

## **MINUTES – November 17, 2022**

### **SUSQUEHANNA TOWNSHIP**

### **SHADE TREE MEETING**

#### **REGULAR MEETING**

Chairman Allen called to order the Meeting of the Susquehanna Shade Tree Commission on Thursday, November 17, 2022 at 4:00 PM.

#### **ROLL CALL:**

David Roccasecca – Present

Pat Carroll – Present

Ray Davis – Present

Steve Drachler – Present

#### **TOWNSHIP PERSONNEL:**

Tom Pyne – 5<sup>th</sup> Ward - Susquehanna Commissioner

Dave Pribulka – Township Manager

Kathryn Hartz – Code Enforcement Inspector/Shade Tree Administrative Assistant

**APPROVAL OF MINUTES OF PREVIOUS MEETING:** P. Carroll motioned to approve the September 15, 2022 Minutes, S. Drachler seconded the motion. **MOTION CARRIED.**

**BUDGET:** No Change. Balance 48,103.12

#### **CITIZEN REPORTS & COMPLAINTS:**

#### **APPLICATIONS:**

- **306 N. Progress Avenue** - Knapp Residence – Motion made by P. Carroll to approve the removal of tree branches above the road area, yard, and neighbors' property. R. Davis seconded the motion. **MOTION CARRIED.**
- **3810 Durham Road** – Mitchell Residence – Motion made by R. Davis to approve the removal of 1 Oak Tree located in the front of home. P. Carroll seconded the motion. **MOTION CARRIED.**
- **3959 Green Street** – Patton Residence – Motion made by R. Davis to approve the removal of 1 Pin Oak Tree, will replace with Black Gum. S. Drachler seconded the motion. **MOTION CARRIED.**

- **3501 N. 3<sup>rd</sup> Street** – Delancey Residence - Motion made by D. Roccasacca to approve owners request to remove 2 oak trees P. Carroll seconded the motion. **MOTION CARRIED.** Note: Owners must send in request prior to the removal.
- **3503 N. 3<sup>rd</sup> Street** – Hartman Residence – Motion made by D. Roccasacca to approve owners request the trimming of 4 large trees. P. Carroll seconded the motion. **MOTION CARRIED.** Note: Owners must send in request prior to the removal.

#### **NEW BUSINESS:**

Changes to be made to the Shade Tree Application regarding insurance coverage, HIC Number and fines for non-compliance.

Carter Residence – would like extension for tree replacement until Spring/Fall - Free Tree Planting Event.

#### **OLD BUSINESS:**

Park Planting with use of State Grant.

Shade Tree member will look at all wards to identify dying trees and owners in non-compliance with Approved Shade Tree Permit. Letters sent to residence in non-compliance with a due date of December 1, 2022 for not compliance.

New trees have not planted as required by approved permit Shade Tree Letters sent to six residences of Latshmere regarding tree issues.

Motion made for Park Planting with use of State Grant. Motion made by S. Drachler, seconded by P. Carroll.

150<sup>th</sup> Anniversary Arbor Day- April 28, 2023

National Arbor details are in the planning with school and township. National Arbor Day is celebrated on the last Friday in April.

**CORRESPONDENCE:** None

**ADJOURNMENT:** S. Dressler made a motion to adjourn. D. Roccasacca seconded. **MOTION CARRIED.** The meeting adjourned at 4:45pm.

Respectfully submitted,

Kathryn M. Hartz  
Administrative Assistant/Code Compliance Inspector