



Susquehanna Township

1900 Linglestown Road
Harrisburg, PA 17110
717-545-4751

www.susquehannatwp.com

Parcel ID	
Zoning District	
Bldg. Permit #	
Date Rcvd.	

DEMOLITION PERMIT APPLICATION

Please see reverse side for detailed checklist and directions

Location of Work

Street Address: _____ No. of Units: _____

Type of Structure

- ☐ Residential ☐ Multi-Unit Residential ☐ Non-Residential ☐ Accessory Building
☐ Entire Structure ☐ Interior Demolition

Owner / Applicant Information

Owner's Name: _____ Phone #: _____

Applicant's Name: _____ Phone #: _____

Address: _____

Email: _____

Relationship to Applicant: ☐ Owner ☐ Lessee ☐ Agent ☐ Contractor

Project Information

Number of Stories: _____ Basement: ☐ Yes ☐ No Square Footage: _____

Present/Most Recent Structure Use: _____

Utilities Sewer: ☐ Public ☐ On-lot Septic Water: ☐ Public ☐ Well

Heat Source: ☐ Propane/Gas ☐ Heat Pump ☐ Radiant ☐ Oil ☐ Other _____

If the property is located within a Home Owner's Association, has approval been granted? ☐ Yes ☐ No ☐ N/A

Are there any plans to build/reconstruction at this site following demolition?

☐ Yes – Plans & Applications will be submitted shortly ☐ Not at time of this application

Estimated start date _____ Estimated finish date _____

Method of Demolition _____

DEP/EPA Notification Required? ☐ Yes ☐ No ☐ N/A

The undersigned hereby certifies that the proposed work is authorized by the owner of record and that they have been authorized by the owner to make this applicant as an authorized agent and does hereby agree to conform to all applicable laws of the jurisdiction and the state of Pennsylvania for the work for which this permit is issued.

Signature of Authorized Representative/Owner

Date

Signature of Building Official

Date

FEES	
Entire Structure	\$100.00
Interior Demolition (1.5% cost/value)	\$
State Surcharge:	\$4.50
*Total Fee:	\$

*** EXPEDITED PERMIT PROCESSING FEE** – Any person undertaking any of the activities which require issuance of a permit under the Zoning Ordinance or the Pennsylvania Uniform Construction Code prior to obtaining a permit, shall pay the permit fee set forth in the Fee Schedule, and shall in addition pay a fee to recover the increased administrative and inspection costs incurred by the Township as a result of the necessity to expedite processing of the untimely filed application, perform inspections, etc. This additional fee shall be equal to the permit fee.

CHECKLIST AND DIRECTIONS

CHECKLIST – The following items should be provided to the Township at the time of application.

- ☐ Demolition Permit Application completely filled out and signed.
- ☐ Demolition Fee attached (make checks payable to Susquehanna Township).
- ☐ Proof of Worker's Compensation Insurance Certificate.
- ☐ Proof of PA One Call receipt. Note: PA One Call must be made 10 days prior to demolition (1-800-242-1776) www.paonecall.org.
- ☐ A detailed sequence of demolition and removal work.
- ☐ Two (2) copies of proposed methods and operations of demolition or relocation of the structure specified to Susquehanna Township prior to the start of work. Include in the schedule the coordination of shut-off, capping, and continuation of utility service as required.
- ☐ Confirmation that all utilities have been shut-off (release from all utilities, stating that their respective service connections and appurtenant equipment has been removed or sealed and plugged in a safe manner OR a signed letter from the Owner stating that all utility service connections and appurtenant equipment has been removed or sealed and plugged in a safe manner, and Owner takes full liability that this has been completed.
- ☐ Confirmation that any existing wells are capped by approved well driller.
- ☐ Confirmation that any septic system or cesspool has cleared and filled or removed.
- ☐ A minimum of (4) four pictures of all sides of structure to be demolished.
- ☐ A signed letter indicating where material from demolition will be deposited. Please note that after demolition, a receipt of materials deposited needs to be provided to the Township.
- ☐ A Lead Abatement Plan as required by Federal, State and County Law.
- ☐ Proof of compliance for asbestos removal as required by Federal, State, County Law.
- ☐ Proof of fuel tank removal.

DIRECTIONS – Before the start of any demolition in Susquehanna Township the following procedures must be followed.

- No building, tank or structure, or any part thereof, shall be demolished until an application has been filed with Susquehanna Township and a permit issued. Demolition shall be in accordance with applicable provisions of the Susquehanna Township Code of Ordinances.
- All electric, gas, water, sewer, and other service lines shall be shut off, capped, or otherwise controlled, outside the building line before demolition work is started. In each case, any utility company which is involved shall be notified in advance.
- Any building constructed prior to 1979 will require that an asbestos report be provided to the Township before a demolition permit will be issued.
- Actual work will not begin until Susquehanna Township has inspected and approved the prerequisite work and authorized commencement of the demolition work.
- Conduct operations to minimize damage by falling debris or other causes to adjacent buildings, structures, roadways, other facilities, and persons. Provide interior and exterior shoring, bracing, or support to prevent movement or settlement or collapse of structures to be demolished and adjacent facilities to remain. Provide dust control methods.
- All foundation walls removed, basement floor broken or removed.
- Area shall be properly graded, top soiled, and seeded.

NOTE: ALL CRITERIA NOTED MUST BE MET UNLESS OTHERWISE INDICATED BY THE BUILDING CODE OFFICIAL