

AGENDA

SUSQUEHANNA TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING APRIL 8, 2021

6:30 P.M.- Call to Order

REGULAR MEETING

- A. Call to Order
- B. Roll Call
- C. **PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS**
 - 1. Citizens
- D. **APPROVAL OF MINUTES-** March 11, 2021 and March 25, 2021
- E. **RECOGNITIONS AND PRESENTATIONS**
 - None
- F. **REPORTS OF COMMITTEES**
 - 1. Building & Grounds – Rothrock – Pyne—**Presentation of Feasibility Study/Conceptual Design for Municipal Building Renovation**
 - 2. Budget, Finance, Insurance & Pension – Sanderson – Fleming – Rebarchak
 - 3. Public Works – Napper – Engle
 - 4. Health & Sanitation – Rebarchak – Sanderson
 - 5. Administration & Personnel – Napper – Fleming – Engle
 - 6. Police – Engle – Johnson
 - 7. Fire, EMS, EMA – Fleming – Johnson
 - 8. Recreation – Johnson – Rebarchak
 - 9. Planning & Zoning – Rothrock – Pyne – Rebarchak
- G. **BIDS AND AGREEMENTS**
 - 1. Vehicle for Sale—Authorization to sell to the highest responsive and responsible bidder—2011 Ford F-550
 - 2. Review, discuss, and potentially consider acceptance of the proposal from Tono Group for Architectural and MEP Services relating to the proposed Municipal Building Renovation.

H. **ACTION ON ORDINANCES, RESOLUTIONS, SUBDIVISION AND LAND DEVELOPMENT PLANS**

1. **The Townes At Margaret's Grove, Phase 3A**—A Final Land Development Plan for the purpose of building 26 townhomes as part of the previously approved final land development plan for Phases 2 & 3 of The Townes at Margaret's Grove. The property is zoned R-4 and is located on the south side of Continental Drive, adjacent to Hamlin Lane and Margaret's Drive (Ward 2). The Plan was recommended for approval by the Planning Commission contingent upon the approval of the following waivers:

1. §22-407.A(17) – Buffer Yard
2. §22-407.A(20)(J) – Existing Resources and Site Analysis
3. §22-407.A(20)(k) – Resource Impact and Conservation Report
4. §22-1106 – Rolled Curbs
5. §22-502.5.A.- Location of Driveways
6. §22-502.36 – Vertical Sag Curve 'K' Value on Margaret's Lane

The Planning Commission also attached the following conditions for approval of the plan:

1. All comments provided by Township Staff, the Township Engineer, and the Dauphin County Planning Commission are addressed.
 2. All recreation fees are to be paid before the release of plans for recording.
 3. A stormwater operations and maintenance agreement must be provided for review and approval by the Board of Commissioners before releasing plans for recording plans. The O&M agreement must also be recorded.
 4. A pedestrian path and easement are provided to connect the parcels to the south.
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2. **Susquehanna Township Union Green Phase IIB**—A Final Minor Land Development Plan for the purpose of developing two buildings with a combined footprint of 15,000 square feet locating on a lot totaling 0.79 acres. The property is located in the TND-1 Zoning District. The Plan was recommended for approval by the Planning Commission contingent upon the approval of a following modification:

§22-507.2.13 – Building Elevations. Modification to submit elevations to the Design Review Committee at the time of Building Permit submittal instead of during land development.

The Planning Commission also attached the following conditions for approval of the plan:

1. Address all remaining comments provided by Township Staff, the Township Engineer, and the Dauphin County Planning Commission

2. Provide the following items to the DRC at the time of building permit submittal. No permits will be released until the DRC (or Township Planning Consultant, TCA) has verified all the plans meet the Design Guidelines. All fees from TCA's review are required to be paid by the applicant.
 - a. Construction Drawings
 - b. Building elevations (printed in color) of all sides of the building.
 - c. Lighting standards and specifications.
 - d. A comprehensive signage plan including any wayfinding signage.
 - e. Color/Material Board
 - f. Landscape Plan (specific per site)
 - g. Provide specific details on the design of the green space for Phase V.
 - h. Provide details of loading spaces

I. UNFINISHED BUSINESS

J. REPORTS

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| 1. Manager – Traffic Studies | 7. School Board – Fleming – Pyne |
| 2. Public Safety Department | 8. Authority – Sanderson – Kratzer |
| 3. Community and Economic Development Department | 9. Indian Wheels – Rebarchak – Sanderson |
| 4. Public Works Department | 10. Shade Tree – Pyne – Rebarchak |
| 5. Engineer | 11. Communications – Pyne – Rothrock |
| 6. Solicitor | 12. Human Relations – Rebarchak – Engle |
| | 13. Parks and Recreation – Johnson – Rebarchak |

K. OLD BUSINESS

1. Discussion re: Continued Closure of Township Building relating to COVID 19
2. Boards and Commissions – 2021 Appointment and Reappointments
 - Property Maintenance Code Board of Appeals (Alternate-term ending December 31, 2021)
 - Health Board (term ending December 31, 2023)
 - Human Relations Commission (term ending December 31, 2022, and term ending December 31, 2023)

L. NEW BUSINESS

M. COMMISSIONER COMMENTS

N. APPROVAL OF REPORT OF PAID BILLS

O. ADJOURNMENT

NOTE: TO ACCOMMODATE ALL CITIZENS, INDIVIDUAL SPEAKERS WILL BE PERMITTED THREE MINUTES TO ADDRESS THE BOARD.

NOTE: PLEASE PLACE ALL CELL PHONES, PAGERS AND OTHER ELECTRONIC DEVICES ON SILENT MODE.

NOTE: THE TOWNSHIP MEETINGS ARE RECORDED.