

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REGULAR MEETING

February 4, 2020

Vice Chairman, Sean Sanderson called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, February 4, 2020 at 7:00 PM at the Municipal Building, 1900 Linglestown Road, Harrisburg, Pennsylvania 17110.

AUTHORITY MEMBERS PRESENT

Sean Sanderson
Yves Pollart
Frank Lynch
Steven Napper
Thomas Ward

AUTHORITY PERSONNEL PRESENT

Jill Lovett, Director of Finance
Stan Laskowski, Caldwell & Kearns
Joel Kostelac, GHD

OTHERS IN ATTENDANCE

C. Williamson, 122 Oaklea Road
D. Linn, 216 Cherrington Drive
Adrienne Vicari, HRG

APPROVAL OF MINUTES

Regular Meetings of January 7, 2020

Motion by Mr. Ward, Second by Mr. Napper to approve the minutes of the Regular Meeting of January 7, 2020. The Motion was approved unanimously.

CITIZENS COMMENTS

Ms. Williamson – 122 Oaklea Road – Ms. Williamson is concerned with the Stormwater fee for her HOA. She wanted to know how the parking lot owned by the HOA is going to affect her fee. Mr. Sanderson responded that the Authority will capture all impervious surface. How the amount billed to the HOA is allocated to individual property owners will be the responsibility of HOA. Ms. Vicari added how the data was mapped and over-laid with the County parcel data. Ms. Williamson also asked how the retention areas will be handled,

especially the one in her neighborhood since it is filled with rocks.

TREASURER'S REPORT

Motion by Mr. Ward, Second by Mr. Lynch to approve the Treasurer's Report for the month of January 2020. The Report was approved unanimously.

PROPOSED STORMWATER MGMT. FEE

Ms. Vicari provided the Board with a draft credit policy for discussion. As part of the credit policy, the intent is to have the resident complete a pre-application meeting to discuss with the resident the requirements of the credit to be eligible for it. There will be an application fee to apply for any of the credits. Mr. Sanderson asked about funding available for property owners to be able to take advantage of any of the credits. Ms. Vicari mentioned the option of hosting a workshop on available grants that may provide options to the residents. The Board had a lengthy discussion on rain barrels and the intensity of documentation requirements. Mr. Napper recommended Ms. Vicari provide 3 different options of credit options prior to the next meeting to the Budget & Finance Committee and allow the Committee to recommend an option. Staff will begin to schedule meetings with large properties owners to educate them in February & March.

Ms. Lovett discussed the software provider's error, affecting e-bill users only, where the Stormwater fee was reflected on the January 31, 2020 bill. Logics had removed those fees and Ms. Lovett will request that they send another email to explain the error in the billing for affected residents.

UNFINISHED BUSINESS

None

REPORTS OF COMMITTEES

<u>Planning & Construction</u>	No Report
<u>Budget & Finance</u>	No Report
<u>Personnel & Insurance</u>	No Report
<u>Pension</u>	No Report
<u>Rates & Regulations</u>	No Report
<u>Liaison to Board of Commissioners</u>	No Report
<u>Liaison to Planning Commission</u>	No Report

REPORTS OF AUTHORITY STAFF

Manager Written report submitted for the month of January 2020. Ms. Lovett reported the fieldwork for the 5-month audit ending December 31, 2019 will occur at the end of March.

Solicitor Mr. Laskowski reported there are tax sales that will occur this Spring and he, along with staff, will evaluate the properties as to whether the Authority can recover the delinquency balances through other means. Options will be provided to the Board.

Public Works Director Written report submitted for the month of January 2020; copy attached.

Mr. Spriggs recommended the approval of the additional quote to include mowing of the pump stations. The contract pricing for that service is \$6,996.00. Mr. Napper motioned to approve the contract for mowing the pump stations in the amount of \$6,996.00. Mr. Pollart seconded. The Motion was approved unanimously.

Engineer Written report submitted for the month of January 2020; copy attached.

Asylum Run Drainage Basin – Mini Basin 23B/C -
Mr. Kostelac recommended approval of Resolution No. 2020-04 to authorize the cost sharing proposal with the PA Department of Transportation. The

Authority will be reimbursed 75% of the cost, which is estimated to be \$20,000.00. Mr. Ward motioned to adopt Resolution No. 2020-04; Mr. Pollart seconded. The Motion was approved unanimously.

Developments – Susquehanna Union Green – Mr. Kostelac reported GHD has reviewed the WQM permit and determined it is acceptable and recommended approval. Mr. Pollart motioned to approve the WQM permit for Susquehanna Union Green; Mr. Napper seconded. The Motion was approved unanimously.

EXECUTIVE SESSION

Mr. Sanderson excused the Board for an executive session at 8:32 p.m. for discussion on real estate issues. Executive session ended at 9:00 p.m.

CORRESPONDENCE

None

NEW BUSINESS

Mr. Pollart motioned to authorize and direct the Chairman or Vice-Chairman, Secretary and Assistant Secretary to execute, file and deliver temporary construction and permanent easement agreements with respect to all properties including within the Authority's Southeast Sanitary Sewer Extension Project.

ADJOURNMENT

Mr. Pollart made a motion to adjourn the meeting at 9:02 P.M. Mr. Ward seconded the motion. The Motion was approved unanimously.

Signed: _____


Yves Pollart P.E., Secretary