

MINUTES

SUSQUEHANNA TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING JUNE 14, 2018

PUBLIC HEARING

President LYNCH called to order the Public Hearing scheduled for Thursday, June 14, 2018 at 7:15 P.M. to receive public comment on the proposed adoption of an Amendment to the Susquehanna Township Zoning Ordinance to provide standards, regulations and districts within the Township Zoning Districts where brewery, distillery, winery, brew pubs, microbrewery, microdistillery and microwinery uses would be permitted.

REGULAR MEETING

President LYNCH called to order the Regular Meeting of the Susquehanna Township Board of Commissioners on Thursday, June 14, 2018 at 7:30 P.M. at the Municipal Building, 1900 Linglestown Road, Harrisburg, PA. All Commissioners were present.

President LYNCH stated an Executive Session Meeting was held at 6:30 P.M. to discuss matters permitted by law including litigation, personnel and real estate.

ROLL CALL: COMMISSIONERS

Jody Rebarchak
Gary Rothrock
Mona Johnson
Frank Lynch
Tom Pyne
Sean Sanderson
Fred Engle
Justin Fleming
Steven Napper

TOWNSHIP PERSONNEL

David W. Kratzer, Jr., Manager
Mark G. Wendaaur, Solicitor
Robert C. Grubic, P.E.
Robert Martin
Betsy Logan
Michael Rohrer
Nate Spriggs
Travis Mease
Jonniene Urban

OTHERS IN ATTENDANCE: David Tshudy, Robert Tillisch, Rosemary Tillisch, P. Christopher Dirr, John Dietrich, Matt Baily and Catherine Prince.

PLEDGE OF ALLEGIANCE:

Pledge of Allegiance was led by Public Safety Director ROBERT MARTIN followed by a moment of silence.

PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS: None

APPROVAL OF MINUTES:

Regular Meeting – May 10, 2018

Vice President JOHNSON moved the minutes of the Regular Meeting held on May 10, 2018 be approved as published; Seconded by Commissioner FLEMING and unanimously approved.

RECOGNITIONS AND PRESENTATIONS:

President LYNCH and Commissioner ENGLE took the podium and presented Public Safety Director ROBERT MARTIN a plaque to commemorate his 20-years of dedicated service as Chief of Police for Susquehanna Township.

President LYNCH remarked Public Safety Director MARTIN is a true asset to the Township and he commented everyone speaks very highly of him.

President LYNCH thanked Mrs. Martin for attending the meeting honoring her husband.

Commissioner ENGLE remarked Public Safety Director MARTIN is a premier law enforcement officer and the Township is thankful for his excellent leadership.

A round of applause and a standing ovation was given to Public Safety Director MARTIN by the Board and the audience.

Vice President JOHNSON, Commissioner REBARCHAK, Commissioner PYNE, Commissioner FLEMING and Commissioner NAPPER each thanked Public Safety Director MARTIN for his dedicated service to the Township and they all remarked not only the Board but the entire community has high respect for him.

Public Safety Director MARTIN thanked the Board for the plaque and commented he is honored and truly grateful for all their appreciative remarks about him.

David Tshudy of Pepper Hamilton, LLP spoke to the Board about the Cherry Orchard development that will be located at 2323 Linglestown Road.

Mr. Tshudy reported the tax credits were approved by PFHA for the senior living facility.

Mr. Tshudy requested the Board approve a Text Amendment that residential buildings for seniors aged 62 and older with more than 45 units have 1.1 spaces per dwelling units.

The Board took NO action on the request.

REPORTS OF COMMITTEES:

Building & Grounds – No Report

Budget, Finance, Insurance & Pension

Commissioner SANDERSON reported the Budget & Finance Committee met May 25, 2018 to begin the 5-year budget plan.

Commissioner SANDERSON reported the 5-year budget plan will have a lot of details for the Board to consider and discuss.

Commissioner SANDERSON reported each Board member will soon receive a copy of the 5-year budget plan for their review.

Public Works

Commissioner NAPPER reported for the month of May the Public Works Department made repairs to inlets, signs and mowed grass in the parks and berms throughout the Township.

Commissioner NAPPER reported staff flushed sewer lines as well as checked various manholes and troubled sewer lines.

Commissioner NAPPER reported preventive maintenance was performed at all pumping stations throughout the Township.

Commissioner NAPPER reported the Public Works Department began street sweeping on Monday, May 7, 2018 and for more information on the 2018 Street Sweeping Schedule see the Township web-site.

Health & Sanitation – No Report

Administration & Personnel

Commissioner NAPPER reported the Administration and Personnel Committee met prior to this meeting with the personnel consultants.

Commissioner NAPPER reported the information discussed at the meeting will be distributed to the Board.

Police – No Report

Fire, EMS, EMA

Commissioner FLEMING reported the Public Safety Committee will be meeting next month.

Commissioner FLEMING thanked the dedicated volunteers for their service to the Township.

Commissioner FLEMING reminded residents to purchase a family membership for STEMS ambulance service.

Recreation – No Report

Planning & Zoning

Commissioner ROTHROCK reported the May 21, 2018 Planning Commission meeting was cancelled for lack of a quorum.

Commissioner ROTHROCK reported the Zoning Hearing Board met on June 6, 2018.

Commissioner ROTHROCK reported the four (4) Variance requests on the Agenda were granted.

BIDS AND AGREEMENTS:

T.R. Stoner General Contractor – Veterans Park and Restrooms Improvement Project Application Payment #5

Township Engineer ROBERT GRUBIC informed the Board HRG has reviewed the application and has recommended payment in the amount of \$41,372.25.

Commissioner SANDERSON moved to authorize payment to T.R. Stoner General Contractor for Application Payment #5 for the Veterans Park and Restrooms Improvement Project in the amount of \$41,372.25; Seconded by Vice President JOHNSON and unanimously approved.

Engineer GRUBIC informed the Board the project is on schedule and completion date is estimated for mid or late July.

Vehicles for Sale – Authorization to Sell

Commissioner ENGLE moved to authorize the sale of a 2010 Ford Explorer in the amount of \$6,100.00 and a 2011 GMC Sierra in the amount of \$10,677.00; Seconded by Vice President JOHNSON and unanimously approved.

Manager KRATZER informed the Board both vehicles were advertised on Municibid.

**ACTION ON ORDINANCES, RESOLUTIONS, AGREEMENTS, SUBDIVISIONS
AND LAND DEVELOPMENT PLANS:**

Ordinance 18-08

**Allowing the Establishment of Brewery, Distillery, Winery, Brew Pubs,
Microbrewery, Microdistillery and Microwinery Uses in Certain Township Zoning
Districts.**

Commissioner PYNE moved to adopt Ordinance 18-08 allowing the establishment of brewery, distillery, winery, brew pubs, microbrewery, microdistillery and microwinery uses in certain Township zoning districts; Seconded by Commissioner SANDERSON and unanimously approved.

UNFINISHED BUSINESS: None

REPORTS:

Manager – Traffic Studies – None

Police Department Reports #2 to #7 and #9, #10, #12, #13 and #14
Health Department are posted and approved as published.

Building Inspector

Plumbing Inspector

Public Works-Highway/Sewer

Engineer – No Report

Solicitor – No Report

Fire Marshal – No Report

Emergency Management – No Report

School Board

Commissioner FLEMING reported Graduation Day for Susquehanna Township High School was last Thursday, June 7, 2018 and he congratulated the Class of 2018 and wished them all happy and productive lives.

Authority – No Report

Indian Wheels – No Report

Shade Tree – No Report

Communications

Commissioner PYNE reported the next Township Newsletter will be mailed out to residents in mid to late October.

Community Outreach – No Report

Human Relations Commission – No Report

Community and Economic Development – No Report

Parks and Recreation – No Report

NEW BUSINESS:

Boards and Commissions – Appointments/Reappointments

Manager KRATZER informed the Board there are two (2) vacancies that still remain which are:

- 1) Recreation Advisory Committee – At Large
- 2) Shade Tree Commission

Commissioner FLEMING informed the Board Bill Thomas of Ward 2 has expressed interest as a candidate for the Recreation Advisory Committee At Large position.

Manager KRATZER informed the Board a vote will be taken at the Workshop Session on June 28, 2018 for appointment of Bill Thomas to the Recreation Advisory Committee.

Commissioner PYNE informed the Board he too has a possible candidate to fill the vacancy on the Shade Tree Commission.

Commissioner PYNE informed the Board he will submit her name at the next Workshop Session on June 28, 2018.

COMMISSIONER COMMENTS:

Vice President JOHNSON reported Monday, June 18, 2018 will be the beginning of the Summer Parks and Recreation Programs.

Vice President JOHNSON reported the Playground Summer Program will end on August 3, 2018 and the Day Camp Program will end on August 2, 2018.

Vice President JOHNSON reported the Playgrounds will be open from 9:00 A.M. to 2:00 P.M. Monday through Friday and the Day Camp will be open from 7:30 A.M. to 4:00 P.M. Monday through Thursday.

Vice President JOHNSON reported if residents have any questions concerning the Summer Programs just visit the Township web-site.

Commissioner REBARCHAK thanked the Staff, Commissioners, consultants and most of all the residents who attended the Open House last evening at Fort Hunter.

Commissioner REBARCHAK reported it was a great event that was well organized and she remarked the Township appreciates the efforts of everyone involved with the event.

Commissioner REBARCHAK asked how long the survey will be open and Manager KRATZER stated it will be open until the end of the month.

Commissioner REBARCHAK remarked the survey takes 5-minutes to complete and she encouraged residents to take the survey and give their input on the Comprehensive Plan.

PAYMENT OF BILLS:

Commissioner SANDERSON moved to accept the report of bills paid for June:

General Fund Check #329762 through #329917 and Check #614294 through #614296 in the amount of \$399,793.09

Highway Fund Check #102122 through #102128 in the amount of \$12,970.93

Street Light Fund Check #1196 through #1197 in the amount of \$27,386.72

Developers' Rec Fund Check #1140 in the amount of \$90,691.40

Capital Improvement Fund Check #1560 through #1561 in the amount of \$7,244.80

Bond Issue of 2012 Fund Check #1178 in the amount of \$2,780.00

Fire Protection Fund Check #708012 through #708061 in the amount of \$382,357.89
(Unallocated, Overhead Expenses - \$363,492.64) (Edgemont Fire - \$1,629.63) (Progress Fire \$8,720.08) (Rescue Fire - \$8,515.54)

Grand Total - \$923,224.83

Seconded by Vice President JOHNSON and unanimously approved.

ADJOURNMENT:

Commissioner SANDERSON moved the meeting be adjourned at 8:25 P.M.; Seconded by Commissioner ENGLE and unanimously approved.

Signed: _____

David W. Kratzer, Jr.
Secretary-Manager