

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REGULAR MEETING

August 6, 2019

Chairman, Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, August 6, 2019 at 7:06 PM at the Municipal Building, 1900 Linglestown Road, Harrisburg, Pennsylvania 17110.

AUTHORITY MEMBERS PRESENT

Anthony Salomone
Frank Lynch
Sean Sanderson
Yves Pollart
Steve Napper
Thomas Ward

AUTHORITY PERSONNEL PRESENT

David Kratzer, Township Manager
Jill Lovett, Director of Finance
Stan Laskowski, Caldwell & Kearns
Joel Kostelac, GHD

OTHERS IN ATTENDANCE

Vincent Butts, former employee

APPROVAL OF MINUTES

Regular Meetings of June 4, 2019

Motion by Mr. Ward, Second by Mr. Lynch to approve the minutes of the Regular Meetings of June 4, 2019. The Motion was approved unanimously.

CITIZENS COMMENTS

None

The Board recognized Vincent Butts with his 37 + years of service with a retirement gift. Mr. Butts was hired May 14, 1981 and he retired December 31, 2018.

PROPOSED STORMWATER MGMT. FEE

Mr. Lynch briefly discussed the proposed Stormwater Management Fee and the desired role of the Authority. Due to Federal and State mandates to reduce sediment loading going into the waterbodies, the Township, like most other local jurisdiction, was required to

submit a Pollution Reduction Plan (PRP) implementing projects as part of its NPDES permit renewal. The Township is looking for the support of the Authority to levy a stormwater fee to implement the construction projects contained in the PRP, support the maintenance and repair of existing aging stormwater infrastructure, and improve the level of service provided through the stormwater system. The fee would be proposed to be included on the quarterly sanitary sewer invoices. Further discussion will occur at future meetings.

TREASURER'S REPORT

Motion by Mr. Sanderson, Second by Mr. Lynch to approve the Treasurer's Report for the month of June & July 2019. The Report was approved unanimously.

UNFINISHED BUSINESS

None

REPORTS OF COMMITTEES

Planning & Construction

No Report

Budget & Finance

The Budget & Finance Committee met July 30, 2019 to review and discuss the proposed 2019/2020 Expense Budget. Rate setting, in the past has been completed once the disposal costs from Capital Region Water are provided in early December. The disposal fee in the Expense Budget is projected at a 30% increase due to the Rate Study provided by CRW which is due to anticipated capital construction projects they plan on completing during the upcoming fiscal year. The Budget & Finance Committee also discussed the prudence of adjusting the fiscal year to a calendar year to avoid the disjointed budget process. The committee is recommending the acceptance of the 2019/2020 Budget as submitted to the Board. Mr. Ward motioned to adopt the 2019/2020 Budget, Seconded by Mr. Napper. The Motion was approved unanimously.

Personnel & Insurance

No Report

Pension

Mr. Sanderson reported PMRS pension plan is doing well. The unfunded portion of this plan is 6% currently. The plan is using a 5.25% rate of return.

Rates & Regulations

No Report

Liaison to Board of Commissioners

No Report

Liaison to Planning Commission

No Report

REPORTS OF AUTHORITY STAFF

Manager

Written report submitted for the month of June & July 2019. Ms. Lovett commented that an update on the properties over \$10,000 amount owed will be given by the Solicitor.

Solicitor

Mr. Laskowski discussed the accounts over \$10,000 and the options available to the Board for further collection. The key factors are lien position and property valuation. Mr. Laskowski has identified 9 to 10 properties that are favorable for further collection including enforce liens on record, which will force the properties to be sent to sheriff sale if lien demands are not paid. Mr. Laskowski also mentioned there is another option of civil actions which would open the collection to not just the property; a civil suit would open the collection to personal property as well.

Engineer

Written report submitted for the months of June & July 2019; copy attached.

Paxton Creek Drainage Basin, Mini Basin 32D/E -
Mr. Kostelac updated the Board on the progress of the project. Mr. Kostelac presented Application No. 4 in the amount of \$199,677.87 and is recommended for payment. Mr. Sanderson motioned to approve the payment on Application No. 4 for \$199,677.87; Mr. Pollart seconded. The Motion was approved unanimously.

Asylum Run Drainage Basin, Mini Basin 23B/C –
Mr. Kostelac presented the Agreement for Professional Engineering Services for the design phase of Mini Basin 23B/C. The proposal is in the amount of \$179,500.00. A motion to direct GHD to begin the design work on Mini Basin 23B/C not to exceed \$179,500.00 by Mr. Ward and seconded by Mr. Lynch. The Motion was approved unanimously.

Solid Rock Missionary Baptist Church – Mr.

Kostelac discussed the planning module presented by Skelly and Loy for 2400 Locust Lane. It consists of 3 EDU's (2 DEP connections). The planning module is recommended for approval. Mr. Sanderson motioned to accept the planning module for Solid Rock Missionary Baptist Church. Mr. Pollart seconded. The Motion was approved unanimously.

External Maintenance & Emergency Repairs – Mr.

Kostelac stated there is a payment for approval from Rogele, Inc. under the emergency repair contract for 38th Street and Cloverfield Road. It is in the amount of \$3,690.76. Mr. Sanderson motioned to approve the payment to Rogele for \$3,690.76 for that work; Mr. Ward seconded. The Motion was approved unanimously.

Penbrook Interceptor – Mr. Kostelac presented the Asylum Run Access Road Final Application for Payment No. 4 in the amount of \$9,903.20 as the 50% share portion for the Authority and is recommended for payment. Mr. Ward motioned to approve for payment Application No. 4 for \$9,903.20; Mr. Sanderson seconded. The Motion was approved unanimously.

Public Works Director

Written report submitted for the months of June & July 2019; copy attached.

CORRESPONDENCE

None

NEW BUSINESS

None

ADJOURNMENT

Mr. Sanderson made a motion to adjourn the meeting at 8:43 P.M. Mr. Lynch seconded the motion. The Motion was approved unanimously.

Signed:


Yves Pollart, Secretary