

## **MINUTES**

### **SUSQUEHANNA TOWNSHIP BOARD OF COMMISSIONERS**

### **REGULAR MEETING MAY 10, 2018**

#### **REGULAR MEETING**

Vice President JOHNSON called to order the Regular Meeting of the Susquehanna Township Board of Commissioners on Thursday, May 10, 2018 at 7:30 P.M. at the Municipal Building, 1900 Linglestown Road, Harrisburg, PA. All Commissioners were present except President LYNCH, Commissioner ROTHROCK, Commissioner ENGLE and Commissioner NAPPER who were excused.

Vice President JOHNSON stated an Executive Session Meeting was held at 6:30 P.M. to discuss matters permitted by law including real estate, litigation and personnel.

Vice President JOHNSON welcomed Executive Director Kyla Harvey of the Neighborhood Center of the United Methodist Church to the meeting.

#### **ROLL CALL: COMMISSIONERS**

Jody Rebarchak  
Gary Rothrock – Excused  
Mona Johnson  
Frank Lynch – Excused  
Tom Pyne  
Sean Sanderson  
Fred Engle – Excused  
Justin Fleming  
Steven Napper – Excused

#### **TOWNSHIP PERSONNEL**

David W. Kratzer, Jr., Manager  
Mark G. Wendaaur, Solicitor  
Robert C. Grubic, P.E.  
Robert Martin  
George Drees  
Betsy Logan  
Nate Spriggs  
Travis Mease  
Jonniene Urban

**OTHERS IN ATTENDANCE:** Sara Sweeney, Matt Baily, John Taylor and Kyla Harvey.

### **PLEDGE OF ALLEGIANCE:**

Pledge of Allegiance was led by Commissioner REBARCHAK followed by a moment of silence.

### **PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS:** None

### **APPROVAL OF MINUTES:**

#### **Regular Meeting – April 12, 2018**

Commissioner PYNE moved the minutes of the Regular Meeting held on April 12, 2018 be approved as published; Seconded by Commissioner FLEMING and unanimously approved.

#### **Workshop Meeting – April 26, 2018**

Commissioner REBARCHAK moved the minutes of the Workshop Meeting held on April 26, 2018 be approved as published; Seconded by Commissioner FLEMING and unanimously approved.

### **RECOGNITIONS AND PRESENTATIONS:**

Commissioner REBARCHAK presented Indian Wheels Manager Sara Sweeney a plaque in appreciation for her 18-years of dedicated service as the Manager of Indian Wheels.

A round of applause was given to Sara Sweeney by the Board and the audience.

Commissioner PYNE presented Planning Commission member John Taylor a plaque in appreciation for his 16-years of dedicated service on the Planning Commission.

A round of applause was given to John Taylor by the Board and the audience.

### **REPORTS OF COMMITTEES:**

#### **Building & Grounds** – No Report

#### **Budget, Finance, Insurance & Pension**

Commissioner SANDERSON reported a meeting has been scheduled for May 25, 2018 to review the initial draft of this year's budget which will be the 1<sup>st</sup> year of a 5-year plan.

Commissioner SANDERSON reported his intention is to prepare the draft and present multiple alternatives to the Board for consideration, review, debate and discussion.

Commissioner SANDERSON reported there is a lot to consider with a 5-year plan which will require some thought to put the Township on a long-term path.

Commissioner SANDERSON remarked he would like the Board to consider this budget with modules which will be the parts that will be bolted on, or taken off or modified.

**Public Works** – No Report

**Health & Sanitation**

Commissioner REBARCHAK reported the next scheduled yard waste pickup by Penn Waste will be on Saturday, May 19, 2018 and a complete schedule can be found on Penn Waste's web-site of their pickups for the entire year.

**Administration & Personnel** – No Report

**Police – Permanent Appointment – Police Officers Craig Lager and Tyler Parrey**

Public Works Director ROBERT MARTIN recommended for permanent appointment of Patrol Officers Craig Lager and Tyler Parrey who completed their 1-year of probation.

Commissioner SANDERSON moved for permanent appointment of Patrol Officers Craig Lager and Tyler Parrey who have completed their 1-year of probation; Seconded by Commissioner PYNE and unanimously approved.

**Fire, EMS, EMA**

Commissioner FLEMING reported Township Fire and EMS personnel attended integrated response to active shooter training.

Commissioner FLEMING reported the training skill sets also transfer to mass casualty incidents.

Commissioner FLEMING reported the training was conducted by Fire Marshal GEORGE DREES, Chief Matt Bailly and Corporal Andrew Somma.

Commissioner FLEMING reported today Township Fire, EMS and Police personnel participated in a mock DUI crash at the Susquehanna Township School District.

Commissioner FLEMING reported this presentation is given to all 11<sup>th</sup> and 12<sup>th</sup> grade students emphasizing the dangers and consequences of DUI driving and texting.

Commissioner FLEMING reported there have been numerous reports of illegal burning in the past 30 days and some reports have been illegal and others have not.

Commissioner FLEMING reminded residents to check the Township Newsletter that has recently been sent out about legal and illegal burning or check the Township web-site.

Commissioner FLEMING remarked if residents have additional questions on burning please feel free to contact Fire Marshal DREES at 717-909-9255.

## **Recreation**

Commissioner REBARCHAK reported Day Camp and Playground programs will open on Monday, June 18, 2018 and run through Friday, August 3, 2018 for the Playground Program and Day Camp will end on Thursday, August 2, 2018.

Commissioner REBARCHAK reported registrations are currently being accepted for the Day Camp and Playground Programs and the forms can be found on the Township web-site or picked up at the Recreation Office.

## **Planning & Zoning**

Commissioner REBARCHAK reported the April 23, 2018 Planning Commission meeting was cancelled for lack of an Agenda.

Commissioner REBARCHAK reported the next Planning Commission meeting will be held on May 21, 2018 which will be a week earlier due to the Memorial Day Holiday.

Commissioner REBARCHAK reported the Township has been holding Public Work Shops for the Comprehensive Plan.

Commissioner REBARCHAK reported she attended one earlier this week at the Township Building and the Township received a lot of good input from residents.

Commissioner REBARCHAK reported there will be another Public Work Shop held this week and there will be another one upcoming in June and for more information check the Township web-site.

Commissioner REBARCHAK remarked she would like to see more residents get involved and give their input on what they think about the Township such as what they like about the Township and where they would like to see improvements.

Commissioner REBARCHAK commented for residents who cannot come to the Public Work Shop meetings there is also a survey that can be completed on-line on the web-site.

Manager KRATZER reported as an outreach perspective to residents regarding the Public Work Shop meetings on the Comprehensive Plan there was an insert placed in the most recent sanitary sewer bill informing the public about the scheduled meetings and the on-line survey residents can complete on the Township web-site.

## **BIDS AND AGREEMENTS:**

### **T.R. Stoner General Contractor – Veterans Park and Restrooms Improvement Project Application Payment #4**

Township Engineer ROBERT GRUBIC informed the Board HRG has reviewed the application and has recommended payment in the amount of \$90,691.40.

Commissioner PYNE moved to authorize payment to T.R. Stoner General Contractor for Application Payment #4 for the Veterans Park and Restrooms Improvement Project in the amount of \$90,691.40; Seconded by Commissioner SANDERSON and unanimously approved.

Engineer GRUBIC informed the Board the project is on schedule and completion date is estimated for early July.

#### **Proposal for Professional Engineering Services – HRG – Boyd Park**

Commissioner SANDERSON moved to award the Proposal for Professional Engineering Services for Boyd Park to HRG in the amount of \$27,440.00; Seconded by Commissioner PYNE and unanimously approved.

#### **Vehicles for Sale – Authorization to Advertise**

Commissioner PYNE moved to authorize the advertisement for the sale of a 2010 Ford Explorer and a 2011 GMC Sierra on Municibid; Seconded by Commissioner SANDERSON and unanimously approved.

#### **Dauphin County Local Share Municipal Grant Agreements – Authorize Execution**

Manager KRATZER reported the Township has served as co-applicant for the following:

- 1) Wedgewood Hills Swim Club that received \$9,000.00 for heat pump installation.
- 2) Jewish Federation of Greater Harrisburg that received \$19,000.00 for fire alarm system upgrade.
- 3) Camp Curtain YMCA that received \$100,000.00 for indoor pool conversion.
- 4) Progress Fire Company Squad Vehicle Replacement that received \$25,000.00.
- 5) Southeastern Sanitary Sewer Extension Project that received \$125,000.00.

Commissioner FLEMING moved to authorize Manager KRATZER to execute the agreements as received from Dauphin County and/or the co-applicant; Seconded by Commissioner SANDERSON and unanimously approved.

#### **ACTION ON ORDINANCES, RESOLUTIONS, AGREEMENTS, SUBDIVISIONS AND LAND DEVELOPMENT PLANS:**

##### **Resolution 18-R-07**

##### **Authorizing the Township Manager to Sign and Submit an Application for Traffic Signal Approval (Signal Modification) to PennDOT for the Intersection of Elmerton Avenue (SR3026) and PSECU Driveway/State Farm Drive (T-369)**

Commissioner PYNE moved to adopt Resolution 18-R-07 authorizing the Township Manager to sign and submit an application for traffic signal approval (signal modification) to PennDOT for the intersection of Elmerton Avenue and PSECU Driveway/State Farm Drive; Seconded by Commissioner SANDERSON and unanimously approved.

## **KOHN ROAD HOTEL**

DCED Director BETSY LOGAN presented a request to reduce the Site Improvement Guarantee at the Kohn Road Hotel from \$724,938.50 to \$233,397.45.

DCED Director LOGAN reported the Township Engineer reviewed the request and recommended approval.

Commissioner SANDERSON moved to approve the request to reduce the Site Improvement Guarantee at the Kohn Road Hotel from \$724,938.50 to \$233,397.45; Seconded by Commissioner PYNE and unanimously approved.

## **AMENDMENT TO THE ZONING ORDINANCE – BREWERIES, WINERIES, DISTILLERIES, BREW PUBS – NOTICE OF INTENT TO ADOPT**

Commissioner SANDERSON moved to approve Solicitor MARK WENDAUR draft and advertise an Ordinance and a Notice of Intent to adopt for breweries, wineries, distilleries and brew pubs; Seconded by Commissioner PYNE and unanimously approved.

**UNFINISHED BUSINESS:** None

## **REPORTS:**

**Manager – Traffic Studies** – None

**Police Department**

Reports #2 to #7 and #9, #10, #12, #13 and #14  
are posted and approved as published.

**Health Department**

**Building Inspector**

**Plumbing Inspector**

**Highway Department**

**Engineer**

Commissioner REBARCHAK reported the Township Engineer is now doing daily monitoring of the work being done by the contractor for the Uptown Storm Sewer Project because she has received many complaints from residents since the start of the project that the contractor's work is poor and that corrections have not been satisfactorily made.

Township Engineer ROBERT GRUBIC informed the Board HRG is doing everything in their power to make sure the contractor is responsible and completion deadlines are met.

**Solicitor** – No Report

**Fire Marshal** – No Report

**Emergency Management** – No Report

**School Board**

Commissioner FLEMING reported the PA Supreme Court ruled recently that Susquehanna Township School District does not need to re-hire former Superintendent Dr. Susan Kegerise.

Commissioner FLEMING reported the Court sided with the School Board in determining that Dr. Kegerise failed to demonstrate a clear legal right to reinstatement.

Commissioner FLEMING reported while this is welcome news there is still a federal lawsuit from Dr. Kegerise which is still pending.

Commissioner FLEMING reported some residents may have seen news reports this week about recent fighting incidents at Susquehanna Township High School which were publicized on social media.

Commissioner FLEMING reported while the videos were disappointing he was encouraged by Superintendent Dr. Tamara Willis' public statement that the School District is taking the incidents seriously and that the School District has a multi-pronged plan to improve school safety.

Commissioner FLEMING remarked there were fights when he attended Susquehanna Township High School as well but back in the 1990's there was no social media apparatus to broadcast these incidents widely.

Commissioner FLEMING commented hopefully this temporary setback does not shake Township residents' faith in the School District where real progress is being made.

**Authority** – No Report

**Indian Wheels** – No Report

**Shade Tree**

Commissioner REBARCHAK reported residents who are interested in having a free tree planted in their lawn this October can find the application on the Township web-site or in the latest edition of the Township Newsletter.

Commissioner REBARCHAK reminded residents requests are generally granted on a first come, first serve basis, so please submit applications at your earliest convenience and the deadline for submission is July 1, 2018.

### **Communications**

Commissioner PYNE reported the Township Newsletter has been designed, printed and delivered to the post office and remarked he already received his copy of the Newsletter.

Commissioner PYNE reported this 80<sup>th</sup> edition of the newsletter which dates back to 1978 was delivered to 13,839 Township residents and businesses on 27 mail routes.

Commissioner PYNE reported the cost for mail prep, delivery to 3 post offices and mailing of those newsletters was \$2,713.26.

Commissioner PYNE reported in comparison to the previous edition of the Newsletter a savings of more than \$4,500.00 was recognized.

Commissioner PYNE reported this savings was made possible by utilizing a private/public partnership to have the Newsletter designed and printed at NO cost to the Township except postage.

Commissioner PYNE thanked Parks & Recreation Director ROBERT REICHARD for his work on the Newsletter and for the savings to the Township.

Commissioner SANDERSON commented if memory serves him correctly it used to cost nearly \$20,000.00 for the Newsletter so that is an extraordinary savings to the Township and he thanked Commissioner PYNE for those savings.

**Community Outreach** – No Report

**Human Relations Commission** – No Report

**Community and Economic Development** – No Report

## **NEW BUSINESS:**

### **Boards and Commissions – Appointments/Reappointments**

Manager KRATZER reported there are two (2) vacancies that still remain which are:

- 1) Recreation Advisory Committee – At Large
- 2) Shade Tree Commission

Manager KRATZER informed the Board if they know anyone interested in either of the vacancies to please contact him.

## **COMMISSIONER COMMENTS:**

Commissioner REBARCHAK remarked one of the other issues that came up last year regarding the Uptown Storm Sewer Project was that the contractors would seemingly leave the project for weeks and not work even though the weather conditions were fine.

Commissioner REBARCHAK stated the utility companies also held up the sewer project which caused inconvenience for individuals who live, work or drive thru the Township.

Commissioner REBARCHAK informed residents if they have any issues or concerns regarding the Uptown Storm Sewer Project just reach out to the Township Staff or the Township Engineers.

Commissioner REBARCHAK thanked the residents in advance for their patience.

Commissioner FLEMING remarked Election Day is on Tuesday, May 15, 2018 so please get out and vote and he reminded 8<sup>th</sup> Ward residents voting will be held at the Thomas Holtzman Elementary School at the entrance facing the North side toward the mountain.

Commissioner PYNE reminded 5<sup>th</sup> Ward residents the election location is moving to a different section of the Middle School which is back to the Library where it used to be.



**PAYMENT OF BILLS:**

Commissioner SANDERSON moved to accept the report of bills paid for May:

General Fund Check #329681 through #329761 and Check #614291 through #614293 in the amount of \$278,679.50

Highway Fund Check #102118 through #102121 in the amount of \$39,480.73

Street Light Fund Check #1194 through #1195 in the amount of \$26,974.71

Developers' Rec Fund Check #1139 in the amount of \$91,700.10

Fire Protection Fund Check #707987 through #708011 in the amount of \$25,794.66

(Unallocated, Overhead Expenses - \$15,160.27) (Edgemont Fire - \$812.40) (Progress

Fire \$5,273.77) (Rescue Fire - \$4,548.22)

**Grand Total - \$462,629.70**

Seconded by Commissioner PYNE and unanimously approved.

**ADJOURNMENT:**

Commissioner SANDERSON moved the meeting be adjourned at 8:30 P.M.; Seconded by Commissioner PYNE and unanimously approved.

Signed: \_\_\_\_\_

David W. Kratzer, Jr.  
Secretary-Manager