

MINUTES

SUSQUEHANNA TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING DECEMBER 14, 2017

REGULAR MEETING

President LYNCH called to order the Regular Meeting of the Susquehanna Township Board of Commissioners on Thursday, December 14, 2017 at 7:40 P.M. at the Municipal Building, 1900 Linglestown Road, Harrisburg, PA. All Commissioners were present.

President LYNCH wished everyone attending the meeting a Happy Holiday Season.

President LYNCH stated an Executive Session Meeting was held at 6:00 P.M. to discuss matters permitted by law including litigation, personnel and real estate.

ROLL CALL: COMMISSIONERS

Jody Rebarchak
Gary Rothrock
Mona Johnson
Frank Lynch
Tom Pyne
Sean Sanderson
Fred Engle
Justin Fleming
Steven Napper

TOWNSHIP PERSONNEL

David W. Kratzer, Jr., Manager
Bruce D. Foreman, Solicitor
Robert C. Grubic, P.E.
Robert Martin
George Drees
Betsy Logan
Jill Lovett
Nate Spriggs
Travis Mease
Jonniene Urban

OTHERS IN ATTENDANCE: Netta Ware, Melvin Fleming, Dorothy Wozniak, Leticia Garnes, Jeffrey Garnes, Philip B. Woodard, Pat Thompson, Trent E. Roach, Carolyn Mills, Nadine Hawkins, Wilhelmenia Murry, James Ratcliff, George Payne, Nancy Payne, Stanley Lawson, Brooke Sterling, Samuel Letterlough, Patrick Scott, Tracey Lewis, John Rarig, Dave Madden, Robert Hasemeier, Sandra Bell, David West, Jamie Folks, Alice Gilmore, Jil Strang, City of Harrisburg Mayor Eric Papenfuse, Jesse

Gantt, Aaron Johnson, Patty Smith, State Representative Sue Helm, Jayonn Folks, Chuck Zwally, John Dietrich, Mike Krempasky, Nate McCullough, Lizzy Hardison, Karl Snyder, Joyce Davis and Tamara Willis.

PLEDGE OF ALLEGIANCE:

Pledge of Allegiance was led by Stanley Lawson followed by a moment of silence.

PUBLIC HEARING – 2018 BUDGET

Manager KRATZER reported the Board approved the 2018 Preliminary Budget at the Regular Meeting on Thursday, November 9, 2017.

Manager KRATZER reported the 2018 Preliminary Budget was posted and has been available for public inspection since Monday, November 13, 2017 at the Municipal Building and also on the web-site.

Manager KRATZER reported advertisements of the Budget and Tax Ordinance were published on Thursday, November 16, 2017 and no comments or requests to inspect the Budget have been received.

PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS:

Patrick Scott of 3400 Centerfield Road petitioned the Board for action on his complaint regarding vehicles still making illegal left hand turns from Centerfield Road onto Progress Avenue even though a “No Left Hand Turn” sign is posted at the intersection.

Mr. Scott suggested a sign be placed at the intersection showing the amount the fine would be when illegal left hand turns are made or a flashing sign should be installed because it’s a dangerous area and something needs to be done before someone is killed.

Wilhelmenia Murry of 2505 Locust Lane complained to the Board about the illegal dumping of trash occurring at the corner of Wayne Avenue and Edgemont Road where the old Township Building was and is now torn down.

Ms. Murry stated this is a health, safety and fire hazard risk that needs to be cleaned up.

Solicitor FOREMAN stated in addition to citations the Township is moving forward to take action and place a lien on the property if the owner does not pay for the cleanup.

Vice President JOHNSON remarked she wants the property cleaned up and a lien placed on the property as soon as possible because the owner has been given enough time to clean up that property.

Philip Woodard of 2016 Locust Lane stated earlier this year he asked a feasibility study be done about placing speed humps on Locust Lane near the playground.

President LYNCH informed Mr. Woodard to give his phone number to Manager KRATZER so he can contact him about the speed humps.

John Dietrich of 2095 North Drive thanked the Public Safety Director ROB MARTIN and the Township's First Responders for providing a warm celebratory welcome for the Susquehanna Township Marching Band upon their return from a first-place finish in the U.S. Bands States Competition this past October.

Mr. Dietrich thanked the Commissioners and Staff and particularly the Public Works Director NATE SPRIGGS for extending the leaf collection and for getting his pile off the street before the snow came.

Mr. Dietrich asked the Township again for the implementation of a traffic control measure along Crooked Hill Road or Continental Road near where they transition from one to the other.

Patty Smith of 4218 Kirkwood Road complained to the Board about how she was treated by Solicitor FOREMAN on November 21, 2017 when she came to the Township Building to record a Sewer Authority Board Meeting regarding the Right-to-Know Request she submitted to the Township and the Sewer Authority on October 13, 2017.

Jil Strang of 1390 Pheasant Hill Road, Dauphin, PA, operator of Dig My Earth Compost Facility which is the compost facility for Susquehanna Township informed the Board she will be appearing in a video this evening.

Ms. Strang commented she wants the Board to know that the intent of her participating in the video was to serve ONLY as a material expert in the field of composting simply by providing information about the benefits of her love and passion of composting.

Ms. Strang remarked she does not want there to be any misunderstanding or misconception about her soliciting or trying to persuade in any way or represent the placement of a compost facility in Susquehanna Township.

State Representative Sue Helm of 3537 Athena Avenue informed the Board she is in attendance this evening on behalf of the citizens of the community of Edgemont regarding opposition of the compost facility.

State Representative Helm remarked she and the residents of Edgemont are concerned about health issues, their property values, the increase of traffic in Susquehanna Township, the Chesapeake Bay problems and the sale of the State Hospital grounds.

State Representative Helm commented the Deed which she checked thoroughly this week states the property must be used for educational purposes.

State Representative Helm stated the citizens of the Edgemont community DO NOT want this facility in their back yard and she hopes the Board will listen to the residents and follow what they are asking.

State Representative Helm stated to Mayor Papenfuse she knows he has done a lot of good things for the City of Harrisburg but this is not one of them so find another place.

State Representative Helm received a round of applause from the audience.

The following Edgemont community residents strongly voiced their opposition that the City of Harrisburg develop and operate a yard waste and organics composting facility in Susquehanna Township's 3rd Ward:

<u>Name</u>	<u>Address</u>
Stanley Lawson	3809 Hillcrest Road
Patricia Thompson	1910 Clayton Avenue
Jamie Folks	1903 Clayton Avenue
George Payne	1733 Carter Drive
Sandra Bell	3105 Union Deposit Road
Melvin Fleming	2020 Wayne Avenue
Carolyn Mills	1104 Edgemont Road
Netta Ware	2018 Wayne Avenue
Trent Roach	2412 Clayton Avenue

City of Harrisburg Mayor Eric Papenfuse thanked the Board for allowing him to come back once again to speak about the compost facility.

Mayor Papenfuse informed the Board the City of Harrisburg has posted on the main page of their web-site a power point presentation regarding the compost facility.

Mayor Papenfuse presented a 10-minute video to the Board and audience on the revised permit application for a compost facility in Susquehanna Township's 3rd Ward.

Mayor Papenfuse remarked this compost facility will not harm anyone because there are a lot of protections that are built into the permit.

Mayor Papenfuse commented a Memorandum of Understanding was sent to the Township Solicitor which is the City of Harrisburg's pledge promising the facility will only be 5-acres and it will NOT include food waste.

Mayor Papenfuse stated the Harrisburg School District gave the City of Harrisburg good responses about the compost facility and he remarked the School District is also very excited about developing a curriculum.

Mayor Papenfuse commented a task force has even been formed with the Harrisburg School District and the City of Harrisburg.

School Board President John Dietrich of 2095 North Drive informed the Board he is not aware of any discussion between the City of Harrisburg and the Susquehanna Township School District about a compost facility.

APPROVAL OF MINUTES:

Regular Meeting – November 9, 2017

Vice President JOHNSON moved the minutes of the Regular Meeting held on November 9, 2017 be approved as published; Seconded by Commissioner ENGLE and unanimously approved.

REPORTS OF COMMITTEES:

Building & Grounds – No Report

Budget, Finance, Insurance & Pension

Ordinance 17-20

Adopting the 2018 Budget and Tax Ordinance Fixing Revenues, Expenditures and Tax Rates for the Year 2018

Commissioner SANDERSON moved to adopt Ordinance 17-20 adopting the 2018 Budget and Tax Ordinance fixing revenues, expenditures and Tax Rates for 2018; Seconded by Vice President JOHNSON and unanimously approved.

Public Works

Commissioner NAPPER reported in the month of November the Public Works Department performed maintenance on all Township trucks and equipment including installing salt spreaders for emergency winter weather.

Commissioner NAPPER reported the Public Works Department completed the 1st and 2nd cycle of the Leaf Collection Program.

Commissioner NAPPER reported as we approach the winter season the Public Works Department will now prepare for snow and ice removal.

Commissioner NAPPER reported the Public Works Department maintains more than 100 miles of Township roadways and alleyways.

Commissioner NAPPER reported the snow removal process begins with major routes, then residential streets, cul-de-sacs and alleyways.

Commissioner NAPPER reminded residents as we move into the winter season he asked that Township residents be patient.

Public Works Director NATE SPRIGGS informed the Board the Public Works Department has extended the Leaf Collection Program for another month so the department will be collecting leaves in every area one more time.

Health & Sanitation

Commissioner REBARCHAK reported Penn Waste will NOT conduct yard waste pickup in the month of December.

Commissioner REBARCHAK reported the next curbside pickup conducted by Penn Waste will be the collection of Christmas trees on Saturday, January 13, 2018 and Saturday, January 20, 2018.

Commissioner REBARCHAK reminded residents to please be sure to remove all decorations from trees prior to disposal and DO NOT place trees in plastic bags for pickup.

Administration & Personnel – No Report **Police**

De-Certify Current Civil Service List – Patrol Officer

Vice President JOHNSON moved to de-certify the current Civil Service List for Patrol Officer; Seconded by Commissioner ENGLE and unanimously approved.

Certify New Civil Service List – Patrol Officer

Vice President JOHNSON moved to certify the new Civil Service List for Patrol Officer; Seconded by Commissioner ENGLE and unanimously approved.

Certify New Corporal List

Commissioner ENGLE moved to certify the new Corporal List; Seconded by Vice President JOHNSON and unanimously approved.

Certify New Patrol Officer First Class List

Commissioner ENGLE moved to certify the new Patrol Officer First Class List; Seconded by Vice President JOHNSON and unanimously approved.

Permanent Appointment – Patrol Officers Joshua Dupler and David Yanich

Commissioner ENGLE moved to approve the transition of Patrol Officer Joshua Dupler and Patrol Officer David Yanich from probationary employment status to permanent employment status; Seconded by Vice President JOHNSON and unanimously approved.

Hire Two (2) Probationary Patrol Officers – Conditional Offer of Employment

Commissioner ENGLE moved to approve the hire of Kevin Slider as Probationary Patrol Officer with a conditional offer of employment; Seconded by Vice President JOHNSON and unanimously approved.

Commissioner ENGLE moved to approve the hire of Jamie Sitler as Probationary Patrol Officer with a conditional offer of employment; Seconded by Vice President JOHNSON and unanimously approved.

A round of applause was given to Probationary Patrol Officers Kevin Slider and Jamie Sitler by the Board of Commissioners and the audience.

Fire, EMS, EMA

Commissioner FLEMING reminded residents with the cold weather coming soon here are a few reminders:

- 1) Heat homes safely; keeping a safe space between heating devices and combustibles.
- 2) Never heat a home with a gas stove since carbon monoxide may build up and kill you.
- 3) If you heat with anything other than electric he recommends you have at least one carbon monoxide detector.

Commissioner FLEMING congratulated Progress Fire Chief John Brindle for his 5-years of service as he is retiring in January but he will still be serving as a senior firefighter.

Commissioner FLEMING remarked it has been an honor and privileged to have him lead Progress Fire and serve with all our emergency services.

Commissioner FLEMING congratulated as well Assistant Fire Chief Ken McCann who will be the new Fire Chief of Progress Fire Company.

Commissioner FLEMING reminded residents to keep their homes and neighborhood safe this winter by removing cars from the street if possible during snow storms and also keep sidewalks and fire hydrants shoveled.

Commissioner FLEMING stated Santa Clause is coming to town and he will be in the areas of Edgemont and Progress Fire Companies on Saturday, December 16, 2017 and in the area of Rescue Fire Company on Sunday, December 17, 2017.

Commissioner SANDERSON reminded residents it is advisable to remove any items that they own of personal property from the curb like basketball hoops.

Recreation – No Report

Planning & Zoning

Commissioner ROTHROCK reported the Planning Commission had a meeting on November 27, 2017 and the following issues were discussed:

- 1) A Proposed Text Amendment from Triple Crown Corporation in which the developer wants to convert the currently vacant office space into residential.

Commissioner ROTHROCK reported Staff met and reviewed with Triple Crown their suggestions on the conversion and Triple Crown agreed to the suggestions Staff made.

2) A Final Subdivision Plan to re-subdivide 5-lots into 4-lots on Fargreen Road which are all owned by the same family with no construction or improvements proposed.

Commissioner ROTHROCK reported the Planning Commission recommended approval of the Plan and submitted it to the Board.

3) The Medical Marijuana Ordinance was reviewed due to the revision discussed by the Board at the last meeting.

Commissioner ROTHROCK reported the Planning Commission recommended approval of the Plan and submitted it to the Board.

BIDS AND AGREEMENTS:

South Jersey Energy – Ratification and Confirmation of Executed Natural Gas Supply Agreement

Vice President JOHNSON moved to ratify and confirm the Township Manager's acceptance of the Natural Gas Supply Agreement; Seconded by Commissioner PYNE and unanimously approved.

Susquehanna Township Comprehensive Plan – Authorization to Engage Michael Baker International for Consulting Services

Vice President JOHNSON moved to authorize the engagement of Michael Baker International for consulting services relating to the Susquehanna Township Comprehensive Plan; Seconded by Commissioner ENGLE and unanimously approved.

Veterans Park Playground and Restroom Improvements Project – Acceptance of the Base Bid and Alternates #1 through #4 from T.R. Stoner

Vice President JOHNSON moved to conditionally award the base bid and alternates #1 through #4 to T.R. Stoner the lowest responsive and responsible bidder; Seconded by Commissioner NAPPER and unanimously approved.

The Alexander and Jane Starke Boyd Foundation Grant Agreement – Authorization to Execute the Grant Agreement Between the Township and The Alexander and Jane Starke Boyd Foundation

Commissioner ENGLE moved to authorize execution of the Grant Agreement between the Township and The Alexander and Jane Starke Boyd Foundation in the amount of \$200,000.00 for use to advance passive recreational opportunities and conservation opportunities in the Township; Seconded by Commissioner SANDERSON and unanimously approved.

Authorization to Sell – 2003 Ford Explorer, 2005 Ford Expedition, 2007 Dodge Durango and 2009 Dodge Charger

Commissioner SANDERSON moved to authorize acceptance of the bids received via Municibid to sell a 2003 Ford Explorer, 2005 Ford Expedition, 2007 Dodge Durango and 2009 Dodge Charger; Seconded by Vice President JOHNSON and unanimously approved.

ACTION ON ORDINANCES, RESOLUTIONS, AGREEMENTS, SUBDIVISIONS AND LAND DEVELOPMENT PLANS:

Resolution 17-R-14

Affirming Susquehanna Township's Commitment to Participate in the Sustainable Pennsylvania Community Essentials Certification Program of the Pennsylvania Municipal League

Vice President JOHNSON moved to adopt Resolution 17-R-14 affirming Susquehanna Township's commitment to participate in the Sustainable Pennsylvania Community Essentials Certification Program of the Pennsylvania Municipal League; Seconded by Commissioner SANDERSON and unanimously approved.

Resolution 17-R-15

Authorizing the Township Manager to Execute and Submit the Application for Traffic Signal Approval Relating to Capital Area Greenbelt Association's Fort Hunter Connector

Commissioner SANDERSON moved to adopt Resolution 17-R-15 authorizing the Township Manager to execute and submit the Application for Traffic Signal Approval relating to Capital Area Greenbelt Association's Fort Hunter Connector; Seconded by Commissioner FLEMING and unanimously approved.

UNFINISHED BUSINESS:

Commissioner SANDERSON asked Manager KRATZER if he had any news regarding PPL Streetlight LED Conversion.

Manager KRATZER informed Commissioner SANDERSON he does not have any news at this point; however, he will contact PPL next week.

REPORTS:

Manager – Traffic Studies

Public Safety Director MARTIN reported the 1st Traffic Study request relates to traffic calming devices on Locust Lane from Carter Drive up the hill in the area to where the old Edgemont pool was.

Public Safety Director MARTIN reported the Traffic Study recommends NO speed humps be installed and paint "Slow 25 MPH" in both directions on Locust Lane and he concurs with the recommendations.

Public Safety Director MARTIN reported the 2nd Traffic Study request relates to North 32nd Street.

Public Safety Director MARTIN reported the Traffic Study recommends establishing a “NO Parking” prohibition on both the East and West sides of North 32nd Street from Walnut Street to Swartz Street and he concurs with the recommendation.

Commissioner ENGLE moved to authorize Solicitor FOREMAN to draft and advertise an Ordinance establishing a “NO Parking” prohibition on both the East and West sides of North 32nd Street from Walnut Street to Swartz Street; Seconded by Commissioner SANDERSON and unanimously approved.

Police Department
Health Department
Building Inspector
Plumbing Inspector
Highway Department
Engineer

Reports # 2 through # 7 and # 9 and # 10 are posted and approved as published.

Solicitor

Set Public Hearing Date
Medical Marijuana – Text Amendment

Solicitor FOREMAN reported the Planning Commission recommended approval of a Text Amendment regarding establishing, constructing and operating medical marijuana facilities in the Township after making a minor change.

Solicitor FOREMAN reported the Township has received a request for the Board to reschedule and readvertise a Public Hearing and a Notice of Intent to adopt an Ordinance.

President LYNCH announced the Public Hearing will be held at 7:00 P.M. before the Regular Board of Commissioners Meeting on Thursday, January 11, 2018.

Commissioner ENGLE moved to authorize Solicitor FOREMAN to readvertise a Public Hearing and a Notice of Intent to adopt an Ordinance on Thursday, January 11, 2018 at 7:00 P.M.; Seconded by Commissioner FLEMING and unanimously approved.

Set Public Hearing Date
Multiple Family Dwellings – Text Amendment

Solicitor FOREMAN reported the Planning Commission recommended approval of a Text Amendment regarding to increase the existing maximum unit number from 18 up to the maximum permitted density.

Solicitor FOREMAN reported the Township has received a request for the Board to schedule and advertise a Public Hearing and a Notice of Intent to adopt an Ordinance.

President LYNCH announced the Public Hearing will be held at 7:15 P.M. before the Regular Board of Commissioners Meeting on Thursday, January 11, 2018.

Commissioner ENGLE moved to authorize Solicitor FOREMAN to advertise a Public Hearing and a Notice of Intent to adopt an Ordinance on Thursday, January 11, 2018 at 7:15 P.M.; Seconded by Commissioner FLEMING and unanimously approved.

Fire Marshal – No Report

Emergency Management – No Report

School Board

School Board President John Dietrich reported on December 4th the School Board swore in one returning Director; Mr. Jesse Rawls, Sr. and 4 new Directors; Ms. Josie Byzek, Mr. Jesse Gantt, Mr. Scott Campbell and Ms. Ilecia Buckner.

School Board President Dietrich thanked Judge Lenker for administering the oath and swearing in their new and returning members.

School Board President Dietrich reported the School District will be conducting a residency re-verification of all students within the School District and essentially more information will come out to the parents.

School Board President Dietrich stated everyone who is student enrolled will come to the office and schedule a meeting time for about 5-10 minutes and bring some documents of verification and sign an affidavit or something along those lines as well.

School Board President Dietrich informed the Board this was done about 5-years ago and the district does tend to find that they do have students attending school in the district that do not reside in the district.

Authority – No Report

Indian Wheels – No Report

Shade Tree

Commissioner REBARCHAK reported the PA Department of Conservation and Natural Resources recently announced that Susquehanna Township was one of 24 municipalities that will be awarded a Tree Vitalize Grant.

Commissioner REBARCHAK commented Susquehanna Township will receive a Tree Planting Grant in the amount of \$2,935.00 in 2018 and she thanked DCED Director LOGAN and all the volunteers on the Shade Tree Commission for their efforts.

Communications – No Report

Community Outreach – No Report

Human Relations Commission – No Report

Community and Economic Development

DCED Director LOGAN thanked Commissioner PYNE and Commissioner FLEMING and Solicitor FOREMAN for all the help they gave the Township on reviewing the Widener Law School Ordinances.

DCED Director LOGAN remarked the Commissioners and Solicitor did a great job and the students were very happy and they hope to do it again next year.

Commissioner FLEMING stated law students from the Widener Commonwealth School of Law presented some ideas relative to land use planning including tiny homes, complete streets, raising chickens, bees.

Commissioner FLEMING commented the students did an excellent job preparing and researching the materials which could provide ideas for policy proposals the Township could adopt in the future.

NEW BUSINESS:

2018 Meeting Schedules – Authorization to Advertise

Vice President JOHNSON moved to approve the advertisement of the 2018 Meeting Schedules; Seconded by Commissioner PYNE and unanimously approved.

Boards and Commissions – Zoning Hearing Board Appointment

Vice President JOHNSON moved to re-appoint Patricia Pacifico to the Zoning Hearing Board for a 3-year term ending December 31, 2020; Seconded by Commissioner ENGLE and unanimously approved.

COMMISSIONER COMMENTS:

Vice President JOHNSON wished everyone a Merry Christmas, Happy Hanukkah, Happy Kwanzaa and Happy New Year.

PAYMENT OF BILLS:

Commissioner SANDERSON moved to accept the report of bills paid for December:

General Fund Check #328964 through #329118 and Check #614284 through #614289 in the amount of \$656,309.79

Highway Fund Check #102095 through #102098 in the amount of \$22,638.89

Street Light Fund Check #1190 through #1191 in the amount of \$4,661.72

Developers Recreation Fund Check #1133 through #1134 in the amount of \$114,665.07

Bond Issue of 2002 Check #1292 in the amount of \$27,274.00

Bond Issue of 2012 Check #1175 in the amount of \$15,971.00

Fire Protection Fund Check #707763 through #707815 in the amount of \$216,530.73

(Unallocated, Overhead Expenses - \$186,015.46) (Edgemont Fire - \$1,016.83) (Progress Fire \$25,845.70) (Rescue Fire - \$3,652.74)

Grand Total - \$1,058,051.20

Seconded by Commissioner ENGLE and unanimously approved.

ADJOURNMENT:

Vice President JOHNSON moved the meeting be adjourned at 9:30 P.M.; Seconded by Commissioner SANDERSON and unanimously approved.

Signed: _____

David W. Kratzer, Jr.
Secretary-Manager