

MINUTES

SUSQUEHANNA TOWNSHIP

SHADE TREE COMMISSION

REGULAR MEETING

March 21, 2024

REGULAR MEETING

Chairman Allen called to order the Meeting of the Susquehanna Shade Tree Commission on Thursday, March 21, 2024 at 4:00 PM.

ROLL CALL:

William Allen – Present

Pat Carroll - Present

Steve Drachler – Present

Ray Davis - Present

TOWNSHIP PERSONNEL:

Commission Pamela Cross - Present

Dave Pribulka, Township Manager - Present

Kathryn Hartz, Administrative Assistant - Present

APPROVAL OF MINUTES - S. Drachler motioned to approve the minutes from February 15, 2024

P. Carroll seconded the motion. **MOTION CARRIED.**

BUDGET: Stand with balance of \$32,642.21

APPLICATIONS:

The following addresses were received and either Approved or Denied by the board members for the following addresses.

- **3554 Green Street – Butler Residence**

Dead Wooding tree. P.Carroll motioned to APPROVE the application, S. Drachler seconded the motion. MOTION CARRIED TO DEAD WOODING TREES.

- **3406 Cloverfield Road – Garrett Residence**

Removal 2 trees. P. Carroll motioned to APPROVE the removal of two (2) trees, R. Davis seconded the motion. MOTION CARRIED TO REMOVE 2 TREES.

- **2525 Doehne Road – Meck Residence**

Dead Wooding tree and trimming of low hanging branch on Doehne Road. P. Carroll motioned to APPROVE the tree trimming, S. Drachler seconded the motion. MOTION CARRIED TO DEAD WOODING/ TRIMMING LOW BRANCHES ON DOEHNE RD.

- **3211 Batesfield Road – Kessler Residence**

Removal 1 tree. R. Davis motioned to APPROVE the removal of one (1) tree, P. Carroll seconded the motion. MOTION CARRIED TO REMOVE 1 TREE.

- **629 Sandra Avenue – LaBarre Residence**

Removal 1 tree. R. Davis motioned to APPROVE one (1) tree, P. Carroll seconded the motion. MOTION CARRIED TO REMOVE 1 TREE.

- **3721 North 3rd Street – Boustta Residence**

Removal 1 tree. S. Drachler motioned to DENIED the removal of the tree and APPROVED pruning of the tree, P. Carroll seconded the motion. MOTION CARRIED TO PRUNE TREES.

- **3965 Green Street - Jenkins Residence**

Removal of 2 trees. R. Davis DENIED the removal of two (2) trees APPROVAL was motioned to prune the trees, S. Drachler seconded the motion. MOTION CARRIED TO PRUNE TREES.

- **3514 North 3rd Street – Rindfuss Residence**

Stump Grinding. R. Davis motioned to APPROVE the request to grind the stump of tree, P. Carroll seconded the motion. MOTION CARRIED TO GRIND STUMP OF TREE.

NEW BUSINESS DISCUSSION:

- B. Allen completed a site visit at the following properties:
 - 400 Ritter Road cut the tops off all the trees in the tree lawn in front of their home w/o a permit – send letter to owner.
 - 3302 Cloverfield – cut tops of trees – send letter to owner. Board will review how to address this violation.
 - 3719 N. 3rd Street has not replanted a tree
 - 304 Stuart Place – dead tree needs removed (trunk is split)
- K. Hartz will visit local Real Estate Offices to discuss Shade Tree Ordinances with Realtor's.
- D. Pribulka and Kathryn to attend a Realtor's Round Table when available.

OLD BUSINESS:

- Shade Tree/s placement distancing to be added to Shade Tree Ordinance, Board will write proposal for Commissioner Cross to present to the Board of Commissioners.
- 624 Redwood – removed tree wo permit, notice sent to owner.
- 3507 N. 2nd Street – 3rd CITATION FILED for non-compliance.
- 532 Altavista – Stump was not removed, letter to be sent.

- Horstick Residence – 2 trees to be planted in the Fall of 2024 on Altavista.
- 3407 Cloverfield – owner refuses to remove dead tree. Citation filed.
- 3609 N. 3rd – Brian Chase will review in Spring. – Kathryn will schedule
- Corner property at 4th and Bergner – Tree Stump on southside of home.
- Commissioner Cross suggested a reminder be sent out to residents like the one sent out by Chief Drees as it related to Open Burning in the Township. Community Awareness is needed for residents. Residents and potential buyers need to know what is expected of them as it pertains to the trees located in the tree lawn of their property, are there permits needed and what are the consequences if they do not receive a permit for the removal of tree/s. K. Hartz will address in upcoming newsletter.

CORRESPONDENCE:

Adjournment: P. Carroll moved to adjourn the Shade Tree meeting; S. Drachler seconded the motion. The motion was approved with a unanimous vote and the meeting ended at 5:08

NEXT MEETING: MAY 18, 2023

TIME: 4:00

Respectfully submitted,

Kathryn M. Hartz
Administrative Assistant/Code Compliance Inspector

William Allen, Shade Tree Commission Chairman

Date