

## **MINUTES**

### **SUSQUEHANNA TOWNSHIP BOARD OF COMMISSIONERS**

### **WORKSHOP MEETING JUNE 28, 2018**

#### **WORKSHOP MEETING**

President LYNCH called to order the Workshop Meeting of the Susquehanna Township Board of Commissioners on Thursday, June 28, 2018 at 6:45 P.M. at the Municipal Building, 1900 Linglestown Road, Harrisburg, PA. All Commissioners were present.

President LYNCH stated an Executive Session Meeting was held at 6:00 P.M. to discuss matters permitted by law regarding litigation, personnel and real estate.

#### **ROLL CALL: COMMISSIONERS**

Jody Rebarchak  
Gary Rothrock  
Mona Johnson  
Frank Lynch  
Tom Pyne  
Sean Sanderson  
Fred Engle  
Justin Fleming  
Steven Napper

#### **TOWNSHIP PERSONNEL:**

David W. Kratzer, Jr. – Township Manager  
Mark G. Wendaaur – Solicitor  
Robert Martin – Public Safety Director  
George Drees – Fire Marshal  
Betsy Logan – Community & Economic Development Director  
Jill Lovett – Finance Director  
Jonniene Urban – Administrative Assistant

**OTHERS IN ATTENDANCE:** Ryan Hostetter

#### **PLEDGE OF ALLEGIANCE:**

Pledge of Allegiance was led by Manager KRATZER followed by a moment of silence.

**PUBLIC COMMENT:** None

### **Discussion Regarding Sale of Truck 32 and Engine 32-1**

Fire Marshal GEORGE DREES requested the Board's approval to use Fire Line Equipment as the broker for the sale of Truck 32 and Engine 32-1.

Fire Marshal DREES commented he would like to advertise Truck 32 at the asking price of \$250,000.00 initially to be adjusted by the broker and the Township prior to advertisement and Engine 32-1 at the asking price of \$20,000.00 because Engine 32-1 is currently 21-years old.

Fire Marshal DREES remarked the selling of these vehicles would be between the Township and a municipality or fire company which is in compliance with Class 1 Township Codes on selling of surplus equipment.

Fire Marshal DREES stated Fire Line Equipment will charge 5% of the final selling price if their company is used exclusively in the sale of the equipment.

Fire Marshal DREES reported Exeter Fire Company has expressed interest to rent Engine 32-1 for 60-days at the rate of \$250.00 per day and then purchase the equipment for \$10,000.00.

Fire Marshal DREES informed the Board Exeter Fire Company will put a rider on their insurance during their rental of Engine 32-1.

Commissioner FLEMING moved to approve the use of Fire Line Equipment as the broker for the sale of Truck 32 and Engine 32-1 and authorize Fire Line Equipment to advertise Truck 32 for \$250,000.00 and Engine 32-1 for \$20,000.00; Seconded by Commissioner ENGLE and unanimously approved.

### **Discussion Regarding Squad 32 Financing**

Fire Marshal DREES reported Progress Fire Company is trying to replace their Squad 32 which is over 20-years old.

Fire Marshal DREES remarked Progress Fire Company applied for a Dauphin County Gaming Grant with Township approval for \$75,000.00 and \$25,000.00 was awarded.

Fire Marshal DREES commented Progress Fire Company is requesting a loan of \$50,000.00 from the Township to be paid out of the Fire Tax Fund.

Fire Marshal DREES stated Progress Fire Company will make annual payments to the Township of \$10,000.00 at 0% interest until the fire company receives Grant money to pay the loan in full; Seconded by Commissioner SANDERSON and unanimously approved.

Commissioner ENGLE moved to approve a loan in the amount of \$50,000.00 to Progress Fire Company to be paid from the Fire Tax Fund and the fire company will make annual payments to the Township of \$10,000.00 at 0% interest until the fire company receives Grant money to pay the loan in full; Seconded by Commissioner SANDERSON and unanimously approved.

### **Resolution 18-R-08 – PPL Street Light Services Agreement**

Commissioner SANDERSON reported 766 street lights have been converted to LED throughout the Township which includes: 121 in the Uptown area, 545 South of I-81 and 100 in misc. areas.

Commissioner ENGLE moved to adopt Resolution 18-R-08 for approval of the Street Light Services Agreement between PPL Electric Utilities Corporation and Susquehanna Township; Seconded by Commissioner PYNE and unanimously approved.

### **Resolution 18-R-09 – Application for Traffic Signal Approval – Eastbound/Westbound Left Turn Phase at the Intersection of Progress Avenue and Paxton Church Road**

Vice President JOHNSON moved to adopt Resolution 18-R-09 for approval of a traffic signal application for the Eastbound/Westbound left turn phase at the intersection of Progress Avenue and Paxton Church Road; Seconded by Commissioner ENGLE and unanimously approved.

### **Union Deposit Sidewalk Improvement Project – Change Order #1**

Commissioner FLEMING moved to approve the Union Deposit Sidewalk Improvement Project Change Order #1 in the amount of \$1,195.00; Seconded by Commissioner ENGLE and unanimously approved.

### **Union Deposit Sidewalk Improvement Project – Payment Application #1**

Vice President JOHNSON moved to approve the Union Deposit Sidewalk Improvement Project Payment Application #1 in the amount of \$8,550.00; Seconded by Commissioner ENGLE and unanimously approved.

### **Resolution 18-R-10 – Dunne Manning Stores, LLC Inter-Municipal Liquor License Transfer Approval**

Commissioner SANDERSON moved to adopt Resolution 18-R-10 approving the Inter-Municipal Liquor License transfer for Dunn Manning Stores, LLC; Seconded by Commissioner ENGLE and unanimously approved.

### **2018 Boards and Commissions Vacancies**

Manager KRATZER informed the Board in their packets is the resume of William Thomas who has expressed interest in serving on the Recreation Advisory Committee as an At Large member.

Commissioner FLEMING remarked he knows Bill Thomas personally and commented he thinks Bill is an excellent candidate for the position.

Commissioner FLEMING moved to appoint William Thomas to the Recreation Advisory Committee as an At Large member; Seconded by Commissioner ENGLE and unanimously approved.

### **Discussion Regarding the 2019-2023 General Fund Budget Projection**

Commissioner SANDERSON presented and the Board members discussed the 5-year General Fund projected budget plan.

Commissioner SANDERSON remarked the 5-year budget does **not** include the following: Township Building renovation costs, paving of Township roads, stormwater projects or parks and recreation projects.

Commissioner SANDERSON commented he would like the Board members to please review the 5-year budget plan and contact him if they have any questions.

**COMMISSIONER COMMENTS:** None

**OTHER BUSINESS:** None

### **ADJOURNMENT:**

Commissioner SANDERSON moved the Workshop Meeting be adjourned at 8:05 P.M.; Seconded by Commissioner FLEMING and unanimously approved.

Signed: \_\_\_\_\_

David W. Kratzer, Jr.  
Secretary-Manager