

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REORGANIZATION MEETING

January 8, 2019

Chairman Anthony Salomone called to order the Reorganization Meeting of the Susquehanna Township Authority on Tuesday, January 8, 2019 at 7:03 PM at the Municipal Building, 1900 Linglestown Road, Harrisburg, Pennsylvania 17110.

AUTHORITY MEMBERS PRESENT

Anthony Salomone
Frank Lynch
Garry Brinton
Thomas Ward
Steve Napper

AUTHORITY PERSONNEL PRESENT

David Kratzer, Township Manager
Stan Laskowski, Caldwell & Kearns
Joel Kostelac, GHD
Jill Lovett, Director of Finance

OTHERS IN ATTENDANCE

Brian Marchuck, BBSF
Jim Koontz, BBSF
Doug Husted, Public Works Dept.
Derrick Mease, Public Works Dept.

Chairman Salomone requested Solicitor Laskowski to act as temporary Chairman to conduct the election of Authority Chairman for the year 2019. Mr. Lynch made the motion to appoint Mr. Laskowski as temporary Chairman; Mr. Napper seconded. The motion was approved unanimously.

Anthony W. Salomone was nominated Chairman by Mr. Brinton; Seconded by Mr. Lynch. No further nominations being made, nominations were closed. Anthony W. Salomone was elected by a vote of 4-0, with Anthony W. Salomone abstaining.

The election of Chairman for the year 2019 having been completed, Solicitor Laskowski returned the Chair to Chairman Anthony W. Salomone to conduct the election of officers to the Authority for the year 2019.

Sean Sanderson was nominated Vice Chairman by Mr. Lynch; Seconded by Mr. Ward. No further nominations being made, nominations were closed. Sean Sanderson was elected by a vote of 5-0.

Yves Pollart was nominated Secretary by Mr. Ward; Seconded by Mr. Napper. No further nominations being made, nominations were closed. Yves Pollart was elected by vote of 5-0. Yves

Garry Brinton was nominated Treasurer by Mr. Ward; Seconded by Mr. Napper. No further nominations were made, nominations were closed. Garry Brinton was elected by a vote of 4-0, with Garry Brinton abstaining.

Frank Lynch was nominated Assistant Secretary by Mr. Ward; Seconded by Mr. Brinton. No further nominations were made, nominations were closed. Frank Lynch was elected by a vote of 4-0, with Frank Lynch abstaining.

Steve Napper was nominated Assistant Treasurer by Mr. Ward; Seconded by Mr. Lynch. No further nominations were made, nominations were closed. Steve Napper was elected by a vote of 4-0, with Steve Napper abstaining.

Motion by Mr. Lynch; Seconded by Mr. Ward that the salary of the Authority Chairman be set as follows for the year 2019:

Compensation set by governing body	\$ 800.00
Compensation set by Authority	<u>\$1,300.00</u>
	\$2,100.00

Motion carried 4-0 with Mr. Salomone abstaining.

Motion by Mr. Lynch; Seconded by Mr. Ward that the salary of the Authority Treasurer be set as follows for the year 2019:

Compensation set by governing body	\$ 800.00
Compensation set by Authority	<u>\$ 700.00</u>
	\$1,500.00

Motion carried 4-0 with Mr. Brinton abstaining.

Motion by Mr. Lynch; Seconded by Mr. Ward that the salary of the Authority Secretary be set as follows for the year 2019:

Compensation set by governing body	\$ 800.00
Compensation set by Authority	<u>\$ 700.00</u>
	\$1,500.00

The motion was approved unanimously.

Mr. Salomone commented the 2019 Committee Assignments was reviewed with the Township Manager and recommends no changes unless a request is brought to the Board prior to the next meeting.

Motion by Mr. Brinton; Seconded by Mr. Napper that Mid-Penn Bank, Harrisburg, Pennsylvania be hereby, designated as depository of the organization. Voting in the affirmative was unanimous.

Motion by Mr. Lynch; Seconded by Mr. Ward that funds so deposited be withdrawn upon a check, draft, note or orders of the organization, and that all checks, drafts, notes or orders drawn against this account must be signed by any two (2) of the following officers:

Anthony W. Salomone, Chairman; Sean Sanderson, Vice Chairman; Garry Brinton, Treasurer; Steve Napper, Assistant Treasurer. Voting in the affirmative was unanimous.

Motion by Mr. Ward; Seconded by Mr. Lynch that The Patriot News be designated for publication of official notices of the Authority for calendar year 2019. Voting in the affirmative was unanimous.

Mr. Kratzer requested consideration for the Township Manager and the Director of Finance be authorized to execute form Sanitary Sewer Extension Agreements and Contract for Professional Services Agreements following Board approval of Sewage Facilities Planning Module. Mr. Ward motioned to authorize the Township Manager and Director of Finance to execute form Sanitary Sewer Extension Agreements and Contract for Professional Services Agreements following Board approval of Sewage Facilities Planning Module. Mr. Napper seconded and unanimously approved.

Motion by Mr. Brinton; Seconded by Mr. Lynch that GHD, Inc., 1240 North Mountain Road, Harrisburg, Pennsylvania 17112 be appointed as Consulting Engineers to the Authority for calendar year 2019 under the terms set forth in their Master Engineering Agreement executed January 7, 1992, with engineering fees to be set forth in the attached 2019 Engineering Fee Schedule. Payment of the annual retainer of \$2,400.00 is to be made in two (2) equal payments of \$1,200.00 each, payable in January and July 2019.

Motion by Mr. Ward; Seconded by Mr. Brinton that the law firm of Caldwell and Kearns, 3631 N. Front Street, Harrisburg, Pennsylvania 17110 be appointed as Legal Counsel to the Authority for calendar year 2019 with compensation for legal services rendered to be set at \$160.00 per hour for non-collection services and \$140.00 for collection and bankruptcy services. Voting in the affirmative was unanimous.

Motion by Mr. Lynch; Seconded by Mr. Napper that Brown, Schultz, Sheridan & Fritz, 210 Grandview Avenue, Camp Hill, Pennsylvania 17011 be appointed as Auditors to the Authority for calendar year 2019 under the current terms and conditions until a formal proposal is received and reviewed by Authority. Voting in the affirmative was unanimous.

ADJOURNMENT

Mr. Brinton made a motion to adjourn the meeting at 7:32 p.m. Mr. Ward seconded the motion. The Motion was approved unanimously.

Signed: _____


Yves Pollart, Secretary