

## **MINUTES**

### **SUSQUEHANNA TOWNSHIP BOARD OF COMMISSIONERS**

### **WORKSHOP MEETING JULY 26, 2018**

#### **WORKSHOP MEETING**

President LYNCH called to order the Workshop Meeting of the Susquehanna Township Board of Commissioners on Thursday, July 26, 2018 at 6:50 P.M. at the Municipal Building, 1900 Linglestown Road, Harrisburg, PA. All Commissioners were present except Vice President JOHNSON, Commissioner REBARCHAK and Commissioner ENGLE.

President LYNCH stated an Executive Session Meeting was held at 6:00 P.M. to discuss matters permitted by law regarding litigation, personnel and real estate.

#### **ROLL CALL: COMMISSIONERS**

Jody Rebarchak – Excused  
Gary Rothrock  
Mona Johnson – Excused  
Frank Lynch  
Tom Pyne  
Sean Sanderson  
Fred Engle – Excused  
Justin Fleming  
Steven Napper

#### **TOWNSHIP PERSONNEL:**

David W. Kratzer, Jr. – Township Manager  
Mark G. Wendaaur – Solicitor  
Ryan Hostetter – P.E.  
Robert Martin – Public Safety Director  
George Drees – Fire Marshal  
Betsy Logan – Community & Economic Development Director  
Jonniene Urban – Administrative Assistant

**OTHERS IN ATTENDANCE:** Andy Doherty, Kenneth Connor, Mike Greenwald and Corinna Wilson.

#### **PLEDGE OF ALLEGIANCE:**

Pledge of Allegiance was led by Commissioner ROTHROCK followed by a moment of silence.

**PUBLIC COMMENT:** None

**Discussion Regarding Street Dedication of Sturbridge Drive**

Andy Doherty of 200 Airport Drive, New Cumberland, PA employee of Century Engineering on behalf of Penn College spoke to the Board regarding a request for deferral of the requirement for the installation of sidewalk on Sturbridge Drive.

Mr. Doherty stated the deferral request is for installation of 120 feet of sidewalk on the 55 acres of land owned by Penn College.

Mr. Doherty remarked the owner is requesting deferral of the sidewalk installation until the adjoining lot is developed.

The Board took NO Action on the deferral request by Penn College.

**Dauphin County Local Share Municipal Grant Program**

**Susquehanna Township High School Baseball**

Kenneth Connor of 305 Oak Street and a Susquehanna Township High School Baseball Coach informed the Board Susquehanna Township High School Baseball is requesting the Township be a co-applicant for their Grant application to renovate and expand the existing storage shed, replace fencing behind home plate, 1<sup>st</sup> base and 3<sup>rd</sup> base at the Middle School on Wood Street.

Manager KRATZER reported the Township must submit its request for sponsorship to Dauphin County before the deadline of August 1, 2018.

Commissioner PYNE moved to approve the request that the Township be a co-applicant for the Dauphin County Local Share Municipal Grant application for Susquehanna Township High School Baseball in the amount of \$100,000.00; Seconded by Commissioner ROTHROCK and unanimously approved.

**Theatre Harrisburg**

Mike Greenwald, Vice Chair of the Board of Theatre Harrisburg informed the Board Theatre Harrisburg is requesting the Township be a co-applicant for their Dauphin County Local Share Municipal Grant application to purchase upholstered collapsible theater seats and portable risers.

Commissioner FLEMING moved to approve the request that the Township be a co-applicant for the Dauphin County Local Share Municipal Grant application for Theatre Harrisburg in the amount of \$109,600.00; Seconded by Commissioner PYNE.

Motion carried 5-0. Commissioner ROTHROCK recused himself from the vote because his wife is a member of the Board of Theatre Harrisburg.

### **Widener University**

Corinna Wilson representing Widener University informed the Board the reason the Law School is applying for the Dauphin County Local Share Municipal Grant is to establish a bigger veterans legal clinic.

Ms. Wilson stated the breakdown of the Gaming Grant money will be used for:

- 1) Hire a full-time attorney to supervise the students in the Veterans Legal Clinic to provide much needed legal services to veterans in Susquehanna Township, Dauphin County and the surrounding area in the amount of \$120,000.00.
- 2) Hire a full-time veterans initiative coordinator who could be the primary point person for prospective, admitted, current and former veterans law students in the amount of \$90,000.00.
- 3) Hire a part-time adjunct faculty member to teach the legal courses needed for future military lawyers or defense contractor attorneys in the amount of \$10,000.00.
- 4) Present an annual military law symposium to continue to build Widener Law Commonwealth's reputation as the law school for veterans in the amount of \$10,000.00.
- 5) Administrative Office Expense and Travel in the amount of \$10,000.00.

Ms. Wilson reported the Gaming Grant will be used to fill two legal positions with the 1<sup>st</sup> legal position providing legal services to veterans and the 2<sup>nd</sup> legal position would work with students and community veterans groups.

Commissioner NAPPER moved to approve the request that the Township be a co-applicant for the Dauphin County Local Share Municipal Grant application for Widener University in the amount of \$240,000.00; Seconded by Commissioner PYNE and unanimously approved.

### **Pop's House and Robert M. Jackson Veterans Center**

Commissioner FLEMING moved to approve the request that the Township be a co-applicant for the Dauphin County Local Share Municipal Grant application for Pop's House in the amount of \$70,000.00 and for the Robert M. Jackson Veterans Center in the amount of \$15,680.00; Seconded by Commissioner NAPPER and unanimously approved.

### **Township Requests for Sponsorship**

Manager KRATZER reported the Township intend to apply for Dauphin County Gaming Grants for the following:

- 1) Debt reduction associated with the Uptown Infrastructure Improvement Project.
- 2) Debt reduction associated with the Public Safety Building Expansion Project.
- 3) Gap financing for the Squad purchase for Progress Fire Company.
- 4) Sidewalk installation in front of the Township Municipal Building.

Commissioner FLEMING moved to approve the four (4) Township requests for sponsorship for the Dauphin County Local Share Municipal Grant; Seconded by Commissioner SANDERSON and unanimously approved.

### **Union Deposit Sidewalk Improvement Project – Change Order #2**

Commissioner PYNE moved to approve the Union Deposit Sidewalk Improvement Project Change Order #2 in the amount of \$7,266.50; Seconded by Commissioner SANDERSON and unanimously approved.

### **Conditional Letter of Credit Release – Union Deposit Corporation**

Manager KRATZER informed the Board this conditional Letter of Credit release relates to the offsite pedestrian improvements proposed by Union Deposit Corporation is for its approved project on Brindle Drive and Valley Road. Consistent with the Memorandum of Understanding between the Township and Union Deposit Corporation, Union Deposit Corporation has made the required \$50,000.00 monetary contribution, which was secured by the Letter of Credit.

Commissioner SANDERSON moved for authorization to release \$50,000.00 from the Letter of Credit posted by Union Deposit Corporation; Seconded by Commissioner NAPPER and unanimously approved.

### **Resolution 18-R-11 – Amended Fee Schedule**

Manager KRATZER informed the Board the Amended Fee Schedule relates to the reduced rates the Township is being charged for the Sewage Enforcement Officer.

Commissioner SANDERSON moved to adopt Resolution 18-R-11 amending the Fee Schedule relating to the reduced rates the Township is being charged for the Sewer Enforcement Officer; Seconded by Commissioner PYNE and unanimously approved.

### **2018 Boards and Commissions Vacancies – Zoning Hearing Board**

Manager KRATZER informed the Board to date no one has expressed interest on becoming a member of the Zoning Hearing Board.

### **Discussion Regarding the 2019-2023 General Fund Budget Projection**

Commissioner SANDERSON commented he would like to hear concrete suggestions about line items in the budget as in the Excel spread sheets that the Board received.

Commissioner SANDERSON remarked he had a conversation with Tony Salomone, Chairman of the Sewer Authority at their budget committee meeting about ways to raise money for a major portion of the Township's planning for maintaining its roads.

Commissioner SANDERSON stated the following suggestions for raising money for the dedicated purpose of roadway infrastructure would be through:

- 1) An Authority Fee which is legal to establish.
- 2) An Assessment Fee on all property owners and non-profits.
- 3) A Permanent Improvement Special Purposes Tax.

#### **Traffic Study – Centerfield Road**

Manager KRATZER informed the Board Public Safety Director MARTIN has requested this Traffic Study be Tabled at this point.

#### **Communications Committee Report – Township Logo**

DCED Director BETSY LOGAN presented to the Board two (2) samples of a new Township logo prepared by Gavin Advertising for review.

Director LOGAN remarked the 1<sup>st</sup> logo is a natural landscape with mountains and the 2<sup>nd</sup> logo is a modern bridge and water.

No decision was made so the Board tabled action on choosing a new Township logo.

#### **Conditional Acceptance of Streets – Apple Creek Farms – Phase 4**

Solicitor WENDAUR reported Apple Creek Farms Phase 4 is requesting a conditional acceptance of streets with the following conditions:

- 1) Execution of a Deed of Dedication.
- 2) Posting of two (2) required securities.
- 3) Execution of a Street Damages Agreement.

Commissioner FLEMING moved to approve the conditional acceptance of streets for Apple Creek Farms Phase 4; Seconded by Commissioner SANDERSON and unanimously approved.

**COMMISSIONER COMMENTS:** None

**OTHER BUSINESS:** None

#### **ADJOURNMENT:**

Commissioner SANDERSON moved the Workshop Meeting be adjourned at 8:50 P.M.; Seconded by Commissioner FLEMING and unanimously approved.

Signed: \_\_\_\_\_

David W. Kratzer, Jr.  
Secretary-Manager