
Property	509 N 29TH ST	weeds/shrubs overgrown	8/24/2023	9/6/2023
Property	3511 ELMERTON AV	WEEDS, HIGH GRASS	8/25/2023	9/5/2023
Property	3901 JONESTOWN RD	- GRASS WEEDS	8/25/2023	9/5/2023
Property	3505 HILLCREST RD	overgrown vegetation	8/25/2023	9/6/2023
Property	514 N PROGRESS AV	Overgrown veg.	8/25/2023	9/6/2023
Property	3901 N 6TH ST	motor vehicles parked on lawn	8/28/2023	9/5/2023
Property	3909 N 6TH ST	Overgrown veg. and high grass	8/28/2023	9/5/2023
Property	3911 N 6TH ST	overgrown vegetation	8/28/2023	9/5/2023
Property	3928 N 6TH ST	weeds/exterior maintenance	8/28/2023	9/5/2023
Property	3708 GREEN ST	EXERIOR MAINTENANCE	8/28/2023	9/28/2023
Property	105 FAWN CT	Overgrown veg. and high grass	8/29/2023	9/5/2023
Property	3913 N 6TH ST	- GRASS WEEDS	8/29/2023	9/5/2023
Property	3917 N 6TH ST	WEEDS AT CURB VINES IN BUSHES	8/29/2023	9/5/2023
Property	3947 N 6TH ST	weeds growing onto sidewalk	8/29/2023	9/28/2023
Property	4716 MAPLE SHADE DR	- GRASS WEEDS	8/30/2023	9/5/2023
Property	4737 ROCK LEDGE DR	overgrown vegetation	8/30/2023	9/7/2023
Property	4712 MAPLE SHADE DR	- GRASS WEEDS	8/30/2023	9/11/2023
Property	3617 N 4TH ST	WEEDS	8/31/2023	9/25/2023
Property	3933 N 6TH ST	GRASS AND WEEDS/EXTERIOR	8/31/2023	9/28/2023
Property	3605 N 4TH ST	SHADE TREE NOTICE	9/5/2023	9/12/2023
Property	3808 LOCUST LN	HIGH GRASS AND WEEDS	9/5/2023	9/12/2023
Property	2000 MOUNT VERNON CL	weeds - tall grass	9/5/2023	
Property	3238 WALNUT ST	HIGH GRASS	9/5/2023	
Property	3594 N 4TH ST	SHADE TREE NOTICE	9/5/2023	
Property	3611 N 4TH ST	SHADE TREE NOTICE - LOW HANI	9/5/2023	

Type	Location	Description	Opened	Closed
Property	3619 N 4TH ST	SHADE TREE	9/5/2023	
Property	3650 N 4TH ST	SHADE TREE	9/5/2023	
Property	2008 VERONA DR	Sidewalk repair needed	9/6/2023	
Property	3113 SCHOOLHOUSE LN	Curbside weeds overgrown	9/6/2023	
Property	420 ALTA VISTA AVE	Sidewalk repair	9/6/2023	
Property	500 ALTAVISTA AV	SHADE TREE ISSUE	9/6/2023	
Property	4716 PINE RIDGE RD	SHADE TREE	9/8/2023	9/12/2023
Property	4709 N GALEN RD	- GRASS WEEDS	9/8/2023	9/14/2023
Property	1705 FOX HUNT LN	weeds, debris in yard	9/8/2023	9/25/2023
Property	1821 HOLLY DR	WEEDS AT STREET AND LOW BRANCHES	9/8/2023	9/27/2023
Property	4705 LAUREL RIDGE DR	Exterior Maintenance 1st Notice	9/8/2023	9/27/2023
Property	4708 N GALEN RD	EXTERIOR MAINTENANCE	9/8/2023	9/27/2023
Property	1605 GALEN RD	WEEDS	9/8/2023	
Property	1704 FOX HUNT LN	SHADE TREE - LOW HANGING BRANCHES	9/8/2023	
Property	1804 HOLLY DR	- GRASS WEEDS	9/8/2023	
Property	1813 HOLLY DR	- GRASS WEEDS AND DEAD TREE	9/8/2023	
Property	4524 CUSTER TER	WEEDS	9/8/2023	
Property	4600 CUSTER DR	- GRASS WEEDS	9/8/2023	
Property	4700 PINE RIDGE RD	WEEDS/ LOW HANGING BRANCHE	9/8/2023	
Property	4701 LAUREL DR	Branches hanging over property on	9/8/2023	
Property	4704 PINE RIDGE RD	SHADE TREE - LOW HANGING BRA	9/8/2023	
Property	4705 BUCK RUN LN	WEEDS AT CURB	9/8/2023	
Property	4708 PINE RIDGE RD	TREE BRANCH ISSUE	9/8/2023	
Property	4713 N GALEN RD	LOW HANGING BRANCHES	9/8/2023	
Property	1620 GALEN RD	WEEDS	9/11/2023	9/14/2023
Property	4690 N GALEN RD	- GRASS WEEDS	9/11/2023	9/14/2023
Property	3430 1/2 WALNUT ST	Weeds and trash issues	9/11/2023	9/28/2023
Property	3515 NOTTINGHAM WY	SANITATION ISSUES	9/12/2023	
Property	3708 GREEN ST	Lamppst	9/13/2023	9/28/2023
Property	3913 N 6TH ST	Overgrown veg. and trash	9/13/2023	9/28/2023
Property	3933 N 6TH ST	weeds dead trees at property.	9/13/2023	9/28/2023
Property	3540 GREEN ST	tree issues and overgrown veg.	9/13/2023	
Property	3568 GREEN ST	weeds in Penn Alley	9/13/2023	
Property	99 SHELL ST	- GRASS WEEDS	9/13/2023	
Property	99 SHELL ST	exterion maintenance 3rd notice	9/13/2023	
Property	ELMERTON AV	high grass	9/14/2023	9/27/2023
Property	303 N 39TH ST	VEHICLE VIOLATION	9/18/2023	
Property	1706 GLENSIDE DR	Tree Issue	9/25/2023	
Property	4559 MOUNTAIN VIEW RD	SM. ANIMAL VIOLATION	9/26/2023	
Property	1800 LINGLESTOWN RD	SIDEWALK REPAIR NEEDED	9/28/2023	
Property	3824 DURHAM RD	Sidewalk repair needed	9/28/2023	
Property	3942 N 6TH ST	shade tree issue	9/28/2023	
Property	3030 LOCUST ST	- GRASS WEEDS	9/29/2023	
Property	305 MONTROSE ST	overgrown vegetation	9/29/2023	

Type	Location	Description	Opened	Closed
Property	4333 N 6TH ST	- GRASS WEEDS	9/29/2023	
Property	524 SANDRA AV	SHADE TREE VIOLATION	9/29/2023	



Date Filed	Location	Owner	Type	Complaint	Hearing	Status
1/18/2023	4404 SAYBROOK	VEETAL	PROPERTY	CAR VIOLATION	CLOSED	CLOSED
1/25/2023	3507 N. 2ND ST	KHOURI	PROPERTY	SHADE TREE VIOLATION	TBD	OPEN
2/15/2023	3523 N 4TH ST	WILLIAMS	PROPERTY	FIRE DAMAGE	5/17/2023	GUILTY
2/21/2023	3538 N 6TH ST	BASKINGS	ZONING	MULT-FAMILY IN SFD	5/12/2023	GUILTY
3/3/2023	4404 SAYBROOK	VEETAL	PROPERTY	CAR VIOLATION	CLOSED	CLOSED
3/27/2023	99 SHELL ST	LESTER	PROPERTY	EXTERIOR STRUCTURE	TBD	OPEN
4/18/2023	4404 SAYBROOK	VEETAL	PROPERTY	CAR VIOLATION	CLOSED	CLOSED
4/20/2023	2408 BROWN ST	ROBINSON	PROPERTY	SANITATION	CLOSED	CLOSED
4/20/2023	2408 BROWN ST	ROBINSON	PROPERTY	CAR VIOLATION	CLOSED	CLOSED
4/27/2023	3404 HILLCREST RD	ALI DILAWAR	PROPERTY	CAR VIOLATION	TBD	OPEN
5/5/2023	3404 HILLCREST RD	ALI DILAWAR	PROPERTY	VEHICLE VIOLATION	TBD	OPEN
5/5/2023	408 ALDEN	KAIF	PROPERTY	ROOSTERS	TBD	OPEN
5/8/2023	3507 N 2ND ST	KHOURI	PROPERTY	SHADE TREE	TBD	OPEN
5/23/2023	4404 SAYBROOK	VEETAL	PROPERTY	CAR VIOLATION	CLOSED	CLOSED
5/23/2023	1717 EVERGREEN	1717 EVERGREEN	PROPERTY	STATUS OF OCC	TBD	OPEN
5/23/2023	1717 EVERGREEN	1717 EVERGREEN	PROPERTY	VEG. VIOLATION	TBD	OPEN
5/23/2023	1707 AMBROSIA	DDHAMAL	PROPERTY	PETS RUN AT LRG	TBD	OPEN
6/19/2023	2401 BROWN ST	COLSTON	PROPERTY	EXTERIOR PROP.	TBD	OPEN
6/19/2023	2401 BROWN ST	COLSTON	PROPERTY	MOTOR VEHICLE	TBD	OPEN
6/19/2023	2401 BROWN ST	COLSTON	PROPERTY	HIGH GRASS/WEEDS	TBD	OPEN
6/19/2023	2401 BROWN ST	COLSTON	PROPERTY	EXTERIOR PROPERTY	TBD	OPEN
6/19/2023	142 N. 28TH	NEAL	PROPERTY	EXTERIOR PROPERTY	TBD	OPEN
6/28/2023	4604 CUSTER DR	PHAM	PROPERTY	MOTOR VEHICLE	TBD	OPEN
7/3/2023	3214JONAGOLD DR	VARGO	PROPERTY	VACANT STRUCTURE	TBD	OPEN
7/3/2023	3214JONAGOLD DR	VARGO	PROPERTY	WEEDS	TBD	OPEN
7/3/2023	3214JONAGOLD DR	VARGO	PROPERTY	EXTERIOR STRUCTURE	TBD	OPEN
7/3/2023	2404 BROWN	CALSTON	PROPERTY	EXTERIOR PROPERTY	TBD	OPEN
7/3/2023	2404 BROWN	CALSTON	PROPERTY	MOTOR VEHICLE	TBD	OPEN
7/3/2023	2404 BROWN	CALSTON	PROPERTY	WEEDS	TBD	OPEN
7/3/2023	2408 BROWN	ROBINSON	PROPERTY	INOPERABLE VEHICLES	PAID	VSO*
7/3/2023	2408 BROWN	ROBINSON	PROPERTY	WEEDS	PAID	VSO*
7/14/2023	3611 SALEM RD	HOFFMAN	PROPERTY	FEEDING FERAL CTS	8/28/2023	CLOSED
7/19/20223	1913 N. 26TH	WILLIAMS	PROPERTY	MOTOR VEHICLE	TBD	OPEN
7/19/20223	1913 N. 26TH	WILLIAMS	PROPERTY	SANITATION	TBD	OPEN
7/19/20223	1913 N. 26TH	WILLIAMS	PROPERTY	EXTERIOR MAINT	TBD	OPEN
7/19/20223	1913 N. 26TH	WILLIAMS	PROPERTY	PROTECTIVE TREAT	TBD	OPEN
7/19/20223	1909 N. 26TH	HUSTON	PROPERTY	MOTOR VEHICLE	TBD	OPEN
7/19/20223	1909 N. 26TH	HUSTON	PROPERTY	WEEDS	TBD	OPEN
7/19/20223	1909 N. 26TH	HUSTON	PROPERTY	EXTERIOR MAINT	TBD	OPEN
7/26/2023	3611 SALEM RD	HOFFMAN	PROPERTY	FEEDING FERAL CTS	8/28/2023	CLOSED
8/3/2023	1707 AMBROSIA	DHAMALA	PROPERTY	ANIMAL RUNNING	TBD	OPEN

*VSO - Violation Still Outstanding

WEBSITE

STATISTICS*

Total Users: NR

Sessions: NR

New Users: NR

Device Usage	
Desktop	
Mobile	
Tablet	

Default Channel	
Organic Search	
Direct	
Organic Social	
Referral	

Behaviors	
Average Session Duration	
Bounce Rate	
Page Views	
Pages/Session	
Number of Sessions/User	

*Google Analytics changed and we are still updating system tracking

TOP 10 PAGES

#	PAGE	HITS
1	Home Page	4,220
2	Search Results	933
3	Police Department	672
4	Parks & Recreation	668
5	Departments	547

#	PAGE	HITS
6	Taxes	479
7	Building & Zoning	454
8	Contacts Directory	425
9	Recycling & Trash	338
10	Yard Waste Collectio	386

E-CODE (Ordinance)

TOTALS (Last 12 Months)

Total Views: **34,883**

Total Unique IPs: **2,950**

VIEWES BY MONTH 2023

Jan	3367	Apr	3409	Jul	1810	Oct	0
Feb	3463	May	3892	Aug	1995	Nov	0
Mar	369	Jun	3216	Sep	3323	Dec	0

TOP 10 SEARCHES

30 days		
1	smoke detector ga	11
2	cul	8
3	garage heat detect	8
4	curb repair	7
5	easement	7
6	heat detector gara	7
7	planning commissi	7
8	smoke detector	6
9	sidewalk	6
10	timber	5

Last 12 Months		
1	fence	169
2	pavement setback	114
3	short term rental	116
4	sight triangle	91
5	sight distance	69
6	crosswalk	72
7	road	68
8	108 5	46
9	indoor storage	46
10	parking setback	46

SOCIAL MEDIA

FACEBOOK

Total Page Followers	1,757
New Page Followers	11
Reactions	137
Shares	22

Photo Views	143
Post Reach	2,827
Post Engagement	495
Link Clicks	2

NEXTDOOR

Members	6,137
New Members	93
Housholds	4,505
Agency Posts	5

Note: Zencity is now working with Nextdoor which will increase our outreach opportunities.

SUSQUEHANNA CONNECTS

	SEPT	YTD
New Reports Created	20	255
Reports Closed	8	116
Days to Closed	10.4	30

TOP 10 ISSUES

#	REPORT	SEPT
1	Property Maintenance	6
2	Vegetation	4
3	Trees	3
4	Animal Issue	1
5	Parks & Playgrounds	1
6	Pothole	1
7	Sidewalks	1
8	Street Light	1
9	Vehicle Concern	1
10	Other	1

#	REPORT	YTD
1	Property Maintenance	64
2	Vegetation	43
3	Other	33
4	Pothole	23
5	Animal Issue	18
6	Vehicle Concern	17
7	Trees	16
8	Trash & Recycling	9
9	Work w/o Permit	8
10	Illegal Dumping	8

Environmental Health Inspection Summary for September, 2023

In-Compliance Routine Food Establishment Inspections- 15

Nine retail food facilities passed their inspections in the month of September. The following food establishments were found to be “in-compliance” with Susquehanna Township Ordinances and the PA Food Code: Carli’s Kitchen, Den Bubble Tea, Front Street Diner, Gabriella Italian Restaurant, Giant Food Store #6447, Golden Chopsticks, Harrisburg First Assembly of God, Little Learners, Loco Moe’z, Momo Hunt Restaurant, New China Express, Residence Inn by Marriot, Sister’s International Grocery, Thomas Holtzman Elementary School and Weis Markets.

Out of Compliance Inspections- 2

Tonino’s Pizza- was issued an “Out of Compliance” rating since he has continuously failed to obtain a food license. Mr. Josh Illiano was recently hospitalized due to serious health issues but he has been given plenty of time and opportunity to renew his food license. Consequently, his store failed the inspection since it is not permitted to sell food.

Bagel Lovers’- previous owner notified the township that he was selling his store. Mr. Willits bought the store and initiated a clean-up of the facility before re-opening it. I discovered he had removed the grease trap under the 3-bay sinks because he claimed it was leaking. There was a fruit fly infestation in the open line. The line to the street was capped. A new trap was ordered.

Follow-up Inspection- 1

Tito’s Dinner- Tamar Soliman, owner/manager was given 10 day notice to improve housekeeping and sanitation of his restaurant. A follow-up inspection was conducted to determine if corrective actions were implemented due to a failed prior inspection. Mr. Soliman corrected previously noted unsanitary practices by improving housekeeping, cleaning the entire kitchen area, removing clutter and sealing all holes, cracks and crevices where cock roaches might find harborage. He also called his pest control operator to provide an emergency treatment. There was no evidence of cock roach activity found during this follow-up inspection. I will re-visit his restaurant in November to ensure he is maintaining a clean store.

Consumer Complaint Inspection/Investigation- 0

Massage Establishments- 3

The following massage parlors were inspected and found to be in-compliance with township ordinances: Hand & Stone Massage, Jin Spa- Harrisburg, and Grace Massage Therapy

Total food establishment & massage therapy inspections for the month of September = 21

Submitted by Anthony (Tony) Russo, Health Officer, October 3, 2023



October 2, 2023

To: Susquehanna Township Authority
 From: Kathleen Geigley
 RE: Stormwater Report for September 2023

This past month, Stormwater Management Program Coordinator Geigley has completed inspections, responded to one grading violation, completed the MS4 Annual Report, and attended pre-construction and pre-application meetings.

This past month, the township’s MS4 Annual Report was completed and submitted to DEP. This year, along with our Annual Report submission, the Township was required to submit maps and indices of any potential sources of pathogens or priority organic compounds. Staff identified 193 potential sources of pathogens, mostly from known septic tanks, and 540 sources of priority organic compounds, mostly from active construction sites and known swimming pools.

After completing Chesapeake Bay Landscape Professional (CBLP) training in the previous month, SMPC Geigley completed and passed the test, earning her CBLP certification. SMPC Geigley also attended pre-construction meetings for Covenant Christian Academy’s new sports field and the 23B/C minibasin replacement project.

This past month, SMPC Geigley responded to one public water nuisance complaint at 3516 N 4th St and one grading violation at 4100 Crooked Hill Rd. At 4100 Crooked Hill, grading work was occurring on a hill directly beside a water drainage course without permits or erosion controls. Work was stopped on the property until permits were obtained and a silt fence was erected.

	Inspections	Pre-App Mtgs	Credits	Appeals/ Reassessments	Permits Reviewed	Complaints	Violations	Minimum Control Measures	PEOP	PIPP	IDDE	Construction	PCSM	Housekeeping	
January	5					1	1		6		550	1			1
February	11	1	2	32	1		1		20	1	415	4			1
March	9				5	2	1		3			1			
April	4			1	9	1	1		2	1					1
May	8	2	1		12	5	3		1		3	3	1		1
June	15	1		5	6	1	2			1	2	1	3		
July	8		1	1		3	1		1	1	1	1			1
August	11	2	1	1	2	2	4		1	1	1	3			3
September	2	3	0	5	3	1	1					2			
YTD	72	3	5	44	37	16	15	34	5	971	16	4		8	

Respectfully,
 Kathleen Geigley, Stormwater Management Program Coordinator

PUBLIC WORKS
DIRECTOR
Nate Bragunier
OPERATIONS MANAGER
Travis Mease

SUSQUEHANNA TOWNSHIP PUBLIC WORKS

NINETEEN HUNDRED FIFTY FIVE ELMERTON AVENUE,
HARRISBURG, PENNSYLVANIA 17109 PHONE (717) 233-7143



SEPTEMBER GENERAL WORK REPORT

09/30/2023

1. SIGN WORK ---- INSTALLED NEW SIGNS AND REPAIRED DAMAGED SIGNS.

---- TRIMMED TREE LIMBS COVERING SIGNS.

2. LEAF MACHINE TRAINING (AARON ANDERSON & HERBER CHAPPELL).

3. REMOVED INLET BAGS (OAKHURST BLVD. & PAXTONCHURCH RD.).

4. SWEEPING STREETS.

5. PUSHED UP ROAD MILLINGS FROM TOWNSHIP ROAD PAVING.

6. MILLED, PATCHED, & CRACK SEAL ROADS.

7. CLEANED INLETS AROUND TOWNSHIP.

8. PICKED UP TREES & SUPPLIES FOR TREE PLANTING.

9. ASSISTED SHADE TREE COMMISSION ON PLANTING TREES.

10. SWEPT & SPREAD OIL DRY DUE TO PENN WASTE HYD. LEAK.

11. PREPARED EQUIPMENT FOR TOUCH A TRUCK PROGRAM.

12. ROADSIDE MOWED ASYLUM RUN RIGHT OF WAY.
13. CHECK ALL OVERFLOW BOXES & WALKED ALL RIGHT OF WAYS.
14. AUTHORITY ASSISTED ROGELE INC. VAC & FLUSH 2412 PAXTON CHURCH RD. FOR AN EMERGENCY REPAIR DUE TO PPL DRILLING THROUGH 8" PVC SEWER PIPE.
15. AUTHORITY DID WEEKLY & MONTHLY INSP. & MAINT. ON CCTV RIG.
16. CHECKED PUMPS & GEN-SETS.
17. RESPONDED TO 252 PA ONE CALLS.
18. TELEVISED 100FT OF STORM LINES 12,007FT OF SEWER LINES.
19. FLUSHED & ROOT CUT 13,540FT OF SEWER LINES.
20. 3 SEWER COMPLAINTS 2 BLOCKED 1 NOT BLOCKED

FALL LEAF COLLECTION

- BEGINNING OCTOBER 2ND: LEAVES WILL BE COLLECTED STARTING WITH ODD NUMBER ADDRESSES AND ALTERING WEEKLY.
- LEAF PICK-UP WILL OCCUR THE DAY FOLLOWING TRASH COLLECTION.
- LEAF COLLECTION WILL CONCLUDE ON DECEMBER 15TH.
- LEAVES MUST BE CURBSIDE.
- NO LEAF COLLECTION WILL OCCUR ON NOVEMBER 10TH, 23RD, 24TH AS THESE ARE TOWNSHIP HOLIDAYS.
- THERE WILL BE NO LEAF COLLECTION FROM ALLEYS.

THE ODD AND EVEN SCHEDULE IS BASED ON MONDAY'S DATE. IF IT IS AN ODD NUMBERED DAY, WE WILL BE PICKING LEAVES ON THE ODD SIDE OF THE STREET ALL WEEK. IF IT IS AN EVEN NUMBERED DAY, WE WILL BE PICKING LEAVES ON THE EVEN SIDE ALL WEEK.

Residents requiring leaf disposal prior to or after the leaf collection season are encouraged to drop off at Susquehanna Township's Compost facility "Dig My Earth," located 200 Fort Hunter rd. Harrisburg, PA 17110. Call 717-921-8980 or go to www.digmyearth.com for hours and more info.

**SUSQUEHANNA TOWNSHIP HIGHWAY DEPARTMENT
MONTHLY REPORT**

SEPTEMBER	
JOB DESCRIPTION	HOURS
Mechanic	312
Crew Leader	112
Operator	172
Tradesman	0
Lt Equipment Operator	180
Sign Maint. Technician	104
Truck Driver	352
Laborer	308
Foreman	112
Mechanic 1	568
Mechanic 2	0
TOTAL PEOPLE HOURS	2220
JOBS PERFORMED	HOURS
Mechanic Maintenance	312
Equipment Maintenance	0
Garage Maintenance	24
Inlet Cleaning	40
Inlet Repair	0
New Inlets	0
Pipe Jobs	0
Leaf Picking	0
Roadside Mowing	8
Tree Planting	192
Trimming Trees	12
Park Maintenance	0
Patch / Crack Seal	104
Blacktop Milling	164
Hauling Stones/Waste	0
Snow & Ice Removal	0
Street Sweeping	136
Patching Pot Holes	184
Sign Work	200
General Work	204
Training	32
Check Pumps	288
Flush	72
TV	64
Pa1 Calls	184
Clean Wet Wells	0
TOTAL JOB HOURS	2220
Submitted By: Travis Mease	
DATE SUBMITTED	
October 6, 2023	



Herbert, Rowland & Grubic, Inc.
369 East Park Drive
Harrisburg, PA 17111
717.564.1121
www.hrg-inc.com

MONTHLY ENGINEER'S REPORT

SUSQUEHANNA TOWNSHIP

Attn: Dave Pribulka
Report Period: 09/01/2023 – 09/30/2023
HRG Project Number: R000242.0001

October 6, 2023

MEETINGS ATTENDED (R000242.0001):

- | | |
|---|--------------------|
| ■ Board of Commissioners Meeting | September 14, 2023 |
| ■ Board of Commissioners Workshop Meeting | September 28, 2023 |
| ■ Planning Commission Meeting | September 18, 2023 |

SUBDIVISION AND/OR LAND DEVELOPMENT PLAN(S) REVIEWED (R000242.0002):

- PA Game Commission Expansion (Resubmission) – Land Development Plan {HRG #1286}
- 4209 Cumberland Ave. Residential Development – Subdivision & Land Development Plan {HRG #1289}

STORMWATER MANAGEMENT PLAN(S) REVIEWED/INSPECTED (R000242.0475):

- N/A

IMPROVEMENT GUARANTEE ESTIMATES/REDUCTIONS & MAINTENANCE GUARANTEE RECOMMENDATIONS (R000242.0002):

- Solid Rock Missionary Baptist Church - FSA #3 {HRG #1230}
- Laurel Hill Land Development - FSA #2 {HRG #1166}
- Stray Winds Farm Phase 7 – FSA #5 {HRG #1244}
- Maplewood Development – FSA #2 {HRG #1248}
- Russel Drive Lot #2 - FSA #2 {HRG #1262}
- Enclave at Elmerton - FSA #4 {HRG #1247}

CONSTRUCTION OBSERVATION SERVICES PERFORMED (R000242.0002):

- Susquehanna Union Green {HRG #1240, #1241, #1253, #1265}

ROAD CUT PERMIT IMPROVEMENT GUARANTEE ESTIMATES (R000242.0187):

- 3948 N. 6th Street - Sewer Repair {HRG #187}
- 3519 Euclid Street – Sewer Repair {HRG #188}

DRAINAGE/ENGINEERING PROJECT(S) STATUS:

- General Drainage/Engineering {HRG #R000242.0007}
 - Phase 037 - 2608 Catherine Street - Met with Property Owners and Township Staff. Reviewed site history and previous completed Township projects. Provided Township with previously completed Concept Plans for drainage issue. Township televised storm drainage on Catherine Street. Township has determined that they can perform the work.
 - HRG recommends the Board of Commissioners and Township staff discuss the desired level of repair to the affected property and extent of potential improvements and repairs along Catherine Street.

- MS4 {HRG #R000242.0451}
 - Provided MS4 related assistance to Township staff as requested.

- North Galen Road at Fox Hunt Lane Drainage Project {HRG #R000242.0502}
 - A total of 10 bids were opened for the project on September 28, 2023. One bid provided by John W. Gleim, Jr., Inc., was formally withdrawn by the bidder under Article 15.03 of the Instructions to Bidders due to major clerical errors within their bid computation.
 - The lowest responsible bid was submitted by CPA Pavement Services, Inc. in the amount of \$480,953.00. CPA is a qualified contractor with a sound reputation and are committed to the project.
 - An award decision will be made at the STA Board meeting on October 10, 2023.
 - Construction is expected to commence in late 2023.

TRANSPORTATION PROJECT(S) STATUS:

- Traffic Studies {HRG #R000242.0005}
 - Linglestown & Crooked Hill
 - Township received a complaint regarding side street green time and delays, specifically during off-peak times. ATS confirmed the intersection is properly programmed and equipment is working; signal is operating per permit. Susquehanna Township requested that HRG evaluate AM and PM peak timing to determine if changes are appropriate. HRG observed the intersection during both peak periods and recommends a programming modification. ATS indicated this is now working properly.
 - Township received concern about pedestrian safety crossing this intersection. HRG to provide recommendations to the Township.
 - Schoolhouse Lane - HRG evaluating application of additional speed humps. HRG will finalize memo and recommendations and send to the Township.
 - Union Deposit and Progress Avenue
 - Per PennDOT direction, HRG performed a structural evaluation to determine if the existing mast arm can support additional load. Discussions with PennDOT on results and next steps are in progress.
 - Montrose Street Truck Restriction
 - Township requested HRG perform traffic counts to determine the level of truck traffic occurring on Montrose Street.

- Traffic count data has been reviewed by HRG to determine the level truck traffic on Montrose Street.
- During the week of August 16th – August 22nd it was observed that 6-7 three-axle or greater trucks utilized Montrose Street per day, totaling 46 during the one-week observation period.
- HRG will prepare and submit a memorandum of findings to the Township and provide a recommendation on any future actions.
- 4th Street at Bergner Street Length Restriction
 - In response to complaints submitted by nearby residents, HRG is performing a traffic study to determine if vehicle length restrictions are warranted in the proximity of the 4th Street and Bergner Street intersection.
 - Township requested HRG perform traffic counts to determine the level of truck traffic occurring on Bergner Street.
 - Traffic count data to determine the level truck traffic on Bergner has been received and reviewed by HRG.
 - HRG is preparing the Traffic Study Report for submission to the Township.
- Paxton Church Road Rehabilitation {HRG #R000242.0503}
 - Project is complete.

RECREATION PROJECT(S) STATUS:

- Boyd Park Phase 2 (# R000242.0520)
 - Project was made available for bidding October 3, 2023, via PennBid.
 - Bid opening is scheduled for November 2, 2023, at 10am.
 - HRG directly solicited approximately twenty contractors known to perform work of similar scope to increase the potential of receiving numerous competitive bids.
- Conceptual Planning for Union Deposit Tract (# R000242.0515)
 - HRG is coordinating with Township staff regarding the development of conceptual-level sketch design drawings for potential passive recreational use of the parcel.
 - HRG received a request from the Township to field survey the easement area on the adjoining parcel to the west belonging to Ecumenical Retirement Community.
 - HRG performed boundary survey of the subject tracts and easement areas on the Ecumenical Retirement Community's property.
 - The boundary survey and easement exhibits were provided to the Township for review on November 2, 2022.
- Township-wide Bicycle, Pedestrian, and Greenway Plan (Campbell Thomas & Co.)
 - HRG continues to work with Campbell Thomas & Co. in development of the plan. HRG has provided the draft demographic information and revised GIS mapping.
 - We anticipate attending the public meeting on 10/24.

MUNICIPAL PROJECT(S) STATUS:

- Edgemont Community Park ADA Accessibility Improvements
 - Construction of the ADA path is complete.
 - HRG received a revised submittal for the proposed hand railing on October 5, 2023. HRG is currently reviewing the submittal. This is the only item remaining to complete the project.
 - HRG is providing part-time construction observation services for the project.

- 2023 Paving Project
 - Construction is underway and is expected to substantially complete by the week of October 9, 2023.
 - HRG is providing full-time construction observation services for the project.

Herbert, Rowland & Grubic, Inc.



Alex Greenly, P.E.
Project Manager | Civil

AG/LB

P:\0002\000242_0001\Admin\Engineering Reports\2023\9-1-23 To 9-30-23.Docx

Parks and Recreation Departmental Report:

Park/Playground:

Boyd Park: DCNR has approved the updated plans and bid specifications and the project will be bid in October with an anticipated recommendation for Intent to award at the November Board of Commissioners meeting.

Logan Park:

Veterans Park: Tennis courts have been repaired and resurfaced, fence replacement is complete. Feed back from residents has been very positive and appreciative for getting the courts repaired and resurfaced.

Veterans Park Trail: Monitoring the trail on a regular basis.

Christian McNaughton Memorial Park: Brady Backhaus Gaga Ball Pit has been completed and he has done a very good job with the constructions of the pit.

Crown Point Park:

Edgemont Park: Construction of the ADA access is partially complete the contract still has to install the hand railings for the walkway.

Apple Creek Farms:

Donald B Stabler Memorial Park:

Plum Alley Park:

Beaufort Hunt Playground:

Shutt Mill Park: Park is closed during sewer construction; the contractor is using the park as a staging area.

Margaret's Grove Park:

Olympus Heights Park:

Program Report:

The Department held its first Touch A Truck event on September 30th with an estimated 350 residents in attendance for the event, we coordinated with Public Safety to have the building open for tours, and fire trucks and police vehicles on display, other attendees included, Sage Trucking School, Central Penn Food Bank, Tide Cleaners,

Mobile Health Clinic, The Coop food truck, a monster truck and VW Beatle off road vehicle, and Public works had a Dump Truck, Loader, and street sweeper on display.

Besides our Day Camp Program and events our largest program currently based on participation is our various pickleball programs, we offer beginner clinics, leagues, and tournament. We currently have had 133 participants in those programs and that number continues to increase.

As of October 6th we have a total of 2719 enrollments for the year. This number has surpassed the total registration for last year of 1899.

Administration:

Preparing to submit a grant application to DCED for the Statewide Local Share Grant program in the amount of \$1,000,000 for the design and construction of Phase 1 of Wedgewood Hills Park.

Plans

Township-wide Bicycle, Pedestrian, Greenway Plan

Held the Community Bike Ride and Walk on September 9th with approximately 15 participants including Board of Commissioners, Township Staff, Township Police, and Residents. We toured the area around the Walnut Street and Progress Ave intersection to find alternate routes around that specific intersection. The walk consisted of doing a walk audit in the Wedgewood neighborhood, looking at barriers, and other considerations when working on pedestrian connection and sidewalks specifically.

Held a Steering Committee meeting on September 13th and had great interaction and started looking at draft maps showing connections throughout the Township.

Wedgewood Hill Property

- YSM presented the plan to the Board of Commissioners on September 28th and the plan was adopted.
- YSM will be preparing the final report and delivering plans in both printed and electronic format.
- The Department is working to apply and identify various funding sources to begin construction of the park.

Latshmere Peer to Peer:

- Met with the consultant on site to do an assessment on the facility and have started the process.



- The consultant will be conducting a professional's survey and resident survey for feedback on the pool.
- The plan is to have the report done by the end of the year so a decision can be made if the Township would like to accept the pool as a donation and operated the facility as a pool.



**SUSQUEHANNA TOWNSHIP
BOARD OF COMMISSIONERS
REPORT OF BILLS PAID**

Date: October 12, 2023

Prepared By: Jill Lovett

Checks Issued:		Amount:
General Fund	Check #337086 through #337194 ACH Withdrawals (12) Payroll Disbursements	\$4,160,472.25
Highway Fund	Check #102404 through #102407	\$81,613.15
Street Light Fund	Check # 1283	\$27,652.69
Fire Protection Fund	Check #709945 through #709965	\$20,106.05
Unallocated, Overhead Expenses:	Checks Issued in the Amount of:	9,992.98
Edgemont Fire:	Checks Issued in the Amount of:	396.38
Progress Fire:	Checks Issued in the Amount of:	3,947.22
Rescue Fire:	Checks Issued in the Amount of:	5,769.47
Developers' Rec	Check #1203 through #1205	\$24,180.88
Boyd Foundation Funds	Check #134	\$5,639.00
Capital Improvement Fund	None	\$0.00
ARPA Fund	Check #101	\$750.00
Grand Total:		\$4,320,414.02

I Certify That The Expenses Named Herein Are Actually Incurred As Prescribed By Law.

President of the Board

Date

Attest:

Secretary of the Board

Date

12:22 PM
10/09/23

Susquehanna Township
Check Detail
September 13 through October 6, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	337086	09/14/2023	Pure Life Therapeutic Massage	1000800 · General Fund Checking	
Bill	1	09/10/2023		420223 · Health & Wellness Incentives	-250.00
TOTAL					-250.00
Bill Pmt -Check	337087	09/15/2023	AFSCME	1000800 · General Fund Checking	
Bill	9012023	09/10/2023		429190 · Employee Insurances	-2,934.25
				430190 · Employee Insurances	-1,200.38
				436190 · Employee Insurances	-133.37
TOTAL					-4,268.00
Bill Pmt -Check	337088	09/15/2023	Ahold Financial Services	1000800 · General Fund Checking	
Bill	734508	09/05/2023		410210 · Materials and Supplies	-63.83
				429241 · General Expenses	-9.58
TOTAL					-73.41
Bill Pmt -Check	337089	09/15/2023	ALS	1000800 · General Fund Checking	
Bill	46452	06/22/2023		410242 · Arms/Ammo Supplies	-24.00
TOTAL					-24.00
Bill Pmt -Check	337090	09/15/2023	Amazon Capital Services	1000800 · General Fund Checking	
Bill	16	09/03/2023		451200 · Materials & Supplies (ADM)	-8.99
				413210 · Materials & Supply	-11.83
				401210 · Materials and Supplies	-5.99
				451200 · Materials & Supplies (ADM)	-9.60
Bill	1616	09/12/2023		451200 · Materials & Supplies (ADM)	-36.69
Bill	19	09/12/2023		430210 · Material and Supplies	-56.29
				429241 · General Expenses	-56.30
TOTAL					-185.69
Bill Pmt -Check	337091	09/15/2023	Anthony P. Russo	1000800 · General Fund Checking	
Bill	6302023	06/30/2023		420310 · Contracted Svcs- Retail Food	-1,480.00
TOTAL					-1,480.00
Bill Pmt -Check	337092	09/15/2023	Approved Code Services, Inc.	1000800 · General Fund Checking	
Bill	22172	09/07/2023		413450 · MDIA Inspections	-450.00
				413450 · MDIA Inspections	-450.00
TOTAL					-900.00
Bill Pmt -Check	337093	09/15/2023	Atlantic Tactical	1000800 · General Fund Checking	
Bill	80811284	08/31/2023		410238 · Uniforms - Police	-538.47
TOTAL					-538.47
Bill Pmt -Check	337094	09/15/2023	B. Moyer Radio Communcations	1000800 · General Fund Checking	
Bill	11210	08/31/2023		410320 · Communication	-100.00
TOTAL					-100.00
Bill Pmt -Check	337095	09/15/2023	BCRA Realty LLC.	1000800 · General Fund Checking	
Bill	62006022	09/15/2023		301100 · Real Estate Taxes	-282.15
TOTAL					-282.15
Bill Pmt -Check	337096	09/15/2023	CBY Systems Inc	1000800 · General Fund Checking	
Bill	77429	08/31/2023		410241 · General Expenses	-12.00
TOTAL					-12.00
Bill Pmt -Check	337097	09/15/2023	CivicPlus	1000800 · General Fund Checking	
Bill	263933	08/27/2023		451241 · General Expense	-6,063.75
TOTAL					-6,063.75

12:22 PM
10/09/23

Susquehanna Township
Check Detail
September 13 through October 6, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	337098	09/15/2023	Classic Drycleaners	1000800 · General Fund Checking	
Bill	249371	09/01/2023		410238 · Uniforms - Police	-918.53
TOTAL					-918.53
Bill Pmt -Check	337099	09/15/2023	Colliflower, Inc.	1000800 · General Fund Checking	
Bill	2116467	09/05/2023		430375 · Vehicle Expenses	-186.18
TOTAL					-186.18
Bill Pmt -Check	337100	09/15/2023	Comcast	1000800 · General Fund Checking	
Bill	8993110580183647	09/26/2023		401320 · Communications	-165.32
Bill	8993110580224631	09/08/2023		410320 · Communication	-165.33
				430320 · Communications	-125.74
TOTAL					-456.39
Bill Pmt -Check	337101	09/15/2023	Concentra	1000800 · General Fund Checking	
Bill	515800797	08/18/2023		410241 · General Expenses	-181.00
TOTAL					-181.00
Bill Pmt -Check	337102	09/15/2023	Costco Pharmacy #327	1000800 · General Fund Checking	
Bill	20230914	09/14/2023		420224 · Flu Vaccination	-509.83
TOTAL					-509.83
Bill Pmt -Check	337103	09/15/2023	Davis Landscape LTD	1000800 · General Fund Checking	
Bill	96736	09/06/2023		451310 · Contracted Srvs - Mowing	-9,097.00
				430310 · Contracted Srvs - Mowing	-6,186.00
TOTAL					-15,283.00
Bill Pmt -Check	337104	09/15/2023	FedEx	1000800 · General Fund Checking	
Bill	823696590	08/28/2023		401241 · General Expenses	-54.07
Bill	824919327	09/08/2023		401241 · General Expenses	-101.51
TOTAL					-155.58
Bill Pmt -Check	337105	09/15/2023	Fleet Reps LLC	1000800 · General Fund Checking	
Bill	1236	09/10/2023		430375 · Vehicle Expenses	-328.58
TOTAL					-328.58
Bill Pmt -Check	337106	09/15/2023	Guernsey Office Products	1000800 · General Fund Checking	
Bill	2599628	09/05/2023		410210 · Materials and Supplies	-279.30
Bill	2600390	09/06/2023		410210 · Materials and Supplies	-38.46
TOTAL					-317.76
Bill Pmt -Check	337107	09/15/2023	High Tech Metals	1000800 · General Fund Checking	
Bill	11319	09/13/2023		430210 · Material and Supplies	-204.27
TOTAL					-204.27
Bill Pmt -Check	337108	09/15/2023	Hoffman Ford	1000800 · General Fund Checking	
Bill	317631	09/06/2023		410375 · Maintenance & Repair Vehicle	-1,259.60
TOTAL					-1,259.60
Bill Pmt -Check	337109	09/15/2023	Hornung Tru Value (29th St.)	1000800 · General Fund Checking	
Bill	380241	08/22/2023		430210 · Material and Supplies	-29.04
Bill	38208	09/05/2023		430210 · Material and Supplies	-89.98
Bill	38254	09/07/2023		430210 · Material and Supplies	-52.99
Bill	383431	09/14/2023		430210 · Material and Supplies	-125.98
TOTAL					-297.99
Bill Pmt -Check	337110	09/15/2023	HRG Inc Consulting Engineers	1000800 · General Fund Checking	

Susquehanna Township Check Detail September 13 through October 6, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill	173833	09/01/2023		408313 · Engineering Fees	-5,484.35
Bill	174322	09/11/2023		408314 · Engineering - Traffic Studies	-1,140.09
Bill	174325	09/11/2023		2381200 · Stormwater Management	-155.05
				2381200 · Stormwater Management	-264.00
				2381200 · Stormwater Management	-237.13
				2381200 · Stormwater Management	-528.00
Bill	174324	09/11/2023		436313 · Engineering Fees	-2,144.44
Bill	174323	09/11/2023		408313 · Engineering Fees	-297.00
Bill	174327	09/11/2023		420313 · SEO Fees	-115.00
TOTAL					-10,365.06
Bill Pmt -Check	337111	09/15/2023	Humane Society of Harrisburg PA	1000800 · General Fund Checking	
Bill	202100316	01/01/2023		420319 · Stray Animal Control	-1,074.20
Bill	202100343	01/01/2023		420319 · Stray Animal Control	-531.40
Bill	202100387	07/10/2023		420319 · Stray Animal Control	-1,085.60
				420319 · Stray Animal Control	-2,318.00
				420319 · Stray Animal Control	-2,657.00
Bill	202100397	08/18/2023		420319 · Stray Animal Control	-523.40
Bill	202100402	08/29/2023		420319 · Stray Animal Control	-250.00
				420319 · Stray Animal Control	-3,095.95
TOTAL					-11,535.55
Bill Pmt -Check	337112	09/15/2023	Intermixit	1000800 · General Fund Checking	
Bill	9107	09/01/2023		407370 · IT Repairs, Main. & Service	-13,121.00
Bill	9062	09/01/2023		407370 · IT Repairs, Main. & Service	-1,986.00
TOTAL					-15,107.00
Bill Pmt -Check	337113	09/15/2023	International Code Council Inc	1000800 · General Fund Checking	
Bill	13433	07/22/2023		413420 · Dues, Subscription, and Member	-160.00
TOTAL					-160.00
Bill Pmt -Check	337114	09/15/2023	K&C Communications	1000800 · General Fund Checking	
Bill	102284	09/13/2023		410375 · Maintenance & Repair Vehicle	-135.24
TOTAL					-135.24
Bill Pmt -Check	337115	09/15/2023	Lynn Peavey Co	1000800 · General Fund Checking	
Bill	403563	08/29/2023		410210 · Materials and Supplies	-240.00
TOTAL					-240.00
Bill Pmt -Check	337116	09/15/2023	Mazzitti & Sullivan EAP Services	1000800 · General Fund Checking	
Bill	2298	09/01/2023		410460 · Education and Training	-600.00
TOTAL					-600.00
Bill Pmt -Check	337117	09/15/2023	Motorola	1000800 · General Fund Checking	
Bill	1187104464	08/01/2023		410261 · Major Equipment	-15,173.38
TOTAL					-15,173.38
Bill Pmt -Check	337118	09/15/2023	PA Media Group	1000800 · General Fund Checking	
Bill	10724226	08/29/2023		401341 · Advertising	-233.36
TOTAL					-233.36
Bill Pmt -Check	337119	09/15/2023	Pedal Pusher	1000800 · General Fund Checking	
Bill	733	04/17/2023		410375 · Maintenance & Repair Vehicle	-103.31
TOTAL					-103.31
Bill Pmt -Check	337120	09/15/2023	Pittsburgh Public Safety Supply	1000800 · General Fund Checking	
Bill	39479	07/06/2023		410238 · Uniforms - Police	-503.91
Bill	40021	08/26/2023		410238 · Uniforms - Police	-236.77
TOTAL					-740.68
Bill Pmt -Check	337121	09/15/2023	PMHC	1000800 · General Fund Checking	

12:22 PM
10/09/23

Susquehanna Township Check Detail

September 13 through October 6, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill	139252	09/01/2023		401190 - Employee Insurances	-4,103.15
				402190 - Employee Insurances	-3,647.25
				402190 - Employee Insurances	-439.03
				410190 - Employee Insurances	-96,057.92
				410190 - Employee Insurances	-10,455.01
				410196 - Post-Retirement Med Insurance	-40,757.02
				410196 - Post-Retirement Med Insurance	-6,195.78
				413190 - Employee Insurance	-3,811.97
				413190 - Employee Insurance	-229.55
				414190 - Employee Insurances	-2,143.42
				429190 - Employee Insurances	-15,095.80
				429190 - Employee Insurances	-1,809.97
				430190 - Employee Insurances	-25,760.30
				430190 - Employee Insurances	-2,373.07
				436190 - Employee Insurances	-5,846.64
				436190 - Employee Insurances	-219.51
				451190 - Employee Insurances	-4,888.51
				451190 - Employee Insurances	-1,643.10
				2381400 - Fire Fund Expense	-91.85
				2380160 - Medical Insurance Former Emplo	-2,437.19
Bill	142797	10/01/2023		401190 - Employee Insurances	-4,103.15
				402190 - Employee Insurances	-3,647.25
				410190 - Employee Insurances	-98,881.51
				410196 - Post-Retirement Med Insurance	-40,757.02
				413190 - Employee Insurance	-3,811.97
				414190 - Employee Insurances	-2,143.42
				429190 - Employee Insurances	-15,095.80
				430190 - Employee Insurances	-25,760.30
				436190 - Employee Insurances	-5,846.64
				451190 - Employee Insurances	-4,888.51
				2381400 - Fire Fund Expense	-91.85
				2380160 - Medical Insurance Former Emplo	-2,437.19
TOTAL					-435,470.85
Bill Pmt -Check	337122	09/15/2023	PP&L Electric Utilities	1000800 - General Fund Checking	
Bill	9339908001	08/22/2023		433361 - Traffic Signal-Electric	-918.96
Bill	1973129002	08/22/2023		430360 - Utilities	-126.59
				451360 - Utilities-Parks	-935.70
				409360 - Utilities	-35.71
				2381400 - Fire Fund Expense	-219.63
TOTAL					-2,236.59
Bill Pmt -Check	337123	09/15/2023	PSATS	1000800 - General Fund Checking	
Bill	139387	08/29/2023		430470 - CDL Drug & Alcohol Testing	-161.00
TOTAL					-161.00
Bill Pmt -Check	337124	09/15/2023	Snyder Brothers Inc.	1000800 - General Fund Checking	
Bill	171866	09/07/2023		409360 - Utilities	-19.57
				430360 - Utilities	-15.31
				2381400 - Fire Fund Expense	-49.69
				2381400 - Fire Fund Expense	-6.34
TOTAL					-90.91
Bill Pmt -Check	337125	09/15/2023	Sports Paradise	1000800 - General Fund Checking	
TOTAL					0.00
Bill Pmt -Check	337126	09/15/2023	Staples	1000800 - General Fund Checking	
Bill	8071159734	08/05/2023		401210 - Materials and Supplies	-48.14
				436241 - General Expense	-11.51
TOTAL					-59.65
Bill Pmt -Check	337127	09/15/2023	Steelton Community Cats	1000800 - General Fund Checking	
Bill	9072023	09/07/2023		420319 - Stray Animal Control	-825.00
TOTAL					-825.00
Bill Pmt -Check	337128	09/15/2023	Stephenson Equipment, Inc.	1000800 - General Fund Checking	
Bill	17011293	09/08/2023		430210 - Material and Supplies	-86.90
Bill	17011318	09/14/2023		430375 - Vehicle Expenses	-20.35
Bill	17011340	09/14/2023		430375 - Vehicle Expenses	-22.10
TOTAL					-109.35

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Susquehanna Township Check Detail

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	337129	09/15/2023	Suez	1000800 · General Fund Checking	
Bill	203470620000	08/25/2023		451360 · Utilities-Parks	-48.71
Bill	200724763622	08/28/2023		451360 · Utilities-Parks	-39.79
Bill	208850030000	08/28/2023		409360 · Utilities	-84.60
Bill	208487588481	09/06/2023		451360 · Utilities-Parks	-45.50
TOTAL					-218.60
Bill Pmt -Check	337130	09/15/2023	Summer Alaire Miller	1000800 · General Fund Checking	
Bill	9072023	09/07/2023		414317 · Steno Fees - ZHB	-160.00
TOTAL					-160.00
Bill Pmt -Check	337131	09/15/2023	Susquehanna Township Authority	1000800 · General Fund Checking	
Bill	220063	08/31/2023		409360 · Utilities	-17.10
Bill	219897	08/31/2023		409360 · Utilities	-148.07
Bill	219905	08/31/2023		409360 · Utilities	-4.80
Bill	219906	08/31/2023		409360 · Utilities	-57.30
Bill	220008	08/31/2023		409360 · Utilities	-182.65
Bill	220089	08/31/2023		409360 · Utilities	-57.30
Bill	220090	08/31/2023		409360 · Utilities	-34.60
Bill	220091	08/31/2023		409360 · Utilities	-141.24
Bill	219910	08/31/2023		409360 · Utilities	-250.53
Bill	219912	08/31/2023		409360 · Utilities	-57.30
Bill	219956	08/31/2023		409360 · Utilities	-34.80
Bill	220012	08/31/2023		409360 · Utilities	-241.00
Bill	220085	08/31/2023		409360 · Utilities	-34.80
Bill	220093	08/31/2023		409360 · Utilities	-4.80
Bill	220087	08/31/2023		409360 · Utilities	-34.80
TOTAL					-1,301.29
Bill Pmt -Check	337132	09/15/2023	The Flying Locksmiths - Central PA	1000800 · General Fund Checking	
Bill	471571936	09/05/2023		451372 · Maintenance/Repair	-170.00
TOTAL					-170.00
Bill Pmt -Check	337133	09/15/2023	Thomas Comitta Assoc	1000800 · General Fund Checking	
Bill	8282023	08/28/2023		2230000 · Reimbursable Legal and Engineer	-2,970.55
				2230000 · Reimbursable Legal and Engineer	-973.60
				2230000 · Reimbursable Legal and Engineer	-356.10
TOTAL					-4,300.25
Bill Pmt -Check	337134	09/15/2023	Thomson Reuters - West	1000800 · General Fund Checking	
Bill	848900205	09/01/2023		410241 · General Expenses	-231.00
TOTAL					-231.00
Bill Pmt -Check	337135	09/15/2023	Toshiba Financial Services	1000800 · General Fund Checking	
Bill	5026559251	09/02/2023		407280 · General Software/Hardware	-1,751.09
TOTAL					-1,751.09
Bill Pmt -Check	337136	09/15/2023	Triangle Press Inc	1000800 · General Fund Checking	
Bill	231939	09/13/2023		401210 · Materials and Supplies	-554.34
TOTAL					-554.34
Bill Pmt -Check	337137	09/15/2023	Verizon 2	1000800 · General Fund Checking	
Bill	9942916727	08/25/2023		410320 · Communication	-1,155.58
				430920 · Communications	-103.14
				414320 · Communications	-47.09
				413320 · Communications	-63.22
				451320 · Communications	-126.27
				401320 · Communications	-42.09
				2381400 · Fire Fund Expense	-42.09
				2381400 · Fire Fund Expense	-42.09
				415320 · Communications	-42.09
				436241 · General Expense	-90.63
				429320 · Communications	-343.21
TOTAL					-2,097.50

Susquehanna Township Check Detail September 13 through October 6, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	337138	09/15/2023	Wilmington Trust Corporate Trust	1000800 · General Fund Checking	
Bill	128564000	09/12/2023		472004 · 2018 Sewer Auth Debt Refinance 471004 · 2018 Sewer Auth Debt Refinance	-526,900.00 -1,220,000.00
TOTAL					-1,746,900.00
Bill Pmt -Check	337139	09/15/2023	Zelenkofske Axelrod LLC	1000800 · General Fund Checking	
Bill	202311140	08/31/2023		402311 · Auditor	-14,680.00
TOTAL					-14,680.00
Bill Pmt -Check	337140	09/18/2023	Graphtech	1000800 · General Fund Checking	
Bill	9182023	09/18/2023		451340 · Newsletter	-3,661.56
TOTAL					-3,661.56
Bill Pmt -Check	337141	09/29/2023	Cardmember Service	1000800 · General Fund Checking	
Bill	4798510055137208	09/28/2023		430375 · Vehicle Expenses 430241 · General Expenses 410241 · General Expenses 410241 · General Expenses 410238 · Uniforms - Police 410241 · General Expenses 410241 · General Expenses 410241 · General Expenses 410241 · General Expenses 410241 · General Expenses 410241 · General Expenses 410252 · Records Management System 410252 · Records Management System 410238 · Uniforms - Police 410242 · Arms/Ammo Supplies 410260 · Minor Equipment 2381400 · Fire Fund Expense 2381400 · Fire Fund Expense 2381400 · Fire Fund Expense 2381400 · Fire Fund Expense 2381400 · Fire Fund Expense 401320 · Communications 420223 · Health & Wellness Incentives 420223 · Health & Wellness Incentives 420223 · Health & Wellness Incentives 420223 · Health & Wellness Incentives 420223 · Health & Wellness Incentives 420223 · Health & Wellness Incentives 420223 · Health & Wellness Incentives 451339 · Special Events / Sponsorship Ex 451339 · Special Events / Sponsorship Ex 451460 · Education, Training, and Member 451460 · Education, Training, and Member 451460 · Education, Training, and Member 451460 · Education, Training, and Member 451200 · Materials & Supplies (ADM) 451260 · Equipment Playground & Athlet 451260 · Equipment Playground & Athlet 451241 · General Expense 401420 · Dues, Subscription, and Member 401460 · Education and Training 401460 · Education and Training 407280 · General Software/Hardware 436241 · General Expense 436241 · General Expense 430241 · General Expenses 407280 · General Software/Hardware 401241 · General Expenses 401241 · General Expenses	-57.53 -383.32 -110.09 -142.27 -22.12 -29.10 -117.93 -165.86 -110.57 -25.06 -27.26 -7.36 -210.09 -50.75 -105.40 -107.44 -232.20 -137.10 -276.43 -75.93 -142.27 -149.64 -23.37 -18.43 -18.43 -92.14 -18.43 -18.43 -18.43 -18.43 -283.55 -375.95 -304.41 -38.02 -56.76 -137.84 -8.58 -421.31 -463.92 -101.48 -242.89 -637.63 -297.40 -44.23 -44.23 -98.77 -362.67 -29.48 -40.90 -42.53
TOTAL					-6,926.93
Bill Pmt -Check	337142	09/29/2023	ALS	1000800 · General Fund Checking	
Bill	46737	09/13/2023		410238 · Uniforms - Police	-255.00
TOTAL					-255.00
Bill Pmt -Check	337143	09/29/2023	Amazon Capital Services	1000800 · General Fund Checking	
Bill	1141	09/14/2023		429241 · General Expenses	-86.75
Bill	16791	09/29/2023		401210 · Materials and Supplies	-40.22
TOTAL					-126.97

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Susquehanna Township Check Detail September 13 through October 6, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	337144	09/29/2023	Approved Code Services, Inc.	1000800 · General Fund Checking	
Bill	22267	09/13/2023		413450 · MDIA Inspections	-450.00
Bill	21790	09/26/2023		413450 · MDIA Inspections	-450.00
TOTAL					-1,380.00
Bill Pmt -Check	337145	09/29/2023	Atlantic Tactical	1000800 · General Fund Checking	
Bill	80796074	02/08/2023		410238 · Uniforms - Police	-119.99
Bill	80796260	02/10/2023		410260 · Minor Equipment	-429.95
Bill	80803140	05/10/2023		410238 · Uniforms - Police	-7.00
TOTAL					-556.94
Bill Pmt -Check	337146	09/29/2023	B. Moyer Radio Communications	1000800 · General Fund Checking	
Bill	11303	09/19/2023		410320 · Communication	-265.00
Bill	11301	09/19/2023		410320 · Communication	-210.00
TOTAL					-475.00
Bill Pmt -Check	337147	09/29/2023	Beryl Kuhr	1000800 · General Fund Checking	
Bill	9302023	09/30/2023		414241 · General Expense	-150.00
TOTAL					-150.00
Bill Pmt -Check	337148	09/29/2023	Best Line Equipment	1000800 · General Fund Checking	
Bill	71689	09/20/2023		430375 · Vehicle Expenses	-1,423.45
TOTAL					-1,423.45
Bill Pmt -Check	337149	09/29/2023	Black Landscape Contracting	1000800 · General Fund Checking	
Bill	5738	09/27/2023		455000 · Shade Tree Commission	-10,895.80
TOTAL					-10,895.80
Bill Pmt -Check	337150	09/29/2023	Bob Cutman	1000800 · General Fund Checking	
Bill	60990013	09/29/2023		367140 · Park, Field, & Pavilion Rentals	-170.00
TOTAL					-170.00
Bill Pmt -Check	337151	09/29/2023	C&N	1000800 · General Fund Checking	
Bill	9724	09/15/2023		472008 · Bank Loan C&N STA Sewer 2022	-1,256.80
TOTAL					-1,256.80
Bill Pmt -Check	337152	09/29/2023	Classic Drycleaners	1000800 · General Fund Checking	
Bill	250024	09/15/2023		410238 · Uniforms - Police	-524.25
TOTAL					-524.25
Bill Pmt -Check	337153	09/29/2023	Cleveland Brothers	1000800 · General Fund Checking	
Bill	3877983	09/13/2023		430375 · Vehicle Expenses	-179.58
TOTAL					-179.58
Bill Pmt -Check	337154	09/29/2023	Comcast	1000800 · General Fund Checking	
Bill	8993110580196615	09/26/2023		401320 · Communications	-71.55
				410320 · Communication	-71.55
TOTAL					-143.10
Bill Pmt -Check	337155	09/29/2023	Comcast Business	1000800 · General Fund Checking	
Bill	182585305	09/15/2023		401320 · Communications	-716.79
				429320 · Communications	-206.39
				430320 · Communications	-153.57
				410320 · Communication	-1,079.56
				2381400 · Fire Fund Expense	-84.91
TOTAL					-2,241.22

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Susquehanna Township Check Detail September 13 through October 6, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	337156	09/29/2023	David Alexander	1000800 · General Fund Checking	
Bill	335886	09/19/2023		420317 · Property Maintenance Code Srvs	-280.00
Bill	335799	09/19/2023		420317 · Property Maintenance Code Srvs	-2,545.00
Bill	336071	09/19/2023		420317 · Property Maintenance Code Srvs	-1,170.00
TOTAL					-3,995.00
Bill Pmt -Check	337157	09/29/2023	Ember Suzanne Jandebaur	1000800 · General Fund Checking	
Bill	9302023	09/30/2023		414241 · General Expense	-150.00
TOTAL					-150.00
Bill Pmt -Check	337158	09/29/2023	Enviroquest Inc	1000800 · General Fund Checking	
Bill	29622	09/15/2023		409370 · Maintenance and Repair	-2,890.00
TOTAL					-2,890.00
Bill Pmt -Check	337159	09/29/2023	ESRI	1000800 · General Fund Checking	
Bill	94550333	09/15/2023		407280 · General Software/Hardware	-3,203.50
				436241 · General Expense	-1,601.75
				429241 · General Expenses	-1,601.75
TOTAL					-6,407.00
Bill Pmt -Check	337160	09/29/2023	Glacier Computer LLC	1000800 · General Fund Checking	
Bill	100799	08/30/2023		410252 · Records Management System	-285.00
TOTAL					-285.00
Bill Pmt -Check	337161	09/29/2023	Graphtech	1000800 · General Fund Checking	
Bill	156754	09/20/2023		451372 · Maintenance/Repair	-286.00
TOTAL					-286.00
Bill Pmt -Check	337162	09/29/2023	Guemsey Office Products	1000800 · General Fund Checking	
Bill	2608245	09/20/2023		410210 · Materials and Supplies	-37.65
TOTAL					-37.65
Bill Pmt -Check	337163	09/29/2023	HL Bowman Inc	1000800 · General Fund Checking	
Bill	90898766	09/22/2023		430370 · Maintenance/Repairs Bldg	-6,459.00
TOTAL					-6,459.00
Bill Pmt -Check	337164	09/29/2023	Jewish Community Center	1000800 · General Fund Checking	
Bill	9142023	09/14/2023		2382000 · Police Donations	-400.00
TOTAL					-400.00
Bill Pmt -Check	337165	09/29/2023	JP Harris Associates	1000800 · General Fund Checking	
Bill	9222023	09/22/2023		403241 · General Expenses	-10,500.00
TOTAL					-10,500.00
Bill Pmt -Check	337166	09/29/2023	K&C Communications	1000800 · General Fund Checking	
Bill	102254	09/05/2023		410260 · Minor Equipment	-306.00
TOTAL					-306.00
Bill Pmt -Check	337167	09/29/2023	LB Smith Ford	1000800 · General Fund Checking	
Bill	441696	09/14/2023		410375 · Maintenance & Repair Vehicle	-333.01
TOTAL					-333.01
Bill Pmt -Check	337168	09/29/2023	Life Source Water Service LLC	1000800 · General Fund Checking	
Bill	302	09/12/2023		401241 · General Expenses	-34.94
				410241 · General Expenses	-23.96
				430241 · General Expenses	-29.95

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Susquehanna Township Check Detail September 13 through October 6, 2023

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-86.85
Bill Pmt -Check	337169	09/29/2023	LuAnn Karns Fick	1000800 · General Fund Checking	
Bill	9302023	09/30/2023		414241 · General Expense	-180.00
TOTAL					-180.00
Bill Pmt -Check	337170	09/29/2023	Makenzie Stovall	1000800 · General Fund Checking	
Bill	60987268	09/22/2023		367203 · Class / Activities	-30.00
TOTAL					-30.00
Bill Pmt -Check	337171	09/29/2023	McCarthy Tire & Automotive Cen	1000800 · General Fund Checking	
Bill	10125238	09/21/2023		430375 · Vehicle Expenses	-1,486.64
TOTAL					-1,486.64
Bill Pmt -Check	337172	09/29/2023	Meyers High Pressure Equipment	1000800 · General Fund Checking	
Bill	10263	09/25/2023		430210 · Material and Supplies	-762.90
TOTAL					-762.90
Bill Pmt -Check	337173	09/29/2023	Miller Diesel, Inc.	1000800 · General Fund Checking	
Bill	67756	09/19/2023		430375 · Vehicle Expenses	-87.19
TOTAL					-87.19
Bill Pmt -Check	337174	09/29/2023	Mitesh Patel	1000800 · General Fund Checking	
Bill	62019183	09/12/2023		301100 · Real Estate Taxes	-398.17
TOTAL					-398.17
Bill Pmt -Check	337175	09/29/2023	Mutual of Omaha	1000800 · General Fund Checking	
Bill	1585811784	09/29/2023		401190 · Employee Insurances	-43.63
				402190 · Employee Insurances	-106.30
				410190 · Employee Insurances	-1,148.76
				414190 · Employee Insurances	-144.30
				413190 · Employee Insurances	-111.90
				429190 · Employee Insurances	-342.02
				430190 · Employee Insurances	-407.09
				436190 · Employee Insurances	-220.43
				451190 · Employee Insurances	-157.33
				2381400 · Fire Fund Expense	-130.49
TOTAL					-2,812.25
Bill Pmt -Check	337176	09/29/2023	NMS Labs	1000800 · General Fund Checking	
Bill	1217158	08/31/2023		410241 · General Expenses	-283.00
Bill	1217160	08/31/2023		410241 · General Expenses	-283.00
Bill	1217159	08/31/2023		410241 · General Expenses	-111.00
Bill	1217161	08/31/2023		410241 · General Expenses	-283.00
Bill	1217162	08/31/2023		410241 · General Expenses	-111.00
Bill	1217163	08/31/2023		410241 · General Expenses	-111.00
Bill	1217165	08/31/2023		410241 · General Expenses	-283.00
Bill	1217166	08/31/2023		410241 · General Expenses	-283.00
Bill	1217164	08/31/2023		410241 · General Expenses	-283.00
TOTAL					-2,011.00
Bill Pmt -Check	337177	09/29/2023	PA Media Group	1000800 · General Fund Checking	
Bill	10741215	09/14/2023		401341 · Advertising	-1,860.28
TOTAL					-1,860.28
Bill Pmt -Check	337178	09/29/2023	Pittsburgh Public Safety Supply	1000800 · General Fund Checking	
Bill	41180	09/19/2023		410238 · Uniforms - Police	-649.45
Bill	41318	09/21/2023		410238 · Uniforms - Police	-563.46
TOTAL					-1,212.91
Bill Pmt -Check	337179	09/29/2023	PowerDMS, Inc.	1000800 · General Fund Checking	

Susquehanna Township
Check Detail
September 13 through October 6, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill	41836	09/15/2023		410252 · Records Management System	-550.00
TOTAL					-550.00
Bill Pmt -Check	337180	09/29/2023	Presbyterian Homes Senior Living	1000800 · General Fund Checking	
Bill	escrow reimburse	09/25/2023		2503100 · Vartan - Linglestown/Progress	-2,689.90
TOTAL					-2,689.90
Bill Pmt -Check	337181	09/29/2023	Print Works on Demand Inc	1000800 · General Fund Checking	
Bill	96944	09/13/2023		410210 · Materials and Supplies	-39.00
TOTAL					-39.00
Bill Pmt -Check	337182	09/29/2023	Rebecca Spahr	1000800 · General Fund Checking	
Bill	60989008	09/22/2023		367203 · Class / Activities	-150.00
TOTAL					-150.00
Bill Pmt -Check	337183	09/29/2023	Royer's Flowers	1000800 · General Fund Checking	
Bill	9272023	09/27/2023		429241 · General Expenses	-80.48
TOTAL					-80.48
Bill Pmt -Check	337184	09/29/2023	SecureRX	1000800 · General Fund Checking	
Bill	232580035438	09/15/2023		2380160 · Medical Insurance Former Emplo 410196 · Post-Retirement Med Insurance	-996.00 -166.00
TOTAL					-1,162.00
Bill Pmt -Check	337185	09/29/2023	Staples	1000800 · General Fund Checking	
Bill	8071307907	08/18/2023		430210 · Material and Supplies	-37.99
Bill	8071546825	09/09/2023		451200 · Materials & Supplies (ADM)	-141.97
Bill	8071618245	09/16/2023		430210 · Material and Supplies 451200 · Materials & Supplies (ADM)	-37.99 -5.87
TOTAL					-223.82
Bill Pmt -Check	337186	09/29/2023	Stephenson Equipment, Inc.	1000800 · General Fund Checking	
Bill	17011426	09/26/2023		430375 · Vehicle Expenses	-169.26
TOTAL					-169.26
Bill Pmt -Check	337187	09/29/2023	Talley Petroleum Enterprises Inc	1000800 · General Fund Checking	
Bill	55331628	08/21/2023		1501000 · Inventory Diesel	-22,989.59
TOTAL					-22,989.59
Bill Pmt -Check	337188	09/29/2023	The Flying Locksmiths - Central PA	1000800 · General Fund Checking	
Bill	471577429	09/20/2023		451372 · Maintenance/Repair	-520.00
TOTAL					-520.00
Bill Pmt -Check	337189	09/29/2023	Tillett Toilets	1000800 · General Fund Checking	
Bill	235100	08/21/2023		451374 · Park Restroom Supplies & Repair	-96.00
TOTAL					-96.00
Bill Pmt -Check	337190	09/29/2023	Triangle Press Inc	1000800 · General Fund Checking	
Bill	231910	08/18/2023		413210 · Materials & Supply	-363.50
Bill	231988	08/20/2023		400241 · General Expenses	-152.30
TOTAL					-515.80
Bill Pmt -Check	337191	09/29/2023	Truck Pro, LLC.	1000800 · General Fund Checking	
Bill	2190092079	09/18/2023		430375 · Vehicle Expenses	-126.60
TOTAL					-126.60

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Susquehanna Township
Check Detail
September 13 through October 6, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	337192	09/29/2023	Tumer Chevrolet	1000800 - General Fund Checking	
Bill	5038259	08/19/2023		430375 - Vehicle Expenses	-240.43
Bill	5038340	08/21/2023		430375 - Vehicle Expenses	-38.57
Bill	5038195	09/18/2023		430375 - Vehicle Expenses	-58.83
TOTAL					-337.83
Bill Pmt -Check	337193	09/29/2023	UGI Utilities	1000800 - General Fund Checking	
Bill	411000812239	09/13/2023		430360 - Utilities	-40.71
Bill	411006901242	09/13/2023		409360 - Utilities	-33.13
TOTAL					-73.84
Bill Pmt -Check	337194	09/29/2023	Wilmington Trust NA	1000800 - General Fund Checking	
Bill	145917000	09/13/2023		472006 - Series 2021 General Oblig Bonds	-78,575.00
				471006 - Series 2021 General Oblig Bonds	-860,000.00
TOTAL					-938,575.00

Susquehanna Township
ACH Monthly Withdrawals
Month of September 2023

Alex Arroyo	\$ 1,167.00
Dig My Earth	\$ 2,377.35
Enterprise	\$ 4,226.36
Francia Done Henry	\$ 845.00
James Huffard	\$ 4,824.67
Jeffrey Vargo	\$ 845.00
Ralph Martin	\$ 845.00
Brooke Anthony	\$ 845.00
Christopher Croft	\$ 845.00
Richard Adams	\$ 1,167.00
Susquehanna Solar Partners	\$ 3,949.50
Wex	<u>\$ 15,120.39</u>
Total ACH Withdrawals	\$ 37,057.27

Payroll Disbursements for September 2023

Payroll 9/15/23	\$ 332,344.79
Payroll 9/30/23	<u>\$ 449,438.64</u>
Total Payroll Disbursements	\$ 781,783.43

Susquehanna Township - Highway Fund

Check Detail

September 13 through October 6, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	102404	09/18/2023	D. E. Gemmill	1008000 · Checking Account	
Bill	232416	08/29/2023		433245 · Street Signs	-240.00
TOTAL					-240.00
Bill Pmt -Check	102405	09/18/2023	Daniel B Krieg Inc	1008000 · Checking Account	
Bill	310692	08/01/2023		433245 · Street Signs	-329.85
Bill	310748	08/03/2023		433245 · Street Signs	-131.25
Bill	310942	08/16/2023		433245 · Street Signs	-331.00
Bill	311116	08/25/2023		433245 · Street Signs	-90.00
TOTAL					-882.10
Bill Pmt -Check	102406	09/18/2023	Pennsy Supply	1008000 · Checking Account	
Bill	3266117	08/23/2023		438500 · Maint. & Repair Road - Inhouse	-802.49
Bill	3266653	08/25/2023		438500 · Maint. & Repair Road - Inhouse	-1,204.23
Bill	3267340	08/29/2023		438500 · Maint. & Repair Road - Inhouse	-1,211.03
Bill	3268244	09/01/2023		438500 · Maint. & Repair Road - Inhouse	-302.00
Bill	3268573	09/05/2023		438500 · Maint. & Repair Road - Inhouse	-604.76
Bill	3268850	09/06/2023		438500 · Maint. & Repair Road - Inhouse	-910.54
TOTAL					-4,835.05
Bill Pmt -Check	102407	09/22/2023	ThorWorks Industries	1008000 · Checking Account	
Bill	221978	07/17/2023		437740 · Major Equip. Purchases	-75,656.00
TOTAL					-75,656.00

2:52 PM

10/09/23

Susquehanna Township Street Light Fund

Check Detail

September 13 through October 6, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	1283	09/18/2023	PP&L	1008000 · Checking Account	
Bill	9400119001	08/28/2023		434361 · Street Lighting	-7,400.87
Bill	9193311008	08/28/2023		434361 · Street Lighting	-20,251.82
TOTAL					-27,652.69

1:43 PM
10/09/23

Susquehanna Township Fire Protection Fund
Check Detail
September 13 through October 6, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	709945	09/18/2023	Americhem International Inc	1008000 - Checking Account	
Bill	255564	06/19/2023		411541 - Progress Fire Company	-403.19
Bill	256505	07/14/2023		411541 - Progress Fire Company	-424.84
Bill	25650501	07/18/2023		411541 - Progress Fire Company	-65.24
TOTAL					-893.27
Bill Pmt -Check	709946	09/18/2023	Capital Region Water	1008000 - Checking Account	
Bill	620674070	08/25/2023		411541 - Progress Fire Company	-263.39
TOTAL					-263.39
Bill Pmt -Check	709947	09/18/2023	Colliflower Inc	1008000 - Checking Account	
Bill	2098187	08/14/2023		411542 - Rescue Fire Company	-18.12
Bill	2099735	08/15/2023		411542 - Rescue Fire Company	-18.96
TOTAL					-37.08
Bill Pmt -Check	709948	09/18/2023	Comcast	1008000 - Checking Account	
Bill	8993110580226115	08/23/2023		411542 - Rescue Fire Company	-21.22
Bill	8993110580046638	09/05/2023		411542 - Rescue Fire Company	-116.85
TOTAL					-138.07
Bill Pmt -Check	709949	09/18/2023	Fisher Auto Parts Inc	1008000 - Checking Account	
Bill	333349930	08/18/2023		411542 - Rescue Fire Company	-7.60
Bill	333350744	08/29/2023		411542 - Rescue Fire Company	-77.84
TOTAL					-85.44
Bill Pmt -Check	709950	09/18/2023	Glick Fire Equipment Co	1008000 - Checking Account	
Bill	345693	08/22/2023		411541 - Progress Fire Company	-26.85
TOTAL					-26.85
Bill Pmt -Check	709951	09/18/2023	M & K Truck Center	1008000 - Checking Account	
Bill	113422	08/28/2023		411542 - Rescue Fire Company	-31.44
TOTAL					-31.44
Bill Pmt -Check	709952	09/18/2023	McNeil & Co Inc.	1008000 - Checking Account	
Bill	7140206	10/01/2023		411542 - Rescue Fire Company	-188.00
Bill	7135206	10/01/2023		411542 - Rescue Fire Company	-925.25
Bill	7130206	10/01/2023		411542 - Rescue Fire Company	-2,565.25
TOTAL					-3,678.50
Bill Pmt -Check	709953	09/18/2023	NAPA Auto Parts	1008000 - Checking Account	
Bill	3081806471	08/18/2023		411542 - Rescue Fire Company	-18.94
TOTAL					-18.94
Bill Pmt -Check	709954	09/18/2023	Penn Pest, LLC.	1008000 - Checking Account	
Bill	51034	09/14/2023		411541 - Progress Fire Company	-70.00
TOTAL					-70.00
Bill Pmt -Check	709955	09/18/2023	PP&L Electric Utilities	1008000 - Checking Account	
Bill	6289516003	08/21/2023		411541 - Progress Fire Company	-1,139.58
				411540 - Edgemont Fire Company	-278.33
				411542 - Rescue Fire Company	-672.67
TOTAL					-2,090.58
Bill Pmt -Check	709956	09/18/2023	Respond First Aid Systems	1008000 - Checking Account	
Bill	100279	07/05/2023		411541 - Progress Fire Company	-105.55
TOTAL					-105.55

1:43 PM
10/09/23

Susquehanna Township Fire Protection Fund
Check Detail
September 13 through October 6, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	709957	09/18/2023	Sudden Death Termite & Pest Co	1008000 · Checking Account	
Bill	75709	08/28/2023		411542 · Rescue Fire Company	-50.00
TOTAL					-50.00
Bill Pmt -Check	709958	09/18/2023	Suez	1008000 · Checking Account	
Bill	208568920000	08/28/2023		411542 · Rescue Fire Company	-138.09
Bill	208601030000	08/28/2023		411363 · Fire Hydrants	-9,992.98
Bill	201770221711	08/28/2023		411542 · Rescue Fire Company	-263.53
Bill	206833720000	08/28/2023		411542 · Rescue Fire Company	-91.59
Bill	209367030000	09/07/2023		411540 · Edgemont Fire Company	-118.05
TOTAL					-10,604.24
Bill Pmt -Check	709959	09/18/2023	Susquehanna Township Authority	1008000 · Checking Account	
Bill	204325	08/31/2023		411542 · Rescue Fire Company	-103.80
TOTAL					-103.80
Bill Pmt -Check	709960	09/18/2023	Truck Parts Plus	1008000 · Checking Account	
Bill	798859	08/24/2023		411541 · Progress Fire Company	-266.07
TOTAL					-266.07
Bill Pmt -Check	709961	09/18/2023	Truck Pro	1008000 · Checking Account	
Bill	2190091362	08/18/2023		411542 · Rescue Fire Company	-8.54
TOTAL					-8.54
Bill Pmt -Check	709962	09/18/2023	UGI Utilities	1008000 · Checking Account	
Bill	411000928696	09/06/2023		411542 · Rescue Fire Company	-68.24
TOTAL					-68.24
Bill Pmt -Check	709963	09/18/2023	VE Ralph & Sons	1008000 · Checking Account	
Bill	458441	08/28/2023		411541 · Progress Fire Company	-1,020.30
TOTAL					-1,020.30
Bill Pmt -Check	709964	09/18/2023	Verizon - Lehigh Valley	1008000 · Checking Account	
Bill	550772618000176	09/06/2023		411542 · Rescue Fire Company	-131.07
TOTAL					-131.07
Bill Pmt -Check	709965	09/18/2023	Verizon Wireless	1008000 · Checking Account	
Bill	9942916728	08/25/2023		411542 · Rescue Fire Company	-252.47
Bill	9943579248	09/03/2023		411541 · Progress Fire Company	-162.21
TOTAL					-414.68

3:02 PM
10/09/23

Susquehanna Township - Developers Recreation Fund
Check Detail
September 13 through October 6, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	134	09/18/2023	HRG Inc Consulting Engineers	1008000 - Centric Checking	
Bill	174325	09/11/2023		4200020 - Boyd Park Project	-5,639.00
TOTAL					-5,639.00
Bill Pmt -Check	1203	09/18/2023	HRG Inc Consulting Engineers	1008000 - Centric Checking	
Bill	168980	03/13/2023		4200040 - Edgemont Park Upgrades	-49.50
Bill	174328	09/11/2023		4200040 - Edgemont Park Upgrades	-1,682.88
TOTAL					-1,712.38
Bill Pmt -Check	1204	09/18/2023	RPM Signs and Lighting	1008000 - Centric Checking	
Bill	35985	09/06/2023		4200000 - Crown Point Park	-3,620.00
Bill	35986	09/06/2023		4200010 - Veterans Park Project	-14,875.00
TOTAL					-18,495.00
Bill Pmt -Check	1205	09/18/2023	YSM Landscape Architects	1008000 - Centric Checking	
Bill	7303	08/25/2023		408100 - Wedgewood Master Plan	-3,973.50
TOTAL					-3,973.50

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10/09/23

Susquehanna Township - Transportation Improvement Fund

Check Detail

September 13 through October 6, 2023

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	101	09/18/2023	Saul Ewing LLP	100800 - Centric Bank Checking	
Bill	2774059	09/01/2023		439310 - ROW Acquisitions & Appraisals	-750.00
TOTAL					-750.00



Herbert, Rowland & Grubic, Inc.
369 East Park Drive
Harrisburg, PA 17111
717.564.1121
www.hrg-inc.com

September 26, 2023

Dave Pribulka, Manager
Susquehanna Township
1900 Linglestown Road
Harrisburg, Pennsylvania 17110

Re: **Application for Payment No. 1 – Recommendation for Payment
2023 Susquehanna Township Paving Project**

Dear Mr. Pribulka:

Enclosed please find Application for Payment No. 1 for the above-referenced project as submitted by the Contractor. The application has been reviewed based on the Work completed and the General Requirements of the Contract. Based on that review, we recommend payment of the current amount due of \$19,605.60.

Attached is an electronic copy of the Application for Payment. If approved, please execute where indicated, retain a copy for your files and return the executed file to our office.

If you have any questions or require additional information, please feel free to contact me.

Sincerely,

Herbert, Rowland & Grubic, Inc.

A handwritten signature in black ink, appearing to read 'Alex Greenly'.

Alex Greenly, PE
Project Manager | Civil

Enclosures

TMH/AG
R000242.0527

P:\0002\000242_0527\Admin\CA-CO\08 - Applications for Payment\AFP 01\03 RECOM\01 - AFP 01 Recom Letter.docx

c: Travis Mease, Susquehanna Township
Ian Windle, CMS
Chris Hartman, CMS
Chris Taylor, HRG

Contractor's Application for Payment

Owner: <u>Susquehanna Township</u>	Owner's Project No.: _____
Engineer: <u>Herbert, Rowland & Grubic, Inc.</u>	Engineer's Project No.: <u>000242.0527</u>
Contractor: <u>Construction Master Services, LLC</u>	Contractor's Project No.: _____
Project: <u>2023 Susquehanna Township Paving Project</u>	
Contract: _____	
Application No.: <u>1</u>	Application Date: <u>8/31/2023</u>
Application Period: From <u>8/23/2023</u> to <u>8/31/2023</u>	

1. Original Contract Price	\$	954,119.50
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	954,119.50
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	21,784.00
5. Retainage		
a. <u>10%</u> X \$ <u>21,784.00</u> Work Completed	\$	2,178.40
b. _____ X \$ _____ Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	2,178.40
6. Amount eligible to date (Line 4 - Line 5.c)	\$	19,605.60
7. Less previous payments (Line 6 from prior application)	\$	-
8. Amount due this application	\$	19,605.60
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	934,513.90

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: CMS

Signature: [Signature] **Date:** 9/15/23

Recommended by Engineer	Approved by Owner
By: <u>[Signature]</u>	By: _____
Title: <u>Project Manager</u>	Title: _____
Date: <u>September 26, 2023</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Unit Price Work

Owner: Susquehanna Township
 Engineer: Herbert, Rowland & Grubic, Inc.
 Contractor: Construction Master Services, LLC
 Project: 2023 Susquehanna Township Paving Project
 Contract:

Contractor's Application for Payment

Owner's Project No.:
 Engineer's Project No.: 000242.0527
 Contractor's Project No.:

Application No. 1		Application Period: From 08/23/23 to 08/31/23		Application Date: 08/31/23													
A Bid Item No.	B Description	C Contract Information			D Contract Information			E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G1 Estimated Quantity Incorporated in the Work this Period	G2 Quantity Previously Incorporated in the Work	H1 Value of Work Completed this Period (E X G1) (\$)	H2 Value of Work Completed to Date (E X (G1+G2)) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
		C	D	E	F	G1	G2										
Valley Road (Commercial Way to LPT Line)																	
HRG20-100-001	MOBILIZATION	1	LS	8,300.00	8,300.00				8,300.00							0.0%	8,300.00
HRG20-100-002	MAINTENANCE AND PROTECTION OF TRAFFIC	1	LS	7,400.00	7,400.00				7,400.00							0.0%	7,400.00
HRG20-400-001	MILLING, 0" TO 3" DEPTH	5,640	SY	3.25	18,330.00				18,330.00							0.0%	18,330.00
HRG20-400-033	BASE REPAIR SUPERPAVE ASPHALT MIXTURE DESIGN, BASE COURSE, PG 64S-22, 0.3 TO <3 MILLION ESALS, 25.0 MM MIX, 4" DEPTH	100	SY	53.25	5,325.00				5,325.00							0.0%	5,325.00
HRG20-400-054	SUPERPAVE ASPHALT MIXTURE DESIGN, WEARING COURSE, PG 64S-22, 0.3 TO <3 MILLION ESALS, 12.5 MM MIX, 2" DEPTH, SRL-G	5,640	SY	12.85	72,474.00				72,474.00							0.0%	72,474.00
HRG20-400-072	SUPERPAVE ASPHALT MIXTURE DESIGN, LEVELING COURSE, PG 64S-22, 0.3 TO <3 MILLION ESALS, 9.5 MM MIX	360	TN	101.25	36,450.00				36,450.00							0.0%	36,450.00
HRG20-400-166	PAVEMENT MARKINGS, 4" YELLOW, WATERBORNE	11,000	LF	0.35	3,850.00				3,850.00							0.0%	3,850.00
HRG20-400-167	PAVEMENT MARKINGS, 4" WHITE, WATERBORNE	11,000	LF	0.35	3,850.00				3,850.00							0.0%	3,850.00
HRG20-400-187	PAVEMENT MARKINGS, 12" YELLOW, THERMOPLASTIC	250	LF	12.85	3,212.50				3,212.50							0.0%	3,212.50
HRG20-400-193	PAVEMENT MARKINGS, 24" STOPBAR, THERMOPLASTIC	40	LF	25.60	1,024.00				1,024.00							0.0%	1,024.00
HRG20-400-196	PAVEMENT MARKINGS, LEFT TURN ARROW - THERMOPLASTIC	4	EA	282.00	1,128.00				1,128.00							0.0%	1,128.00
HRG20-400-197	PAVEMENT MARKINGS, RIGHT TURN ARROW - THERMOPLASTIC	2	EA	282.00	564.00				564.00							0.0%	564.00
HRG20-400-198	PAVEMENT MARKINGS, STRAIGHT ARROW - THERMOPLASTIC	2	EA	192.00	384.00				384.00							0.0%	384.00
Valley Road (Commercial Way to LPT Line) Totals									\$ 162,291.50							0.0%	\$ 162,291.50
Goose Valley Road (West to Progress Ave.)																	
HRG20-100-001	MOBILIZATION	1	LS	4,500.00	4,500.00				4,500.00							0.0%	4,500.00
HRG20-100-002	MAINTENANCE AND PROTECTION OF TRAFFIC	1	LS	778.00	778.00				778.00							0.0%	778.00
HRG20-400-066	SUPERPAVE ASPHALT MIXTURE DESIGN, WEARING COURSE, PG 64S-22, 0.3 TO <3 MILLION ESALS, 9.5 MM MIX, 1 1/2" DEPTH, SRL-L	2,700	SY	10.50	28,350.00				28,350.00							0.0%	28,350.00

Unit Price

EICDC C-620 Contractor's Application for Payment
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Progress Estimate - Unit Price Work

Owner: Susquehanna Township
 Engineer: Herbert, Rowland & Grubic, Inc.
 Contractor: Construction Master Services LLC
 Project: 2023 Susquehanna Township Paving Project
 Contract:

Contractor's Application for Payment

Owner's Project No.:
 Engineer's Project No.: 000242.0527
 Contractor's Project No.:

Application No.: 1		Application Period: From 08/23/23 to 08/31/23		Application Date: 08/31/23												
A Bid Item No.	B Description	C Contract Information			D Contract Information			F Value of Bid Item (C X E) (\$)	G1 Estimated Quantity Incorporated in the Work this Period	G2 Quantity Previously Incorporated in the Work	H1 Value of Work Completed this Period (E X G1) (\$)	H2 Value of Work Completed to Date (E X (G1+G2)) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
		C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)											
Crooked Hill Road (Apollo Ave. to Sarkuni Dr.)																
HRG20-100-001	MOBILIZATION	1	LS		8,700.00											
HRG20-100-002	MAINTENANCE AND PROTECTION OF TRAFFIC	1	LS		27,300.00											
HRG20-400-001	MILLING, 0" TO 3" DEPTH	14,620	SY		3.30											
HRG20-400-003	BASE REPAIR SUPERPAVE ASPHALT MIXTURE DESIGN, BASE COURSE, PG 645-22, 0.3 TO <3 MILLION ESALS, 25.0 MM MIX, 4" DEPTH	350	SY		43.25											
HRG20-400-004	SUPERPAVE ASPHALT MIXTURE DESIGN, WEARING COURSE, PG 645-22, 0.3 TO <3 MILLION ESALS, 12.5 MM MIX, 2" DEPTH, SRL-G	14,620	SY		12.40											
HRG20-400-072	SUPERPAVE ASPHALT MIXTURE DESIGN, LEVELING COURSE, PG 645-22, 0.3 TO <3 MILLION ESALS, 9.5 MM MIX	790	TN		96.50											
HRG20-400-144	SUBBASE REPAIR	300	SY		23.65											
HRG20-400-166	PAVEMENT MARKINGS, 4" YELLOW, WATERBORNE	7,980	LF		0.35											
HRG20-400-167	PAVEMENT MARKINGS, 4" WHITE, WATERBORNE	7,980	LF		0.35											
HRG20-400-183	PAVEMENT MARKINGS, 24" STOPBAR - THERMOPLASTIC	24	LF		25.65											
HRG20-400-185	PAVEMENT MARKINGS, MPH POSTING - THERMOPLASTIC	6	EA		1,205.00											
HRG20-400-196	PAVEMENT MARKINGS, LEFT TURN ARROW - THERMOPLASTIC	1	EA		285.50											
HRG20-400-197	PAVEMENT MARKINGS, RIGHT TURN ARROW - THERMOPLASTIC	1	EA		282.50											
Crooked Hill Road (Apollo Ave. to Sarkuni Dr.) Totals								\$	\$	\$	\$	\$	\$	\$	\$	\$
Rose Hill Road (Paxton Church Rd. to End)																
HRG20-100-001	MOBILIZATION	1	LS		4,950.00											
HRG20-100-002	MAINTENANCE AND PROTECTION OF TRAFFIC	1	LS		778.00											
Rose Hill Road (Paxton Church Rd. to End) Totals								\$	\$	\$	\$	\$	\$	\$	\$	\$

Progress Estimate - Unit Price Work

Owner: Susquehanna Township
 Engineer: Herbert, Rowland & Grubic, Inc.
 Contractor: Construction Master Services, LLC
 Project: 2023 Susquehanna Township Paving Project
 Contract: _____

Contractor's Application for Payment

Owner's Project No.: _____
 Engineer's Project No.: 000242.0527
 Contractor's Project No.: _____

Application No. 1		Application Period: From 08/23/23 to 08/31/23		Application Date: 08/31/23								
A Bid Item No.	B Description	C Contract Information			D Work Completed			I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)	
		E Units	F Unit Price (\$)	G Value of Bid Item (C X E) (\$)	H1 Estimated Quantity Incorporated in the Work this Period	H2 Quantity Previously Incorporated in the Work	H3 Value of Work Completed this Period (E X H1) (\$)					H4 Value of Work Completed to Date (E X (G1+G2)) (\$)
HRG20-400-001	MILLING, 0" TO 3" DEPTH	2,550 SY	3.25	8,287.50	-	-	-	-	-	0.0%	8,287.50	
HRG20-400-033	BASE REPAIR SUPERPAVE ASPHALT MIXTURE DESIGN, BASE COURSE, PG 645-22, 0.3 TO <3 MILLION ESALS, 25.0 MM MIX, 4" DEPTH	376 SY	36.00	13,536.00	-	-	-	-	-	0.0%	13,536.00	
HRG20-400-066	SUPERPAVE ASPHALT MIXTURE DESIGN, WEARING COURSE, PG 645-22, 0.3 TO <3 MILLION ESALS, 9.5 MM MIX, 1 1/2" DEPTH, SRL-L	2,550 SY	9.35	23,842.50	-	-	-	-	-	0.0%	23,842.50	
HRG20-400-072	SUPERPAVE ASPHALT MIXTURE DESIGN, LEVELING COURSE, PG 645-22, 0.3 TO <3 MILLION ESALS, 9.5 MM MIX	140 TN	106.85	14,959.00	-	-	-	-	-	0.0%	14,959.00	
HRG20-400-144	SUBBASE REPAIR	75 SY	22.65	1,698.75	-	-	-	-	-	0.0%	1,698.75	
				Rose Hill Road (Paxton Church Rd. to End) Totals \$	68,051.75	\$	\$	\$	\$	0.0%	\$	68,051.75
Alternate 1 - Maple Shade Drive (Dogwood Rd. to South of McNaughton Dr.)												
HRG20-100-001	MOBILIZATION	1 LS	5,100.00	5,100.00	0.50	-	2,550.00	2,550.00	2,550.00	50.0%	2,550.00	
HRG20-100-002	MAINTENANCE AND PROTECTION OF TRAFFIC	1 LS	5,300.00	5,300.00	0.05	-	265.00	265.00	265.00	5.0%	5,035.00	
HRG20-300-022	TYPE C REHAB CONCRETE INLET TOP UNIT AND GRATE	3 EA	3,000.00	9,000.00	2.00	-	6,000.00	6,000.00	6,000.00	67.0%	3,000.00	
HRG20-400-002	MILLING, 3" TO 6" DEPTH	2,100 SY	7.75	16,275.00	-	-	-	-	-	0.0%	16,275.00	
HRG20-400-066	SUPERPAVE ASPHALT MIXTURE DESIGN, WEARING COURSE, PG 645-22, 0.3 TO <3 MILLION ESALS, 9.5 MM MIX, 1 1/2" DEPTH, SRL-L	2,100 SY	9.65	20,265.00	-	-	-	-	-	0.0%	20,265.00	
HRG20-400-072	SUPERPAVE ASPHALT MIXTURE DESIGN, LEVELING COURSE, PG 645-22, 0.3 TO <3 MILLION ESALS, 9.5 MM MIX	120 TN	101.00	12,120.00	-	-	-	-	-	0.0%	12,120.00	
HRG20-400-148	CONCRETE CURB	70 LF	149.00	10,430.00	46.00	-	6,854.00	6,854.00	6,854.00	66.0%	3,576.00	
HRG20-400-533	SUPERPAVE ASPHALT MIXTURE DESIGN, BASE COURSE, PG 645-22, 0.3 TO <3 MILLION ESALS, 25.0 MM MIX, 4" DEPTH	2,100 SY	20.50	43,050.00	-	-	-	-	-	0.0%	43,050.00	
				Alternate 1 - Maple Shade Drive (Dogwood Rd. to South of McNaughton Dr.) Totals \$	121,540.00	\$	\$	\$	\$	13.0%	\$	105,871.00
Alternate 2 - Goose Valley Turn Around												
HRG20-100-001	MOBILIZATION	1 LS	4,500.00	4,500.00	0.50	-	2,250.00	2,250.00	2,250.00	50.0%	2,250.00	
HRG20-100-002	MAINTENANCE AND PROTECTION OF TRAFFIC	1 LS	2,300.00	2,300.00	0.05	-	115.00	115.00	115.00	5.0%	2,185.00	
HRG20-100-004	CLEARING AND GRUBBING	1 LS	8,800.00	8,800.00	-	-	-	-	-	0.0%	8,800.00	

Progress Estimate - Unit Price Work

Owner: Susquehanna Township
 Engineer: Herbert, Rowland & Grubic, Inc.
 Contractor: Construction Master Services, LLC
 Project: 2023 Susquehanna Township Paving Project
 Contract: _____

Contractor's Application for Payment

Owner's Project No.: _____
 Engineer's Project No.: 000242.0527
 Contractor's Project No.: _____

Application No. 1		Application Period: From 08/23/23 to 08/31/23		Application Date: 08/31/23													
A Bid Item No.	B Description	C Contract Information			D Contract Information			G1 Estimated Quantity Incorporated in the Work this Period	G2 Quantity Previously Incorporated in the Work	H1 Value of Work Completed this Period (E X G1) (\$)	H2 Value of Work Completed to Date (E X (G1+G2)) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)		
		E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	D Units	C Item Quantity												
HRG20-100-020	CLASS 1 EXCAVATION	7,500.00	7,500.00	1	LS	0.50	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	50.0%	3,750.00			
HRG20-100-028	EMBANKMENT	75.50	6,795.00	90	CY		-	-	-	-	-	-	0.0%	6,795.00			
HRG20-200-007	COMPOST FILTER SOCK (12")	18.40	1,840.00	100	LF		-	-	-	-	-	-	0.0%	1,840.00			
HRG20-200-102	NORTH AMERICAN GREEN S75 MAT	12.75	1,721.25	135	SY		-	-	-	-	-	-	0.0%	1,721.25			
HRG20-400-018	ZA SUBBASE, 6" DEPTH	12.50	3,287.50	263	SY		-	-	-	-	-	-	0.0%	3,287.50			
HRG20-400-066	SUPERPAVE ASPHALT MIXTURE DESIGN, WEARING COURSE, PG 645-22, 0.3 TO <3 MILLION ESALS, 9.5 MM MIX, 1.1/2"	11.80	3,103.40	263	SY		-	-	-	-	-	-	0.0%	3,103.40			
HRG20-400-533	SUPERPAVE ASPHALT MIXTURE DESIGN, BASE COURSE, PG 645-22, 0.3 TO <3 MILLION ESALS, 25.0 MM MIX, 4" DEPTH	24.90	6,548.70	263	SY		-	-	-	-	-	-	0.0%	6,548.70			
HRG20-500-001	TOPSOIL, FURNISHED AND PLACED	5,182.00	5,182.00	1	LS		-	-	-	-	-	-	0.0%	5,182.00			
HRG20-500-005	SEEDING AND SOIL SUPPLEMENTS - FORMULA B, RESIDENTIAL MIX	3,400.00	3,400.00	1	LS		-	-	-	-	-	-	0.0%	3,400.00			
Alternate 2 - Goose Valley Turn Around Totals											\$ 54,977.85	\$ 6,115.00	\$ 6,115.00	\$ 6,115.00	\$ 6,115.00	11.0%	\$ 48,862.85
HRG20-100-001	MOBILIZATION	1,680.00	1,680.00	1	LS		-	-	-	-	-	-	0.0%	1,680.00			
HRG20-100-002	MAINTENANCE AND PROTECTION OF TRAFFIC	1,860.00	1,860.00	1	LS		-	-	-	-	-	-	0.0%	1,860.00			
HRG20-400-001	MILLING, 0" TO 3" DEPTH	4.45	15,130.00	3,400	SY		-	-	-	-	-	-	0.0%	15,130.00			
HRG20-400-033	BASE REPAIR SUPERPAVE ASPHALT MIXTURE DESIGN, BASE COURSE, PG 645-22, 0.3 TO <3 MILLION ESALS, 25.0 MM MIX, SUPERPAVE ASPHALT MIXTURE DESIGN, WEARING COURSE, PG 645-22, 0.3 TO <3 MILLION ESALS, 9.5 MM MIX, 1.1/2"	33.50	33,500.00	1,000	SY		-	-	-	-	-	-	0.0%	33,500.00			
HRG20-400-066	SUPERPAVE ASPHALT MIXTURE DESIGN, WEARING COURSE, PG 645-22, 0.3 TO <3 MILLION ESALS, 9.5 MM MIX, 1.1/2"	9.65	32,810.00	3,400	SY		-	-	-	-	-	-	0.0%	32,810.00			
HRG20-400-072	SUPERPAVE ASPHALT MIXTURE DESIGN, LEVELING COURSE, PG 645-22, 0.3 TO <3 MILLION ESALS, 9.5 MM MIX	99.35	19,870.00	200	TN		-	-	-	-	-	-	0.0%	19,870.00			
HRG20-400-143	SUBGRADE REPAIR	120.90	1,813.50	15	CY		-	-	-	-	-	-	0.0%	1,813.50			
HRG20-400-144	SUBBASE REPAIR	17.65	6,177.50	350	SY		-	-	-	-	-	-	0.0%	6,177.50			
HRG20-400-151	ASPHALT ROLLED CURB	21.55	5,387.50	250	LF		-	-	-	-	-	-	0.0%	5,387.50			

Progress Estimate - Unit Price Work

Owner: Susquehanna Township
 Engineer: Herbert, Rowland & Grubic, Inc.
 Contractor: Construction Master Services, LLC
 Project: 2023 Susquehanna Township Paving Project
 Contract:


Contractor's Application for Payment

Owner's Project No.:
 Engineer's Project No.: 000242.0527
 Contractor's Project No.:

Application No.: 1		Application Period: From 08/23/23 to 08/31/23		Application Date: 08/31/23							
A Bid Item No.	B Description	C Contract Information			D Work Completed			I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H+I) (\$)	K % of Value of Item (I/F) (%)	L Balance to Finish (F - J) (\$)
		D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G1 Estimated Quantity Incorporated in the Work this Period	G2 Quantity Previously Incorporated in the Work	H1 Value of Work Completed this Period (E X G1) (\$)				
HRG20-400-166	PAVEMENT MARKINGS, 4" YELLOW, WATERBORNE	2,360 LF	0.35	826.00						0.0%	826.00
HRG20-400-167	PAVEMENT MARKINGS, 4" WHITE, WATERBORNE	2,360 LF	0.35	826.00						0.0%	826.00
HRG20-400-193	PAVEMENT MARKINGS, 24" STOPBAR- THERMOPLASTIC	12 LF	25.65	307.80						0.0%	307.80
Alternate 4 - Locust Lane (Glennside Dr. to Edgemont Rd.) Base Repair Totals				\$	120,188.30	\$	-	\$	-	0.0%	120,188.30
Original Contract Totals				\$	954,119.50	\$	21,784.00	\$	21,784.00	2.0%	932,335.50

WEEKLY PAYROLL CERTIFICATION FOR PUBLIC WORKS PROJECTS

Contractor or Subcontractor (Please check one) ALL INFORMATION MUST BE COMPLETED

CONTRACTOR ADDRESS Construction Masters Services 150 Grings Hill Road Reading, PA 19608	SUBCONTRACTOR ADDRESS 2023 Susquehanna Township Paving Project Susquehanna Township, Dauphin County PROJECT # R000242.0527	 <p style="font-size: small;">LABOR & INDUSTRY BUREAU OF LABOR LAW COMPLIANCE PREVAILING RATE DIVISION 7TH FLOOR, SUITE 105 HARRISBURG, PA 17129 1-800-922-9665</p>
PAYROLL NUMBER 1 Initial	WEEK ENDING DATE 8/26/2023	PROJECT AND LOCATION PROJECT SERIAL # 23-03939

EMPLOYEE NAME xxx-xx-0795	APPR. RATE (%)	WORK CLASSIFICATION	DAY AND DATE							S-TIME	O-TIME	TOTAL FRINGE BENEFITS (C=Cash) (FB=Contributions)*	TOTAL DEDUCTIONS	GROSS PAY FOR PREVAILING RATE JOB(S)	CHECK #
			HOURS WORKED EACH DAY												
			S	M	T	W	Th	F	S						
Austin Krick		Laborer Class 5	20	21	22	23	24	25	26	8.00		\$13.02			
Austin Krick		Operator Class 1				4.00	4.00			3		\$5.97	\$201.80	\$ 511.22	Direct Deposit
Anthony Wentzel		Laborer Class 3				4.50	2.00			6.50		\$22.58			
						2.00	2.00	1.0		3		\$5.97	\$236.25	\$ 657.26	Direct Deposit
						8.5	6.00			14.5		\$14.99			
						4.00	4.00	4.0		8		\$4.00	\$402.82	\$ 1,090.41	Direct Deposit

THE NOTARIZATION MUST BE COMPLETED ON FIRST AND LAST SUBMISSIONS ONLY. ALL OTHER INFORMATION MUST BE COMPLETED WEEKLY.

*FRINGE BENEFITS EXPLANATION (FB): Bona fide benefits contribution, except those required by Federal or State Law (unemployment tax, workers' compensation, income taxes, etc.)

Please specify the type of benefits provided and contributions per hour:

- 1) Medical or hospital DEDUCTIONS RANGE FROM \$0.00 - \$8.67 DEPENDING ON ELECTED BENEFIT STRUCTURE
- 2) Pension or retirement 401K - \$5.00
- 3) Life Insurance N/A
- 4) Disability DEDUCTIONS RANGE FROM \$0.00-\$0.50
- 5) Vacation, holiday DEDUCTIONS RANGE FROM \$0.00 - \$4.00
- Other (please specify) _____

CERTIFIED STATEMENT OF COMPLIANCE

1. The undersigned, having executed a contract with Susquehanna Township
(AWARDING AGENCY, CONTRACTOR OR SUBCONTRACTOR)
 _____ for the construction of the above-identified project, acknowledges that:
- (a) The prevailing wage requirements and the predetermined rates are included in the aforesaid contract.
 - (b) Correction of any infractions of the aforesaid conditions is the contractor's or subcontractor's responsibility.
 - (c) It is the contractor's responsibility to include the Prevailing Wage requirements and the predetermined rates in any subcontract or lower tier subcontract for this Project.

2. The undersigned certifies that:
- (a) Neither he nor his firm, nor any firm, corporation or partnership in which he or his firm has an interest is debarred by the Secretary of Labor and Industry pursuant to Section 11(e) of the PA Prevailing Wage Act, Act of August 15, 1961, P.L. 987 as amended, 43 P.S. §165-11(e).
 - (b) No part of this contract has been or will be subcontracted to any subcontractor if such subcontractor or any firm, corporation or partnership in which such subcontractor has an interest is debarred pursuant to the aforementioned statute.

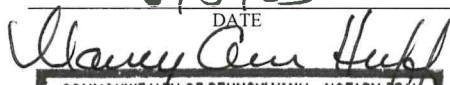
The undersigned certifies that:


- (a) The legal name and the business address of the contractor or subcontractor are: Construction Masters Services, LLC 150 Grings Hill Road, Sinking Spring PA 19608

- (b) The undersigned is:
 - a single proprietorship
 - a corporation organized in the state of _____
 - a partnership
 - other organization (describe) LLC

NAME	TITLE	ADDRESS
John G. Strick	President	12 Laurel Ln, Reading, PA 19607
Michael S. Thompson	Vice President	500 Arrowhead Trail, Sinking Spring, PA 19608

The willful falsification of any statements may subject the contractor to civil or criminal prosecution, provided in the Pennsylvania Prevailing Wage Act of August 15, 1961 (P.L. 987), as amended, August 9, 1963, 43P.S. §165.1 through 165.17.

8/5/23
 DATE

 COMMONWEALTH OF PENNSYLVANIA - NOTARY SEAL
 Nancy Ann Hubert, Notary Public
 Berks County
 My Commission Expires 5/11/2026
 Commission #1332719


 SIGNATURE
 Vice President
 TITLE
 Taken, sworn and subscribed to me this 5th Day
 of September A.D. 2023

WEEKLY PAYROLL CERTIFICATION FOR PUBLIC WORKS PROJECTS

Contractor or Subcontractor (Please check one) ALL INFORMATION MUST BE COMPLETED

CONTRACTOR ADDRESS Construction Masters Services 150 Grings Hill Road Reading, PA 19608	SUBCONTRACTOR ADDRESS	PROJECT AND LOCATION 2023 Susquehanna Township Paving Project Susquehanna Township, Dauphin County	PROJECT # R000242.0527
PAYROLL NUMBER 2	WEEK ENDING DATE 9/2/2023	PROJECT SERIAL # 23-03939	



LABOR & INDUSTRY
BUREAU OF LABOR LAW COMPLIANCE
PREVAILING WAGE DIVISION
7TH & FORSTER STREETS
HARRISBURG, PA 17120
1-800-952-0665

EMPLOYEE NAME	APPR. RATE (%)	WORK CLASSIFICATION	DAY AND DATE							S-O-TIME	BASE HOURLY RATE	TOTAL FRINGE BENEFITS (C=Cash) (FB=Contributions)*	TOTAL DEDUCTIONS	GROSS PAY FOR PREVAILING RATE JOB(S)	CHECK #	
			HOURS WORKED EACH DAY													
			S	M	T	W	Th	F	S							
Austin Krick xxx-xx-0795		Laborer Class 5	8.00		3.00						11.00	\$29.44 C:	\$13.02			
											0	\$44.16 FB:	\$5.97	\$189.56	\$ 467.06	Direct Deposit
Austin Krick xxx-xx-0795		Operator Class 1	2.00		8.00						10.00	\$40.25 C:	\$22.58			
											0	\$60.38 FB:	\$5.97	\$231.01	\$ 628.30	Direct Deposit
Anthony Wentzel xxx-xx-2449		Laborer Class 3	10.00		9.00						19	\$28.42 C:	\$14.99			
											0	\$42.63 FB:	\$4.00	\$313.24	\$ 824.79	Direct Deposit

*SEE REVERSE SIDE

THE NOTARIZATION MUST BE COMPLETED ON FIRST AND LAST SUBMISSIONS ONLY. ALL OTHER INFORMATION MUST BE COMPLETED WEEKLY.

*FRINGE BENEFITS EXPLANATION (FB): Bona fide benefits contribution, except those required by Federal or State Law (unemployment tax, workers' compensation, income taxes, etc.)

Please specify the type of benefits provided and contributions per hour:

- 1) Medical or hospital DEDUCTIONS RANGE FROM \$0.00 - \$8.67 DEPENDING ON ELECTED BENEFIT STRUCTURE
 - 2) Pension or retirement 401K - \$5.00
 - 3) Life Insurance N/A
 - 4) Disability DEDUCTIONS RANGE FROM \$0.00-\$0.50
 - 5) Vacation, holiday DEDUCTIONS RANGE FROM \$0.00 - \$4.00
- Other (please specify) _____

CERTIFIED STATEMENT OF COMPLIANCE

1. The undersigned, having executed a contract with Susquehanna Township
(AWARDING AGENCY, CONTRACTOR OR SUBCONTRACTOR)
 _____ for the construction of the above-identified project, acknowledges that:
- (a) The prevailing wage requirements and the predetermined rates are included in the aforesaid contract.
 - (b) Correction of any infractions of the aforesaid conditions is the contractor's or subcontractor's responsibility.
 - (c) It is the contractor's responsibility to include the Prevailing Wage requirements and the predetermined rates in any subcontract or lower tier subcontract for this Project.

2. The undersigned certifies that:
- (a) Neither he nor his firm, nor any firm, corporation or partnership in which he or his firm has an interest is debarred by the Secretary of Labor and Industry pursuant to Section 11(e) of the PA Prevailing Wage Act, Act of August 15, 1961, P.L. 987 as amended, 43 P.S. §165-11(e).
 - (b) No part of this contract has been or will be subcontracted to any subcontractor if such subcontractor or any firm, corporation or partnership in which such subcontractor has an interest is debarred pursuant to the aforementioned statute.

The undersigned certifies that:

- (a) The legal name and the business address of the contractor or subcontractor are: Construction Masters Services, LLC 150 Grings Hill Road, Sinking Spring PA 19608

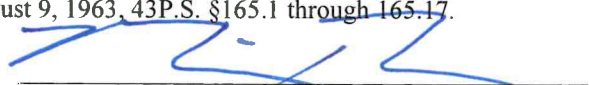
- (b) The undersigned is:
- a single proprietorship a corporation organized in the state of _____
- a partnership other organization (describe) LLC _____

NAME	TITLE	ADDRESS
John G. Strick	President	12 Laurel Ln, Reading, PA 19607
Michael S. Thompson	Vice President	500 Arrowhead Trail, Sinking Spring, PA 19608

The willful falsification of any statements may subject the contractor to civil or criminal prosecution, provided in the Pennsylvania Prevailing Wage Act of August 15, 1961 (P.L. 987), as amended, August 9, 1963, 43P.S. §165.1 through 165.17.

DATE

SEAL



SIGNATURE

Vice President
TITLE

Taken, sworn and subscribed to me this _____ Day
of _____ A.D. _____

From: [Martin, Robert](#)
To: [David Pribulka](#)
Subject: Municibid
Date: Wednesday, September 27, 2023 3:44:23 PM

Dave

We would like to place all of our replaced BWC and MVR systems on Municibid. We think we may be able to bring in some revenue on this. Lt Verbos will run with everything. Is that ok?

Robert A. Martin
Director of Public Safety/Chief of Police
Susquehanna Township
1900 Linglestown Road
Hbg. Pa. 17110

“Goodness is the greatest force in the World”



Susquehanna TOWNSHIP

1900 Linglestown Road | Harrisburg, PA 17110

Phone 717.545.4751 | Fax 717.540.4298

susquehannatwp.com

MEMORANDUM

Date: October 12, 2023

To: Susquehanna Township Board of Commissioners

CC: Betsy Logan, Assistant Township Manager
Jill Lovett, Director of Finance

From: David Pribulka, Township Manager

Re: Termination of Employment – Kathy Fry

Pursuant to the “Leaving Township Employment” Policy of the Susquehanna Township Employee Handbook, I am recommending the termination of the employment of Kathy Fry effective October 9, 2023. Thank you.

10/9/2023

Susquehanna Township Board of Commissioners
1900 Linglestown Road
Harrisburg, PA 17110

RE: Resignation Notice, Mack Breech

Dear Susquehanna Township Board of Commissioners:

I would like to thank the Susquehanna Township Board of Commissioners for giving me the opportunity to serve in the Community Planner role for the past seventeen months. After much thought and reflection, I have made the difficult decision to leave Susquehanna Township, for the next step in my career. I am proud of the many positive changes that have been implemented during my time with the Township and I look forward to watching the Township continue to grow.

I would like to personally thank all my coworkers for their assistance and guidance during my time with the Township. Working with such a knowledgeable, friendly, and helpful team has helped me grow both personally and professionally, in a way that I will always be thankful for.

My last day will be Thursday, 10/26. I will do everything I can to make sure that this transition is as smooth and seamless as possible. I would be happy to assist the Township in any way that I am able to, during my last couple of weeks. Even once I depart, I will be available to answer any questions or provide any assistance that is needed.

Respectfully,



Mack Breech

Mackbreech@gmail.com

717-645-7943

CC: Dave Pribulka, Township Manager
Betsy Logan, AICP, Assistant Township Manager



Herbert, Rowland & Grubic, Inc.
 369 East Park Drive
 Harrisburg, PA 17111
 717.564.1121
 www.hrg-inc.com

DELIVERED VIA E-MAIL

October 6, 2023

Mr. David Pribulka
 Susquehanna Township
 1900 Linglestown Road
 Harrisburg, Pennsylvania 17110

Re: **Paxton Church Road Stabilization
 Contractor Estimate No. 03 - Final**

Dear Mr. Pribulka:

Enclosed is Estimates #03 - Final for the subject project funded through the Dauphin County Infrastructure Bank (DCIB). Based upon our review of the estimate, we recommend payment to the contractor in the amount of \$634,445.25. If you concur with this recommendation, please coordinate payment through the DCIB to the contractor at the following address:

JVI Group, Inc.
 8210C Carlisle Pike
 York Springs, PA 17372

The following is a summary of estimates to date:

DCIB Funding				
Total Value	Previous Estimates	Current Estimate	Estimate Total To Date	% Complete
\$1,108,324.48	\$473,879.23	\$634,445.25	\$1,108,324.48	100.0%

If you have any questions, please feel free to contact me at 717.580.0378 or by email at rhostteter@hrg-inc.com.

Sincerely,

Herbert, Rowland & Grubic, Inc.

Ryan J. Hostetter, PE
 Group Manager | Transportation

RJH/kjt
 0242.0519

P:\0002\000242_0519\Construction\Pay Estimates\03\2023.10.06 Recommendation for Payment Estimate 03 - Final.docx

Enclosures

c: File



Contractor's Application for Payment No. 3

Application Period: 8/28/2023	Application Date: 9/8/2023
To (Owner): Susquehanna TWP	From (Contractor): JVI Group, Inc
Project: Paxton Church RD Stabilization	Via (Engineer): Herbert, Rowland & Grubic, Inc.
Owner's Contract No.:	Contractor's Project No.: Paxton Church RD Stabilization
	Engineer's Project No.: R000242.0519

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
01 - Quantity Balance		\$36,982.52
TOTALS		\$36,982.52
NET CHANGE BY CHANGE ORDERS	-\$36,982.52	

1. ORIGINAL CONTRACT PRICE.....	\$ <u>1,145,307.00</u>
2. Net change by Change Orders.....	\$ <u>-\$36,982.52</u>
3. Current Contract Price (Line 1 ± 2).....	\$ <u>1,108,324.48</u>
4. TOTAL COMPLETED AND STORED TO DATE	
(Column F total on Progress Estimates).....	\$ <u>1,108,324.48</u>
5. RETAINAGE:	
a. X <u>1,108,324.48</u> Work Completed.....	\$ _____
b. X _____ Stored Material.....	\$ _____
c. Total Retainage (Line 5.a + Line 5.b).....	\$ _____
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ <u>1,108,324.48</u>
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ <u>473,879.23</u>
8. AMOUNT DUE THIS APPLICATION.....	\$ <u>634,445.25</u>
9. BALANCE TO FINISH, PLUS RETAINAGE	
(Column G total on Progress Estimates + Line 5.c above).....	\$ _____

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- 1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- 2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- 3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Matthew Daubert Date: 9/8/2023

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____ (Engineer) _____ (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ (Date)
Funding or Financing Entity (if applicable)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Paxton Church RD Stabilization													Application Number: 3		
Application Per: 8/28/2023													Application Date: 9/8/2023		
A		B		C		C		D		D		E		F	
Item		Contract Information													
Bid Item No.	Description	Original Contract	Final Change Order 01	Final Quantity	Units	Unit Price	Total Value of Bid Item (\$)	Quantity Installed This Period	Quantity Previously Installed	Value of Work Installed This Period	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish - F)
Paxton Church Road Stabilization															
4201-0001	CLEARING AND GRUBBING MODIFIED	1		1	LS	\$50,000.00	\$50,000.00		1		\$50,000.00		\$50,000.00	100.0%	
4203-0001	CLASS 1 EXCAVATION MODIFIED	5200		5200	CY	\$27.00	\$140,400.00	1924	3276	\$51,948.00	\$140,400.00		\$140,400.00	100.0%	
4203-0003	CLASS 1A EXCAVATION MODIFIED (AS NEEDED)	56	-31.11	24.89	CY	\$85.00	\$2,115.65	24.89		\$2,115.65	\$2,115.65		\$2,115.65	100.0%	
0204-0001	CLASS 2 EXCAVATION	50		50	CY	\$50.00	\$2,500.00	50		\$2,500.00	\$2,500.00		\$2,500.00	100.0%	
0205-0100	FOREIGN BORROW EXCAVATION	3357		3357	CY	\$28.00	\$93,996.00	2278	1079	\$63,784.00	\$93,996.00		\$93,996.00	100.0%	
0205-0263	SELECTED BORROW EXCAVATION ROCK, CLASS R-3	64	5.00	69	CY	\$65.00	\$4,485.00	69		\$4,485.00	\$4,485.00		\$4,485.00	100.0%	
0205-0264	SELECTED BORROW EXCAVATION ROCK, CLASS R-4	700	209.46	909.46	CY	\$65.00	\$59,114.90	762.79	146.67	\$49,581.35	\$59,114.90		\$59,114.90	100.0%	
4205-0266	ROCK, CLASS R-6, CHOKED WITH ROCK, CLASS R-4	2847	-59.00	2788	CY	\$85.00	\$236,980.00		2788		\$236,980.00		\$236,980.00	100.0%	
4205-0466	ROCK, CLASS R-6, CHOKED WITH ROCK, CLASS R-4 AND GROUTED	42	-1.00	41	CY	\$130.00	\$5,330.00	41		\$5,330.00	\$5,330.00		\$5,330.00	100.0%	
0212-0014	GEOTEXTILE, CLASS 4, TYPE A	6459	41.00	6500	SY	\$3.00	\$19,500.00	4500	2000	\$13,500.00	\$19,500.00		\$19,500.00	100.0%	
0313-0424	SUPERPAVE ASPHALT MIXTURE DESIGN, BASE COURSE, PG 645-22, 0.3 TO < 3 MILLION ESALS, 25.0 MM MIX, 5" DEPTH	2930	20.00	2950	SY	\$28.00	\$82,600.00	2950		\$82,600.00	\$82,600.00		\$82,600.00	100.0%	
0350-0106	SUBBASE 6" DEPTH (NO. 2A)	2930		2930	SY	\$15.00	\$43,950.00	2930		\$43,950.00	\$43,950.00		\$43,950.00	100.0%	
0350-0120	SUBBASE (NO. 2A)	165		165	CY	\$55.00	\$9,075.00	165		\$9,075.00	\$9,075.00		\$9,075.00	100.0%	
0413-0246	SUPERPAVE ASPHALT MIXTURE DESIGN, WEARING COURSE, PG 645-22, 0.3 TO < 3 MILLION ESALS, 9.5 MM MIX, 1 1/2" DEPTH, SRL-G	2930	20.00	2950	SY	\$12.00	\$35,400.00	2950		\$35,400.00	\$35,400.00		\$35,400.00	100.0%	
0413-6045	SUPERPAVE ASPHALT MIXTURE DESIGN, BINDER COURSE, PG 645-22, 0.3 TO < 3 MILLION ESALS, 19.0 MM MIX 1, 2" DEPTH	2729		2729	SY	\$18.00	\$49,122.00	2729		\$49,122.00	\$49,122.00		\$49,122.00	100.0%	
0460-0001	ASPHALT TACK COAT	5659		5659	SY	\$0.50	\$2,829.50	5659		\$2,829.50	\$2,829.50		\$2,829.50	100.0%	
0601-0400	18" THERMOPLASTIC PIPE, GROUP VI, 15'-2" FILL	239		239	LF	\$125.00	\$29,875.00	179	60	\$22,375.00	\$29,875.00		\$29,875.00	100.0%	
0601-0500	18" THERMOPLASTIC PIPE, GROUP VI, 15'-2" FILL, SHORE/TRENCH BOX	61		61	LF	\$140.00	\$8,540.00	61		\$8,540.00	\$8,540.00		\$8,540.00	100.0%	
0605-2620	TYPE D-W ENDWALL	2		2	EACH	\$1,400.00	\$2,800.00		2		\$2,800.00		\$2,800.00	100.0%	
0605-2730	TYPE M CONCRETE TOP UNIT AND GRATE	3		3	EACH	\$1,150.00	\$3,450.00	3		\$3,450.00	\$3,450.00		\$3,450.00	100.0%	
0605-2731	TYPE M CONCRETE TOP UNIT AND BICYCLE SAFE GRATE	2		2	EACH	\$1,150.00	\$2,300.00	2		\$2,300.00	\$2,300.00		\$2,300.00	100.0%	
0605-2850	STANDARD INLET BOX, HEIGHT <= 10'	5		5	EACH	\$3,600.00	\$18,000.00	5		\$18,000.00	\$18,000.00		\$18,000.00	100.0%	
0608-0001	MOBILIZATION	1		1	LS	\$65,000.00	\$65,000.00		1		\$65,000.00		\$65,000.00	100.0%	
0619-0459	PERMANENT IMPACT ATTENUATING DEVICE, TYPE II, TEST LEVEL 3, TANGENT (MASH)	2		2	EACH	\$4,100.00	\$8,200.00	2		\$8,200.00	\$8,200.00		\$8,200.00	100.0%	
0620-0400	TERMINAL SECTION, SINGLE	2		2	EACH	\$230.00	\$460.00	2		\$460.00	\$460.00		\$460.00	100.0%	
0620-0503	REMOVE EXISTING GUIDE RAIL (CONTRACTOR'S PROPERTY)	971		971	LF	\$4.00	\$3,884.00		971		\$3,884.00		\$3,884.00	100.0%	
0620-1600	TYPE 31-S GUIDE RAIL	850		850	LF	\$36.00	\$30,600.00	850		\$30,600.00	\$30,600.00		\$30,600.00	100.0%	
0620-1625	TYPE 31-SC GUIDE RAIL	25		25	LF	\$56.00	\$1,400.00	25		\$1,400.00	\$1,400.00		\$1,400.00	100.0%	
0620-1670	TYPE 31-STRONG POST IN-LINE ANCHOR	1		1	EACH	\$2,150.00	\$2,150.00	1		\$2,150.00	\$2,150.00		\$2,150.00	100.0%	
0623-0052	SINGLE FACE CONCRETE BARRIER	309		309	LF	\$125.00	\$38,625.00	309		\$38,625.00	\$38,625.00		\$38,625.00	100.0%	
0623-0122	END TRANSITION, SINGLE FACE CONCRETE BARRIER	2		2	EACH	\$1,600.00	\$3,200.00	2		\$3,200.00	\$3,200.00		\$3,200.00	100.0%	
0627-3020	TEMPORARY BARRIER, TEST LEVEL 3, BARRIER DEFLECTION DISTANCE <= 2'	193	-193.00		LF	\$55.00									
4636-0001	ASPHALT CONCRETE CURB MODIFIED	91		91	LF	\$10.00	\$910.00	91		\$910.00	\$910.00		\$910.00	100.0%	
0686-0010	CONSTRUCTION SURVEYING, TYPE A	1		1	LS	\$7,500.00	\$7,500.00	0.25	0.75	\$1,875.00	\$7,500.00		\$7,500.00	100.0%	
0689-0001	NARRATIVE SCHEDULE	1		1	LS	\$500.00	\$500.00	1		\$500.00	\$500.00		\$500.00	100.0%	
0802-0001	TOPSOIL FURNISHED AND PLACED	221	-196.00	25	CY	\$60.00	\$1,500.00	25		\$1,500.00	\$1,500.00		\$1,500.00	100.0%	
0804-0001	SEEDING AND SOIL SUPPLEMENTS - FORMULA B, INCLUDING MULCH	31		31	LB	\$27.00	\$837.00	31		\$837.00	\$837.00		\$837.00	100.0%	
0804-0003	SEEDING AND SOIL SUPPLEMENTS - FORMULA D, INCLUDING MULCH	63		63	LB	\$27.00	\$1,701.00	63		\$1,701.00	\$1,701.00		\$1,701.00	100.0%	
0804-0004	SEEDING - FORMULA E, INCLUDING MULCH (AS NEEDED)	21		21	LB	\$33.00	\$693.00	21		\$693.00	\$693.00		\$693.00	100.0%	
0806-0140	PERMANENT ROLLED EROSION CONTROL PRODUCT, TYPE SA	138	-37.00	101	SY	\$4.50	\$454.50	101		\$454.50	\$454.50		\$454.50	100.0%	
0845-0001	UNFORESSEEN WATER POLLUTION CONTROL	1000	-1000.00		DOLLAR	\$1.00									
0849-0010	ROCK CONSTRUCTION ENTRANCE	3	-2.00	1	EACH	\$3,750.00	\$3,750.00		1		\$3,750.00		\$3,750.00	100.0%	
0855-0003	PUMPED WATER FILTER BAG (AS NEEDED)	1	-1.00		EACH	\$1,550.00									
0855-0004	REPLACEMENT PUMPED WATER FILTER BAG (AS NEEDED)	1	-1.00		EACH	\$200.00									
0860-0000	INLET FILTER BAG FOR TYPE M INLET	8	-3.00	5	EACH	\$165.00	\$825.00	5		\$825.00	\$825.00		\$825.00	100.0%	
0867-0012	COMPOST FILTER SOCK, 12" DIAMETER	842		842	LF	\$5.00	\$4,210.00		842		\$4,210.00		\$4,210.00	100.0%	
0867-0022	COMPOST FILTER SOCK, 24" DIAMETER	91	19.00	110	LF	\$7.00	\$770.00		110		\$770.00		\$770.00	100.0%	
0901-0001	MAINTENANCE AND PROTECTION OF TRAFFIC DURING CONSTRUCTION	1		1	LS	\$10,000.00	\$10,000.00	0.9	0.1	\$9,000.00	\$10,000.00		\$10,000.00	100.0%	
0931-0001	POST MOUNTED SIGNS, TYPE B	13		13	SF	\$70.00	\$910.00	13		\$910.00	\$910.00		\$910.00	100.0%	
0935-0001	POST MOUNTED SIGNS, TYPE F	5		5	SF	\$40.00	\$200.00	5		\$200.00	\$200.00		\$200.00	100.0%	
0941-0001	RESET POST MOUNTED SIGNS, TYPE B	6		6	EACH	\$205.00	\$1,230.00	6		\$1,230.00	\$1,230.00		\$1,230.00	100.0%	
0962-1000	4" WHITE WATERBORNE PAVEMENT MARKINGS	1575	5.00	1580	LF	\$0.75	\$1,185.00	1580		\$1,185.00	\$1,185.00		\$1,185.00	100.0%	
0962-1005	4" YELLOW WATERBORNE PAVEMENT MARKINGS	1591	37.00	1628	LF	\$0.75	\$1,221.00	1628		\$1,221.00	\$1,221.00		\$1,221.00	100.0%	
0963-0004	4" PAVEMENT MARKING REMOVAL	420		420	LF	\$7.00	\$2,940.00	420		\$2,940.00	\$2,940.00		\$2,940.00	100.0%	
0971-0001	REMOVE POST MOUNTED SIGN, TYPE B	1		1	EACH	\$40.00	\$40.00	1		\$40.00	\$40.00		\$40.00	100.0%	
9000-0001	REMOVE AND RESET EXISTING MAILBOX	3	-2.00	1	EACH	\$250.00	\$250.00	1		\$250.00	\$250.00		\$250.00	100.0%	
9000-0002	LANDSCAPING RESTORATION	1250	-1250.00		DOLLAR	\$1.00									
9000-0003	TEMPORARY SITE ACCESS FOR UTILITIES	20000	-9184.07	10815.93	DOLLAR	\$1.00	\$10,815.93		10815.93		\$10,815.93		\$10,815.93	100.0%	
Paxton Church Road Stabilization Sub-Total							\$1,108,324.48			\$581,792.00	\$1,108,324.48		\$1,108,324.48	100%	
Totals							\$1,108,324.48			\$581,792.00	\$1,108,324.48		\$1,108,324.48	100.0%	

