

MINUTES

SUSQUEHANNA TOWNSHIP REGULAR MEETING BOARD OF COMMISSIONERS APRIL 14, 2016

[Meeting Video Link](#)

REGULAR MEETING

President LYNCH called to order the Regular Meeting of the Susquehanna Township Board of Commissioners on Thursday, April 14, 2016 at 7:45 P.M. at the Municipal Building, 1900 Linglestown Road, Harrisburg, PA. All Commissioners were present.

President LYNCH stated an Executive Session Meeting was held at 7:00 P.M. to discuss matters permitted by law regarding litigation, personnel and real estate.

ROLL CALL: COMMISSIONERS

Jody Rebarchak
Michael Schubert
Mona Johnson
Frank Lynch
Tom Pyne
Sean Sanderson
Fred Engle
Justin Fleming
Steven Napper

TOWNSHIP PERSONNEL

David W. Kratzer, Jr., Manager
Bruce D. Foreman, Solicitor
Robert C. Grubic, P.E.
Robert Martin
George Drees
Robert Reichard
Joseph Vajda
Michael Rohrer
Jonniene Urban

OTHERS IN ATTENDANCE: Ann Simonetti, Adam Klein, Wendy Jackson Dowe, Kathy Mathias, Tilly Barrington, Mary H. Powell, Ron Lucas, Alan Brunner, Richard Bronstein, Rob Garbner, John Dietrich, Dan Fuller, Yvonne Meeder and Ed Mashas.

PLEDGE OF ALLEGIANCE:

Pledge of Allegiance was led by Commissioner SANDERSON followed by a moment of silence.
PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS:

Yvonne Meeder of 1112 Whitehall Drive asked the Board if the Township has agreed to take ownership of her son's basketball hoop that was damaged in January and replace it.

President LYNCH informed Ms. Meeder the Board discussed the matter and Manager KRATZER will contact her tomorrow on their decision.

Ed Mashas of 3906 Woodvale Road informed the Board his road is in need of repair and requested the road be placed on the Township's paving list schedule to be resurfaced.

Commissioner NAPPER informed Mr. Mashas next week he will be meeting with the Highway Department to review the list and determine which roads need to be repaired.

Commissioner FLEMING welcomed Dan Fuller, President of the Susquehanna Township Rotary Club to the meeting.

Commissioner FLEMING introduced Ms. Tilly Barrington from Australia who started classes as a Junior at Susquehanna Township High School in mid-January as an exchange student through the Susquehanna Township Rotary Club.

Ms. Barrington spoke about the Rotary Youth Exchange which is a 1-year program for students ages 15-18 and remarked she was one of 13 students chosen from about 100 who participated.

Ms. Barrington commented she lives on the East coast of Australia about 2 hours South of Sidney in a town called Goulburn which has a population of about 22,000 where she attends Catholic High School.

Ms. Barrington gave an interesting, informative and educational presentation about the economy, people, and culture of her native Australia.

Mr. Fuller commented Ms. Barrington is an outstanding ambassador for her homeland and he thanked the Mathias family as the 1st host family for the Rotary Youth Exchange.

Mr. Fuller stated the Rotary Youth Exchange will be recruiting for possibly 2 more candidates for participation in the program sometime in August.

After her presentation she was given a round of applause from the Board and audience.

APPROVAL OF MINUTES:

Regular Meeting – March 10, 2016

Vice President JOHNSON moved the minutes of the Regular Meeting held on March 10, 2016 be approved as published; Seconded by Commissioner ENGLE and unanimously approved.

Workshop Session – March 23, 2016

Commissioner SCHUBERT moved the minutes of the Workshop Session held on March 23, 2016 be approved as published; Seconded by Commissioner PYNE and unanimously approved.

REPORTS OF COMMITTEES:

Building & Grounds – No Report

Budget, Finance, Insurance & Pension

Commissioner SANDERSON reported the Township did meet with the Susquehanna Township School District Superintendent and Finance Officer to continue the discussion about the LERTA Program.

Commissioner SANDERSON reported he hopes to have a combined meeting at some point with both Boards and come to some agreement as was done with the TIF.

Commissioner SANDERSON reported no Budget & Finance Committee meeting has been scheduled yet but he will keep the Board updated with any news about the LERTA.

Manager KRATZER commented he will be contacting the Budget & Finance Committee members to review the 2015 end of year and the performance in the 1st quarter of 2016.

Highway

Commissioner NAPPER reported the Highway Department in the month of March installed new signs, repaired damaged signs, patched pot holes, repaired and installed new inlets and cleaned out storm drains throughout the Township.

Commissioner NAPPER reported the Highway Department in addition repaired grass and lawn areas in the Township Right-of-Way caused by Township plows.

Commissioner NAPPER reported Highway Superintendent CHRISEMER and Manager KRATZER requested if any Commissioner has a road they want considered for the 2016 Paving Program (not patching) please contact Manager KRATZER as soon as possible.

Commissioner NAPPER reminded residents the 2016 Street Sweeping schedule began on March 16, 2016 and should be completed on or about May 27, 2016 and then commented the schedule is posted on the Township's web-site.

Health & Sanitation

Commissioner REBARCHAK reported Penn Waste will be conducting the regularly scheduled Yard Waste collection on Saturday, April 2, 2016 and Saturday, April 16, 2016 and reminded residents their the yard waste containers must be at the curb by 6:00 A.M.

Administration & Personnel – No Report

Police – No Report

Fire, EMS, EMA

Commissioner FLEMING reported the advertisement for Bids for the Public Safety Building Expansion Project will be available on April 18, 2016 with all Bids due by 3:00 P.M. on Tuesday, May 17, 2016.

Commissioner FLEMING reminded residents as the weather improves watch out for children running across roads, on bikes or skate boards and playing basketball in the streets or parking lots.

Commissioner FLEMING reminded residents to check the Township web-site for the rules and requirements of outdoor burning which can also be found in the Township Newsletter or by contacting the Fire Marshal's office at 909-9255.

Commissioner FLEMING reported Routes 11/15 in Perry County will be closed from May 1, 2016 to July 31, 2016 for repairs to the cliff faces and falling rocks and commented there will be a significant increase in traffic along I-81 and Rt. 322.

Commissioner FLEMING reported Fire Marshal DREES and Police Lt. DONE are the representatives for the Emergency Planning Committee for this project and all Township stakeholders have been briefed.

Commissioner FLEMING reported the State will be placing 2 break away barriers along Rt. 322 in the Dauphin Narrows if they need to move traffic due to an accident.

Commissioner FLEMING reported on May 12, 2016 Township emergency crews will be conducting a mock DUI/Distracted Driver crash at the High School for grades 10, 11 and 12 that usually occurs on an annual basis which is being done to remind children about the horrors of DUI/Distracted Driver accidents and how they change everyone's lives.

Commissioner FLEMING reported the High School will also have an assembly hosted by Orange for Owen.

Recreation

Vice President JOHNSON reported the Summer Recreation Programs will begin on Monday, June 20, 2016 and registration packets for the Day Camp and Playground Programs are available on the Township web-site.

Vice President JOHNSON reported the new hours and days for the Day Camp Program this Summer will be 7:30 A.M. to 4:00 P.M. Monday through Thursday for 7 weeks and please visit the Township web-site for more recreation programs and events.

Vice President JOHNSON reminded residents to look for the Township Spring/Summer Newsletter in their mail in May.

Vice President JOHNSON reported the Susquehanna Township High School Booster Club and the Susquehanna Township Alumni Association are having a Red-N-White barbeque chicken dinner, flea market and car wash on Saturday, May 21, 2016 at the High School which will be held from 7:00 A.M. to 2:00 P.M. and proceeds will go to the cost of a new clubhouse at Warner Field.

Vice President JOHNSON reported the Central PA Blood Bank will hold their monthly drive at the Township Building on Friday, April 22, 2016 from 3:00 P.M. to 7:00 P.M.

Planning & Zoning – No Report

BIDS AND AGREEMENTS:

Management Agreement Between Susquehanna Township and Susquehanna Township Authority

Commissioner SANDERSON reported the Susquehanna Township Authority recently voted unanimously to adopt the Management Agreement and it is now being presented to Susquehanna Township for adoption.

Commissioner SANDERSON moved to adopt the Management Agreement between Susquehanna Township and Susquehanna Township Authority; Seconded by Commissioner PYNE and unanimously approved.

TCA Proposal – RCD Overlay District

Manager KRATZER reported the proposal is from Thomas Comitta Associates who are town planning consultants from West Chester who specialize in town planning services.

Manager KRATZER reported their services involve education of the general public, Planning Commission and Board of Commissioners on a new approach to zoning which is a form-based zoning approach.

Manager KRATZER reported the proposal consists of the development of a Zoning Ordinance text, Zoning Map amendment, preparation of a design manual consistent with the provisions of the developed Ordinance and review and critique of the current sketch plan for the property at the intersection of Progress Avenue and Linglestown Road.

Manager KRATZER reported TCA's work will focus more on the Ordinance provisions other than on a particular project or property and then commented the tentative schedule for adoption by the Board perhaps may be in late Summer or early Fall.

Commissioner SCHUBERT moved to approve the Thomas Comitta Associates proposal; Seconded by Commissioner ENGLE and unanimously approved.

ACTION ON ORDINANCES, RESOLUTIONS, AGREEMENTS, SUBDIVISIONS AND LAND DEVELOPMENT PLANS:

Pennsylvania State Employees Credit Union (PSECU) Land Development Plan – Removal of General Plan Note #7

Attorney Ron Lucas, Counsel for PSECU explained to the Board members PSECU is requesting the removal of General Plan Note #7 which states that PSECU will not use Lot #1 for a retail banking office or a drive through automatic teller machine unless the Board of Commissioners approves such uses.

Attorney Lucas informed the Board members Solicitor FOREMAN has reviewed the request for removal of the restriction from the Plan.

Attorney Lucas remarked to the Board members the reason for removal of the restriction from the Plan is for flexibility in the proposed sale of the former PSECU headquarters.

Attorney Lucas commented to the Board members PSECU understands they would be required to submit a Land Development Plan for review and approval of such uses.

The Board members discussed the matter regarding removal of Note #7 from the Plan.

Commissioner ENGLE moved to remove General Plan Note #7 from the PSECU Land Development Plan; Seconded by Commissioner SCHUBERT.

Motion carried 8-1. Commissioner REBARCHAK opposed.

Ordinance 16-04

Accept Dedication of Chatham Way, North View Lane & Margaret Lane for Estates at Margaret's Grove Phase I

Commissioner SCHUBERT moved to adopt Ordinance 16-04 accepting the dedication of Chatham Way, North View Lane & Margaret Lane for the Estates at Margaret's Grove Phase I; Seconded by Commissioner PYNE and unanimously approved.

Resolution 16-R-07

Authorization for Submission of an Application for Public Disaster Assistance from Storm Jonas Between Commonwealth of Pennsylvania and Susquehanna Township

Commissioner SCHUBERT moved to adopt Resolution 16-R-07 authorizing the submission of an application for Public Disaster Assistance from Storm Jonas between Commonwealth of Pennsylvania and Susquehanna Township; Seconded by Vice President JOHNSON and unanimously approved.

Commissioner FLEMING thanked Manager KRATZER, Fire Marshal DREES and Emergency Management Director REIST for their hard work during Storm Jonas and stated the Township stands to gain 75% reimbursement of the monies spent on the storm.

Resolution 16-R-08

Approving Construction of Safety Improvement Features to Crossings for the Greenbelt Trail Within Susquehanna Township's Right-of-Way

Vice President JOHNSON moved to adopt Resolution 16-R-08 approving construction of safety improvement features to crossings for the Greenbelt Trail within Susquehanna Township's Right-of-Way; Seconded by Commissioner ENGLE and unanimously approved.

Resolution 16-R-09

Authorization for Submission of an Application for a Traffic Signal at Herr Street and Edgemont Road/Parkway Blvd.

Vice President JOHNSON moved to adopt Resolution 16-R-09 authorizing the submission of an application for a traffic signal at Herr Street and Edgemont Road/Parkway Blvd.; Seconded by Commissioner SCHUBERT and unanimously approved.

Resolution 16-R-10

Authorization for Submission of an Application for a Traffic Signal at 28th Street/Market Street and Parkway Blvd./Capital Area Greenbelt Trail

Commissioner PYNE moved to adopt Resolution 16-R-10 authorizing the submission of an application for a traffic signal at 28th Street/Market Street and Parkway Blvd./Capital Area Greenbelt Trail; Seconded by Commissioner ENGLE and unanimously approved.

Authorization to Transfer 4,915.49 Square Feet of Municipally-Held Public Right-of Way to Pennsylvania Department of Transportation

Commissioner ENGLE moved to approve authorization to transfer 4,915.49 square feet of Municipally-held Public Right-of-Way to Pennsylvania Department of Transportation; Seconded by Commissioner SANDERSON and unanimously approved.

Resolution 16-R-11

Amending the Pennsylvania Covered Device Recycling Act 108 of 2010

Ann Simonetti, Executive Director of Capital Region Council of Governments explained to the Board members about the Covered Device Recycling Act 108 of 2010 which was adopted by the State Legislature and signed into law by the Governor.

Ms. Simonetti informed the Board members Act 108 was adopted to assist local governments in managing electronics waste by requiring manufacturers to fund recycling infrastructure and relieve local governments from recycling management costs.

Ms. Simonetti remarked since Act 108 was adopted statewide infrastructure has proven to be undependable and this Resolution calls on the State Legislature to improve current law by providing for more stable and comprehensive manufacturer recycling infrastructure.

Ms. Simonetti commented currently this is not an issue in Dauphin County because of the continued operation of the Dauphin County Recycling Center but without legislature reform it could be a problem in the future.

Ms. Simonetti informed the Board members CapCOG has recommended adoption of the Resolution 16-R-11.

Vice President JOHNSON moved to adopt Resolution 16-R-11 amending the Pennsylvania Covered Device Recycling Act 108 of 2010; Seconded by Commissioner ENGLE and unanimously approved.

Manager KRATZER informed the Board members he will put this recycling information on the web-site and in the Newsletter.

Manager KRATZER also wished Ann Simonetti an enjoyable retirement and thanked her for her service to CapCOG.

UNFINISHED BUSINESS:

Vice President JOHNSON removed her motion from Table to pay additional fees to Powell Law, PC; Seconded by Commissioner SANDERSON and unanimously approved.

Vice President JOHNSON withdrew her previous motion; Commissioner PYNE withdrew the Second. No further Action needed.

REPORTS:

Manager – Traffic Studies

Manager KRATZER reminded the Board members their PA State Ethics Commission Statement of Financial Interests is due by May 1, 2016.

Manager KRATZER reminded the Board members the 2016 PSATC Annual Conference will be held this year in King of Prussia from June 23rd through June 26th and if any Board member has an interest in attending the conference please let him know because registration is due by May 20, 2016.

Manager KRATZER reminded the Board members the Susquehanna Township Baseball Association and Susquehanna Township Girls' Softball Association has their Opening Day ceremonies on

Saturday at 10:00 A.M. at McNaughton Field and if any Board member would like to attend please contact Jim Wiley.

Manager KRATZER reported a meeting was held today with Enterprise Fleet Management and then remarked he will keep the Board updated on the progress made.

Manager KRATZER reminded the Board members an E-mail was sent out concerning the Susquehanna Township Property Maintenance Code Board of Appeals and he commented 3 qualified members with experience and training are needed for that Board.

Manager KRATZER reported in addition there is a requirement for 2 alternate members to serve on the Board of Appeals who must also be qualified with experience and training so if any Board member knows of anyone who might want to serve on the Board of Appeals have them submit a letter of interest.

Manager KRATZER remarked no Township Staff member can serve on the Board of Appeals.

Manager KRATZER reminded the Board members the Health Board will hold their meeting on Thursday, April 21, 2016 at Noon.

Police Department Reports # 2 through # 6 and # 9 and # 10 are posted and Health Department approved as published.

Building Inspector

Plumbing Inspector

Highway Department

Engineer

Uptown Drainage and Sanitary Sewer Project

Township Engineer GRUBIC reported the Uptown Drainage and Sanitary Sewer Project was advertised on March 31, 2016 and April 7, 2016 in the Patriot News.

Township Engineer GRUBIC reported a pre-bid meeting is scheduled for May 5, 2016 at 2:00 P.M. followed by the Bid Opening on May 12, 2016 at 2:00 P.M. in the Township Building.

Township Engineer GRUBIC reported earlier this week Manager KRATZER, Solicitor FOREMAN and he met to review the draft of the joint project agreement between the Township and the Authority that would designate different roles in terms of who does what with regard to the participation in the project which is being finalized by Solicitor FOREMAN and has been submitted to the Solicitor of the Authority as well for review.

Commissioner REBARCHAK asked Manager KRATZER to please have the Highway Department correctly fill a pot hole that was not filled properly by one of the utility companies doing work at the corner of North 6th Street and Edwin Avenue.

Commissioner ENGLE asked Solicitor FOREMAN to address the Ordinance regarding Township Right-of-Way and what is and isn't permissible in the fact that certain things would be in violation of the Ordinance.

Solicitor FOREMAN stated the public should be aware that the Township Right-of-Way does not end at the curb; it extends beyond the curb.

Solicitor FOREMAN remarked normally the lawn area between the curb and sidewalk and even onto the sidewalk are in the Township Right-of-Way and any area similar where there is no sidewalk is also in the Township Right-of-Way.

Solicitor FOREMAN commented in the Right-of-Way areas the Township Ordinance allows permitted mail boxes which are the only structures that can be placed in the Right-of-Way and if any other structure is placed in the Right-of-Way it is a violation of the Ordinance and anything placed in that area is at risk.

Solicitor FOREMAN explained the purpose for extending the Right-of-Way beyond the curb is for use for utilities, expansion and maintenance and also during snow storms when snow is pushed beyond the curb or when a snow plow blade is raised.

Solicitor – No Report
Fire Marshal – No Report
Emergency Management – No Report

School Board

Commissioner FLEMING reported Susquehanna Township students are in the midst of taking PSSA exams over the next several weeks and the Township wishes them all the best of luck.

Commissioner FLEMING congratulated 8th Ward resident Eli Weikert on being named Mr. Susquehanna which was a beauty pageant-like event that raised money for the Hanna Foundation.

Commissioner FLEMING remarked the annual faculty talent show takes place on Wednesday, April 20, 2016 at 7:00 P.M. and the cost is \$5.00 per person.

Authority – No Report

Indian Wheels

Commissioner REBARCHAK reported in the 1st Quarter of 2016 Indian Wheels traveled over 4,000 miles, made over 500 client trips and had 14 new clients.

Shade Tree – No Report

Communications

Commissioner PYNE reported the Spring/Summer Township Newsletter is expected to go out to all residents in May.

Commissioner PYNE reminded residents an article discussing the issue of Township Right-of-Way and an article on electronics recycling will be included in the Newsletter.

Community Outreach – No Report
Human Relations Commission – No Report

NEW BUSINESS: None
COMMISSIONER COMMENTS:

Vice President JOHNSON reported at last night's Recreation Advisory Committee meeting a discussion was held regarding land for the Midget Football Association which she would like to add to the Unfinished Business List until the matter is settled.

Parks and Recreation Director REICHARD informed the Board members a meeting will be scheduled with Dan Ford, President of the Susquehanna Township Midget Football Association to look at Edgemont Park and other sites to see if it would be a good fit.

Parks and Recreation Director REICHARD explained to the Board members the Recreation Advisory Committee will be asking the Susquehanna Township Midget Football Association for their parameters of how much space they will need.

Commissioner REBARCHAK reminded residents on Saturday, April 30, 2016 at the High School is the Susquehanna Township Alumni Pancake Breakfast starting at 7:00 A.M. and the cost is \$5.00.

Commissioner REBARCHAK reminded residents April 26, 2016 is Election Day so go out to the polls and vote.

Commissioner FLEMING remarked last night he had the pleasure to attend a wonderful event organized by Jewish Family Services of Greater Harrisburg who brought former Congressman Patrick Kennedy, the son of Ted Kennedy and nephew of John Kennedy to Harrisburg to discuss issues related to mental health and drug and alcohol addiction.

Commissioner FLEMING commented it was great to see many friends and neighbors at the event and stated he wants to recognize in particular two 8th Ward residents Karen Ball, President of Jewish Family Services and Shari Soloman who were among the many to plan this tremendous event.

PAYMENT OF BILLS:

Commissioner SANDERSON moved to accept the report of bills paid:

General Fund Check #326241 through #326386 in the amount of \$429,668.37

Highway Fund Check #102004 through #102005 in the amount of \$33,171.98

Hydrant Fund Check #1158 in the amount of \$9,136.26

Developers' Recreation Fund Check #1095 in the amount of \$150.00

Capital Improvement Fund Check #1535 in the amount of \$3,497.40

Fire Fund Check #706903 through #706937 in the amount of \$21,629.66

(Administration & PSB – \$8,560.84) (Rescue Fire – \$6,170.09)

(Progress Fire – \$5,210.27) (Edgemont Fire – \$1,688.46)

Grand Total – \$497,253.67

Seconded by Commissioner SCHUBERT and unanimously approved.

ADJOURNMENT:

Commissioner SANDERSON moved the meeting be adjourned at 9:20 P.M.; Seconded by Commissioner SCHUBERT and unanimously approved.

Signed: _____
David W. Kratzer, Jr.
Secretary-Manager