

MINUTES

SUSQUEHANNA TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MARCH 8, 2018

REGULAR MEETING

President LYNCH called to order the Regular Meeting of the Susquehanna Township Board of Commissioners on Thursday, March 8, 2018 at 7:35 P.M. at the Municipal Building, 1900 Linglestown Road, Harrisburg, PA. All Commissioners were present except Commissioner ENGLE who was excused.

President LYNCH stated an Executive Session Meeting was held at 6:30 P.M. to discuss matters permitted by law including litigation and personnel.

ROLL CALL: COMMISSIONERS

Jody Rebarchak
Gary Rothrock
Mona Johnson
Frank Lynch
Tom Pyne
Sean Sanderson
Fred Engle – Excused
Justin Fleming
Steven Napper

TOWNSHIP PERSONNEL

David W. Kratzer, Jr., Manager
Mark Wendaur, Solicitor
Robert C. Grubic, P.E.
Robert Martin
Betsy Logan
Michael Rohrer
Jill Lovett
George Drees
Nate Spriggs
Travis Mease
Jonniene Urban

OTHERS IN ATTENDANCE: Erica Koser, Chris Gibbons, Donna Kreiser, Lou Verdelli, Ryan Brockman, Richard Bronstein, Jody Kraby and Wilhelmenia Murry.

PLEDGE OF ALLEGIANCE:

Pledge of Allegiance was led by Commissioner SANDERSON followed by a moment of silence.

PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS:

Wilhelmenia Murry of 2505 Locust Lane thanked the Board for taking care of the matter of the illegal dumping at Wayne Avenue and Edgemont Road and for securing the property and she commented the property looks a whole lot better.

APPROVAL OF MINUTES:

Regular Meeting – February 8, 2018

Vice President JOHNSON moved the minutes of the Regular Meeting held on February 8, 2018 be approved as published; Seconded by Commissioner NAPPER and unanimously approved.

Workshop Meeting – February 22, 2018

Vice President JOHNSON moved the minutes of the Workshop Meeting held on February 22, 2018 be approved as published; Seconded by Commissioner FLEMING and unanimously approved.

RECOGNITIONS AND PRESENTATIONS: None

REPORTS OF COMMITTEES:

Building & Grounds – No Report

Budget, Finance, Insurance & Pension

Commissioner SANDERSON reported the Budget & Finance Committee had an extensive and vigorous discussion with Township Staff to develop a 5-year budget even though the Township's current obligation is to develop a year-to-year budget.

Commissioner SANDERSON reported in the past the Township had some practice of developing a 5-year expectation; so the Township will be re-igniting that study by putting together a 5-year rolling history and from year-to-year meet up against it.

Commissioner SANDERSON commented it certainly seems prudent in today's time with all the obligations the Township has to provide and fund to have a 5-year budget.

Commissioner SANDERSON stated if any Commissioner or Staff have any ideas please let the committee know because the committee will be meeting more often this year.

Public Works

Commissioner NAPPER reported in the month of February the Public Works Department performed preventive maintenance checks and services to their equipment.

Commissioner NAPPER reported the Public Works Department installed new signs, repaired damaged signs and hauled away several tree limbs.

Commissioner NAPPER reported the Public Works Department is now in the ice and snow control mode patching potholes and cleaning inlets for proper drainage throughout the Township.

Commissioner NAPPER reported the Public Works Department crew is out doing pothole repairs this week with cold mix since hot mix is not available this time of year.

Commissioner NAPPER reported in the Spring when hot mix is available the Township will make permanent restoration.

Commissioner NAPPER reported if a Township resident wants to report a pot hole they may do so by calling 717-545-4751 or visit the web-site at www.susquehannatwp.com.

Commissioner NAPPER reported the Street Sweeping Season will start the week of May 7, 2018 beginning with the even number addresses and alternating weekly.

Commissioner NAPPER reported the Public Works Department will service your street the day after your trash is collected and in the event your trash is collected on Friday the Public Works Department will sweep your street the following Monday.

Commissioner NAPPER reported the complete Street Sweeping Schedule for the Spring will be placed on the Township website.

Health & Sanitation

Commissioner REBARCHAK reported the next yard waste pickup scheduled by Penn Waste will be Saturday, March 17, 2018.

Administration & Personnel – No Report

Police – No Report

Fire, EMS, EMA

Commissioner FLEMING reported to date Edgemont Fire Company has responded to 42 calls, Progress Fire Company 159 calls, Rescue Fire Company 114 calls and Susquehanna Township EMS 1,593 calls.

Commissioner FLEMING reported Township fire companies have completed their annual mandatory training in First-Aid, CPR, AED, Blood Borne Pathogens, Hazardous Materials Operations and Air Pack Testing which are yearly re-certifications that represent 32-hours of training total per person.

Commissioner FLEMING reported Progress Fire Company #32 truck is scheduled for delivery in mid-April with an in service date of mid-May.

Recreation

Vice President JOHNSON reported the Recreation Department will be receiving applications for Summer employment until 5:00 P.M. on Friday, March 16, 2018.

Planning & Zoning

Commissioner ROTHROCK reported the Planning Commission held their meeting on February 26, 2018 and there were two (2) issues discussed.

Commissioner ROTHROCK reported the 1st was a Final Sub-Division Plan proposed by Richard Angino who requested some waivers which the Staff and Engineer reviewed and the Planning Commission recommended for approval except for the waiver on sidewalks.

Commissioner ROTHROCK reported after discussion it was determined to be an incomplete proposal in terms of the plans that were submitted so the Plan was Tabled.

Commissioner ROTHROCK reported the 2nd was Susquehanna Union Green Preliminary Subdivision and Land Development Plan which included 4 waivers that the Staff and Engineer reviewed and the Planning Commission recommended approval to the Board.

Commissioner ROTHROCK reported the 1st meeting of the Citizens Advisory Committee on the Comprehensive Plan which has not been updated for the past 18-years was held on Wednesday, February 28, 2018; however, he was unable to attend.

Manager KRATZER reported the orientation meeting of the CAC was well attended and a lot of good ideas were discussed.

Manager KRATZER reported the 1st public outreach marketing branding event is planned for this week and the Township will have a booth at the High School Musical on Friday and Saturday to make folks aware of the Comprehensive Plan update.

Manager KRATZER reported the next meeting of the CAC has not been scheduled at this point but periodically reports will be given to the Board on the committee's progress.

BIDS AND AGREEMENTS:

T.R. Stoner General Contractor – Veterans Park and Restrooms Improvement Project Application Payment #2

Township Engineer ROBERT GRUBIC informed the Board HRG has reviewed the payment application and is recommending approval.

Commissioner SANDERSON moved to authorize the payment to T.R. Stoner General Contractor for Application Payment #2 for the Veterans Park and Restrooms Improvement Project in the amount of \$31,014.00; Seconded by Commissioner NAPPER and unanimously approved.

ACTION ON ORDINANCES, RESOLUTIONS, AGREEMENTS, SUBDIVISIONS AND LAND DEVELOPMENT PLANS:

Ordinance 18-05

Refunding of Susquehanna Township Authority's Existing Debt and Re-Issuing as General Obligation Debt of the Township

Chris Gibbons of Concord Public Finance, Lou Verdelli of RBC Capital Markets and Donna Kreiser of McNees, Wallace & Nurick each spoke to the Board regarding refunding of the Authority's existing debt and re-issuing as General Obligation debt.

Mr. Verdelli informed the Board the total amount of bonds the Township is issuing is \$32,255,000.00 and the fixed borrowing rate which the Township will be locked in is 3.05% for the next 21-years which will be a savings of approximately \$10.1 million.

Commissioner FLEMING commended everyone involved in this bond process; particularly Manager DAVE KRATZER, Finance Director JILL LOVETT, DCED Director BETSY LOGAN and Bond Counsel for hitting a "grand slam" for the Township which is a big deal.

President LYNCH thanked the financial team, legal team and Staff; especially the persistence of Manager KRATZER who were able to make this bond process happen.

Commissioner FLEMING moved to adopt Ordinance 18-05 for the refunding of Susquehanna Township Authority's existing debt and re-issuing as General Obligation Debt of the Township; Seconded by Commissioner PYNE and unanimously approved.

UNFINISHED BUSINESS:

Manager KRATZER reported the Unfinished Business Report is in the Board packets.

REPORTS: Manager

Manager KRATZER reported the Township was recently certified at the Gold Level through the Sustainable Pennsylvania Community Certification Program which is jointly administered by the Pennsylvania Municipal League and Sustainable Pittsburgh.

Manager KRATZER reported this program evaluates a community's best practices relating to a host of different functional areas in which municipalities operate relating to organizational commitment to social, economic and environmental sustainability.

Manager KRATZER reported Susquehanna Township is the only Dauphin County municipality that is certified at a Gold Level or higher and that the Township is only one of 40-municipalities in the entire Commonwealth that has been certified at that level.

Manager KRATZER thanked DCED Director BETSY LOGAN and Intern JOSH CHAST who worked very hard on this project and then he expressed his thanks to the Board for their commitment to good governance.

Police Department
Health Department
Building Inspector
Plumbing Inspector
Highway Department
Engineer

Reports #2 to #7 and #9, #10, #12, #13 and #14 are posted and approved as published.

Solicitor – No Report
Fire Marshal – No Report
Emergency Management – No Report

School Board

Commissioner FLEMING reported Susquehanna Township High School is performing Footloose this year and the shows are Thursday, March 8, Friday, March 9 and Saturday, March 10 at 7:30 P.M. and Sunday, March 11 at 12:30 P.M.

Commissioner FLEMING reported the performance will be held in the Susquehanna Township High School Auditorium and tickets are \$10.00 so go see it if you can and support the musical this year.

Authority – No Report
Indian Wheels – No Report
Shade Tree – No Report

Communications

Manager KRATZER reported the Communications Committee is working on the Spring/Summer Newsletter and the transition went well from the previous publisher to the new publisher.

Manager KRATZER reported the Newsletter is shaping up to be a very informative edition which the Board will be able to review prior to its release so if there are any suggestions relative to articles please let him know as soon as possible.

Commissioner PYNE reported as a reminder thanks to the new arrangement the total printing cost will be incurred by the printer and not the Township plus the only expense for the Township will be for mailing of the Newsletters to residents.

Community Outreach – No Report
Human Relations Commission – No Report
Community and Economic Development – No Report

NEW BUSINESS: None

COMMISSIONER COMMENTS:

Vice President JOHNSON thanked Public Works Director NATE SPRIGGS for his leadership in having the streets of the Township this Winter plowed at a reasonable hour.

PAYMENT OF BILLS:

Commissioner SANDERSON moved to accept the report of bills paid for March:

General Fund Check #329339 through #329503 in the amount of \$470,642.08

Highway Fund Check #102105 through #102110 in the amount of \$61,672.82

Developers' Recreation Fund Check #1136 in the amount of \$60,673.50

Fire Protection Fund Check #707883 through #707931 in the amount of \$215,161.82

(Unallocated, Overhead Expenses - \$194,743.92) (Edgemont Fire - \$2,568.47) (Progress Fire \$14,760.29) (Rescue Fire - \$3,089.14)

Grand Total - \$808,150.22

Seconded by Vice President JOHNSON and unanimously approved.

ADJOURNMENT:

Vice President JOHNSON moved the meeting be adjourned at 8:20 P.M.; Seconded by Commissioner PYNE and unanimously approved.

Signed: _____

David W. Kratzer, Jr.
Secretary-Manager