

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REGULAR MEETING

July 11, 2023

Chairman Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, July 11, 2023, at 7:00 PM at the Susquehanna Township Municipal Building, 1900 Linglestown Road, Harrisburg, PA.

AUTHORITY MEMBERS PRESENT

Anthony Salomone
Sean Sanderson
Tom Ward
Garry Brinton
Yves Pollart
Steve Napper
Frank Lynch

AUTHORITY PERSONNEL PRESENT

David Pribulka, Township Manager
Jill Lovett, Finance Director
Nathan Bragunier, Public Works Director
Alycia Knoll, Finance/HR Manager
Stan Laskowski, Caldwell & Kearns
Joel Kostelac, GHD
Josiah Bair, GHD
Elizabeth Logan, Assistant Township Manager
Alycia Knoll, Finance/HR Manager

OTHERS IN ATTENDANCE

Scott Henry, Brown Schultz Sheridan Fritz
Brian Marchuck, Brown Schultz Sheridan Fritz
Matt Grandinetti, Dukes Root Control

APPROVAL OF MINUTES

Regular Meeting of June 6, 2023

Motion to approve the minutes from the Regular Meeting of June 6, 2023 by Mr. Ward; Second by Mr. Sanderson. The Motion was approved unanimously.

CITIZENS COMMENTS

Mr. Matt Grandinetti of Dukes Root Control presented the Authority Board with an award for excellence in environmental stewardship.

TREASURER'S REPORT

Motion by Mr. Brinton; Second by Mr. Sanderson to approve the Treasurer's Report for the month of June 2023. The Report was approved unanimously.

UNFINISHED BUSINESS

None

REPORTS OF COMMITTEES

Planning & Construction

No Report

Budget & Finance

Mr. Brinton stated the Budget and Finance Committee held a meeting on July 10, 2023 to review the 2022 audit. Mr. Henry of Brown Schultz Sheridan Fritz presented the 2022 Financial Audit to the Board. Mr. Henry stated they are issuing an unmodified opinion which is the highest opinion they can issue. Mr. Brinton made a motion to accept the audit report as presented. Mr. Sanderson seconded the Motion, and the Motion was approved unanimously.

Personnel & Insurance

No Report

Pension

No Report

Rates & Regulations

No Report

Liaison to Board of Commissioners

Mr. Lynch stated to the Authority Board that Commissioner Tom Pyne submitted his resignation from the Township Board of Commissioners effective July 26, 2023, due to his moving from Susquehanna Township.

Liaison to Planning Commission

No Report

REPORTS OF AUTHORITY STAFF

Manager/Director of Finance

Written report submitted for the month of June 2023 attached. Ms. Lovett stated she has attached a list of properties from the Southeast Sanitary Sewer Extension Project that have either not paid the required tapping fee and/or connected to the sanitary sewer system. Ms. Lovett stated staff is working with the solicitor

in further attempts to complete these connections and payments. Mr. Pribulka stated these residents were notified two months ago of the requirements. A possible remedy for residents still not compliant would be to get temporary construction easements, connect the properties, and bill the owners. If the owners do not pay, then a lien could be placed on the property. Mr. Laskowski stated a first step in this process would be to file liens for unpaid tapping fees; then to start billing for sanitary sewer and lastly file a resolution of condemnation, connect the properties, and then file additional liens on the properties for repayment of the cost of connection.

Mr. Pribulka stated Mr. Laskowski has been working on a new conveyance agreement with Paxtang Borough. As part of this process, Mr. Pribulka is requesting the Board approve a payment of fees to Paxtang Borough to catch up past fees under the old agreement. Mr. Pribulka recommended the Board approve payment of conveyance fees in the amount of \$21,972.00 to Paxtang Borough. Mr. Sanderson made a motion to approve payment of \$21,972.00 to Paxtang Borough. Mr. Napper Seconded the Motion, and the Motion was approved unanimously.

Stormwater

Stormwater written report submitted for the month of June 2023 attached. Ms. Logan stated in preparation for the end of the MS4 permit year on June 30, 2023, the stormwater technician completed review of the MS4 Minimum Control Measures to ensure the Township has fulfilled all requirements for this permit cycle. Ms. Logan stated staff met with staff of GHD about the televising of stormwater pipes. Currently the focus will be the Edgemont area determining what is private versus public systems.

Solicitor

No Report - Mr. Laskowski stated that Act 43 is still pending in the courts.

Engineer

Written report submitted for the month of June 2023 copy attached.

Paxton Creek – North Branch and Woodridge –

Mr. Bair stated the contractors have set up their bypass pumps and plan to start excavation the week of July 17, 2023. Mr. Bair stated Anrich has submitted their first application for payment in the amount of \$212,234.63 and GHD is recommending the Board approve payment. Mr. Brinton motioned to approve payment to Anrich in the amount of \$212,234.63 for Payment Application No 1. Mr. Ward seconded the Motion, and the Motion was approved unanimously.

Mr. Kostelac stated a final draft of the intermunicipal agreement with Lower Paxton Township Authority for the North Branch and Woodridge interceptor was submitted to staff and the solicitor for review.

Paxton Creek – Mini Basin 32A/Fox Run Trunk –

Mr. Bair stated that a Notice to Proceed was issued to Doli and the contract commenced July 1, 2023. Staff requested pricing from Doli to replace two shallow brick storm inlets and about 25 feet of pipe that lay close to sanitary sewer lines being replaced. Doli provided a Change Order in the amount of \$12,523.50 for replacement of these storm inlets, which GHD recommends for approval. Mr. Brinton made a motion to approve Change Order No. 1 in the amount of \$12,523.50 for replacement of two storm inlets payable to Doli Construction. Mr. Sanderson seconded the Motion, and Motion was approved unanimously.

Mr. Pribulka stated that GHD has provided an agreement for Professional Engineering Services for the Paxton Creek 32A Sanitary Sewer Rehab and Replacement in the amount of \$125,000.00. This proposal is for the duration of the project, approximately three months, and provides for an individual to be onsite while the contractor is working, application for payment review, project review, and other tasks. Mr. Pribulka recommended the Board approve the proposal in the amount of \$125,000.00. Mr. Lynch made a motion to approve GHD's Proposal for Professional Engineering Services in the amount of \$125,000.00. Mr. Brinton seconded the Motion, and the Motion was approved unanimously.

Developments – 2400 Wayne Avenue – Mr. Bair stated that staff has completed post-construction televising which was reviewed by GHD along with record drawings. All acceptance testing is complete and record drawings meet Authority specifications. Mr. Bair stated that GHD is recommending the Board approve proceeding with the dedication of the sanitary sewer for the development at 2400 Wayne Avenue. Mr. Napper made a motion to accept dedication of the sanitary sewer for the 2400 Wayne Avenue development. Mr. Sanderson seconded the Motion, and the Motion was approved unanimously.

Developments – LPTA Planning Module – Nissley Subdivision – Mr. Bair stated GHD reviewed the planning module for the Nissley subdivision located in Lower Paxton Township. This development of 40 EDUs will flow through the Paxton Creek Interceptor. Mr. Bair stated that GHD recommends Board approval of the planning module for the conveyance portion. Mr. Ward motioned to approve the LPTA Planning Module for the conveyance portion. Mr. Sanderson seconded the Motion, and the Motion was approved unanimously.

Authority Maintenance Contract- Sewer – Mr. Bair stated that Rogele provided an invoice for the replacement of a sewer lateral at 1736 Evergreen Road in the amount of \$11,976.65, which GHD recommends for approval of payment. Mr. Pollart motioned to approve payment to Rogele in the amount of \$11,976.65 for a sewer lateral replacement at 1736 Evergreen Road. Mr. Napper seconded the Motion, and the Motion was approved unanimously.

Authority Maintenance Contract- Stormwater – Mr. Bair stated that Rogele provided an invoice in the amount of \$8,950.73 for final paving restoration for the Progress Avenue and Earle Drive stormwater project. GHD is recommending this invoice for payment. Mr. Ward motioned to approve payment to Rogele in the amount of \$8,950.73 for final paving restoration for the Progress Avenue and Earle Drive stormwater project. Mr. Pollart seconded the Motion, and the Motion was approved unanimously.

Mr. Bair stated Rogele provided an invoice for final paving restoration for the Crooked Hill Road stormwater project in the amount of \$3,972.23. GHD is recommending this invoice for payment. Mr. Napper motioned to approve payment to Rogele in the amount of \$3,972.23 for the Crooked Hill Road final paving restoration. Mr. Ward seconded the Motion, and the Motion was approved unanimously.

Public Works Director

Written report submitted for the month of June 2023 copy attached. Mr. Bragunier stated the stormwater work on Doehne Road was completed today and the Fort Hunter pump station upgrades should be completed this month. Mr. Bragunier stated that pipe bursting for replacing laterals is becoming more popular. Staff, along with GHD are working on recommendations for changes to the current regulations and ordinances for the Board to review.

CORRESPONDENCE

None


NEW BUSINESS

None

ADJOURNMENT

Mr. Ward made a motion to adjourn the meeting at 8:07 P.M. Mr. Sanderson seconded the Motion. The Motion was approved unanimously.

Signed: _____


Yves Pollart P.E., Secretary