



**Susquehanna**  
TOWNSHIP

**Field/Court  
Rental Application**

Susquehanna Township  
Parks and Recreation  
1900 Linglestown Road  
Harrisburg, PA 17110  
**717-545-4751**  
[www.susquehannatwp.com](http://www.susquehannatwp.com)

Date(s) you are requesting:	TIME OF RESERVATION:	Number of Residents _____ Number of Non-Residents _____
Recurring (ex: Practice Schedule) __Y__N __Su__M__Tu__W__Th__F__Sa	<b>Attach a separate sheet of dates/times, if necessary (ex: Game Schedule).</b>	
<b>Baseball/Softball Fields</b>		
<input type="checkbox"/> Veterans #1 (L) <input type="checkbox"/> Christian McNaughton <input type="checkbox"/> Donald B. Stabler #1		<input type="checkbox"/> Edgemont <input type="checkbox"/> Veterans #2 (L) (Multi Use) <input type="checkbox"/> Donald B Stabler #2
<b>Soccer Fields</b>		
<input type="checkbox"/> Veterans #1 <input type="checkbox"/> Veterans #2 <input type="checkbox"/> Veterans #3		<input type="checkbox"/> Veterans #4 <input type="checkbox"/> Christian McNaughton <input type="checkbox"/> Apple Creek (Multi Use)
<b>Basketball Courts</b>		
<input type="checkbox"/> Edgemont #1 <input type="checkbox"/> Edgemont #2 <input type="checkbox"/> Veterans		<input type="checkbox"/> Donald B. Stabler <input type="checkbox"/> Olympus Heights <input type="checkbox"/> Shutt Mill Park
<b>Tennis Courts</b>		
<input type="checkbox"/> Veterans #1 (L)		<input type="checkbox"/> Veterans #2 (L)
<b>Multi Use Open Green Space</b>		
	<input type="checkbox"/> _____	
<b>Please Print</b>	<b>Signature Required on Reverse Side</b>	
APPLICANT'S & ORGANIZATION'S NAME	DAYTIME TELEPHONE #	CELLPHONE NUMBER
APPLICANT'S ADDRESS		
EMAIL ADDRESS		

**PLEASE READ THE FOLLOWING RULES AND REGULATIONS CAREFULLY**

1. Groups should take appropriate actions to maintain facilities and investigate and/or prevent abuse of facilities. Groups will be held responsible for damages attributed to their use.
2. All field and court related requests must be submitted to the Susquehanna Township Department of Parks & Recreation in writing on this form. No request will be accepted via email or phone.
3. Pursuant to Department of Parks & Recreation policy we may charge appropriate fees to extracurricular activities utilizing municipal facilities, which in the opinion of the Department impose excessive or unusual costs.
4. Parks and Recreation Department reserves the right to make all decisions concerning field playability, and also to suspend usage of the athletic facility due to weather conditions that may endanger the participants and/or may damage the field.
5. **A current \$1,000,000.00 (one million dollar) general liability insurance policy is required for all field and court permits. Susquehanna Township must be named as the additional insured. Field permits will not be issued without this insurance policy.**
6. A representative (over the age of 18) of the organization that has been issued a permit should have the permit at the field while they are scheduled to be there and is responsible to enforce these rules and regulations.
7. Any team/organization with this permit for a particular field has precedence over any other group for the allocated permit date and time. Verbal permission is never granted.

**Renters must abide by all park rules which include:**

- No disorderly conduct.
- No alcohol is permitted in any Susquehanna Township park facilities.
- All vehicles must park in parking lot, NOT on the grass. (Renters will be held accountable for any damage done to the turf areas and will be billed for associated repairs)
- All trash must be picked up and placed in proper receptacles before leaving the grounds.
- No hitting balls into any fence areas, including backstops, for batting practice.
- Do not damage, deface, or remove park property to include pitching rubbers or permanent base sleeves.
- Do not perform any maintenance to the field without permission from the Parks and Recreation Department.

**\*HOLD HARMLESS AND INDEMNIFICATION AGREEMENT FOR COMMUNITY SERVICES FACILITIES**

In consideration for the acceptance for use of the above facilities, applicant hereby agrees to defend, indemnify and hold harmless the Susquehanna Township Department of Parks & Recreation and its agents, officers, employees and volunteers, against any and all claims, demands, damages, costs and expenses, including attorneys' fees, actions or liability whatsoever directly or indirectly arising out of, or resulting in any way from the occupancy or use of the facility by Applicant and/or Applicant's invitees.

ON BEHALF OF THIS GROUP, I UNDERSTAND ALL OF THE RULES AND REGULATIONS ASSOCIATED WITH THIS REQUEST AND ACCEPT THE LEGAL AND FINANCIAL RESPONSIBILITIES INVOLVED IN THE USE OF SUSQUEHANNA TOWNSHIP PARK FACILITIES			
<i>I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statement herein I am subject to such penalties that may be prescribed by law or ordinance.</i>			
APPLICANT'S SIGNATURE			Date
	<b>This form will be returned if not signed by applicant</b>		
APPROVAL			Date
	PARKS AND RECREATION DIRECTOR, AND/OR DESIGNEE APPROVAL		

