

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REGULAR MEETING

August 8, 2023

Chairman Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, August 8, 2023, at 6:59 PM at the Susquehanna Township Municipal Building, 1900 Linglestown Road, Harrisburg, PA.

AUTHORITY MEMBERS PRESENT

Anthony Salomone
Sean Sanderson
Tom Ward
Garry Brinton
Yves Pollart
Steve Napper

AUTHORITY PERSONNEL PRESENT

David Pribulka, Township Manager
Jill Lovett, Finance Director
Stan Laskowski, Caldwell & Kearns
Joel Kostelac, GHD
Josiah Bair, GHD
Elizabeth Logan, Assistant Township Manager
Nathan Bragunier, Public Works Director
Alycia Knoll, Finance/HR Manager
Kathleen Geigley, Stormwater Field Technician

OTHERS IN ATTENDANCE

John Koller - 50 N. 38th Street

APPROVAL OF MINUTES

Regular Meeting of July 11, 2023

Motion to approve the minutes from the Regular Meeting of July 11, 2023 by Mr. Brinton; Second by Mr. Napper. The Motion was approved unanimously.

CITIZENS COMMENTS

None

TREASURER'S REPORT

Motion by Mr. Brinton; Second by Mr. Ward to approve the Treasurer's Report for the month of July 2023. The Report was approved unanimously.

UNFINISHED BUSINESS

None

REPORTS OF COMMITTEES

Planning & Construction

No Report

Budget & Finance

No Report

Personnel & Insurance

No Report

Pension

No Report

Rates & Regulations

No Report

Liaison to Board of Commissioners

No Report

Liaison to Planning Commission

No Report

REPORTS OF AUTHORITY STAFF

Manager/Director of Finance

Written report submitted for the month of July 2023 attached.

Mr. Pribulka presented Payment Application No. 1 from JVI Group, Inc. in the amount of \$76,819.50 and Payment Application No. 2 in the amount of \$397,059.73 for work on the Paxton Church Road Stabilization Project. JVI Group has been stabilizing the creek beds and repaving the road. Mr. Pribulka stated Paxton Church Road is scheduled to re-open the third week of August. Mr. Pribulka stated the Board of Commissioners approved payment of these applications at their July meeting, and he is recommending the Authority Board approve payment as well since this is a Stormwater project funded through the Authority reimbursable Dauphin County Infrastructure Bank (DCIB) loan. Mr. Sanderson made a motion to approve Payment Application No. 1 in the amount of \$76,819.50 and Payment Application No. 2 in the amount of \$397,059.73 to JVI Group Inc. Mr. Ward seconded the Motion, and the Motion was approved unanimously.

Mr. Pribulka presented an invoice in the amount of \$3,392.98 from Lower Paxton Township for reimbursement of the rate consultant on the Intermunicipal Agreement with Capital Region Water. Mr. Pribulka stated that Capital Region Water would like to

memorialize the current rate structure and processes through a Memorandum of Understanding. Mr. Salomone questioned if the original agreement from 1974 was still active. Mr. Pribulka stated he believed it was. Mr. Salomone questioned why there would be a need to memorialize an agreement that was still being enforced. Mr. Pribulka stated he could contact Mr. Weaver of Lower Paxton Township Authority and the rate consultant Mr. Shambaugh to attend an Authority meeting to discuss items with the Board. Mr. Pribulka stated that all the partners have been working with GHD to analyze system repairs and cost assignments, but currently there is only a second draft of the Memorandum of Understanding. The Board requested Mr. Pribulka to contact Mr. Weaver and Mr. Shambaugh to attend the Authority Board meeting in September. Mr. Pribulka stated he would contact them but requested that the Board approve the invoice for payment. Mr. Ward motioned to authorize payment to Lower Paxton Township Authority in the amount of \$3,392.98. Mr. Sanderson seconded the Motion, and the Motion was approved unanimously.

Stormwater written report submitted for the month of July 2023 attached. Ms. Geigley reported that she completed eight stormwater inspections in July, began work on the MS4 Annual Status Report, participated in Stormfest at Camp Hill Borough, and is preparing for the rain barrel workshop later this month.

Mr. Pribulka stated staff has been working with GHD on a resident stormwater complaint at 34 North 36th Street. This is a stormwater swale that conveys run-off into a pipe at the rear of two private properties. The resident is having erosion issues on their property due to the pipe being blocked by debris and sediment. Mr. Pribulka stated situations like this are becoming more common. This issue is on private property, there is no easement or operations and maintenance agreement, so it is difficult for the Authority to compel residents to fix these problems on their own property. This creates problems on other properties and sometimes with Township infrastructure. Mr.

Pribulka stated he wanted to bring this to the Board to create a policy for handling these types of situations. Mr. Pribulka stated he feels the Authority has two choices; leave the matters private or develop a policy that allows for potential Authority assistance. Mr. Salomone questioned what the consequences could be if the Authority did not get involved. Mr. Kostelac stated that long-term backups of stormwater could create issues up stream of the blockage, ponding, and water on the structure causing erosion and infrastructure damage. Mr. Salomone requested staff to prepare a draft policy and present it to the Board for review.

Solicitor

Mr. Laskowski presented a permanent stormwater drainage easement and a temporary construction easement agreement for the property at 4697 N. Galen Road. Mr. Laskowski stated this agreement allows the Authority to complete the work and repairs necessary to address the drainage issues. Mr. Laskowski also stated the easement addresses the responsibility for the maintenance once work is complete. Mr. Ward motioned to approve the Permanent Stormwater Drainage Easement and Temporary construction Easement Agreement for the property at 4697 N. Galen Road. Mr. Napper seconded the Motion, and the Motion was approved unanimously.

Mr. Laskowski presented Resolution No. 2023-04, Condemnation and Appropriating a Right-of-Way and Temporary Easement in the Southeast Sanitary Sewer Extension Project. Mr. Laskowski stated this resolution allows for the Authority to proceed with condemnations for residents that were required to connect and have not connected to the sanitary sewer lines. There are approximately 11 properties that have not connected. Mr. Laskowski stated these properties would receive another notice from the Authority about connection. The Authority will begin to bill these properties, and if there is still no connection, then the Authority will enforce the condemnation. Mr. Napper made a motion to approve Resolution No. 2023-04, Condemnation Resolution and Appropriating a Right-of-Way and Temporary Easement. Mr. Sanderson

seconded the Motion, and the Motion was approved unanimously.

Mr. Laskowski informed the Board that he had just received another letter from the Commonwealth of Pennsylvania General Counsel. This is the same letter the State has been sending about paying Stormwater billings. Mr. Laskowski stated this matter will be argued in front of the Pennsylvania Supreme Court.

Engineer

Written report submitted for the month of July 2023 copy attached.

Paxton Creek – North Branch and Woodridge –

Mr. Bair stated the contractors have begun excavation and Anrich has submitted their Payment Application No. 2 in the amount of \$200,916.00, which GHD is recommending for Board approval. Mr. Sanderson motioned to approve Payment Application No. 2 to Anrich in the amount of \$200,916.00 for payment. Mr. Napper seconded the Motion, and the Motion was approved unanimously.

Paxton Creek – Mini Basin 32A/Fox Run Trunk –

Mr. Bair stated that a pre-construction meeting was held with Doli, GHD, and Authority staff in June with a Notice to Proceed for 32A issued. Work will be substantially completed on or before November 28, 2023, with final completion on or before December 28, 2023.

Asylum Run Drainage Basin – Mini Basin 23B/C –

Mr. Bair stated the pre-construction and complex PA1Call meeting was held July 31, 2023. GHD has reviewed shop drawing submittals and construction is anticipated to begin in September. Joao & Bradley intends to use the Wedgewood Hills Pool property for materials storage.

Developments – Herb Moore Subdivision –

Mr. Bair stated sanitary sewer acceptance testing is now complete. GHD has reviewed televising footage and no defects were identified. Mr. Bair stated the record drawings and easement plats/legal descriptions all meet Authority specifications. Mr. Bair stated GHD is recommending the Board approve proceeding with the Dedication of the Sanitary Sewer Extension. Mr.

Sanderson motioned to accept the Dedication of the Sanitary Sewer Extension at the Herb Moore Subdivision located at Elmerton Avenue and 39th Street. Mr. Ward seconded the Motion, and the Motion was approved unanimously.

Public Works Director

Written report submitted for the month of July 2023 copy attached. Mr. Bragunier stated the new pumps were installed at the Fort Hunter Pump Station and start up and training have been completed. One employee has passed the DEP certification and another employee is taking the certification on Thursday August 10, 2023. The new street sweeper has been ordered and should arrive in September. Mr. Bragunier stated he is seeking Board approval to purchase 1 plow from AJ's Truck and Trailer Center in the amount of \$7,695.00. Mr. Bragunier stated that only the smaller pick-up trucks can clear the pump station roadways of snow. Mr. Ward motioned to approve the purchase of a plow from AJ's Truck and Trailer Center in the amount of \$7,695.00. Mr. Napper seconded the Motion, and the Motion was approved unanimously.

CORRESPONDENCE

None

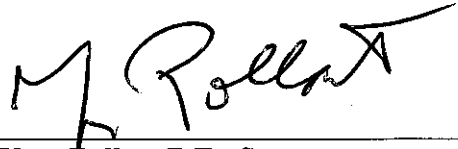
NEW BUSINESS

None

ADJOURNMENT

Mr. Ward made a motion to adjourn the meeting at 7:51 P.M. Mr. Sanderson seconded the Motion. The Motion was approved unanimously.

Signed: _____


Yves Pollart P.E., Secretary