

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REGULAR MEETING

July 7, 2020

Chairman Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, July 7, 2020 at 7:00 PM via video conference.

AUTHORITY MEMBERS PRESENT

Anthony Salomone
Sean Sanderson
Yves Pollart
Garry Brinton
Frank Lynch
Thomas Ward

AUTHORITY PERSONNEL PRESENT

David Kratzer, Township Manager
Jill Lovett, Director of Finance
Stan Laskowski, Caldwell & Kearns
Joel Kostelac, GHD

OTHERS IN ATTENDANCE

None

APPROVAL OF MINUTES

Regular Meetings of June 2, 2020

Motion by Mr. Ward; Second by Mr. Brinton to approve the minutes of the Regular Meeting of June 2, 2020 with the correction of the mode of meeting venue. The Motion was approved unanimously.

CITIZENS COMMENTS

None

TREASURER'S REPORT

Motion by Mr. Brinton; Second by Mr. Ward to approve the Treasurer's Report for the month of June 2020 with a correction to a description for CRW payment as 1st Quarter Disposal Costs. The Report with this correction was approved unanimously.

STORMWATER MGMT. FEE

Ms. Lovett updated the Board that the customer informational letter template was approved by staff and will be printed and mailed to residents

starting July 8, 2020. The HOA parcels will be a separate mailing and completed in-house within the next week.

UNFINISHED BUSINESS

None

REPORTS OF COMMITTEES

Planning & Construction

No Report

Budget & Finance

No Report

Personnel & Insurance

No Report

Pension

No Report

Rates & Regulations

No Report

Liaison to Board of Commissioners

No Report

Liaison to Planning Commission

No Report

REPORTS OF AUTHORITY STAFF

Manager

Written report submitted for the month of June 2020. Discussion occurred relative to the assessment of late fees, certified mailing charges, and collection efforts in light of COVID-19 for the commercial billing that occurred May 31, 2020. The Board reviewed the Aging of All Accounts reports provided by staff. There was a decrease in the aging overall by 4.49%. The consensus was to proceed as is customary at this time with the normal process regarding delinquent accounts.

Mr. Kratzer reported to the Board a conversation with a resident concerning their swimming pool repair and the need to dispose of the pool water to allow the repair to occur. The resident is asking for consideration to allow him to drain the pool water (approximately 25,000 – 30,000 gallons) into the sewer system. Staff has no operational issues or concerns with this request but wanted to discuss with the Board. The consensus of the Board was to allow the resident to do so without additional cost.

Solicitor

Mr. Laskowski presented to the Board Resolution No. 2020-14 for condemnation of easements on 1 property relating to the Southeast Sanitary Sewer Extension Project along with the Declaration of Taking. Attempts to notify the property owner have been made several times and with no response to date. Mr. Pollart motioned to approve Resolution No. 2020-14. Mr. Ward seconded. The Motion was approved unanimously.

Mr. Laskowski updated the Board on the progress made relative to the 6 Resolutions approved at a prior meeting as well as provided an update on the proposed shut-off agreement with Capital Region Water (CRW). CRW has not provided an updated agreement with the requested revisions. Mr. Laskowski anticipates receiving the updated agreement in time for next month's meeting.

Engineer

Written report submitted for the month of June 2020; copy attached.

Spring Creek Drainage Basin – SE Extension –Mr. Kostelac updated the Board on the status of discussions with various property owners relative to required easements for the project. Mr. Kostelac reported on the current bidding process and the responsiveness of bidders. Bidding ends July 9, 2020. Anticipation of awarding the bid by the September meeting at the latest.

Developments – Best Western Hotel – 150 Nationwide Drive –Mr. Kostelac reported Best Western Hotel is requesting a grease trap variance for the hotel. GHD reviewed the information provided by Best Western Hotel and is recommending it for approval. Mr. Pollart motioned to approve the Grease Trap Variance request, which is subject to a Declaration of Understanding and Acceptance of Conditions and any specified conditions as provided in the report and by GHD. Mr. Brinton seconded. The Motion was approved unanimously.

Public Works Director

Written report submitted for the month of June 2020; copy attached.

Mr. Spriggs asked for consideration of the Board to purchase a 2020 Chevrolet Silverado 2500 to replace a 2003 GMC 2500 that is rusted and currently will not pass inspection. In purchasing this new vehicle, Mr. Spriggs is also asking for consideration for approval to sell the 2003 GMC 2500. Mr. Ward motioned to purchase the 2020 Chevrolet Silverado 2500 from Sutliff Chevrolet for \$42,677.60. Mr. Lynch seconded and the Motion was approved unanimously.

Mr. Ward motioned to advertise to sell the 2003 GMC 2500. The vehicle will be listed on Municibid and the highest bid will be presented to the Board for acceptance. Second by Mr. Lynch. The Motion was approved unanimously.

CORRESPONDENCE

None

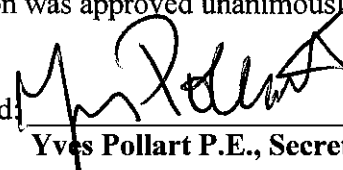
NEW BUSINESS

None

ADJOURNMENT

Mr. Sanderson made a motion to adjourn the meeting at 7:50 P.M. Mr. Ward seconded the motion. The Motion was approved unanimously.

Signed:



Yves Pollart P.E., Secretary