

## **MINUTES**

### **SUSQUEHANNA TOWNSHIP BOARD OF COMMISSIONERS**

**REGULAR MEETING  
MARCH 9, 2023**

#### **WORKSHOP MEETING:**

Vice President Napper called to order the Regular Meeting of the Susquehanna Township Board of Commissioners on Thursday, March 9, 2023, at 6:53 PM.

#### **EXECUTIVE SESSIONS:**

Vice President Napper informed those in attendance that an Executive Session occurred prior to this meeting where personnel, litigation, real estate, and other matters allowable by law were discussed.

#### **ROLL CALL:**

##### **COMMISSIONERS:**

Jody Rebarchak – Present  
Gary Rothrock – Present  
Carl Hisiro – Present  
Frank Lynch – Excused  
Tom Pyne – Present  
Fred Faylona – Present  
Fred Engle – Excused  
La Tasha Williams - Excused  
Steven Napper – Present

##### **TOWNSHIP PERSONNEL:**

David Pribulka – Secretary-Manager  
Morgan Madden, Esq. – Township Solicitor  
Betsy Logan – Assistant Township Manager  
Alex Greenly, P.E. – Township Engineer  
George Drees, Fire Marshal  
Jill Lovett – Director of Finance  
Nathan Bragunier – Director of Public Works  
Kathy Fry, Executive Assistant

##### **OTHERS IN ATTENDANCE:**

Justin Fleming, Mike O'Brien, Danielle Wise, Bob Stakem, Wyatt Saint

##### **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:**

Vice President Napper asked Commissioner Pyne to lead the Pledge of Allegiance followed by a Moment of Silence.

##### **PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS:**

Justin Fleming, 109 Fawn Court and State Legislator was in attendance to inform the Board of Commissioners of an Open House that will be occurring on March 16, 2023, from 4 PM to 7 PM at his

office located at 4807 Jonestown Road. He asked that all who plan to attend should contact his office or use his website to RSVP.

He also reminded that his office is available to help with any State-run services if the need should arise.

### **APPROVAL OF MINUTES.**

Commissioner Hisiro moved to approve the February 23, 2023, Board of Commissioners Workshop Meeting Minutes. The motion was seconded by Commissioner Faylona and then unanimously approved.

### **RECOGNITIONS AND PRESENTATIONS:**

No Recognitions or Presentations occurred at this meeting.

### **REPORTS OF COMMITTEES**

1. Building & Grounds – Commissioner Rothrock reported that the facade is complete, the electrical work continues, and we are still waiting for the generator to be installed at the Administration Building.
2. Budget, Finance, Insurance & Pension – Commissioner Pyne reported that the Committee met on March 7<sup>th</sup> and gave their blessing to receive proposals for new banking services and the investment policy statement for the deferred compensation plan.
3. Public Works – Vice President Napper reported that pot hole repairs continue, street sweeping has begun, and drainage pipes have been installed at Logans Farms Trail.
4. Health & Sanitation – Commissioner Rebarchak reported that a meeting was recently held that included a working group of Commissioners and Township staff where they discussed options to move to automated trash collection. She also noted that yard waste collection will resume on Saturday, March 18, 2023.
5. Administration & Personnel – No Report
6. Police – No Report
7. Fire, EMS, EMA – No Report
8. Recreation – Commissioner Faylona reported that the Wedgewood Hills Property Site Committee met on February 28, 2023. He noted that the first Open House regarding this project will occur on March 28<sup>th</sup> at 7:30 PM at the Greater Zion Missionary Baptist Church located at 212 North Progress Avenue.
9. Planning & Zoning – Commissioner Rothrock reported that a Zoning Hearing Board Meeting was held on February 16, 2023, where an appeal was withdrawn for the Zoning Administrator's decision and a variance request was denied. He also reported that a Planning Commission meeting was held on February 27, 2023. There were four items on this agenda. Two were recommended to the Board of Commissioners for approval and two were tabled until the next meeting.

### **ACTION ON ORDINANCES, RESOLUTIONS, SUBDIVISION AND LAND DEVELOPMENT PLANS**

**1. RESOLUTION 2023-R-3 A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA RATIFYING A COLLECTIVE BARGAINING AGREEMENT WITH AFSCME DISTRICT COUNCIL 90 FOR A TERM BEGINNING JANUARY 1, 2023, AND EXPIRING DECEMBER 31, 2025**

Manager Pribulka reported that the bargaining unit met and voted to ratify the contract.

Commissioner Pyne moved that the Board of Commissioners adopt the resolution ratifying a collective bargaining agreement with AFSCME District Council 90 for a term beginning January 1, 2023, and expiring on December 31, 2025. The motion was seconded by Commissioner Hisiro and then unanimously approved.

**2. RESOLUTION 2023-R-4 A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA AMENDING THE SUSQUEHANNA TOWNSHIP SCHEDULE OF FEES BY ESTABLISHING ATTORNEY FEES ASSOCIATED WITH THE FILING AND SETTLEMENT OF MUNICIPAL LIENS**

Manager Pribulka reported that this resolution will allow for Attorney's Fees associated with Municipal Liens to be added to the Township's Fee Schedule.

Commissioner Rebarchak moved that the Board of Commissioners adopt the resolution amending the Susquehanna Township Fee Schedule establishing attorney's fees associated with the filing and settlement of municipal liens. The motion was seconded by Commissioner Faylona and then unanimously approved.

**3. REQUEST FOR WAIVER – 3523 UNION DEPOSIT ROAD (“TOMMY’S CAR WASH”)**

Assistant Manager Logan reported that this waiver is being requested due to site restrictions caused by the trees. She noted that PennDOT has approved this request, trees will be replanted in this area, and the Township's Planning Commission has recommended this waiver request for approval by the Board of Commissioners.

Commissioner Pyne moved that the Board of Commissioners grant the waiver for §22-1001.1, Tree Preservation, Planting and Woodland Preservation. The motion was seconded by Commissioner Faylona.

The Commissioners discussed the number of trees that were to be replanted and had concerns as to whether there would be enough space. It was suggested that any trees that would not fit in this area could be planted in a Township Park. It was then noted that most of the trees that are to be taken down are of an invasive variety.

The motion then passed with a unanimous vote.

**REPORTS**

1. Township Manager – Manager Pribulka stated that his report was provided to the Board in their packets. He highlighted that the Executive Summary of the Routes 39 and 743 Corridor Study that was recently concluded by HRG was included with his report. He also noted that a meeting has been



scheduled with the School District, Commissioner Pyne, Staff, and the Tree Commission to coordinate planting trees at McNaughton Park.

2. Public Safety/Police – No Report

3. Community and Economic Development – Report was included in the Board of Commissioners Packet.

4. Public Works – Nathan Bragunier, Director of Public Works reported that they are currently working on cleaning up the cinders on the roadways before the regular street sweeping begins.

5. Engineer – Alex Greenly, Township Engineer reported that five bids were received for the Paxton Church Road Rehabilitation Project. The lowest bidder was JVI Group, with a bid of \$1,145,307. He also noted that no bids were received for the Boyd's Park Phase II Project. He will be meeting with Township Staff to discuss what should be changed in this plan.

6. Solicitor – No Report

7. School Board – Commissioner Pyne reported that the construction of a new concession stand at Roscoe Warner Field is underway.

8. Authority – No Report

9. Shade Tree – No Report

10. Communications – No Report

11. Human Relations Commission – Commissioner Hisiro reported a HRC meeting occurred on February 28, 2023. At this meeting officers were elected and a representative from the Pennsylvania Human Relations Commission was in attendance to discuss legislation regarding gender identity and sexual orientation. He also noted that the Human Relations Commission will have a table set up at the Pride Festival that will occur on July 29, 2023, at Soldiers Grove.

12. Parks & Recreation – Doug Knauss, Director of Parks & Recreation reported that the new playground equipment has been installed at Edgemont and Stabler Parks. He also noted that a Candy Scramble will occur at Roscoe Warner Field in conjunction with the Susquehanna Township High School Alumni Association on April 1<sup>st</sup> and the Tour de Belt is scheduled for June 4<sup>th</sup>.

## **CONSENT AGENDA**

- a. Statement of Bills Paid
- b. Acceptance of Resignation of Bryan Gennese
- c. Letter of Support – DCNR Grant Application (Penbrook Borough)
- d. Acceptance of Resignation of Madison Smith
- e. Authorization to Advertise 1998 Ford Expedition on Municibid

Commissioner Pyne moved that the Board of Commissioners approve the items listed on the Consent Agenda. The motion was seconded by Commissioner Faylona and then unanimously approved.

**COMMISSIONERS COMMENTS**

There were no additional comments received from the Board of Commissioners.

**ADJOURNMENT**

Commissioner Hisiro moved to adjourn the Board of Commissioners meeting. The motion was seconded by Commissioner Faylona.

The motion was approved with a unanimous vote and the meeting concluded at 7:27 P.M.

Signed

A handwritten signature in black ink, appearing to read 'D. Pribulka', written over a horizontal line.

David Pribulka  
Secretary-Manager