

## **MINUTES**

### **SUSQUEHANNA TOWNSHIP BOARD OF COMMISSIONERS**

### **REGULAR MEETING OCTOBER 11, 2018**

#### **REGULAR MEETING**

President LYNCH called to order the Regular Meeting of the Susquehanna Township Board of Commissioners on Thursday, October 11, 2018 at 7:50 P.M. at the Municipal Building, 1900 Linglestown Road, Harrisburg, PA. All Commissioners were present.

President LYNCH stated an Executive Session Meeting was held at 6:30 P.M. to discuss matters permitted by law including litigation and real estate.

#### **ROLL CALL: COMMISSIONERS**

Jody Rebarchak  
Gary Rothrock  
Mona Johnson  
Frank Lynch  
Tom Pyne  
Sean Sanderson  
Fred Engle  
Justin Fleming  
Steven Napper

#### **TOWNSHIP PERSONNEL**

David W. Kratzer, Jr., Manager  
Michael M. Miller, Esq., Solicitor  
Robert C. Grubic, P.E., Engineer  
Robert Martin  
Betsy Logan  
Nate Spriggs  
Jonniene Urban

**OTHERS IN ATTENDANCE:** Dee Harry, Adrienne Vicari, Darlene Jackson, Don Kunst, Michael Vrabel, Linda Tritt, Dorrie Garner, Efrain Ortiz and Ivelisse Class

#### **PLEDGE OF ALLEGIANCE:**

Pledge of Allegiance was led by Commissioner ENGLE followed by a moment of silence.

#### **PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS:**

Dee Harry of 1916 Deer Path Road questioned the Board as to how long the Penn Waste contract is for and Commissioner FLEMING informed her the current contract was renewed in 2015 for 5-years with the provision for a 1-year extension.

## **APPROVAL OF MINUTES:**

### **Regular Meeting – September 13, 2018**

Vice President JOHNSON moved the minutes of the Regular Meeting held on September 13, 2018 be approved as published; Seconded by Commissioner ENGLE and unanimously approved.

### **Workshop Meeting – September 27, 2018**

Vice President JOHNSON moved the minutes of the Workshop Meeting held on September 27, 2018 be approved as published; Seconded by Commissioner ENGLE and unanimously approved.

## **RECOGNITIONS AND PRESENTATIONS:** None

## **REPORTS OF COMMITTEES:**

### **Building & Grounds** – No Report

### **Budget, Finance, Insurance & Pension** – No Report

### **Public Works**

Commissioner NAPPER reported for the month of September the Public Works Department installed 4-speed humps between Crooked Hill Road and Continental Drive in the 2<sup>nd</sup> Ward.

Commissioner NAPPER reminded residents the official starting date this year of the Leaf Management Areas will begin October 22, 2018 in Leaf Management Area #1.

Commissioner NAPPER reminded residents they may see the leaf equipment in certain areas that are heavy with leaves before the official leaf picking time and he remarked this is to make sure the equipment is working properly.

Commissioner NAPPER reported in the 3<sup>rd</sup> Ward new basketball poles were installed along with backboards, hoops and the basketball courts were resurfaced.

Commissioner NAPPER reported the lawn was also restored in preparation for the Edgemont Park Dedication and Ribbon Cutting Ceremony on Saturday, October 6, 2018.

Commissioner NAPPER reported a fundraising effort was led by Harlem Globetrotter Chris “Handles” Franklin which is his third renovation project in the Harrisburg area.

### **Health & Sanitation**

Commissioner REBARCHAK reported the next scheduled yard waste pickup by Penn Waste is Saturday, October 20, 2018 so please place all materials at the curb 6:00 A.M.

Public Works Director SPRIGGS reminded residents to place all leaves against the curb.

**Administration & Personnel** – No Report

**Police Department** – No Report

**Fire, EMS, EMA**

Commissioner FLEMING reported 6-members of Fire Rescue Services deployed for 2-weeks to South Carolina in support of search and rescue during Hurricane Florence and currently 3-members were deployed Tuesday in support of Hurricane Michael.

Commissioner FLEMING reported the Township fire companies have been out conducting Public Fire Safety Education events at schools, day cares, churches and businesses this week for Fire Prevention Week and next week.

Commissioner FLEMING reminded residents to please be aware that October is Fire Prevention Month and as a reminder be sure to change the batteries in their smoke detectors when they turn back their clocks in a few weeks.

Commissioner FLEMING reported the fire companies would like to acknowledge Watkins Supply Company for the use of a building they were demolishing on 6<sup>th</sup> Street for the Township fire companies to conduct over 50-hours of fire training at that location.

**Recreation**

Vice President JOHNSON thanked Harlem Globetrotter Chris “Handles” Franklin and the Chris Franklin Foundation who have graciously given back to the Edgemont community by restoring 2-basketball courts that he frequently played on in his youth.

Vice President JOHNSON reported the restoration included 2-new poles, basketball rims, backboards and the resurfacing of both courts.

Vice President JOHNSON reported this past weekend Chris Franklin had a ribbon cutting ceremony where his foundation gave out free hot dogs and hamburgers.

Vice President JOHNSON expressed thanks to the Recreation Department and the Public Works Department who also participated in the restoring of the playground.

Vice President JOHNSON also thanked the Dauphin County Commissioners for their help in providing the funds.

Vice President JOHNSON reported the estimated cost of the project was \$39,000.00 in materials and surfacing and NO taxpayer dollars were spent.

Vice President JOHNSON reported “Trick or Treat Night” in the Township is Thursday, October 25, 2018 from 6:00 P.M. to 8:00 P.M.

Vice President JOHNSON reminded residents to visit the Township web-site for additional recreation activities and events.

Commissioner FLEMING reported the Recreation Advisory Committee has a vacancy.

Commissioner FLEMING reported 8<sup>th</sup> Ward RAC member Tony Wright has moved out of the Township.

Commissioner FLEMING reported if any 8<sup>th</sup> Ward resident is interested in serving on the committee please submit a letter of intent and a resume to Manager KRATZER or any Board member to be considered for the position.

Vice President JOHNSON welcomed to the Township meeting new residents of the 3<sup>rd</sup> Ward Ivelisse and her spouse who were in the audience.

President LYNCH informed the Board the extension of the Greenbelt up to Fort Hunter Ground Breaking is scheduled for Tuesday, October 30, 2018 at 10:00 A.M. so look for that invitation from Dauphin County.

### **Planning & Zoning**

Commissioner ROTHROCK reported the Planning Commission met on September 24, 2018 and there were 2-items on the Agenda which were:

- 1) A Preliminary/Final Subdivision and Land Development Plan for Burger King on Dodson Court off of Kohn Road which was Tabled at the applicant's request.
- 2) A Preliminary/Final Land Development Plan for Cherry Orchard Place was Tabled because of the numerous comments from Staff, Township Engineer and Dauphin County.

Commissioner ROTHROCK reported one of the issues regarding Cherry Orchard Place was handicapped parking for the elderly housing complex which has only 6-handicapped spaces for 51-apartments which meets the minimum requirement but concerns were expressed if that number would be adequate.

Commissioner ROTHROCK reported the Zoning Hearing Board met on October 3, 2018 which was the 1<sup>st</sup> meeting with new member Beryl Kuhr.

Commissioner ROTHROCK reported many residents of the Edgemont area were in attendance including Vice President JOHNSON which went on until about 11:30 P.M.

Commissioner ROTHROCK reported there were 2-items on the Agenda which were:

- 1) Ajay Sharma of Walnut Crossing Apartments at the corner of Progress Avenue and Walnut Street requested a Variance to fill in a swimming pool and build a 2-story rental office building with a storage garage which was approved by a 2-1 vote.
- 2) NASR Consulting Group requested a Variance to establish a halfway house for mental health and rehab in the Edgemont residential area which the applicant argued was a group home that met zoning requirements so no Variance was needed.

Commissioner ROTHROCK reported many Edgemont residents spoke in opposition due to the presence of a playground, day care, churches and many children in the area.

Commissioner ROTHROCK reported after much discussion the applicant withdrew the Variance request and will appeal the Zoning Officer's determination it's a halfway house.

Commissioner ROTHROCK reported some revision to the Township Zoning Ordinance is needed to clarify the definitions of a group home and a halfway house.

## **BIDS AND AGREEMENTS:**

### **Veterans Park and Restroom Improvements Project – Final Pay Application**

Vice President JOHNSON moved to approve the Final Pay Application for T.R. Stoner General Contractor for the Veterans Park and Restroom Improvements Project in the amount of \$91,601.00; Seconded by Commissioner NAPPER and unanimously approved.

### **HRG Stormwater Authority Proposal**

Adrienne Vicari, P.E. from HRG presented a brief overview of the stormwater proposal reviewed by Commissioner PYNE, President LYNCH and Commissioner FLEMING.

Commissioner PYNE moved to approve the HRG Stormwater Authority Proposal in the amount of approximately \$53,400.00 based on a time and materials basis; Seconded by Commissioner FLEMING and unanimously approved.

### **Susquehanna Township and Property Registration Champions, LLC Renewal Agreement**

Commissioner SANDERSON moved to approve the renewal agreement between Susquehanna Township and Property Registration Champions, LLC for a registration fee of \$200.00 to be split between the Township and Property Registration Champions, LLC; Seconded by Commissioner FLEMING and unanimously approved.

### **ACTION ON ORDINANCES, RESOLUTIONS, AGREEMENTS, SUBDIVISIONS AND LAND DEVELOPMENT PLANS:** None

### **UNFINISHED BUSINESS:** None

### **REPORTS: Manager – Traffic Studies**

Public Safety Director ROBERT MARTIN reported the 1<sup>st</sup> Traffic Study request is for a crosswalk at the intersection of Kohn Road and Walker Mill Road.

Public Safety Director MARTIN reported the Traffic Study recommends crosswalks be installed at the intersection of Kohn Road and Walker Mill Road and he concurs with the recommendation.

Commissioner ENGLE moved to approve the installation of crosswalks at the intersection of Kohn Road and Walker Mill Road; Seconded by Commissioner SANDERSON and unanimously approved.

Public Safety Director ROBERT MARTIN reported the 2<sup>nd</sup> Traffic Study request is for additional speed humps on Larry Drive.

Public Safety Director MARTIN reported the Traffic Study recommends NO new additional speed humps; however, it does make additional recommendations as follows:

- 1) Increase enforcement of stop sign violations at Larry Drive and 32<sup>nd</sup> Street.
- 2) Have 25 MPH painted on Larry Drive at the approach to South 32<sup>nd</sup> Street.

3) Place a crosswalk from the Northwest corner of Larry Drive and South 32<sup>nd</sup> Street to the Southwest corner of that intersection to allow for protection of pedestrians trying to cross from the Northside of Larry Drive to the entrance of the Latshmere Swim Club.

Public Safety Director MARTIN stated he concurs with these recommendations.

Commissioner ENGLE moved to approve NO additional speed humps be installed but:

- 1) Increase enforcement of stop sign violations at Larry Drive and 32<sup>nd</sup> Street.
  - 2) Have 25 MPH painted on Larry Drive at the approach to South 32<sup>nd</sup> Street.
  - 3) Place a crosswalk from the Northwest corner of Larry Drive and South 32<sup>nd</sup> Street to the Southwest corner of that intersection to allow for protection of pedestrians trying to cross from the Northside of Larry Drive to the entrance of the Latshmere Swim Club;
- Seconded by Commissioner PYNE and unanimously approved.

Manager KRATZER reported Traffic Studies will be a standing item on the Agenda at the Workshop Sessions.

**Police Department**

**Health Department**

**Building Inspector**

**Plumbing Inspector**

**Public Works-Highway/Sewer**

**Engineer** – No Report

**Solicitor** – No Report

**Fire Marshal** – No Report

**Emergency Management** – No Report

Reports #2 to #7 and #9, #10, #12, #13 and #14  
are posted and approved as published.

**School Board**

Commissioner FLEMING reminded everyone Susquehanna Township is doing a “Pink Out” football game to raise funds and build awareness for breast cancer on Friday, October 12, 2018 at 7:00 P.M. at Roscoe-Warner Field.

Commissioner FLEMING reported Susquehanna Township students have partnered with Red Land High School students for this event and the funds raised will benefit Vickie’s Angels Foundation and Pink Hands of Hope.

Commissioner FLEMING stated for more information visit: [sthsalumniassociation.com](http://sthsalumniassociation.com)

**Authority** – No Report

**Indian Wheels** – No Report

**Shade Tree**

Commissioner REBARCHAK reported there is a Community Tree Planting scheduled for Saturday, October 20, 2018 from 9:00 A.M. to Noon at Christian McNaughton Memorial Park at Weatherford Way and Crooked Hill Road behind Thomas Holtzman.

Commissioner REBARCHAK reported if anyone would like to volunteer for the tree planting they can sign up on the Township web-site.

Commissioner REBARCHAK remarked items volunteers are to bring with them are gardening gloves, wear closed toed shoes and a shovel if possible.

### **Communications**

Commissioner PYNE reported the Township Fall/Winter Newsletter has been sent to 13,839 residents and businesses at a cost of \$2,812.17 which is postage ONLY.

Commissioner PYNE reported thanks to the initiative of Parks and Recreation Director BOB REICHARD the Township saved more than \$7,000.00 in Newsletter costs this year.

Commissioner PYNE reported these savings were made by utilizing a private/public partnership to have the Newsletter designed and printed at NO cost to the Township.

**Community Outreach** – No Report

**Human Relations Commission** – No Report

**Community and Economic Development** – No Report

**Parks and Recreation** – No Report

### **NEW BUSINESS:**

#### **2018 Boards and Commissions – Vacancy – Human Relations Commission**

President LYNCH stated there is a vacancy on the Human Relations Commission which needs to be filled.

President LYNCH remarked if any resident is interested in serving on the Human Relations Commission please contact Manager KRATZER or any Commissioner.

#### **2019 Minimum Municipal Obligations – Acknowledgement of Receipt**

Manager KRATZER reported this information was distributed to the Board members on September 28, 2018 for the three (3) pension plans the Township maintains which are the Uniformed Pension Plan, the Non-Uniformed Pension Plan and the PMRS Pension Plan.

Manager KRATZER remarked he is seeking public acknowledgement through a motion for receipt of those respective MMO's prior to September 30, 2018.

Commissioner SANDERSON moved to acknowledge receipt of the MMO's for the three (3) Pension Plans; Seconded by Commissioner FLEMING and unanimously approved.

#### **Vehicle for Sale – 2006 GMC Cargo Van**

Manager KRATZER reported previously the Board authorized him to advertise the sale of a 2006 GMC Cargo Van on Municibid and the highest bid was \$2,700.00 so he is now seeking authorization from the Board to sell the vehicle.

Commissioner ENGLE moved to authorize Manager KRATZER to sell the 2006 GMC Cargo Van advertised on Municibid in the amount of \$2,700.00; Seconded by Commissioner SANDERSON and unanimously approved.

## **Discussion Re: HB 2564**

Manager KRATZER reported a copy of the signed letters by President LYNCH that were sent to State Representative Sue Helm and State Senator John DiSanto is in their packets regarding HB 2564 which primarily deals with State pre-emption of local regulations relative to regulating wireless communication facilities within public rights-of-way.

Manager KRATZER reported the proposed legislation would essentially strip the authority away from the local jurisdictions to impose those requirements and would provide a universal State wide requirement.

President LYNCH remarked this bill is something the Township must keep an eye on.

Commissioner FLEMING reported he did check and there has been NO movement on HB 2564 and he has not seen the bill on any of the marked calendars.

Commissioner REBARCHAK asked if the Township has received any response yet.

Manager KRATZER reported so far he has NOT received any response from them.

## **COMMISSIONER COMMENTS:**

Commissioner REBARCHAK thanked the Boy Scouts for doing a litter clean up on Linglestown Road and she remarked the Township appreciates their service.

## **PAYMENT OF BILLS:**

Commissioner SANDERSON moved to accept the report of bills paid for October:

General Fund Check #330342 through #330411 and Check #614303 through #614304 plus (4) ACH Withdrawals in the amount of \$3,564,680.66

\*\*Note: \$1,666,813.35 reimbursed to General Fund by Authority for debt payment.

Highway Fund Check #102141 through #102142 in the amount of \$6,082.87

Fire Protection Fund Check #708195 through #708207 in the amount of \$7,601.68  
(Unallocated, Overhead Expenses - \$6,024.06) (Edgemont Fire - \$48.53) (Progress Fire \$684.90) (Rescue Fire - \$844.19)

**Grand Total - \$3,578,365.21**

Seconded by Vice President JOHNSON and unanimously approved.

## **ADJOURNMENT:**

Vice President JOHNSON moved the meeting be adjourned at 8:50 P.M.; Seconded by Commissioner SANDERSON and unanimously approved.

Signed: \_\_\_\_\_

David W. Kratzer, Jr.  
Secretary-Manager