



Susquehanna TOWNSHIP

1900 Linglestown Road | Harrisburg, PA 17110
Phone 717.545.4751 | Fax 717.540.5298
susquehannatwp.com

Susquehanna Township Board of Commissioners
Reorganizational Meeting Agenda
January 2, 2024
Pincus Room
6:00 p.m.

A. SWEARING IN CEREMONY

The Honorable Judge Marian Urrutia – Officiating

Narrative

The Honorable Judge Marian Urrutia of Magisterial District 12-1-01 will officiate the swearing in of the following Commissioners-Elect:

- 1) Ward 1 – Commissioner-Elect Jody Rebarchak
- 2) Ward 3 – Commissioner-Elect Carl Hisiro
- 3) Ward 5 – Commissioner-Elect Sean Sanderson
- 4) Ward 7 – Commissioner-Elect Fred Engle
- 5) Ward 8 – Commissioner-Elect Pamela Cross
- 6) Ward 9 – Commissioner-Elect Steven Napper

At the conclusion of the Swearing In Ceremony, the Board of Commissioners will be seated.

B. CALL TO ORDER – The meeting will be called to order by Michael M. Miller, Esq., Township Solicitor

C. ROLL CALL

D. PLEDGE OF ALLEGIANCE

E. CITIZEN’S COMMENTS

F. ELECTION OF OFFICERS

Michael M. Miller, Esq., Township Solicitor

Narrative

Solicitor Miller will accept nominations for the following Officers of the Board of Commissioners:

- 1) President, Board of Commissioners
- 2) Vice President, Board of Commissioners
- 3) Assistant Secretary, Board of Commissioners

Once nominations for each Office are received, a vote will take place on each Office individually.

G. APPOINTMENTS

President, Board of Commissioners

Narrative

The President-Elect will accept a motion to make the following appointments either individually or as a slate:

- 1) Township Manager/Secretary
 - a. *Staff recommendation: David Pribulka*
- 2) Township Solicitor
 - a. *Staff recommendation: Michael Miller, Esq., Eckert Seamans, LLC*
- 3) Planning Commission Solicitor
 - a. *Staff recommendation: Michael Miller, Esq., Eckert Seamans, LLC*
- 4) Township Engineer
 - a. *Staff recommendation: Alex Greenly, P.E., HRG, Inc.*
- 5) Vacancy Board Chair
- 6) Official Newspaper – Penn Live/Patriot News

H. ESTABLISHMENT OF 2024 MEETING DATES

President, Board of Commissioners

Narrative

Provided with the agenda is a schedule of proposed 2024 Regular and Workshop Meeting dates for the Susquehanna Township Board of Commissioners. Also included are the schedules for all other Authorities, Boards, and Commissions of the Township. Unless otherwise noted due to a holiday or other conflict, Regular Meetings will be held on the second Thursday of each month, and a second Regular Meeting will be held on the fourth Wednesday of each month when necessary. Workshop Meetings will be held on the fourth Thursday of each month.

Recommended motion: That the Board of Commissioners establish the 2024 meeting dates as presented.

I. ADJOURNMENT

NOTE: TO ACCOMMODATE ALL CITIZENS, INDIVIDUAL SPEAKERS WILL BE PERMITTED THREE MINUTES TO ADDRESS THE BOARD.

NOTE: PLEASE PLACE ALL CELL PHONES, PAGERS, AND OTHER ELECTRONIC DEVICES ON SILENT MODE.

NOTE: THE TOWNSHIP MEETINGS ARE RECORDED.

SUSQUEHANNA TOWNSHIP

MEETING DATES

2024

Board of Commissioners (6:30 P.M.)	Zoning Hearing Board (6:30 P.M.)	Planning Commission (6:00 P.M.)	Recreation Advisory Commission (6:00 P.M.)	Authority Board (7:00 P.M.)	Design Review Committee (1:00 P.M.)	Health Board (12:00 P.M.)	Industrial & Commercial Development Authority (12:00 P.M.)	Pension Advisory Committee (12:00 P.M.)	Human Relations Commission (6:30 P.M.)	Property Maintenance Board of Appeals (3:00 P.M.)	Civil Service Commission (7:30 P.M.)	Public Safety Committee (6:30 P.M.)	Shade Tree Commission (4:00 P.M.)
1/11/2024 1/25/2024	1/3/2024	1/22/2024	1/16/2024	1/9/2024	1/19/2024		1/8/2024		1/17/2024	1/8/2024		1/17/2024	1/18/2024
2/8/2024 2/22/2024	2/7/2024	2/26/2024	2/20/2024	2/6/2024	2/16/2024		2/5/2024			2/12/2024	2/5/2024		2/15/2024
3/14/2024 3/28/2024	3/6/2024	3/25/2024	3/19/2024	3/5/2024	3/15/2024	3/21/2024	3/4/2024			3/11/2024			3/21/2024
4/11/2024 4/25/2024	4/3/2024	4/22/2024	4/16/2024	4/2/2024	4/19/2024		4/1/2024	4/24/2024	4/17/2024	4/8/2024		4/17/2024	4/18/2024
5/9/2024 5/23/2024	5/1/2024	5/20/2024	5/21/2024	5/7/2024	5/17/2024		5/6/2024			5/13/2024			5/16/2024
6/13/2024 6/27/2024	6/5/2024	6/24/2024	6/18/2024	6/4/2024	6/21/2024	6/20/2024	6/3/2024			6/10/2024			6/20/2024
7/11/2024 7/25/2024	7/3/2024	7/22/2024	7/16/2024	7/9/2024	7/19/2024		7/1/2024		7/17/2024	7/8/2024		7/10/2024	7/18/2024
8/8/2024 8/22/2024	8/7/2024	8/26/2024	8/20/2024	8/6/2024	8/16/2024		8/5/2024			8/12/2024			8/15/2024
9/12/2024 9/26/2024	9/4/2024	9/23/2024	9/17/2024	9/10/2024	9/20/2024	9/19/2024	9/9/2024			9/9/2024			9/26/2024
10/10/2024 10/24/2024	10/2/2024	10/28/2024	10/15/2024	10/1/2024	10/18/2024		10/7/2024	10/23/2024	10/16/2024	10/14/2024		10/16/2024	10/17/2024
11/14/2024	11/6/2024	11/25/2024	11/19/2024	11/12/2024	11/15/2024		11/4/2024			11/11/2024			11/21/2024
12/12/2024	12/4/2024	12/23/2024	12/17/2024	12/3/2024	12/20/2024	12/19/2024	12/2/2024			12/9/2024			12/19/2024

NOTICE

In conformance with the Sunshine Act, the Board of Commissioners of Susquehanna Township hereby gives notice of the official meetings scheduled for the following Boards and Commissions for the year 2024.

Board of Commissioners	Regular Meeting – Second Thursday of each month at 6:30 P.M. Second Meeting – Fourth Wednesday of each month at 6:30 P.M. when necessary Workshop Sessions – Fourth Thursday of each month at 6:30 P.M. January through October
Susquehanna Township Authority	First Tuesday of each month at 7:00 P.M. – Except January, July, September and November – Second Tuesday at 7:00 P.M.
Planning Commission	Fourth Monday of each month at 6:00 P.M. – Except May – Third Monday at 6:00 P.M.
Health Board	Third Thursday of March, June, September, and December at 12:00 P.M.
Shade Tree Commission	Third Thursday of each month at 4:00 P.M.
Recreation Advisory Committee	Third Tuesday of each month at 6:00 P.M.
Human Relations	Third Wednesday of each January, April, July, and October at 6:30 P.M.
Civil Service Commission	First Monday of February of even-numbered years at 7:30 P.M.
Pension Committee	Fourth Wednesday of April & October at 12:00 P.M..
Public Safety Advisory	Third Wednesday of January, April, & October at 6:30 P.M. Second Wednesday of July at 6:30 P.M.
Zoning Hearing Board	First Wednesday of each month at 6:30 P.M.
Industrial & Commercial Development Authority	First Monday of each month at 12:00 P.M. – Except January & September - Second Monday at 12:00 P.M.
Property Maintenance Board of Appeals	Second Monday of each month at 3:00 P.M.
Design Review Committee	Third Friday of each month at 1:00 P.M.

All meetings are held at the Susquehanna Township Municipal Building, 1900 Linglestown Road, Harrisburg, PA 17110. Any person with a disability requiring a special accommodation to attend a meeting should notify David Pribulka., Secretary-Manager, at (717) 909-9223 or via email at dpribulka@susquehannatwp.com as early as possible but not later than five working days prior to the meeting. The Township of Susquehanna will make every effort to provide a reasonable accommodation.

**David Pribulka,
Secretary-Manager
Susquehanna Township**