

MINUTES

SUSQUEHANNA TOWNSHIP BOARD OF COMMISSIONERS

WORKSHOP MEETING MARCH 28TH, 2024

WORKSHOP MEETING:

Vice President Napper called to order the Workshop Meeting of the Susquehanna Township Board of Commissioners on Thursday, March 28th, 2024, at 7:06 p.m.

ROLL CALL:

COMMISSIONERS:

Jody Rebarchak – Present
Gary Rothrock – Present
Carl Hisiro – Present
Frank Lynch – Excused
Sean Sanderson - Present
Fred Faylona – Present
Fred Engle – Excused
Pamela Cross - Present
Steven Napper – Present

TOWNSHIP PERSONNEL:

David Pribulka – Secretary-Manager
Betsy Logan – Assistant Township Manager
Michael Miller, Esq. – Township Solicitor
Doug Knauss – Director of Parks & Recreation
Rob Martin – Director of Public Safety
Nathan Bragunier –Public Works Director
Jill Lovett – Director of Finance
Alex Greenly - Engineer

EXECUTIVE SESSION:

Vice President Napper announced that an Executive Session occurred prior to this meeting where matters of personnel, legal, and real estate were discussed as allowed by law.

OTHERS IN ATTENDANCE:

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:

Vice President Napper asked Commissioner Sanderson to lead the Pledge of Allegiance, followed by a Moment of Silence.

PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS: None

APPROVAL OF MINUTES:

Commissioner Hisiro moved that the Board of Commissioners approve the March 14, 2024 meeting minutes. The motion was seconded by Commissioner Faylona. The motion carried unanimously.

RECOGNITIONS AND PRESENTATIONS: None

TRAFFIC STUDIES: None

ACTION ON ORDINANCES, RESOLUTIONS, SUBDIVISION AND LAND DEVELOPMENT PLANS

1. **RESOLUTION 2024-R-14** A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA AUTHORIZING THE TOWNSHIP SOLICITOR TO EXECUTE A TAX ASSESSMENT STIPULATION FOR BNG 1 ASSOCIATES, LLC FOR PROPERTY LOCATED AT 150 NATIONWIDE DRIVE (TAX PARCEL NO. 62-023-071)

A copy of the resolution authorizing the Solicitor to execute a Tax Assessment Stipulation for property located at 150 Nationwide Drive and owned by BNG 1 Associates, LLC of Sinking Springs, Pennsylvania was presented. The Board has reviewed the terms of the assessment stipulation, offered in settlement of an appeal filed before the Dauphin County Court of Common Pleas. Dauphin County and the Susquehanna Township School District have already approved the Stipulation as presented this evening.

Commissioner Sanderson made a motion that the Board of Commissioners adopt the resolution authorizing the Solicitor to execute a Tax Assessment Stipulation for property located at 150 Nationwide Drive. Commissioner Faylona seconded the motion. The Motion carried unanimously.

2. **RESOLUTION 2024-R-15** A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA ACCEPTING THE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES PEER TO PEER REPORT FOR THE LATSHMERE SWIM CLUB PROPERTY

The Township's Peer-to-Peer consultant, Tonya Brown, has completed her analysis of the Latshmere Swim Club Property. A copy of the report can be accessed through the link in the agenda. The Township received the Peer-to-Peer Grant from the Department of Conservation and Natural Resources to assess the costs and benefits of acquiring the

facility to operate as a public pool. This is a recommendation from the Sustainable Susquehanna 2030 Plan. Doug Knauss, Director of Parks & Recreation will report on the assessment. Mr. Knauss noted that the report outlines the history of the pool, as well as the cost to run the pool. Mr. Knauss is requesting acceptance of the report to close out the grant.

Commissioner Faylona made a motion to adopt the resolution accepting the DCNR Peer to Peer Report on the Latshmere Swim Club Property. Commissioner Hisiro seconded the motion. The Motion carried unanimously.

3. AWARD OF CONTRACT 2024-P3ST CROWN POINT PARK PLAY EQUIPMENT INSTALLATION

A COSTARS proposal from Georgy Ely & Associates for play equipment installation at Crown Point Park was presented. The proposal includes removal of existing equipment, installation of new equipment, and the accompanying mulch bed (“wood carpet”) installation. The total project cost is \$198,264. Of that, \$30,000 is to be paid as part of the Dauphin County Local Share Grant Program, \$125,000 is to be paid from the DCED Greenways, Trails, and Recreation Program Grant, and \$43,264 will be paid from the Developer’s Recreation Fund. A rendering of the proposed new equipment for the park was also presented. Mr. Knauss reported that the Township was able to replace three playgrounds over the last three years and Crown Point is next on the list. A portion of the existing playground equipment broke over the winter. This issue was reviewed with the Rec Advisory Committee at the last meeting. This would be for a late summer installation.

Commissioner Hisiro made a motion to award the Contract 2024-P3ST Crown Point Park Play Equipment Installation to George Ely & Associates in the amount of \$198,264. Commissioner Rothrock seconded the motion. The Motion carried unanimously.

4. REVIEW OF DRAFT HOTELS, MOTELS, AND INNS REGULATORY ORDINANCE

The Board authorized advertisement of a public hearing amending Chapter 11 of the Susquehanna Township Code of Ordinances establishing a Hotel, Motel, and Inn Licensure and Inspection Program for Thursday, April 11, 2024. The Board is being provided an opportunity this evening to submit any further comments or questions regarding the draft ordinance prior to the conducting of the public hearing at the April Regular Meeting. No action is required this evening. The public hearing will be properly advertised, a draft is in place with a few substantive changes.

The Board of Commissioners reviewed and discussed the draft ordinance prior to the public hearing scheduled for April 11, 2024.

CONSENT AGENDA

1. DCNR TreeVitalize Grant – Rejection of Bids and Authorization to Readvertise
2. Suspension of the COVID-19 Vaccination and Testing Policy
3. Letter of Support – Paxtang Borough DCNR Grant Application
4. Public Works Building – Camera Installation Authorization

Commissioner Sanderson made a motion to approve the consent agenda. Commissioner Hisiro seconded the motion. Commissioner Rothrock had a question regarding the Knight Security Systems proposal for camera installation at the Public Works Building. The bid has several options listed for a recurring charge. The Township is recommending the Commercial Video 16 for \$35/month. The two additional cameras that are listed are license plate readers. This issue was discussed with the Director of Public Safety, and he believes it would be a good idea to install those cameras. In the past the Township has had broken windows in backhoes. Additionally, residents park in the Public Works lot to access the soccer fields, fit court and greenbelt. This would help deter vandalism to Township property, as well as residents motor vehicles when parked in the parking lot. *The motion carried unanimously.*

COMMISSIONER COMMENTS – None

ADJOURNMENT

Commissioner Sanderson moved to adjourn the Board of Commissioners Workshop Meeting for March 28, 2024, at 7:21p.m. Commissioner Hisiro seconded the motion. The Motion carried unanimously.

Respectfully Submitted,



David Pribulka
Secretary-Manager