

## **MINUTES**

### **SUSQUEHANNA TOWNSHIP AUTHORITY**

### **REGULAR MEETING** **January 7, 2020**

Chairman, Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, January 7, 2020 at 7:25 PM at the Municipal Building, 1900 Linglestown Road, Harrisburg, Pennsylvania 17110.

#### **AUTHORITY MEMBERS PRESENT**

Anthony Salomone  
Sean Sanderson  
Frank Lynch  
Steven Napper  
Thomas Ward

#### **AUTHORITY PERSONNEL PRESENT**

Dave Kratzer, Township Manager  
Jill Lovett, Director of Finance  
Stan Laskowski, Caldwell & Kearns  
Joel Kostelac, GHD

#### **OTHERS IN ATTENDANCE**

Brian Marchuck, BBSF  
Jim Koontz, BBSF  
Ben Ried, Eckert Seaman  
Kevin Fox, HRG

#### **APPROVAL OF MINUTES**

Regular Meetings of December 3, 2019

Motion by Mr. Ward, Second by Mr. Sanderson to approve the minutes of the Regular Meeting of December 3, 2019. The Motion was approved unanimously.

#### **CITIZENS COMMENTS**

None

#### **EXECUTIVE SESSION**

Mr. Salomone excused the board for an executive session at 7:27 p.m. for discussion on personnel issues related to Stormwater. Executive session ended at 7:36 p.m.

#### **TREASURER'S REPORT**

Motion by Mr. Ward, Second by Mr. Sanderson to approve the Treasurer's Report

for the month of December 2019. The Report was approved unanimously.

#### **PRESENTATION OF 2018/2019 AUDIT**

Brian Marchuck of Brown, Shultz, Sheridan & Fritz CPA firm presented the 2018/2019 audit, which covered August 1, 2018 through July 31, 2019. Mr. Ward motioned to accept the audit report as submitted and described. Mr. Sanderson seconded and was approved unanimously.

#### **ADOPTION 2020 SEWER RATES & BUDGET**

Mr. Kratzer presented Resolution No. 2020-01 to establish the 2020 Rates with the rates remaining at \$123 per quarter for residential users and \$130 per quarter for the first 16,000 gallons and \$8.13 per 1,000 gallons thereafter for commercial users effective February 1, 2020. Mr. Ward made the motion to adopt Resolution 2020-01. Mr. Sanderson seconded the motion. The Motion was approved unanimously.

Mr. Kratzer also presented the 2020 Sanitary Sewer Budget in the amount of \$7,729,000.00, which had changed slightly from the previously adopted expense budget in August 2019. Disposal costs from Capital Region Water are significantly less than expected from their initial rate study. That decrease is offset by the purchase of a vacuum truck for the Authority. The Budget & Finance Committee and staff has recommended adoption of the 2020 Budget as submitted to the Board. Mr. Sanderson motioned to adopt the 2020 Budget, Seconded by Mr. Ward. The Motion was approved unanimously.

#### **PROPOSED STORMWATER MGMT. FEE**

Mr. Ried provided the Board with Resolution No. 2020-02, Stormwater Rate Resolution. The Resolution contains the rates in a tier structure based on impervious surface. Mr. Lynch motioned to adopt Resolution No. 2020-02; Seconded by Mr. Sanderson. The Motion was approved unanimously.

Mr. Kratzer discussed the 2020 Stormwater Budget of \$1,538,237.00 with the various

expense categories and the targeted revenue amount anticipated the first year. Mr. Sanderson motioned to adopt the 2020 Stormwater Budget; Mr. Ward seconded. The Motion was approved unanimously.

Mr. Ried presented the Resolution No. 2020-03, Stormwater Rules and Regulations. The Rules and Regulations will be made available on the Township's website and to rate payers upon request. Mr. Ward motioned to adopt Resolution No. 2020-03; Seconded by Mr. Sanderson. The Motion was approved unanimously.

### **UNFINISHED BUSINESS**

None

### **REPORTS OF COMMITTEES**

|  |           |
|--|-----------|
| <u>Planning &amp; Construction</u>       | No Report |
| <u>Budget &amp; Finance</u>              | No Report |
| <u>Personnel &amp; Insurance</u>         | No Report |
| <u>Pension</u>                           | No Report |
| <u>Rates &amp; Regulations</u>           | No Report |
| <u>Liaison to Board of Commissioners</u> | No Report |
| <u>Liaison to Planning Commission</u>    | No Report |

### **REPORTS OF AUTHORITY STAFF**

|                  |   |
|------------------|---|
| <u>Manager</u>   | Written report submitted for the month of December 2019. Ms. Lovett reported the programming of the fiscal year change went smoothly. The software programming for the Stormwater fee implementation is on-going. |
| <u>Solicitor</u> | No Report.  |
| <u>Engineer</u>  | Written report submitted for the month of December 2019; copy attached.   |

Public Works Director

Written report submitted for the month of December 2019 and YTD; copy attached.

**CORRESPONDENCE**

Mr. Salomone mentioned there is a public meeting for the Stormwater Management Program on January 22, 2020 at 6:30 p.m. at the Township Administration Building, 1900 Linglestown Road, Harrisburg, PA 17110.

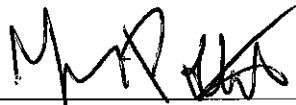
**NEW BUSINESS**

None

**ADJOURNMENT**

Mr. Ward made a motion to adjourn the meeting at 8:40 P.M. Mr. Sanderson seconded the motion. The Motion was approved unanimously.

Signed:

  
Yves Pollart P.E., Secretary